

BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
STEVE MADRONE
Vice Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
AGENDA - Final**

Tuesday, December 20, 2022

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line 720 707 2699, enter Meeting ID 893 9329 2884 and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.

PLEASE TURN OFF YOUR TV OR LIVE STREAM TO AVOID DELAYS.

When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.

**You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>**

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Board of Supervisors

[22-1642](#)

1. Continuation of the Local Emergency Due to Drought

Recommendation: That the Board of Supervisors:
1. Declare that a local emergency remains in effect, per Resolution 21-77, until January 10, 2023, enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the drought.

Attachments: [Staff Report](#)
[Resolution 21-77.pdf](#)

[22-1655](#)

2. Retirement Resolution for Lee Roy Lawson Jr. (Supervisor Virginia Bass and Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the resolution.

Attachments: [Staff Report](#)
[Retirement Resolution.pdf](#)

[22-1686](#)

3. Notice of Vacancy on the Humboldt County Resource Conservation District Board

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Resource Conservation District-121222.pdf](#)

Clerk of the Board

[22-1640](#)

4. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:
1. Receive and file the Supervisors' Monthly Expense Report.

Attachments: [Staff Report](#)
[Board Member Expense Forms.pdf](#)

[22-1641](#)

5. Board of Supervisors Teleconferencing Meetings and AB 361: Continuation of Emergency

Recommendation: That the Board of Supervisors:
1. Find that the Board has reconsidered the circumstances of the state of emergency that continues to exist, that state or local officials continue to recommend measures for social distancing and the current Covid-19 emergency related to in-person meetings continues to present an imminent risk to health and safety of attendees.
2. Authorize the Chair to sign the resolution re-authorizing remote teleconference meetings for the period of December 20, 2022 through January 10, 2023.

Attachments: [Staff Report](#)
[Resolution AB 361.pdf](#)
[AB 361 Resolution Reauthorizing Teleconferencing Meetings.docx](#)

County Administrative Office

[22-1633](#)

6. Workforce Innovation and Opportunity Act (WIOA) Program Second Contract Amendments

Recommendation: That the Board of Supervisors:
1. Approve and authorize the Board Chair to sign the attached contract amendments (Attachment 1-4) for Humboldt State University Sponsored Program to perform workforce activities in compliance with the terms and conditions as set forth by the California State Employment Development Department;
2. Approve and authorize the Board Chair to sign contract amendments with Humboldt State University Sponsored Programs Foundation (Attachment 5) to

perform the duties as Regional Organizer and Regional Training Coordinator under the Local Workforce Development Board; and

3. Direct the Clerk of the Board to return the signed original amendments with Humboldt State University Sponsored Programs Foundation to the Economic Development Division.

Attachments:

[Staff Report](#)

[HSU-SPF WIOA Youth Services Second Amendment.pdf](#)

[HSU-SPF WIOA Adult Services Second Amendment.pdf](#)

[HSU-SPF WIOA Dislocated Worker Services Second Amendment.pdf](#)

[HSU-SPF WIOA RR-LA Services Second Amendment.pdf](#)

[HSU-SPF RO_RT_RPI_4.0 Second Amendment.pdf](#)

[22-1647](#)

7. Pricing Schedules Modifications to the AT&T Multi-Service Agreement

Recommendation:

That the Board of Supervisors:

1. Approve, and ratify the County Administrative Officer's execution of, AT&T Pricing Schedule #WK 1-JMVOOJL - MA Reference No. 201303122699UA as signed by the County Administrative Officer;
2. Approve, and authorize the County Administrative Officer, or a designee thereof, to execute, Pricing Schedule AT&T MA Reference No. 20130312-2269UAIII; and
3. Authorize the County Administrative Officer, or a designee thereof, to execute any and all subsequent extensions, modifications amendments and service changes to the AT&T Multi-Service Agreement, after review and approval by County Counsel and Risk Management.

Attachments:

[Staff Report](#)

[Multi- Service Agreement between County of Humboldt and ATT.pdf](#)

[ATT Pricing Schedule WK 1-JVOOJL - MA Ref No201303122699UA.pdf](#)

[ATT Pricing Schedule MA Reference No. 20130312-2269UAIII.pdf](#)

[22-1656](#)

8. Request to Purchase Tenable Nessus Software for Fiscal Year 2022-2023

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Humboldt County Purchasing Agent, or a designee thereof, to execute, the attached quote regarding the purchase of Tenable Nessus software; and
2. Authorize the Humboldt County Purchasing Agent, or a designee thereof, to execute future Tenable Nessus software licensing renewals.

