

**BOARD OF SUPERVISORS**

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County Administrative Officer  
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County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
AGENDA - Final**

Tuesday, October 19, 2021

9:00 AM

Regular Meeting - Virtual

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*In accordance with AB 361 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.*

***Email Public Comment:***

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

***Zoom Public Comment:***

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 720 707 2699, enter Meeting ID 878 7443 8856 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

*When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>*

*The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)*

**A. ROLL CALL**

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Assessor**

1. Deallocation of One (1) Full-Time Equivalent (FTE) Executive Secretary and Allocation of One (1) FTE Office Services Supervisor

**Recommendation:** That the Board of Supervisors:

1. Deallocate one (1) FTE Executive Secretary (salary range 390, class 0167 position 01) in budget unit 113 effective immediately; and
2. Allocate one (1) FTE Office Services Supervisor position (salary range 394, class 0118) in budget unit 113 effective upon the beginning of the pay period following approval.

**Attachments:** [Staff Report](#)  
[Office Services Supervisor Job Description](#)

**Board of Supervisors**

2. Letter of Appreciation to Barbara Georgianna for her Service on the McKinleyville Municipal Advisory Committee (MMAC) (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

**Attachments:** [Staff Report](#)  
[Letter of Appreciation .pdf](#)  
[Executed letter of appreciation .pdf](#)

3. Reappointment of Bonnie Oliver, Reappointment of Twila Sanchez and Appointment of Lisa Dugan to the McKinleyville Municipal Advisory Committee (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[MMAC Roster.pdf](#)

4. Proclaim October 2021 as Breast Cancer Awareness Month in Humboldt County (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:

1. Adopt the Proclamation.

**Attachments:** [Staff Report](#)  
[Proclamation.pdf](#)  
[Executed Proclamation - Breast Cancer Awareness Month.pdf](#)

5. Certificate of Recognition to Dawn “Dusty” Napier in Recognition of Becoming the State’s First Native American Woman Commander of the Veterans of Foreign Wars (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Certificate.

**Attachments:** [Staff Report](#)  
[Certificate.pdf](#)  
[Executed Certificate of Recognition.pdf](#)

### **Child Support Services**

6. Budget Transfer for Child Support Services

**Recommendation:** That the Board of Supervisors:

1. Approve the transfer of \$78,744 from the Department of Child Support Services' Office Expense line item (1380 206 2117) to the line item for Building Modifications (1380 206 8998) for fiscal year 2021-22.

**Attachments:** [Staff Report](#)  
[Work Order Estimate Architect 2021](#)  
[Budget Adjustment Architect](#)  
[Option to Extend the Lease until December 2025](#)  
[2021-5-25 EcDev DCSS 2420 6th St MOU Fully Executed](#)  
[Projected cost savings up to 2030](#)

### **Clerk of the Board**

#### 7. Board of Supervisors Teleconferencing Meetings and AB 361...: Continuation of Emergency

**Recommendation:** That the Board of Supervisors:

1. Finds that the Board has reconsidered the circumstances of the state of emergency that continues to exist, that state or local officials continue to recommend measures for social distancing and the current Covid-19 emergency related to in-person meetings continues to present an imminent risk to health and safety of attendees.
2. Authorize the Chair to sign the resolution re-authorizing remote teleconference meetings for the period of October 19, 2021 through November 16, 2021.

**Attachments:** [Staff Report](#)  
[Resoluton Extending Emergency Re Teleconferencing Meetings 101921.pdf](#)  
[Executed Resolution No. 21-105.pdf](#)

#### 8. Approval of the Action Summary - Meeting Oct. 12, 2021

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of Oct. 12, 2021 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary 10.12.2021.pdf](#)  
[Executed Action Summary - 10-12-2021.pdf](#)

#### 9. Approval of the Action Summary - Meeting of Oct. 5, 2021

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of Oct. 5, 2021 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary - 10-5-2021.pdf](#)  
[Minute Book - 10-05-2021.pdf](#)

### **County Administrative Office**

10. Bid Authorization for the Construction of the Garberville Public Health Americans with Disabilities Act (ADA) Modification Project (Project Number 2020-602)

**Recommendation:** That the Board of Supervisors:

1. Receive and approve the plans and specifications for the Garberville Public Health ADA Modification Project, project number 2020-602; and
2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened on Nov. 16, 2021.

