

COUNTY OF HUMBOLDT  
REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

# A \_\_\_\_\_

DEPARTMENT: IS-Substance Use Disc

DEPARTMENT #: 425 POSTING DATE: 6/30/2024

1.) The reason for this budget transfer request is:

_____	Transfer within expenditure/revenue category (with Auditor Approval)	Original only
_____	Transfer between expenditure/revenue category (with CAO & Auditor Approval)	Original +1
_____	Increase/decrease Intrafund Transfer account (with Board Approval)*	Original +1
_____	Transfer to or from Contingencies (with Board Approval)*	Original +1
<u>X</u>	Increase/decrease budget unit appropriation (with Board approval)*	Original +1
_____	Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval)	Original +1
_____	Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)*	Original +1

2.)	Transfer to Account:			Transfer from Account:	
	Amount:	Number:	Name:	Number:	Name:
	\$ 225,000.00	1180425 1475	Salary/Benefits Cost Share	1180425 9180	MH Chrg to Other Co Dept
	\$ 40,000.00	1180425 1475	Salary/Benefits Cost Share	1180425 9168	Medi-Cal (IE)
	\$ 22,773.00	1180425 3137	Central Service Charges	1180425 9168	Medi-Cal (IE)
	\$ 62,300.00	1180425 3999	Support & Care of Persons	1180425 9168	Medi-Cal (IE)

3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.

a.) To increase 1475 line item to accommodate year end S&B cost share transfers to BU 425. To increase 3137 line item appropriation per FY2023-24 Cost Allocation Charges as tentatively approved by the State Controller. To increase 3999 based on client need.

b.) 9180 and 9168 balances are available due to changes in County accounting practices.

c.) Per county policy to clear overdrafts at budget category level.

4.) Department Head Approval: \_\_\_\_\_ Date \_\_\_\_\_ (signed) APPROVED  
By Melissa Chilton at 3:36 pm, Oct 03, 2024

5.) Balances verified by Auditor-Controller \_\_\_\_\_ Date \_\_\_\_\_ (signed) \_\_\_\_\_

6.) \_\_\_\_\_/Approved \_\_\_\_\_/Not approved \_\_\_\_\_/Recommended \_\_\_\_\_/Not recommended

County Administrative Officer: \_\_\_\_\_ Date \_\_\_\_\_ (signed) \_\_\_\_\_

INSTRUCTIONS

SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.

**County of Humboldt**  
**1180425 - Substance Use Disorder (SUD)**  
**Revenues and Expenditures with Encumbrances**  
**For the Period Ending June 30, 2024**

	Adopted Budget	Adjusted Budget	Month to Date	Fiscal Year to Date	Encumbrances	Remaining Balance	Percentage Used
<b>Revenues</b>							
<b>30 Fines, Forfeits and Penalties</b>							
303059 MADD Fees	2,400.00	2,400.00	167.21	3,087.43		(687.43)	128.6%
<b>Total Fines, Forfeits and Pena</b>	<b>2,400.00</b>	<b>2,400.00</b>	<b>167.21</b>	<b>3,087.43</b>		<b>(687.43)</b>	<b>128.6%</b>
<b>40 Use of Money and Property</b>							
<b>Total Use of Money and Propert</b>							
<b>50 Other Governmental Agencies</b>							
507085 St 2011 Realgnmnt Behavioral	675,160.00	675,160.00				675,160.00	0.0%
511006 Opioid Settlement	1,007,625.00	1,007,625.00				1,007,625.00	0.0%
511030 Distributors - Abatement				501,996.87		(501,996.87)	
511031 Distributors - Subdivision				36,554.71		(36,554.71)	
511032 Janssen - Abatement				372,905.00		(372,905.00)	
511033 Janssen - Subdivision				25,792.84		(25,792.84)	
511034 Mallinckrodt - Abatement				70,375.58		(70,375.58)	
513073 State Drug MediCal - 103G	656,935.00	912,075.00	151,160.80	575,223.85		336,851.15	63.1%
513074 Federal Drug MediCal-103F	3,460,296.00	4,906,086.00	1,301,764.34	3,652,819.51		1,253,266.49	74.5%
513075 State Perinatal MediCal-102G	13,529.00	13,529.00	2,013.68	4,523.56		9,005.44	33.4%
513076 Federal Perinatal MediCal-102F	34,832.00	34,832.00	6,267.56	13,610.92		21,221.08	39.1%
513077 Federal IHCP Medical				310,540.74		(310,540.74)	
514086 Medical Transport IGT			(13,213.15)				
515011 Federal - Drug and Alcohol	1,253,956.00	1,253,956.00	293,487.82	1,318,688.51		(64,732.51)	105.2%
810520 Community Corrections				20,321.89		(20,321.89)	
<b>Total Other Governmental Agenc</b>	<b>7,102,333.00</b>	<b>8,803,263.00</b>	<b>1,741,481.05</b>	<b>6,903,353.98</b>		<b>1,899,909.02</b>	<b>78.4%</b>
<b>60 Charges for Current Services</b>							
514088 Medi-Cal Patient Revenue-IGT		132,394.00	56,312.49	152,741.10		(20,347.10)	115.4%
621020 Services for Other Agencies	686,838.00	686,838.00	2,496.24	894,002.28		(207,164.28)	130.2%
640055 HART Fees	5,400.00	5,400.00	450.00	4,500.00		900.00	83.3%

