

**BOARD OF SUPERVISORS**

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County Administrative  
Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA - Final**

**Tuesday, April 22, 2025**

**9:00 AM**

**Regular Meeting - Hybrid**

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**The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).**

**The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.**

#### **REMOTE/TELECONFERENCE PARTICIPATION**

**Conference Line: 720 707 2699**

**Meeting ID: 830 6615 6254**

**Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.**

#### **Zoom Public Comment:**

**When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.**

#### **Email Public Comment:**

**To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.**

**Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.**

**Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions.**

**Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)**

**You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>**

**A. ROLL CALL**

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Agricultural Commissioner**

**[25-504](#)**

- 1.** Approval of Cooperative Services Agreement No. 25-7306-0254-RA Known as the Humboldt County Financial Plan for the Wildlife Services Program between Humboldt County and United States Department of Agriculture-Animal and Plant Health Inspection Services-Wildlife Services in the Amount of \$80,173

***Recommendation:*** That the Board of Supervisors:

1. Approve Agreement No. 25-7306-0254-RA the Humboldt County Financial Plan with United States Department of Agriculture-Animal and Plant Health Inspection Services- Wildlife

- Services in the amount of \$80,173 for fiscal year 2025-26; and
2. Authorize the Chair to sign three copies each of the Financial Plan and Cooperative Services Agreement No. 25-7306-0254-RA and return all signed copies to the Agricultural Commissioner's Office for further processing; and
  3. Grant a waiver from the Nuclear Free Ordinance.

**Attachments:**[Staff Report](#)[CSA No. 25-7306-0254-RA.pdf](#)[Executed CSA 23-7306-0254-RA.pdf](#)[Ex A - Combined Maps Humboldt.pdf](#)[Executed - CSA No. 25-7306-0254-RA.pdf](#)**Auditor/Controller**[25-541](#)

2. Approve a Transfer from General Fund Contingencies to the Auditor-Controller in the Amount of \$276,280 (4/5 Vote Required)

**Recommendation:**

That the Board of Supervisors:

1. Approve a transfer from Fiscal Year (FY) 2024-2025 General Fund contingencies to the Auditor-Controller budget unit 1100-111 for Internal Revenue Service (IRS) fines in the amount of \$276,280 (4/5 Vote Required).

**Attachments:**[Staff Report](#)[AC Contingencies 4.22.25](#)[2025-03 - Late Filing W2](#)**Board of Supervisors**[25-513](#)

3. Retirement Resolution for Tami Hunter

**Recommendation:**

That the Board of Supervisors:

1. Authorize the Chair to sign the Retirement Resolution.

**Sponsors:**

Supervisor Bushnell

**Attachments:**[Staff Report](#)[Retirement Resolution for Tami Hunter](#)[25-531](#)

4. Certificates of Recognition for Fortuna Union High School Head Football Coach

Mike Benbow and Fortuna Union High School Superintendent Clint Duey

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Certificates of Recognition.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)  
[Certificate of Recognition for Mike Benbow](#)  
[Certificate of Recognition for Clint Duey](#)

[25-549](#)

5. Adjourn in Memory of Robert "Bob" Pryor

**Recommendation:** That the Board of Supervisors:  
1. Adjourn in the memory of Robert "Bob" Pryor.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)  
[Certificate of Adjournment in Memory of Robert "Bob" Pryor](#)

[25-550](#)

6. Resolution in Honor and Celebration of the 100th Birthday of George K. Mullins

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the resolution.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)  
[Resolution in Honor of George K. Mullins](#)

[25-553](#)

7. Letter of Opposition to Assembly Bill 770 (Assembly Members Mark Gonzalez and Pacheco) - Outdoor Advertising

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Letter of Opposition; and  
2. Direct the Clerk of the Board to send the letter to Assemblymember Rodgers and all others copied in the letter; and  
3. Direct the Clerk of the Board to provide a signed copy of the letter to the County Administrative Office.

