

BOARD OF SUPERVISORS

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ESTELLE FENNEL
Second District
MARK LOVELACE
Chair - Third District
VIRGINIA BASS
Vice Chair - Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, June 7, 2016

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Agricultural Commissioner

1. Approval of Cooperative Agreement No. 16-0157-SA, Certified Farmer's Market Inspection Contract in the Amount of \$11,540.00

Recommendation: That the Board of Supervisors approve Cooperative Agreement No. 16-0157-SA, known as the Certified Farmer's Market Inspection Program contract with the California Department of Food and Agriculture in the amount of \$11,540.00; authorize the Chair to sign the original agreement, one copy of the cover page, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's Office for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Approval of Cooperative Agreement No. 15-0604-SF, Asian Defoliating Moth Trapping Contract in the Amount of \$8,617.00

Recommendation: That the Board of Supervisors approve Cooperative Agreement No. 15-0604-SF, known as the Asian Defoliating Moth Trapping Contract with the California Department of Food and Agriculture; authorize the Chair to sign the original agreement and one copy of the cover page, and return all signed copies to the Agricultural Commissioner's Office for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Clerk of the Board

3. Approval of the Action Summary - Meeting of May 31, 2016

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of May 31, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

County Administrative Office

4. Local Fire District Allocations for Fiscal Year 2015-16 for the Rio Dell and Telegraph Ridge Fire Protection Districts, and Samoa Peninsula Fire District

Recommendation: That the Board of Supervisors authorize the Chair of the Board to execute agreements with Rio Dell and Telegraph Ridge Fire Protection Districts, and Samoa Peninsula Fire District for revenue-sharing of the county's Fiscal Year 2015-16 Proposition 172 (Prop 172) funding; and direct the Clerk of the Board to submit one copy of the agreement to the County Administrative Office for processing.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

5. Reappointments to the Humboldt County Workforce Development Board (HC-WDB)

Recommendation: That the Board of Supervisors reappoint Maggie Gainer, Mariann Hassler, Carol Hill, Steve Kimberling, Dennis Leonardi, Jeff Nelson, Mike Newman, Cedar Reuben, Lawrence Siler, Alison Talbott, and Mike Wilson to the HC-WDB for two year terms according to the HC-WDB Bylaws.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Mental Health

6. First Amendment to the Agreement with Diamond Drugs, Incorporated for Fiscal Years 2015-2016 and 2016-17

Recommendation: That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the first amendment to the agreement with Diamond Drugs, Incorporated for fiscal years 2015-16 and 2016-17; and direct the Clerk of the Board to return two (2) signed originals of the first amendment to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Mental Health Administration.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

7. Approval of Agreement between Humboldt County and North Coast Substance Abuse Council, Inc. for Residential Services for Fiscal Years 2016-2019

Recommendation: That the Board of Supervisors approve the Agreement between County of Humboldt and North Coast Substance Abuse Council, Inc. for fiscal years 2016-2017 and 2017-2018 and 2018-2019; authorize the Chair to execute three (3) originals of the Agreement effective July 1, 2016; and direct the Clerk of the Board to return two (2) originals of the executed agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Mental Health Administration.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

8. Agreement between Humboldt County and California Psychiatric Transitions Inc. for Fiscal Years 2016-17, 2017-18, and 2018-19

Recommendation: That the Board of Supervisors approve the Agreement between Humboldt County and California Psychiatric Transitions, Inc. for fiscal years 2016-17, 2017-18, and 2018-19; authorize the Chair to execute three (3) originals of the Agreement effective July 1 2016; authorize the Department of Health and Human Services (DHHS) Director of Mental Health or designee to sign placement documents in a form similar to those attached as schedule C to the attached Agreement; and direct the Clerk of the Board to return two (2) executed originals of the Agreement to the DHHS-Contract Unit for forwarding to DHHS-Mental Health.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Social Services

9. Agreement with Changing Tides Family Services for Stage One Child Care Services for CalWORKs Welfare-to-Work Participants for Fiscal Year 2016-2017

Recommendation: That the Board of Supervisors approve the proposed Agreement with Changing Tides Family Services for fiscal year 2016-2017 to provide Stage One child care services to all CalWORKs recipients who are referred by Social Services; authorize the Chair to execute three (3) originals of the Agreement; and direct Clerk of the Board to route two (2) fully executed originals to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to the Director of DHHS-Social Services.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Human Resources