**Attachments:** [Staff Report](#)  
[Architectual Plans for Garberville Public Health.pdf](#)  
[Lead Specifications for Garberville Public Health.pdf](#)

11. Set Public Hearing on Redistricting in Humboldt County on November 2, 2021

**Recommendation:** That the Board of Supervisors:

1. Direct the Clerk of the Board to:
  - a. Schedule a public hearing with a scheduled time-set on Tuesday, November 2, 2021 at \_\_\_\_\_, to review draft supervisorial district maps and to hear public testimony regarding Redistricting in Humboldt County.
  - b. Post and publish the attached pre-hearing summary at least five (5) days in advance of such hearing.

**Attachments:** [Staff Report](#)  
[Notice-Summary\\_Redistricting Hearing Nov. 2](#)  
[Elections Code 21500 et seq](#)

### **County Clerk/Recorder/Registrar of Voters**

12. Certification of the Results of the September 14, 2021, California Gubernatorial Recall Election

**Recommendation:** That the Board of Supervisors:

1. Accept the Certified Statement of Results of the Official Canvass for the California Gubernatorial Recall Election held on September 14, 2021.

- Attachments:** [Staff Report](#)  
[Attachment 1 - Certificate of Final Election Results.pdf](#)  
[Attachment 2 - Summary of Election Results.pdf](#)  
[Attachment 3 - Precinct by Precinct Report.pdf](#)

**Department of Health and Human Services: Administration**

13. Update on Local Conditions Surrounding COVID-19

- Recommendation:** That the Board of Supervisors:
1. Receive an update from Department of Health and Human Services (DHHS) - Public Health and the Humboldt County Health Officer regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

- Attachments:** [Staff Report](#)  
[BOS Update 10.14.21](#)

**Department of Health and Human Services: Social Services**

14. Resolution Authorizing Execution of State of California Standard Agreement No. 21-5015 with the California Department of Social Services Regarding the Provision and Receipt of Services and Activities Related to the Resource Family Approval Program

- Recommendation:** That the Board of Supervisors:
1. Adopt the attached resolution which authorizes the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute State of California Standard Agreement No. 21-5015 with the California Department of Social Services regarding the provision and receipt of services and activities related to the Resource Family Approval program, and any amendments thereto, along with any and all other certifications, subsequent agreements and documents required or deemed necessary for the Department of Health and Human Services - Child Welfare Services to accept and secure CDSS' provision of such services and activities; and
  2. Direct the Clerk of the Board to return one fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for submission to the California Department of Social Services.

- Attachments:** [Staff Report](#)  
[Resolution Auth. Execution of State Standard Agreement #21-5015 for RFA Legal Services](#)  
[Executed Resolution No. 21-106.pdf](#)

**Planning and Building Department**

15. Deallocate 2.0 Full-Time Equivalent (FTE) Administrative Analyst I/II Positions and 2.0 FTE Senior Office Assistants in the Planning and Building Department

**Recommendation:** That the Board of Supervisors:

1. Deallocate 1.0 FTE Administrative Analyst I/II position in budget unit 1100268 (Cannabis Planning)
2. Allocate 1.0 FTE Senior Office Assistant position in budget unit 1100268 (Cannabis Planning)
3. Deallocate 1.0 FTE Administrative Analyst I/II position in budget unit 1100277 (Current Planning)
4. Allocate 1.0 FTE Senior Office Assistant position in budget unit 1100277 (Current Planning)

**Attachments:** [Staff Report](#)  
[Administrative Analyst I-II Job Description](#)  
[Senior Office Assistant Job Description](#)

### **Public Works**

16. Authorization for the Humboldt County Department of Public Works to Accept and Administer Funding Made Available through the 2021 Grants Clearinghouse Fire Prevention Program and Approval of the Associated Supplemental Budget (4/5 vote required)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Humboldt County Public Works Director, or a designee thereof, to execute a grant agreement with the California Fire Safe Council and any other documents, including, without limitation, professional services agreements, necessary to accept and administer funding made available through the 2021 Grants Clearinghouse Fire Prevention Program; and
2. Approve, and authorize the Humboldt County Auditor-Controller to process, the attached supplemental budget request regarding the Community Wildfire Protection Plan ("CWPP") Phase III Part II: Fire-adapted Landscapes and Safe Homes Project ("Phase III Part II Project"). (4/5 vote required).

**Attachments:** [Staff Report](#)  
[Attachment 1 - California Fire Safe Council Grants Clearinghouse Proposal.pdf](#)  
[Attachment 2 - California Fire Safe Council 2021 Grant Award Announcements.pdf](#)  
[Attachment 3 - Supplemental Budgets Request Regarding the CWPP Phase III Part II](#)

17. Approval of Kable Final Map Subdivision, APN 301-111-001, Eureka Area

**Recommendation:** That the Board of Supervisors:

1. Accept and approve the subdivision map (Attachment 1) for filing with the

County Recorder;

2. Accept the dedication to the County of Humboldt of Parcel A for public utility and sidewalk easement purposes;
3. Direct the Clerk of the Board to sign the subdivision map (Attachment 1) on behalf of the Board of Supervisors;
4. Authorize the Chair to execute the Conveyance and Agreement (Attachment 2); and
5. Direct the Clerk of the Board to transmit the subdivision map, the Notice of Development Plan & Notice of Geologic Report, and the Conveyance and Agreement to the County Recorder.