**Sponsors:** Supervisor Wilson

**Attachments:** [Staff Report](#)  
[Letter of Opposition for AB 770](#)  
[Executed - Letter of Opposition for AB 770](#)

**Clerk of the Board**

[25-492](#)

8. Notice of an Unscheduled Vacancy on the Humboldt County Behavioral Health Board

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[Notice of Vacancy](#)

[25-539](#)

9. Notice of Vacancy for At-Large Members on the Humboldt County Audit Committee

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[Notice of Vacancy](#)

[25-544](#)

10. Consider the Reappointment of Megan Blanchard to the Humboldt County Children and Families Commission (First 5 Humboldt Commission)

**Recommendation:** That the Board of Supervisors:  
1. Reappoint Megan Blanchard to the Humboldt County Children and Families Commission (First 5 Humboldt Commission).

**Attachments:** [Staff Report](#)  
[First 5 Humboldt Letter of Support](#)

[25-552](#)

11. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[Expense Reporting Forms](#)

**County Clerk/Recorder/Registrar of Voters**[25-461](#)

12. Appropriation Transfer for Elections, 1100140, in the amount of \$314,489

**Recommendation:** That the Board of Supervisors:

1. Approve the attached Appropriation Transfer for Elections, 1100140, in the amount of \$314,489.

**Attachments:**

[Staff Report](#)

[140 Budget Adjustment Form 2122.xls](#)

**County Counsel**[25-554](#)

13. Advanced Salary Step Increase for Acting Assistant County Counsel, Natalie Duke (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve an advanced salary step increase for Natalie Duke, Acting Assistant County Counsel (class 0603, salary range 610) from Step B to Step E, effective as of the beginning of the pay period immediately following approval, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required); and
2. Direct the Clerk of the Board to provide the County Counsel's Office with one (1) fully executed certified copy of the Board order related to this item.

**Attachments:**

[Staff Report](#)

**Department of Health and Human Services: Administration**[25-524](#)

14. Approval of an Exception to the Hiring Freeze to Hire One Full Time Equivalent (FTE) Senior Medical Office Assistant for the Department of Health & Human Services (DHHS) - Behavioral Health (BH)

**Recommendation:** That the Board of Supervisors:

1. Approve an exception to the hiring freeze to fill and begin recruitment for the position of one Senior Medical Office Assistant (class 0575, salary range 377).

**Attachments:**

[Staff Report](#)

**Human Resources**[25-532](#)

15. Supplemental Budget for the Dental Budget Unit (3526-356) in the Amount of \$200,000 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget in the Dental Budget (3526-356) for Fiscal Year (FY) 2024-25 (4/5 Vote Required).

**Attachments:** [Staff Report](#)  
[Budget Adjustment Form Dental.pdf](#)

[25-543](#)

16. Accept a \$3,500 Funding from Humboldt Health Foundation, a Humboldt Area Foundation Partner through Human Resources/Risk Management and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Accept the Humboldt Health Foundation funding in the amount of \$3,500 for Human Resources/Risk Management; and
2. Approve the attached supplemental budget in the Risk Budget (3520-359) for Fiscal Year (FY) 2024-25 (4/5 Vote Required)

**Attachments:** [Staff Report](#)  
[Supplemental Budget DEi Grant funds](#)

**Public Works**[25-326](#)

17. Third and Final Option to Extend the Lease Agreement with Elaine Joyce Foote Revocable Trust Regarding the use of Office Space located at 404 H Street, Eureka, California

**Recommendation:** That the Board of Supervisors:

1. Authorize the Humboldt County Public Works Director to exercise the third and final option to extend the term of the lease agreement with the Elaine Joyce Foote Revocable Trust regarding the use of office space located at 404 H Street, Eureka, California; and
2. Direct the Clerk of the Board to provide the Real Property

Division of the Humboldt County Department of Public Works with one (1) fully executed certified copy of the Board Order relating to this item.