Attachments:

[Staff Report](#)

[Quote NBDQ808.pdf](#)

County Clerk/Recorder/Registrar of Voters[22-1682](#)

9. Restrictive Covenant Modification plan and fee pursuant to AB 1466

Recommendation: That the Board of Supervisors:

1. Approve the Clerk/Recorder's Restrictive Covenant Modification Program Plan pursuant to Government Code section 12956.3;
2. Authorize the Clerk/Recorder to charge a fee of \$2.00 for the recordation of every real estate instrument, paper, or notice required or permitted by law to be recorded per Government Code 27388.2 for the purpose of funding a restrictive covenant modification program through December 31, 2027;
3. Authorize the Clerk/Recorder to begin collection of the \$2.00 fee 30 days after approval for the purpose of developing and implementing a restrictive covenant modification program pursuant to Government Code section 12956.3(a).; and
4. Approve the Budget Adjustment of \$100,000 for the Recorder-Record Conversion Budget Unit 1310267 to purchase software to assist in searching and identifying documents, and hire extra help staff to assist with implementation of the project.

Attachments: [Staff Report](#)
[Supplemental 1310267.xlsx](#)
[Humboldt Plan for AB 1466.docx](#)

County Counsel[22-1654](#)

10. Annual Resolutions Authorizing the New Chair and Vice-Chair of the Board of Supervisors for 2023 to Take all Acts Necessary to Act as Chair and Vice-Chair, Including Authorized Signatures on Necessary Documents on Financial Transactions

Recommendation: That the Board of Supervisors:

1. Adopt the attached four (4) resolutions authorizing the new Chair, Steve Madrone and Vice-Chair, Rex Bohn of the Board of Supervisors to take all acts necessary to act as Chair and Vice-Chair, including authorized signatures on necessary documents of financial transactions, for acceptance and consent to grants and real property, eligibility to receive state and federal surplus property, and authorize the Chair to sign said resolutions;
2. Direct the Clerk of the Board to forward the original executed Resolution regarding Eligibility Renewal Application and Federal Surplus Property Program along with a copy of the Board Order, Checklist, Application and supporting documentation to: Department of General Services, State and Federal Surplus Property Program, 1700 National Drive, Sacramento, California 95834; and
3. Direct the Clerk of the Board to execute and forward the original Certification Regarding Debarment to: Department of General Services, State

and Federal Surplus Property Program, 1700 National Drive, Sacramento, California 95834.

Attachments:

[Staff Report](#)

[Attachment 1 - Resolution Authorizing Chair and Vice Chair for 2021 to Accept a](#)

[Attachment 2 - Resolution Authorizing Certain County Officers to Sign Document](#)

[Attachment 3 - Resolution Designating Persons to Sign and Endorse Checks for F](#)

[Attachment 4 - Resolution for Eligibility Renewal Application to Receive State an](#)

[Attachment 5 - Checklist, Application for Eligibility State & Federal Surplus Prop](#)

Department of Health and Human Services: Administration

[22-1607](#)

11. Authorize a temporary increase in pay for Veronica Riggins, Eligibility Supervisor pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU).

Recommendation:

That the Board of Supervisors:

1. Authorize a temporary increase in pay for Eligibility Supervisor Veronica Riggins (budget unit 511, class 1729, range 445) as though promoted to Program Manager I (budget unit 511, class 0747, range 523) beginning November 26, 2022, and continuing until the incumbent returns.

Attachments:

[Staff Report](#)

[Authorize a temporary increase in pay for Veronica Riggins, Eligibility Superviso](#)

[22-1626](#)

12. Allocation of two Youth Support Specialist I/II positions.

Recommendation:

That the Board of Supervisors:

1. Allocate two (2) 1.0 full time equivalent (FTE) Youth Support Specialists I/II positions (class 1735A/B, salary range 384/404) in budget unit (BU) 508, fund 1160: effective beginning of the pay period following approval.

Attachments:

[Staff Report](#)

Department of Health and Human Services: Behavioral Health

[22-1528](#)

13. Professional Services Agreement with Eureka Pharmacy, LLC Regarding the Provision of Medication Delivery, Inspection, Replacement and Destruction Services

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Eureka Pharmacy, LLC regarding the provision of medication delivery, inspection, replacement and destruction

- services for the period of July 1, 2022 through June 30, 2024;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Eureka Pharmacy, LLC, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
 3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Eureka Pharmacy, LLC to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[Professional Services Agreement with Cloney's Long Term Care Pharmacy Rega](#)

[CLONEYS LTC PHARMACY](#)

[W9 CLONEYS](#)

[Eureka Pharmacy LLC Humboldt County COI](#)

[Eureka Pharmacy LLC Humboldt County WC Waiver Of Subrogation](#)

[22-1569](#)

14. Participation Agreement with the California Mental Health Services Authority Regarding the Humboldt County Department of Health and Human Services - Behavioral Health's Participation in the State Hospitals Program

Recommendation:

That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached participation agreement with the California Mental Health Services Authority;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached participation agreement with the California Mental Health Services Authority regarding the Department of Health and Human Services - Behavioral Health's participation in the State Hospitals Program for the period of July 1, 2022, through June 30, 2023;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or designee thereof, to approve any and all subsequent extensions, modifications and amendments to the attached participation agreement with the California Mental Health Services Authority after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order related to this item.