***Attachments:***

[Staff Report](#)

[Kable Final Map.pdf](#)

[Attachment 2 - Conveyance and Agreement](#)

[Attachment 3 - Notice of Development Plan & Geologic Report](#)

18. Regional Capacity Building Projects and Supplemental Budget Request for Fiscal Year 2021-2022  
(4/5 vote required)

***Recommendation:*** That the Board of Supervisors:

1. Review the staff report and associated supporting documents;
2. Authorize the Humboldt County Public Works Director, or a designee thereof, to be the authorized Grantee representative and execute grant agreements in a form substantially similar to the two (2) attached agreements, and any amendments thereto, as well as any other documents, including, without limitation, professional services agreements and sub-grantee agreements, necessary to accept and administer funding made available through (1) the Regional Forest and Fire Capacity Program and (2) the Humboldt Area Foundation/Wild Rivers Community Foundation;
3. Authorize the Humboldt County Auditor-Controller to process the attached fiscal year (FY) 2021-22 supplemental budget request (4/5 vote required); and
4. Authorize the Humboldt County Auditor-Controller to create two (2) interest-bearing trust accounts for advance payments of grant funds associated with the aforementioned two (2) grant agreements.

***Attachments:***

[Staff Report](#)

[Attachment 1 - State of California Department of Conservation Grant Agreement Te](#)

[Attachment 2 - Humboldt Area Foundation Wild Rivers Community Foundation Av](#)

[Attachment 3 - Supplemental Budgets Request Regional Capacity Building Projects](#)

**Sheriff**

19. Agreement for Veterinary Services with McKinleyville Animal Care Center

- Recommendation:** That the Board of Supervisors:
1. Approve the Professional Services Agreement between McKinleyville Animal Care Center and the County of Humboldt (Attachment 1) to provide veterinary services for fiscal years 2021-22 through 2025-26; and
  2. Authorize the Chair of the Board and the Sheriff to sign the agreement and all amendments, extensions, or revisions for the term of the agreement, including those with mutually agreed upon annual rate increases.

**Attachments:** [Staff Report](#)  
[Professional Services Agreement between McKinleyville Animal Care Center and t](#)

## E. PUBLIC COMMENT ON NON-AGENDA ITEMS

## F. SPECIAL PRESENTATIONS

## G. ITEMS PULLED FROM CONSENT

## H. MATTERS INITIATED BY BOARD MEMBERS

## I. DEPARTMENT REPORTS

### DHHS: Administration

1. Temporary Employment of Retired Annuitant as Senior Substance Abuse Counselor - Department of Health and Human Services, Behavioral Health.

- Recommendation:** That the Board of Supervisors:
1. Approve the employment of Bridget Bush as a temporary retired annuitant Senior Substance Abuse Counselor - Department of Health and Human Services (DHHS) Behavioral Health (BH) (class 0492, salary range 381, step E); and
  2. Adopt the attached Resolution for an exception to the 180-day wait period for post-retirement employment.

**Attachments:** [Staff Report](#)  
[Gov code 7522.56 and 21224.pdf](#)  
[Resolution \(002\).docx](#)  
[Executed Resolution No. 21-107.pdf](#)

2. Memorandum of Understanding with the Hoopa Valley Tribe Regarding Continued Government-to-Government Collaboration Related to the Safety and Wellbeing of Tribal Children Involved in the Child Welfare System of Care

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board and the Humboldt County Department of Health and Human Services Director to execute, the attached memorandum of understanding with the Hoopa Valley Tribe regarding continued government-to-government collaboration related to the safety and wellbeing of Tribal children involved in the child welfare system of care for the period of Feb. 5, 2021 through Feb. 4, 2023;
2. Authorize the Chair of the Board and the Humboldt County Department of Health and Human Services Director, or designees thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with the Hoopa Valley Tribe, after review and approval by County Counsel; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached memorandum of understanding to the Humboldt County Department of Health and Human Services - Contract Unit for further processing.