**Attachments:**

[Staff Report](#)

[Attachment 1 - Lease Agreement at 404 H Street](#)

[Attachment 2 - First Amendment to the Lease Agreement at 404 H St](#)

[Attachment 3 - First Option to Extend Lease Agreement at 404 H Stre](#)

[Attachment 4 - Second Option to Extend Lease Agreement at 404 H S](#)

[Attachment 5 - Second Amendment to the Lease Agreement at 404 H](#)

[Attachment 6 - Third and Final Option to Extend Lease Agreement at](#)

[25-464](#)

18. Supplemental Budget for Fiscal Year 2024-25 in the Amount of \$21,500 for the Department of Public Works Bicycles & Trailways Program Budget 1710715 (4/5th Vote Required)

**Recommendation:**

That the Board of Supervisors:

1. Approve the attached supplemental budget for fiscal year (FY) 2024-25 in the amount of \$21,500 for the Department of Public Works Bicycles & Trailways Program budget 1710715. (4/5th Vote Required).

**Attachments:**

[Staff Report](#)

[1 - Supplemental Budget 1710715](#)

[25-488](#)

19. Storm Damage Repairs to Central Avenue (A4L800) Post Mile 4.30

**Recommendation:**

That the Board of Supervisors:

1. Approve the attached plans and specifications for the Central Avenue (A4L800) Post Mile 4.30 Storm Damage Repair Project; and
2. Find that the Central Avenue (A4L800) Post Mile 4.30 Storm Damage Repair Project is exempt from environmental review under the California Environmental Quality Act pursuant to Sections 15269(a) and 15302 of Title 14 of the California Code of Regulations; and
3. Direct the Clerk of the Board to advertise the Central Avenue (A4L800) Post Mile 4.30 Storm Damage Repair Project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, May 20, 2025, at 2:00 p.m.

**Attachments:** [Staff Report](#)  
[Plans for Central Avenue \(A4L800\) Post Mile 4.30.pdf](#)  
[Special Provisions for Central Avenue \(A4L800\) Post Mile 4.30.pdf](#)

[25-501](#)

20. Report of Pacific Gas and Electric Rule 20A Work Credits and Status of Undergrounding Projects

**Recommendation:** That the Board of Supervisors:

1. Receive and file the January 1 through Dec. 31, 2024, Rule 20A Allocation and Work Credit Balance Report from Pacific Gas and Electric (PG&E).

**Attachments:** [Staff Report](#)  
[Attachment 1 - PG&E Work Credit email 2025-04-01.pdf \[0.6 mb\]](#)  
[Attachment 2 - PG&E Reallocation of Work Credits email 2025-03-10](#)  
[Attachment 3 - PG&E Work Credit Loan to the City of San Carlos 2016](#)

## E. ITEMS PULLED FROM CONSENT

## F. PUBLIC COMMENT ON NON-AGENDA ITEMS

## G. MATTERS SET FOR TIME CERTAIN (None Scheduled)

## H. PUBLIC HEARINGS

### **Planning and Building Department**

[25-522](#)

1. Revocation of 24 Cannabis Permit Applications Due to Failure to Pay Outstanding Balances to the County Planning and Building Department (PLN-10243-ZR, PLN-10654-ZCC, PLN-11258-ZCC, PLN-11426-CUP, PLN-11553-CUP, PLN-11632-CUP, PLN-11919-CUP, PLN-11952-CUP, PLN-12031-ZCC, PLN-12081-CUP, PLN-12084-SP, PLN-12264-SP, PLN-12628-SP, PLN-12733-SP, PLN-12747-SP, PLN-12926-SP, PLN-12986-CUP, PLN-13081-SP, PLN-13117-SP, PLN-13340-SP, PLN-13349-CUP, PLN-13352-ZCC, PLN-2021-17253, PLN-12187-ZCC)

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing, receive, and consider the staff report and accept public comment; and
2. Close the public hearing; and
3. Adopt the resolutions (Attachment 1-24) which do the

following:

- a. Finds that the permits have been exercised contrary to the terms and conditions of approval; and
  - b. Revokes the 24 permits per Section 312-14 of the Humboldt County Code.
4. Direct the Clerk of the Board to provide a certified Board Order to the Planning and Building Department to be included with the notification of decision to the appropriate parties.