10. Resolution to Adopt the Revised Equal Employment Opportunity Policy; Resolution to Adopt the Harassment Policy

Recommendation: That the Board of Supervisors adopt Resolution No. _____ (attachment A) approving the updated Equal Employment Opportunity Policy; and adopt Resolution No. _____ (attachment B) adopting the Harassment Policy.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Public Works

11. Active Transportation Program Letters of Support

Recommendation: That the Board of Supervisors authorize the Chairman of the Board to sign letters of support for the McKinleyville Safe Routes to School, Hammond Trail Bridge Replacement, and Enhanced Samoa Trails Plan Active Transportation Program Grant applications.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

12. Revised Bid Authorization Date for the Juvenile Hall Replacement Facility Construction Project, Project Number 170212

Recommendation: That the Board of Supervisors authorize the Clerk of the Board, upon the Director of Public Works obtaining State approval to Proceed to Bid, to advertise the Juvenile Hall Replacement Project, pursuant to Section 22037 of the California Public Contract Code, on June 14, 2016; with bids to be opened on Tuesday, July 12, 2016; at 2:00 PM.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

13. Assignment of James Perry, Materials Testing Technician II as Assistant Materials Testing Engineer

Recommendation: That the Board of Supervisors authorize compensation for James Perry as if he had been promoted to the classification of Assistant Materials Testing Engineer (Class 0342) beginning June 6, 2016 until such time as a permanent Assistant Materials Testing Engineer is hired, pursuant to Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME), section 12.4.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

14. Supplemental Budget for Carpet Installation at the California Redwood Coast - Humboldt County Airport (4/5 Vote Required)

Recommendation: That the Board of Supervisors approves the attached supplemental budget to provide funding for the installation of carpet at the ACV terminal (4/5 vote required).

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

15. Union Street and Sea Avenue Reconstruction; Project No.: RPL-5904(057); Contract No.: 202701

Recommendation: That the Board of Supervisors accept the completed contract, including all change orders approved by the Public Works Department, between OR Sundberg, Inc., and Humboldt County for the Union Street and Sea Avenue Reconstruction; approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$25,163.26. This will bring the total amount paid to 100 percent of the contract.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Sheriff**16. Global Tel*Link Corporation Amendment #1 to Inmate Telephone Services Agreement**

Recommendation: That the Board of Supervisors approve Global Tel*Link Corporation Amendment #1 to Inmate Telephone Services Agreement; and authorize the Board of Supervisor's Chair to sign three (3) original copies of Amendment #1 to Telephone Services Agreement and any additional amendments, modifications or extensions for the term of the Agreement.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

D. SPECIAL PRESENTATIONS**Board of Supervisors****1. Proclaim June 2016 as Elder Abuse Awareness Month in Humboldt County (Supervisor Mark Lovelace)**

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Proclaim June, 2016 as Elected and Appointed Officials Blood Donor Month (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Redwood Art Association 60th Anniversary Resolution (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

E. MATTERS SET FOR TIME CERTAIN**Auditor/Controller**

1. 9:30 a.m. - Audit Report for 2014-15

Recommendation: That the Board of Supervisors receive and file the audit reports prepared by Gallina, LLP, regarding the financial statements of the County of Humboldt for the fiscal year ended June 30, 2015.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

F. ITEMS PULLED FROM CONSENT**G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****Clerk of the Board**

1. Appointment of County Delegate and County Alternate to Participate in the National Association of Counties (NACO) Annual Election of Officers and Policy Adoption

Recommendation: That the Board of Supervisors appoint a County Delegate and County Alternate to participate in the NACO annual election of officers and policy adoption, complete the NACO 2016 Credentials Voting Form, and return the form to Alex Koroknay-Palicz via fax at (866)370-9421 or email at AKPalicz@naco.org. no later than July 1, 2016.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, to appoint Supervisor Bohn as the primary Delegate and Supervisor Bass as the alternate Delegate to the National Association of Counties Annual Election of Officers and Policy Adoption meeting, and to put the Board's support behind Mr. Greg Cox. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Public Health

2. Report on DHHS-PH Syringe Services Program / Needle Exchange

Recommendation: That the Board of Supervisors receive and file a report on the syringe services program by Humboldt County Health Officer, Dr. Donald Baird and program staff and take action as appropriate.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

I. CLOSED SESSION

1. Conference with Legal Counsel pursuant to Government Code Section 54956.9, subd. (b)(1); relating to the Department of Justice (DOJ) ADA Compliance.

The Board of Supervisors met in conference with legal counsel pursuant to Government Code Section 54956.9, subd. (b)(1); relating to the Department of Justice (DOJ) ADA Compliance. There was no action to report.

