

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
MICHELLE BUSHNELL
Vice Chair - Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
TRACY DAMICO
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, July 2, 2024

9:00 AM

Regular Meeting - Hybrid

A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Agricultural Commissioner

24-1000

1. Approval of Cooperative Agreement No. 24-0195-000-SA in the Amount of \$480 for the Weighmaster Program Contract

Recommendation: That the Board of Supervisors:

1. Approve Standard Agreement No. 24-0195-000-SA, known as the Weighmaster Enforcement Program contract with the California Department of Food and Agriculture-Division of Measurement Standards in the amount of \$480;
2. Authorize the Chair to sign the original agreement, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1026

2. Supplemental Budget Request in the Amount of \$23,000 for Budget Unit 1100261, Agricultural Commissioner for Fiscal Year (FY) 2023-24 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget of \$23,000 in the Agricultural Commissioner's budget (1100-261) for FY 2023-24. (4/5 Vote Required)

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Board of Supervisors

24-1055

3. Certificate of Recognition in Honor of the Fortuna Garden Club's 100th Year Anniversary

Recommendation: That the Board of Supervisors:

1. Ratify the Chair's signature on the Certificate of Recognition.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Clerk of the Board

24-1044

4. Approval of the Action Summary - Meeting of June 11, 2024

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 11, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff

recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1056](#)

5. Approval of the Action Summary - Meeting of June 25, 2024

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 25, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Administrative Office

[24-966](#)

6. New Appointments to the Humboldt County Workforce Development Board

Recommendation: That the Board of Supervisors:

1. Review the attached membership applications from Cody Freitas and Scott Thompson (attachments 1 and 2); and
2. Appoint Cody Freitas and Scott Thompson to the Humboldt County Workforce Development Board for a two-year term effective immediately pursuant to Humboldt County Workforce Development Board Bylaws.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1035](#)

7. Resolution Regarding Changes in County of Humboldt Public Office Hours

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution regarding changes in County of Humboldt public office hours.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Administration

[24-1021](#)

8. Renewed Professional Services Agreement in the Amount of \$197,625 with the University of

California, Davis Regarding the Provision of Training Services to the Department of Health and Human Services Staff

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached professional services agreement with the University of California, Davis;
2. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the University of California, Davis regarding the provision of training services to Department of Health and Human Services staff in an amount not to exceed \$197,625 for the period of July 1, 2024, through June 30, 2025;
3. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the University of California, Davis, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the University of California, Davis to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1023](#)

9. Approval of First Modification to Lease for 80 West 3rd Street, Eureka

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the first lease modification with 80 West Third Eureka, LLC.; and
2. Authorize County of Humboldt Department of Health and Human Services Director, or authorized designee, to execute any subsequent modifications, amendments to, or extensions of, the Lease Agreement executed on Sept. 12, 2023, with 80 West Third Eureka, LLC., after review and approval by County Counsel, Risk Management and the County Administrative Office.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Behavioral Health

[24-885](#)

10. Professional Services Agreement with Transitional Residential Treatment Facilities, Inc. in the Amount of \$3,723,750 Regarding the Provision of Long-Term Residential Behavioral Health Treatment Services

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Transitional Residential Treatment Facilities, Inc. regarding the provision of long-term residential behavioral health treatment services to adults with severe mental illnesses in an amount not to exceed Three Million Seven Hundred Twenty-Three Thousand Seven Hundred Fifty Dollars (\$3,723,750.00) for the period of July 1, 2024 through June 30, 2027;
 2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Transitional Residential Treatment Facilities, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
 3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Transitional Residential Treatment Facilities, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Human Resources

24-984

11. Adopt the County of Humboldt Workplace Violence Prevention Plan

- Recommendation:** That the Board of Supervisors:
1. Adopt the County of Humboldt Workplace Violence Prevention Plan (WVPP); and
 2. Authorize the Director of Human Resources to make amendments to the WVPP.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1014

12. Renewal of Professional Services Agreement in the Amount of \$548,598.80 with Government Jobs, INC. DBA NEOGOV

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Board Chair to execute, a services agreement with NEOGOV in the amount of \$548,598.80 to continue Applicant Tracking and Learning Management services; and
 2. Authorize the Director of Human Resources to execute any future amendments to the services agreement with NEOGOV that do not cumulatively exceed an additional \$50,000 upon approval by Risk Management, County Counsel and the County Administrative Office.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1029](#)

13. Renewal of Professional Services Agreement with Liebert Cassidy Whitmore (LCW) in the amount of \$225,000

Recommendation: That the Board of Supervisors:

1. Authorize the Chair of the Board of Supervisors to execute a professional services agreement with LCW in an amount of \$225,000

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Public Works

[24-949](#)

14. Consultant Services Agreement with Ghirardelli Associates, Inc., Regarding the Provision of On-Call Professional Construction Management Services

Recommendation: That the Board of Supervisors:

1. Approve the selection of Ghirardelli Associates, Inc. as the consulting firm to provide on-call professional construction management services;
2. Approve and authorize the Chair of the Board to execute, the attached consultant services agreement with Ghirardelli Associates, Inc. regarding the provision of on-call professional construction management services;
3. Authorize the Public Works Director, or a designee thereof, to execute any and all future task orders issued pursuant to the terms and conditions of the attached consultant services agreement with Ghirardelli Associates, Inc., after review and approval by County Counsel, County Administrative Office and Risk management; and
4. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached consultant services agreement with Ghirardelli Associates, Inc. to the Department of Public Works for further processing.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Sheriff

[24-1032](#)

15. Approval of an Exception to the Hiring Freeze to Hire 1.0 Full-Time Equivalent (FTE) for the Sheriff's Civil Division

Recommendation: That the Board of Supervisors:

1. Approve an exception to the Fiscal Year (FY) 2024-25 hiring freeze to hire 1.0 FTE Senior Legal Office Assistant (Class 0168, Salary Range 377) for the Humboldt County Sheriff's Office (HCSO) Civil Division.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN (NONE SCHEDULED)

H. PUBLIC HEARINGS (NONE SCHEDULED)

I. MATTERS INITIATED BY BOARD (NONE SCHEDULED)

J. DEPARTMENT REPORTS (NONE SCHEDULED)

K. CLOSED SESSION (NONE SCHEDULED)

L. ADJOURNMENT

I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

NIKKI TURNER

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.



07/02/2024