



COUNTY OF HUMBOLDT

For the meeting of: 5/13/2025

File #: 25-475

To: Board of Supervisors

From: Planning and Building Department

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Humboldt County 2024 General Plan Annual Progress Report and 2024 Housing Element Annual Progress Report, LRP-2024-19082

RECOMMENDATION(S):

That the Board of Supervisors:

1. Receive and file the staff report concerning the 2024 General Plan Annual Progress Report (Attachment A) and the 2024 Housing Element Annual Progress Report, summarized in Attachments A and B pursuant to Government Code Section 65400(a)(2).

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:

Government Code Section 65400(a)(2) requires that planning agencies prepare two annual progress reports (APR), a General Plan APR and a Housing Element APR, and provide them to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD) by April 1 of each year. The governing statute also requires that the reports be submitted to the Board of Supervisors but does not require the reports to be submitted to the legislative body prior to submitting the reports to HCD and OPR. The reports were submitted and accepted by OPR and HCD on March 28, 2025.

The General Plan APR (Attachment A) assesses how the General Plan was implemented during the previous 12-month reporting period. There is no standardized format for the General Plan APR, although OPR does provide guidance regarding content. The General Plan APR includes a review of major land use activities undertaken during the reporting period, and information that may point toward a need for modifications to the General Plan or improved implementation. The General Plan APR implements General Plan Implementation Measure, G-IM1, Progress Report, of the Governance Policy chapter and provides accountability and transparency to the Board and the community on the county's progress of implementing the General Plan during the previous year. The APR for the Housing Element is required to be prepared and submitted on detailed Excel spreadsheets provided by HCD. These spreadsheets are large and not appropriate as an attachment. Attachment A contains a summary of the report while Attachment B provides further details on the status of the County's Housing Element. The 2024 Housing Element APR filed on the state's mandatory reporting Excel form is found on the county webpage at the following URL:

<https://humboldt.gov.org/3540/Annual-Housing-Progress-Report>.

Consideration and acceptance of the General Plan and Housing Element APRs is informational in nature, does not create or alter policy, and is therefore exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA

Guidelines Section 15306.

SOURCE OF FUNDING:

General Fund Contribution to Long Range Planning (1100-282)

FINANCIAL IMPACT:

Staff time for preparation of the 2024 annual progress report included approximately 97 hours of Associate Planner time and 10 hours of Planning Manager time for a total of \$16,723. The staff positions to complete this work are filled and allocated and are included in the General Fund contribution to the Long Range Planning unit 1100-282.

STAFFING IMPACT:

There is no staffing impact to this receiving this report beyond the staff time to prepare it.

OTHER AGENCY INVOLVEMENT:

The State Office of Planning and Research (OPR) and the State Department of Housing and Community Development (HCD).

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may decide that modifications to the APR are necessary. If this alternative is chosen, the Board will need to direct Planning staff to file a modified annual progress report with the Office of Planning and Research and the Department of Housing and Community Development pursuant to Government Code Section 65400(a)(2).

ATTACHMENTS:

Attachment A: 2024 General Plan Annual Report dated March 28, 2025

Attachment B: Details of the 2024 Housing Element Progress Report

PREVIOUS ACTION/REFERRAL:

Meeting of: N/A

File No.: N/A