**Attachments:**[Staff Report](#)[Attachment 1 10243 Revocation Resolution](#)[Attachment 2 10654 Revocatio Resolution](#)[Attachment 3 11258 Revocation Resolution](#)[Attachment 4 11426 Revocation Resolution](#)[Attachment 5 11553 Revocation Resolution](#)[Attachment 6 11632 Revocation Resolution](#)[Attachment 7 11919 Revocation Resolution](#)[Attachment 8 11952 Revocation Resolution](#)[Attachment 9 12031 Revocation Resolution](#)[Attachment 10 12081 Revocation Resolution](#)[Attachment 11 12084 Revocation Resolution](#)[Attachment 12 12264 Revocation Resolution](#)[Attachment 13 12628 Revocation Resolution](#)[Attachment 14 12733 Revocation Resolution](#)[Attachment 15 12747 Revocation Resolution](#)[Attachment 16 12926 Revocation Resolution](#)[Attachment 17 12986 Revocation Resolution](#)[Attachment 18 13081 Revocation Resolution](#)[Attachment 19 13117 Revocation Resolution](#)[Attachment 20 13340 Revocation Resolution](#)[Attachment 21 13349 Revocation Resolution](#)[Attachment 22 13352 Revocation Resolution](#)[Attachment 23 17253 Revocation Resolution](#)[Attachment 24 12187 Revocation Resolution](#)[Resolution No. 25-70](#)[Resolution No. 25-71](#)[Resolution No. 25-72](#)[Resolution No. 25-73](#)[Resolution No. 25-74](#)[Resolution No. 25-75](#)[Resolution No. 25-76](#)[Resolution No. 25-77](#)[Resolution No. 25-78](#)[Resolution No. 25-79](#)[Resolution No. 25-80](#)[Resolution No. 25-81](#)[Resolution No. 25-82](#)[Resolution No. 25-83](#)[Resolution No. 25-84](#)

[Resolution No. 25-85](#)  
[Resolution No. 25-86](#)  
[Resolution No. 25-87](#)  
[Resolution No. 25-88](#)  
[Resolution No. 25-89](#)  
[Resolution No. 25-90](#)

## I. DEPARTMENTAL REPORTS

### **County Administrative Office**

#### [25-373](#)

1. Fiscal Year 2025-2026 Measure Z Recommendations (4/5 Vote Required)

***Recommendation:***

That the Board of Supervisors:

1. Review and provide direction on the priority list from the Citizens' Advisory Committee on Measure Z Expenditures for Fiscal Year (FY) 2025-2026 (4/5 Vote Required); and
2. Direct staff to fund the Public Works' Measure Z allocation expenditures with Measure O funds for FY 2025-2026 and future years (4/5 Vote Required); and
3. Consider how to re-allocate the Public Works Measure Z allocation in the amount of \$407,670 (4/5 Vote Required); and
4. Provide other direction as needed.

***Attachments:***

[Staff Report](#)

[1.1 Letter from Chair Trent](#)

[1.2 - 2025 Application tracker - Final](#)

[2.1 - Fortuna PD 202,901](#)

[2.2 - Rio Dell PD 242,351](#)

[2.3 - WildSoulsRanch 57,342](#)

[2.4 - Eureka PD 31,949.98](#)

[2.5 - Bear River Band OES 211,669](#)

[2.6 - City of Trinidad 57,450](#)

[2.7 - Bear River Band Dispatch 122,500](#)

[2.8 - HCFA all fire departments 1,019,099](#)

[2.9 - KIMA W Medical Center 872,850](#)

[2.10 - PublicDefender 166,920](#)

[2.11 - Rural Response 81,983.75](#)

[3.0 Letters of Support](#)