<b>Total Charges for Current Serv</b>	<b>692,238.00</b>	<b>824,632.00</b>	<b>59,258.73</b>	<b>1,051,243.38</b>		<b>(226,611.38)</b>	<b>127.5%</b>
<b>70 Other Revenues</b>							
707100 Other Miscellaneous				275.00		(275.00)	
808013 Return of Overpayments				52.45		(52.45)	
<b>Total Other Revenues</b>				<b>327.45</b>		<b>(327.45)</b>	
<b>Total Revenues</b>	<b>7,796,971.00</b>	<b>9,630,295.00</b>	<b>1,800,906.99</b>	<b>7,958,012.24</b>		<b>1,672,282.76</b>	<b>82.6%</b>

**Expenditures**

**01 Salaries & Employee Benefits**

1100 Salaries And Wages	1,058,301.00	1,058,301.00	76,235.68	759,408.37		298,892.63	71.8%
1400 Extra Help	35,436.00	35,436.00	2,264.99	26,209.15		9,226.85	74.0%
1450 Unemployment Insurance	2,288.00	2,288.00	150.42	1,554.39		733.61	67.9%
1460 Overtime			84.26	12,729.55		(12,729.55)	
1470 Health Insurance	198,557.00	198,557.00	14,009.89	124,351.56		74,205.44	62.6%
1471 Life & Air Travel Insurance	648.00	648.00	44.46	526.68		121.32	81.3%
1472 Dental Insurance	16,200.00	16,200.00	1,179.29	10,329.29		5,870.71	63.8%
1475 Salaries/Benefits Cost Share	(61,000.00)	(61,000.00)	234,639.14	282,983.57		(343,983.57)	-463.9%
1500 Retirement	318,547.00	318,547.00	23,409.28	227,285.64		91,261.36	71.4%
1510 PARS Contribution	21,168.00	21,168.00	1,589.74	16,121.56		5,046.44	76.2%
1600 FICA/Medicare/OASDI	80,958.00	80,958.00	5,988.77	61,016.97		19,941.03	75.4%
1700 Workers' Compensation	30,941.00	30,941.00		30,941.00			100.0%
<b>Total Salaries &amp; Employee Bene</b>	<b>1,702,044.00</b>	<b>1,702,044.00</b>	<b>359,595.92</b>	<b>1,553,457.73</b>		<b>148,586.27</b>	<b>91.3%</b>

**02 Services and Supplies**

2103 Clothing / Employee	2,800.00	2,800.00		188.12		2,611.88	6.7%
2106 Communications	7,170.00	7,170.00	1,147.09	7,174.35		(4.35)	100.1%
2108 Food	4,150.00	4,150.00	90.55	90.55		4,059.45	2.2%
2109 Household Expense	4,400.00	4,400.00	70.94	901.11	200.00	3,298.89	25.0%
2112 Maintenance-Equipment	2,000.00	2,000.00		751.78		1,248.22	37.6%
2113 Maintenance-Structures	2,000.00	2,000.00	23.86	77.42		1,922.58	3.9%
2114 Medical Dental & Lab Supplies	7,000.00	7,000.00				7,000.00	0.0%
2115 Memberships	3,180.00	3,180.00	7,087.21	7,087.21		(3,907.21)	222.9%
2117 Office Expense	13,700.00	13,700.00	3,947.77	9,777.18		3,922.82	71.4%
2118 Professional & Special Service	153,042.00	152,892.00	7,448.34	57,058.26	2,880.00	92,953.74	39.2%
2120 Rents & Leases - Equipment	1,875.00	1,875.00	2.00	24.00		1,851.00	1.3%
2122 Minor Equipment			40.41	40.41		(40.41)	
2123 Special Departmental Expense	2,800.00	2,800.00		274.67		2,525.33	9.8%
2125 Transportation & Travel	37,848.00	37,848.00	6,084.43	12,002.35		25,845.65	31.7%