Attachments:

[Staff Report](#)

[1500-SHB-2022-HC 7.11.2022 Final](#)

[22-1604](#)

15. Memorandum of Understanding with Mariane Gilbert Regarding Payment of the Costs and Expenses Associated with the Provision of Non-Emergency Medical Care Services

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached memorandum of understanding with Mariane Gilbert regarding payment of the costs and expenses associated with the provision of non-emergency medical care services;
 2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with Mariane Gilbert, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
 3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached memorandum of understanding with Mariane Gilbert to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[Memorandum of Understanding with Mariane Gilbert Regarding the Payments As Executed Gilbert Non-Emergency Medical Services Agreement FY 21-22](#)
[Mariane Gilbert COI exp 9-16-23](#)
[22-1619](#)

16. Memorandum of Understanding with the California Department of State Hospitals and the California Mental Health Services Authority Regarding the Use of State Hospital Facilities

- Recommendation:** That the Board of Supervisors:
1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached memorandum of understanding with the California Department of State Hospitals and the California Mental Health Services Authority;
 2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or designee thereof, to execute, the attached memorandum of understanding with the California Department of State Hospitals and the California Mental Health Services Authority regarding the use of state hospital facilities for the period of July 1, 2022 through December 31, 2022;
 3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached memorandum of understanding with the California Department of State Hospitals and the California Mental Health Services Authority after review and approval by County Counsel, Risk Management and the County Administrative Office;
 4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of

the Board Order relating to this item.

Attachments:

[Staff Report](#)

[Memorandum of Understanding with the California Department of State Hospital](#)

District Attorney

[22-1611](#)

17. Advanced Salary Step Request for Administrative Services Officer and Administrative Analyst Positions and Deallocation of Legal Office Business Manager Position (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Approve a step increase for Administrative Services Officer, Betty Resendez (class 0776, position 2, salary range 453) from Step 1A to Step B, effective as of October 3, 2022, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required) and;
2. Approve a step increase for Administrative Analyst I, Rikki Hayes (class 0626, position 2, salary range 415) from Step B to Step E, effective as of December 20, 2022, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required) and;
3. Approve a step increase for Administrative Analyst I, Katrina Horton (class 0626, position 3, salary range 415) from Step A to Step D, effective as of December 20, 2022, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required) and;
4. Approve a step increase for Administrative Analyst I, Shayla Burris (class 0626, position 6, salary range 415) from Step A to Step D, effective as of October 31, 2022, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required) and;
5. Approve the deallocation of 1.0 FTE Legal Office Business Manager (Class 0134) in budget unit 1100-205 effective as of December 20, 2022.

Attachments:

[Staff Report](#)

[22-1612](#)

18. Acceptance of Grant Funding Made Available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program and Supplemental Budget Approval (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to execute any and all documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program; and
2. Approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5 vote required); and
3. Direct the Clerk of the Board to return one (1) certified copy of the attached resolution to the District Attorney's Office for submission to the California

Department of Insurance.

Attachments:

[Staff Report](#)

[Grant Award 22-23](#)

[Board of Supervisors Resolution FY2022-23 WC](#)

[WC Supplemental Budget 64k](#)

[22-1613](#)

19. Acceptance of Grant Funding Made Available by the California Department of Insurance through the Automobile Insurance Fraud Program and Supplemental Budget Approval (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to execute any and all documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Automobile Insurance Fraud Program; and
2. Approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5 vote required); and
3. Direct the Clerk of the Board to return one (1) certified copy of the attached resolution to the District Attorney's Office for submission to the California Department of Insurance.