***Attachments:***

[Staff Report](#)

[Memorandum of Understanding between Hoopa Valley Tribe and County of Humboldt](#)  
[Stipulated Judgment Between the California Attorney General, the Humboldt County and Hoopa Valley Tribe](#)  
[Executed Memorandum of Understanding between Hoopa Valley Tribe and County of Humboldt](#)

***DHHS: Social Services***

3. Humboldt County Public Authority for In-Home Supportive Services (IHSS) to Approve Recommendation to Appoint IHSS Advisory Board Members.

***Recommendation:*** That the Board of Supervisors:

1. Adjourn as the Humboldt County Board of Supervisors;
2. Convene as the Governing Board of the Humboldt County In-Home Supportive Services (IHSS) Public Authority and consider the following agenda;
  - a. Approve recommendation to appoint Ms. Sylvia DeRooy, Ms. Vivian Deniston, and Mr. Robert "Scott" Oberlies to the IHSS Advisory Board; and
  - b. Approve recommendation to appoint Ms. Sherry Hull IHSS Advisory Board as an alternate seat; and
3. Reconvene as the Humboldt County Board of Supervisors.

***Attachments:***

[Staff Report](#)

[AB App - DeRooy \(002\)](#)

[Deniston Vivian 4-27-21](#)

[Oberlies Robert 6-29-20 \(002\)](#)

[AB App - S.H. 6-24-21 \(002\)](#)

**J. PUBLIC HEARINGS**

***Planning and Building Department***

1. Lassik Farms LLC appeal of the Planning Commission's conditional approval of a Conditional Use Permit to allow a 24,687 square foot existing commercial cannabis operation.

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by the appellant (applicant), and public; and
2. Close the public hearing; and
3. Adopt the resolution (Resolution 21-\_\_). (Attachment 1) which does the following:
  - a. Finds that the Board of Supervisors has considered the Addendum to the Mitigated Negative Declaration for the Commercial Medical Marijuana Land Use Ordinance that was prepared for the Lassik Farms LLC project); and
  - b. Finds that the proposed project complies with the General Plan and Zoning Ordinance; and
  - c. Approves the Appeal submitted by Lassik Farms LLC; and
  - d. Approves the Conditional Use Permit subject to the recommended conditions of approval.
4. Direct the Clerk of the Board to give notice of the decision to the appellant, the Planning and Building Department, and any other interested party.

**Attachments:** [Staff Report](#)  
[Attachment 2 17433 Appeal 09.02.2021](#)  
[Attachment 1 Draft Resolution for Lassik \(1\).docx](#)  
[Attachment 3 Lassik Farms PC Staff Report FINAL 8.19.21](#)  
[Attachment 4 Lassix Revised COA 08202021](#)  
[Attachment 4 PC Resolution 21-132\\_Lassik Farms\\_12593](#)  
[Attachment 5 Well Completion Report 6.17.21](#)  
[Attachment 6 Well Exhibit](#)  
[Executed Resolution 21-130 with revised Conditions.pdf](#)

## K. DISCUSSION ITEMS

## L. MATTERS SET FOR TIME CERTAIN

### County Administrative Office

1. 10:30am - Initial Public Meeting of the Public Financing Authority (PFA) for the Samoa Peninsula Enhanced Infrastructure Financing District (The EIFD) to be presented with the proposed EIFD and the draft Infrastructure Financing Plan (IFP)

**Recommendation:** That the Board of Supervisors:

1. Adjourn as the Humboldt County Board of Supervisors;
2. Appointed members convene as the Public Financing Authority for the Samoa

- Peninsula Enhanced Infrastructure Financing District;
- a. Roll call
  - b. Approval of Minutes
  - c. Public Comment on Non-Agenda Items
  - d. Report Out on Meetings Attended and Community Feedback Received
  - e. Agenda Items
  - i. Public Meeting: Staff to Present the Samoa Peninsula EIFD and IFP
    1. Discussion
    2. Public Comment
  - ii. Staff Updates
    1. Discussion
    2. Public Comment
  3. Adjourn the Public Finance Authority for the Samoa Peninsula Enhanced Infrastructure Finance District; and
- Reconvene as the Humboldt County Board of Supervisors

***Attachments:***

[Staff Report](#)

[PFA Meeting Minutes 9-14-21](#)

[Samoa Peninsula EIFD IFP Draft](#)

[APPENDIX C - Projected Tax Increment Revenue Analysis](#)

[APPENDIX D - Fiscal Impact Analysis](#)

[APPENDIX E - General Plan EIR](#)

[EIFD Presentation](#)

## **M. CLOSED SESSION**

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Northcoast Environmental Center, et al. v. County of Humboldt, Humboldt Superior Court Case No. CV 2100518
2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Lehman v. County of Humboldt, et al. Case no. CV 200020, A162986
3. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed Department Heads, and Management and Confidential employees.

## **N. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**