



COUNTY OF HUMBOLDT

For the meeting of: February 2, 2016

Date: January 27, 2016
 To: The Honorable Board of Supervisors
 From: Ana Hartwell, Deputy Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of January 26, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of January 26, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of January 26, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their January 26, 2016 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: *Amey Rosen*

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Sundberg* Seconded by Supervisor *Bass*

Ayes *Sundberg, Fennell, Lovelace, Bohn, Bass*
 Nays _____
 Abstain _____
 Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *Feb. 2, 2016*

By: *Ana Hartwell*
 Ana Hartwell, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNELL
Second District
MARK LOVELACE
Chair - Third District
VIRGINIA BASS
Vice Chair - Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

**825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, January 26, 2016

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. PUBLIC COMMENT ON NON-AGENDA ITEMS – 9:00 A.M.

D. CONSENT CALENDAR

Board of Supervisors

1. Resolution Authorizing Road Closures for the 45th Avenue of the Giants Marathon, Half Marathon and 10K Race on Sunday, May 1st, 2016 (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the resolution, and direct the Clerk of the Board to mail a fully executed copy to Paul Kraus, Six Rivers Running Club, P.O. Box 214, Arcata, CA 95518.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Child Support Services

2. Reallocation of Child Support Specialist III Position to Supervising Child Support Specialist Position

Recommendation: That the Board of Supervisors approve the reallocation of the 1.0 FTE Child Support Specialist III (class 0147, salary range 362, position 03) position in budget unit 206, currently occupied by Angela Bott, to Supervising Child Support Specialist (class 0136, salary range 388), effective January 31, 2016.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Clerk of the Board

3. Approval of the Action Summary - Meeting of January 19, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of January 19, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

County Administrative Office

4. Addendum to the Software License Agreement with Sungard Public Sector Inc. to Enhance the County Interactive Fund Accounting System Software and Appropriation Transfer and Supplemental Budget (4/5 Vote Required) and Agreement with ExecuTime Software

Recommendation: That the Board of Supervisors approve the attached addendum to the software agreement with Sungard Public Sector and ExecuTime Software to install ExecuTime Time and Attendance and Advanced Scheduling and provide workflow/electronic improvements for timesheet and benefit time tracking; authorize the Purchasing Agent to execute the proposed addendum with Sungard and any future addenda thereto; approve the attached ExecuTime software licensing agreements; authorize the Purchasing Agent to execute the ExecuTime software licensing agreements and any future addenda thereto; adopt the attached appropriation transfer for the Department of Health and Human Services to establish the appropriate fixed asset line item; and adopt the attached supplemental budget for Probation (4/5 vote required).

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

5. Agreement with the Lew Edwards Group and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve and authorize the Board Chair to sign the attached agreement with The Lew Edwards Group for a ballot measure assessment, preparation and communications consultant related to an excise tax on medical cannabis; and approve the supplemental budget (4/5 vote required), as shown in Attachment 2, in order to provide funding for The Lew Edwards Group agreement.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Planning and Building Department**6. Housing-Related and Parks Grant Application**

Recommendation: That the Board of Supervisors approve the attached resolution authorizing submission of a Housing-Related and Parks Application, and authorize the Department to sign Grant Documents consistent with the attached Resolution.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Public Works**7. Assist Humboldt Community Service District on the Pleasant Street Water Main Project**

Recommendation: That the Board of Supervisors approve the use of County Road Crews to perform force account work, as allowed under Public Contract Code Section 22031, for the Pleasant Street Water Main Project with Humboldt Community Service District.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

8. Approval of the Agreement for the Lafayette Elementary School Non Infrastructure Program, Contract No.: 215103

Recommendation: That the Board of Supervisors approve and sign the Agreement for Professional Services to develop and facilitate the Lafayette Elementary School Non Infrastructure Program for the amount of \$75,000.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Sheriff

9. Agreement to Provide Law Enforcement Services at College of the Redwoods and Approve the Supplemental Budget for Sheriff's Operations Budget Unit 1100-221 (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize the Sheriff to sign three (3) original copies of the Agreement to Provide Law Enforcement Services at the College of the Redwoods and any amendments or extensions for the term of the Agreement; approve unfreezing a 1.0 FTE frozen Deputy Sheriff I/II (class 0416, salary range 383/398, position 03) in Budget Unit 221 effective immediately to act as School Resource Officer at College of the Redwoods; and approve a supplemental budget in Sheriff's Operations Budget Unit 1100-221 as attached (4/5 vote required).

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

E. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Resolution Recognizing CAO Phil Smith-Hanes for His Dedication and Service to Humboldt County (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Nay: 1 - Rex Bohn

F. MATTERS SET FOR TIME CERTAIN**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****J. CLOSED SESSION****K. ADMINISTRATIVE ABATEMENT HEARINGS**

L. PUBLIC HEARINGS - 1:30 P.M.**Planning and Building Department**

1. Medical Marijuana Land Use Ordinance (MMLUO) - Phase IV, Commercial Cultivation, Processing, Manufacturing and Distribution of Cannabis for Medical Use, adding section 313-55.4 et seq. to Title III, Division I, Chapter 3, Section B, Part 1 (Coastal Zoning Regulations), and section 314-55.4 et seq. of Title III, Division 1, Chapter 4, Section B, Part I (Inland Zoning Regulations) to the Humboldt County Code

Recommendation: That the Board of Supervisors reintroduce the Commercial Medical Marijuana Ordinance No. ____ by title and waive further reading [Attachment A]; open the Public Hearing on the Substitute Mitigation Measures, receive and consider the staff report, and accept public comment, close the public hearing; deliberate on the Ordinance, Mitigated Negative Declaration, Substitute Mitigation Measures, and Mitigation Monitoring Program [Attachment B]; adopt Resolution No. 16-__ [Attachment C] approving the Substitute Mitigation Measures, adopting the Mitigated Negative Declaration and approving the Mitigation Monitoring Plan; adopt Ordinance No. ____ adding section 313-55.4 et seq. to Title III, Division I, Chapter 3, Section B, Part 1 (Coastal Zoning Regulations), and section 314-55.4 et seq. of Title III, Division 1, Chapter 4, Section B, Part I (Inland Zoning Regulations), and regulating the commercial cultivation, processing, manufacturing, and distribution of cannabis for medical use within the County of Humboldt; and direct the Clerk of the Board to publish a Summary of the Ordinance within 15 days after adoption of the ordinance by the Board, along with the names of those Supervisors voting for and against the ordinance [Attachment D] and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the ordinance, and to give notice to any interested parties.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, to approve staff recommendations with the inclusion of the supplemental information. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

M. AFTERNOON DISCUSSION ITEMS**DHHS: Administration**

1. Update on the Homeless Strategy and Implementation Plan from Focus Strategies, City of Eureka and the Department of Health and Human Services

Recommendation: That the Board of Supervisors receive and file report from Focus Strategies; and schedule this for further discussion, if necessary, and possible action at the next regular meeting of the county.

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that this Informational Report be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Board of Supervisors

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California




January 26, 2016



MINUTES
TUESDAY, JANUARY 26, 2016
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, February 2, 2016, with the vote as shown below.

AYES:	Supervisors:	Sundberg, Fennell, Lovelace, Bohn, Bass
NAYS:	Supervisors:	n/a
ABSENT:	Supervisors:	n/a


ANA HARTWELL
Deputy Clerk of the Board


MARK LOVELACE
Chair of the Board