

Invoice Preview? Yes **NOTE: Preview/Yes - Next Step will populate Invoice Items table at the bottom of this screen. Preview/No - Next Step will assign invoice number and start the invoice activity.**

Add New Cost Report Item

All Cost Report Items

Application 12237

Edit Table		Delete		No.	User	Category	Description	Task Note	Hour	Type	User Burden Rate	Charge	Payment / Credit
Item Type: 1-Planning Fees													
+	1	12/22/2016				Deposit	Miscellaneous: Technology Fee: Administrative Review Permit					\$45.00	\$45.00
+	2	12/22/2016				Other Dept.	Building Division: Review Fee					\$99.45	\$99.45
+	3	12/22/2016				Other Dept.	Environmental Health: Land Use Permits for commercial development					\$298.00	\$298.00
+	4	12/22/2016				Other Dept.	Public Works: Base Fee: Special Permit					\$188.00	\$188.00
+	5	12/22/2016				Deposit	Administrative Review: Other - Administrative Review Deposit						\$888.00
+	6	12/22/2016				Deposit	Application Assistance: Cannabis Application Assistance/Pre-Application Review						\$260.00
Item Type: 5-Staff Cost													
+	7	12/22/2016	Cliff Johnson			Project Staff Work			0.25	Regular	\$122.97/hour	\$30.74	
+	8	12/27/2016	Cannabis Planner			Project Staff Work		Process registration, affidavit production, review project for completeness and project advancement.	3.5	Regular	\$109.01/hour	\$381.54	
+	9	9/15/2017	Joshua Dorris			POD		intake/open	0.25	Regular	\$79.89/hour	\$19.97	
+	10	2/2/2018	Tayla Copeland			Phone Calls		status	0.25	Regular	\$60.79/hour	\$15.20	
+	11	3/12/2018	Portia Saucedo			Records Check / Research		CAV	1.25	Regular	\$60.79/hour	\$75.99	
+	12	6/19/2018	Christian Nielsen			Parcel Status Check		Cannabis Parcel check	0.25	Regular	\$89.45/hour	\$22.36	
+	13	8/20/2018	Stephen Luther			Prepare Correspondence		review expansion and write violation letter	1	Regular	\$79.34/hour	\$79.34	
+	14	8/20/2018	Zsofia Odry			POD		existing cultivation inquiry	0.25	Regular	\$79.34/hour	\$19.84	
+	15	8/20/2018	Keenan Hilton			Prepare Correspondence		email agent re next steps	0.25	Regular	\$79.34/hour	\$19.84	
+	16	8/21/2018	Stephen Luther			Project Staff Work		review CAV and print pictures	1.25	Regular	\$79.34/hour	\$99.18	
+	17	8/22/2018	Stephen Luther			Project Staff Work		issue interim permit and settlement	1	Regular	\$79.34/hour	\$79.34	
+	18	8/29/2018	Zsofia Odry			Records Check / Research		water Q, status Q	0.25	Regular	\$79.34/hour	\$19.84	
+	19	9/11/2018	Steven Santos			Update Records		GTL	0.15	Regular	\$128.41/hour	\$19.26	
Item Type: 6-Misc. Cost													
+	20	6/13/2018	Christian Nielsen				copy of recorded document from rec ofc	document required for legal parcel check records office receipt 18-10338				\$3.00	
Total:												\$1,515.89	\$1,778.45

Edit Table Delete

Print Cost Report

All Invoice Item Table

Empty.