2126	Utilities	11,321.00	11,321.00	1,634.95	9,337.72	1,983.28	82.5%
2140	Late Fees & Penalties	64.00	64.00			64.00	0.0%
2148	Computer Software	58,079.00	58,079.00			58,079.00	0.0%
<b>Total Services and Supplies</b>		<b>311,429.00</b>	<b>311,279.00</b>	<b>27,577.55</b>	<b>104,785.13</b>	<b>3,080.00</b>	<b>203,413.87 34.7%</b>
<b>03 Other Charges</b>							
2110	Insurance	44,353.00	44,353.00		44,353.00		100.0%
3125	Information Technology Charges	8,792.00	8,792.00		8,792.00		100.0%
3137	Central Services Charges	13,396.00	13,396.00	36,169.00	36,169.00	(22,773.00)	270.0%
3513	Communications/Utility Charges	271.00	271.00		271.00		100.0%
3940	Purchasing & Disposition Chg	1,649.00	1,649.00		1,648.81	.19	100.0%
3999	Support & Care of Persons	6,001,047.00	7,834,371.00	1,214,408.78	7,896,399.14	(62,028.14)	100.8%
<b>Total Other Charges</b>		<b>6,069,508.00</b>	<b>7,902,832.00</b>	<b>1,250,577.78</b>	<b>7,987,632.95</b>	<b>(84,800.95)</b>	<b>101.1%</b>
<b>09 Special Items</b>							
<b>Total Special Items</b>							
<b>14 Transfer</b>							
<b>Total Transfer</b>							
<b>Total Expenditures</b>		<b>8,082,981.00</b>	<b>9,916,155.00</b>	<b>1,637,751.25</b>	<b>9,645,875.81</b>	<b>3,080.00</b>	<b>267,199.19 97.3%</b>
<b>Other Financing Sources (Uses)</b>							
6007	TI- Community Corrections	114,990.00	114,990.00			114,990.00	0.0%
9138	Intrafund Activity		(150.00)	(15,124.27)	(32,060.94)	31,910.94	21,374.0%
9162	IR - CalWORKs	626,794.00	626,794.00			626,794.00	0.0%
9165	IR - WRAPAROUND	37,592.00	37,592.00			37,592.00	0.0%
9166	IR - General Relief	24,120.00	24,120.00			24,120.00	0.0%
9168	IR - Medi-Cal	(170,820.00)	(170,820.00)			(170,820.00)	0.0%
9171	IR - Primary Prevention	(397,379.00)	(397,379.00)	(104,331.29)	(387,791.48)	(9,587.52)	97.6%
9178	IR - DHHS Admin.	(27,671.00)	(27,671.00)			(27,671.00)	0.0%
9180	IR - MH Chrg to Other Co Dept	(225,134.00)	(225,134.00)			(225,134.00)	0.0%
9181	IR - Subs Abuse Block Grant	(76,482.00)	(76,482.00)			(76,482.00)	0.0%
9183	IR - Substance Abuse Realign	(220,000.00)	(220,000.00)	(55,000.00)	(215,650.11)	(4,349.89)	98.0%
9184	IR - Drug Medi-Cal Fees	600,000.00	600,000.00			600,000.00	0.0%
9284	IE - Drug Medi-Cal Fees			600,000.00	600,000.00	(600,000.00)	
<b>Total Other Financing Sources (Uses)</b>		<b>286,010.00</b>	<b>285,860.00</b>	<b>425,544.44</b>	<b>(35,502.53)</b>	<b>321,362.53</b>	<b>-12.4%</b>
<b>Net Revenues Over (Under) Expenditures</b>				<b>588,700.18</b>	<b>(1,723,366.10)</b>	<b>1,726,446.10</b>	