



COUNTY OF HUMBOLDT

For the meeting of: 9/23/2025

File #: 25-1140

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Request a Transfer from Contingencies in the amount of \$21,998 for Veterans Buildings Budget, 1100703, for Fiscal Year (FY) 2024-25 (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the transfer (Attachment 1) from Contingencies in the amount of \$21,998 for the Veterans Buildings budget, 1100703 for FY 2024-25. (4/5 vote required)

SOURCE OF FUNDING:

General Fund Contingency (1100990)

DISCUSSION:

In FY 2023-24 budget 1100703 Veterans Buildings was created to track Veterans facility maintenance costs for the five county-owned veterans buildings. In FY 2024-25 ADA ISF charges in the amount \$23,797 were charged to the budget. The general fund allocation was not enough to cover the utility payments and the ADA ISF Charges.

A supplemental request is needed to cover the ADA ISF Charges even with a small saving from a couple of the Veterans buildings having lower utility costs.

FINANCIAL IMPACT:

<i>Expenditures (1100703)</i>	<i>FY24-25 Projected*</i>
<i>Budgeted Expenses</i>	<u>\$84,185.00</u>
<i>Additional Appropriation Requested</i>	<u>\$21,998.00</u>
<i>Total Expenditures</i>	<u>\$106,183.00</u>

**Projected amounts are estimates and are subject to change.*

<i>Funding Sources</i>	<i>FY24-25 Projected*</i>
<i>General Fund</i>	<u>\$79,185.00</u>
<i>Deferred Maintenance</i>	<u>\$5,000.00</u>
<i>Contingencies*</i>	<u>\$21,998.00</u>

Total Funding Sources	<u>\$106,183.00</u>
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**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

The budget adjustment for the Veterans Buildings budget, 1100703, in the amount of \$21,998 will be needed based on the actual ADA ISF cost for FY 24/25. A transfer from General Fund Contingencies (1100-990) is needed for the Veterans Buildings budget, 1100703, in the amount of \$21,998. The current available balance in General Fund Contingencies is \$1,029,649.

STAFFING IMPACT:

Narrative Explanation of Staffing Impact:

There is no staffing impact.

STRATEGIC FRAMEWORK:

This action supports the following areas of your Board's Strategic Framework.

Core Roles: Provide for and maintain infrastructure

New Initiatives: Manage our resources to ensure sustainability of services

Strategic Plan: N/A

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the attached budget adjustment. However, this is not recommended as this request will balance the Veterans Building budget.

ATTACHMENTS:

1. Appropriations Transfer for Veterans Buildings 1100-703

PREVIOUS ACTION/REFERRAL:

Board Order No.: E-1, D-12, J-3

Meeting of: 09/12/22, 1/10/23, 3/12/24

File No.: 22-1178, 22-1644, 24-227