2. Conference with Legal Counsel pursuant to Government Code section 54956.9 subd. (a); Humboldt Mendocino Marijuana Advocacy Project, an unincorporated association v. County of Humboldt, the Board of Supervisors of the County of Humboldt, and Does 1 through 10, inclusive.

The Board of Supervisors met in conference with legal counsel pursuant to Government Code section 54956.9 subd. (a); Humboldt Mendocino Marijuana Advocacy Project, an unincorporated association v. County of Humboldt, the Board of Supervisors of the County of Humboldt, and Does 1 through 10, inclusive. There was no action to report.

3. Conference with Legal Counsel pursuant to Government Code section 54956.9 subd. (d)(1); Tim Phillis and Kathy Phillis v. County of Humboldt; Humboldt County Superior Court Case No. DR150517.

The Board of Supervisors met in conference with legal counsel pursuant to Government Code section 54956.9 subd. (d)(1); Tim Phillis and Kathy Phillis v. County of Humboldt; Humboldt County Superior Court Case No. DR150517. There was no action to report.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**K. ADMINISTRATIVE ABATEMENT HEARINGS****L. PUBLIC HEARINGS**

M. AFTERNOON DISCUSSION ITEMS**County Administrative Office**

1. Proposed Fiscal Year (FY) 2016-17 Budget

Recommendation: That the Board of Supervisors receive and review Humboldt County's Proposed FY 2016-17 Budget; approve a one-year waiver of the Board policy on Balanced Budget to allow the General Fund's fund balance (savings) to be used for on-going expenses; adopt a Resolution authorizing an Inter-Fund Loan for the Forest Resources and Recreation Fund (1710) (Attachment I); direct the Auditor-Controller to transfer \$1,000,000 in FY 2016-17 from the Tax Loss Reserve Fund (3010) to the General Fund; authorize department heads to approve voluntary unpaid furloughs for employees under their appointing authority, utilizing the attached form (Attachment II); continue budget discussion to the public hearings scheduled for Monday, June 20, 2016 (1:30 p.m. and 6 p.m.); direct the County Administrative Officer to return to the Board on June 28, 2016, to consider adoption of the final budget for FY 2016-17; and take other action as appropriate.

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Public Works

2. Introduction of Ordinance: Adding Sections 414-3 and 414-4 Relating to Length and Width Restrictions on South Dobbyn Creek Bridge on Zenia Bluff Road to Title IV of the Humboldt County Code

Recommendation: That the Board of Supervisors introduce the attached Ordinance by title and waive the first reading; set the Ordinance for adoption on June 14, 2016 or at least one (1) week from that date; direct the Clerk of the Board to publish the pre-adoption summary of the Ordinance and to post a certified copy of the full text of the proposed Ordinance in the Office of the Clerk of the Board, both the publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be adopted [Government Code Section 25124 (b)(1)]; direct the Clerk of the Board, within fifteen (15) days after adoption of the Ordinance, to publish a post-adoption summary of the Ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the Office of the Clerk of the Board, a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124 (b)(1)]; and direct Public Works to file the attached Notice of Exemption (Attachment 2) with the County Clerk in accordance with the California Environmental Quality Act.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Road Funding

Recommendation: That the Board of Supervisors receive an update on current state legislative proposals regarding funding for roads; receive an update on current polling by the Humboldt County Association of Governments (HCOAG) regarding a local sales tax for roads; receive an update from California Transportation Commission (CTC) Staff on alternative funding for roads; and take action as necessary.

Approved per order of the Chair

Board of Supervisors

4. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



June 7, 2016



MINUTES
TUESDAY, JUNE 7, 2016
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, June 14, 2016, with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Lovelace, Bohn
NAYS: Supervisors: n/a
ABSENT: Supervisors: Bass



ANA HARTWELL
Deputy Clerk of the Board



MARK LOVELACE
Chair of the Board



COUNTY OF HUMBOLDT

For the meeting of: June 14, 2016

Date: June 9, 2016
 To: The Honorable Board of Supervisors
 From: Brooke Eberhardt, Deputy Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of June 7, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of June 7, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of June 7, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their June 7, 2016 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Brooke Eberhardt, Deputy Clerk of the Board CAO Approval: *Cheryl O'Keefe*

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Fennell* Seconded by Supervisor *Sundberg*

Ayes *Sundberg, Fennell, Lovelace, Bohn*

Nays

Abstain

Absent *Bass*

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *June 14, 2016*

By: *Ana Hartwell*
 Ana Hartwell, Deputy Clerk of the Board