#### [25-471](#)

2. Receive Annual Reports from Travel, Tourism and Arts Partners

**Recommendation:** That the Board of Supervisors:

1. Receive presentations from travel, tourism and arts partners.

**Attachments:** [Staff Report](#)  
[25-498](#)

3. Resolution Adopting a Measure O Spending Plan, Establishing Citizens' Oversight Committee (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Consider a recommendation by the Measure O Funding Ad Hoc to allocate 86% of baseline revenue projections to roads and 14% to transit (4/5 Vote Required); and
2. Adopt the attached resolution (Attachment 1) (4/5 Vote Required), which:
  - a. Adopts the allocations for roads and transit for the next 5 years, through fiscal year (FY) 2029-30.
  - b. Determines eligibility for transit funds.
  - c. Establishes the annual public input and reporting processes for Measure O.
  - d. Designates the Audit Committee as the Citizens' Oversight Committee required by Measure O.
  - e. Directs and authorizes the County Administrative Officer to contract with Humboldt Transit Authority (HTA) to carry out transit projects, and the Humboldt County Association of Governments (HCAOG) to hold certain public meetings related to Measure O.

**Attachments:** [Staff Report](#)  
[Measure O Resolution Draft](#)  
[SSTAC staff report - Recommended Measure O Eligibility and Uses](#)  
[Measure O - Ordinance 2751](#)  
[Resolution No. 24-83\(a\) - Placement of A Supplemental Transactions](#)  
[Public Comment on I.3](#)  
[25-502](#)

4. Transient Occupancy Tax Fiscal Year 2025-26 Funding Recommendations (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve Transient Occupancy Tax (TOT) allocations to be included in the Fiscal Year (FY) 2025-26 Proposed Budget, including Measure J, at the same level as FY 2024-25 with the exception of the Humboldt County Visitor's Bureau (HCVB) allocation (4/5 Vote Required); and
2. Consider allocating funding equal to the HCVB FY 2024-25 allocation of \$145,589 to the Economic Development Division in FY 2025-26 in budget 1120-275, as reimbursement to support Board-directed activities with no associated funding source and the Trellis program; (4/5 Vote Required); and
3. Authorize the County Administrative Officer to execute agreements and amendments necessary to implement the Board's direction, after review from Risk Management and County Counsel; and
4. Take other action as appropriate.

***Attachments:***

[Staff Report](#)

[Public Comment on I.4](#)

**Human Resources**

[25-499](#)

5. Resolution of Intention to Introduce an Ordinance to Amend the Contract Between the County of Humboldt and CalPERS

***Recommendation:***

That the Board of Supervisors:

1. Adopt and sign a certified copy of the Resolution (Attachment 1) to amend the Contract Between the County of Humboldt and CalPERS, as outlined in the Amendment to Contract (attachment 5); and
2. Introduce the Ordinance by title (Attachment 2), conduct the first reading, and schedule the adoption of the final Ordinance for at least 20 days following introduction pursuant to Government Code 25123(e) and (f); and
3. Direct the Clerk of the Board to publish the pre-adoption summary of the Ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be

- adopted pursuant to Government Code 25124(b)(1); and
4. Direct the Clerk of the Board, within 15 days after adoption of the Ordinance, to publish a postadoption summary of the ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance pursuant to Government Code 25124(b)(1); and
  5. Direct the Clerk of the Board to sign the "Certification of Governing Body's Action" (Attachment 3), the "Certification of Compliance with Government Code Section 7507" (Attachment 4).

***Attachments:***

[Staff Report](#)

[Contract Amendment Resolution 2025.pdf](#)

[Ordinance to Amend CalPERS Contract.pdf](#)

[Certification of Governing Body's Action.pdf](#)

[Certification of Compliance 7507.pdf](#)

[Amendment to Contract.pdf](#)

[Resolution No. 25-69](#)

[Executed - Certification of Governing Body's Action.pdf](#)

[Executed - Certification of Compliance 7507.pdf](#)

**J. MATTERS INITIATED BY BOARD (None Scheduled)**

**K. CLOSED SESSION**

**Board of Supervisors**

[25-561](#)

1. Conference with Legal Counsel - Pursuant to Government Code Sections 54954.5 and 54957 to consider Public Employee Appointment for the position of the Aviation Director

**County Counsel**

[25-514](#)

2. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d) (1) to discuss existing litigation in the case of Patrick Flavin v. Jim Allen Hogan, et al., Humboldt County Superior Court Case No. CV2500684

## L. ADJOURNMENT