Attachments:

[Staff Report](#)

[Grant Award 22-23](#)

[Board of Supervisors Resolution FY2022-23 AF](#)

[AF Supplemental Budget 3K](#)

[22-1637](#)

20. Resolution Authorizing the Execution of State of California Standard Agreement Nos. 0000000364 and 0000000390 with the California Employment Development Department Regarding the Provision and Receipt of Employment Records Pursuant to California Unemployment Insurance Code Sections 1095(i) and 1095(o)

Recommendation:

That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County Purchasing Agent, and/or designees thereof, to execute State of California Standard Agreement Nos. 0000000364 and 0000000390 with the California Employment Development Department, and any amendments thereto, along with any and all other agreements, certifications, attestations and documents required or deemed necessary or appropriate for the Humboldt County District Attorney's Office to accept and secure the provision and receipt of certain employment records for the purpose of conducting felony crime and Workers' Compensation Fraud investigations; and
2. Direct the Clerk of the Board to provide the Humboldt County District

Attorney's Office with one (1) fully executed certified copy of the attached resolution for submission to the State...B

Attachments:

[Staff Report](#)

[Agreement 0000000364](#)

[Agreement 0000000390](#)

[Board of Supervisors Resolution FY2022-25 CEDD Agreement](#)

Human Resources

[22-1620](#)

21. Adopt resolutions for Bargaining Units 1 - 11 to implement 2023 Cost of Living Adjustments (COLAs) and Phase 1 equity increases effective December 25, 2022.

Recommendation:

That the Board of Supervisors:

1. Implement the two (2) percent Cost of Living Adjustments (COLAs) scheduled for the first full pay period in January 2023, and the Phase 1 equity increases, early effective the pay period beginning December 25, 2022, by assigning the following classifications to the following salary ranges:

- a. Animal Shelter and Care Attendant I - 40 hour (Class #0440) from salary range 325 to 333;
- b. Assessment Technician I - 40 hour (Class #0172) from salary range 323 to 333;
- c. Child Care Worker - 40 hour (Class #1732) from salary range 323 to 333;
- d. Child Support Assistant I - 40 hour (Class #0366) from salary range 323 to 333;
- e. Custodian - 40 hour (Class #0276) from salary range 323 to 333;
- f. Election Specialist I - 40 hour (Class #0132) from salary range 337 to 343;
- g. Election Worker - 40 hour (Class #0191) from salary range 328 to 333;
- h. Election Worker - Rover - 40 hour (Class #0192) from salary range 323 to 333;
- i. Fiscal Assistant I - 40 hour (Class #0177) from salary range 323 to 333;
- j. Laborer - 40 hour (Class #0266) from salary range 323 to 333;
- k. Legal Clerk I - 40 hour (Class #0351) from salary range 323 to 333;
- l. Legal Clerk II - 40 hour (Class #0351) from salary range 338 to 343;
- m. Legal Office Assistant I - 37.5 hour (Class #0153) from salary range 310 to 320;
- n. Legal Office Assistant I - 40 hour (Class #0178) from salary range 323 to 333;
- o. Legal Office Assistant II - 37.5 hour (Class #0153) from salary range 324 to 330;
- p. Legal Office Assistant II - 40 hour (Class #0178) from salary range 337 to 343;
- q. Library Assistant I - 37.5 hour (Class #0157) from salary range 310 to 320;
- r. Library Assistant II - 37.5 hour (Class #0157) from salary range 317 to 330;
- s. Library Shipping Clerk - 37.5 hour (Class #0156) from salary range 313 to 320;

- t. Mail Services Driver - 40 hour (Class # 0162) from salary range 323 to 333;
- u. Medical Clinic Assistant I - 40 hour (Class #0513) from salary range 323 to 333;
- v. Medical Clinic Assistant II - 40 hour (Class #0513) from salary range 323 to 343;
- w. Medical Office Assistant I - 37.5 hour (Class #0570) from salary range 310 to 320;
- x. Medical Office Assistant I - 40 hour (Class #0574) from salary range 323 to 333;
- y. Mental Health Cook's Aide - 40 hour (Class #0435) from salary range 323 to 333;
- z. Mental Health Worker I - 40 hour (Class #0911) from salary range 324 to 343;
- aa. Mental Health Worker II - 40 hour (Class #0911) from salary range 343 to 353;
- bb. Office Assistant I - 37.5hour (Class #0181) from salary range 310 to 320;
- cc. Office Assistant I - 40 hour (Class #0179) from salary range 323 to 333;
- dd. Office Assistant II - 37.5 hour (Class #0180) from salary range 310 to 330;
- ee. Office Assistant II - 40 hour (Class #0179) from salary range 323 to 343;
- ff. Parent Partner I - 40 hour (Class #0578) from salary range 323 to 333;
- gg. Parent Partner II - 40 hour (Class #0578) from salary range 323 to 343;
- hh. Parent Partner III - 40 hour (Class #0578) from salary range 323 to 353;
- ii. Peer Coach I - 40 hour (Class #0576) from salary range 323 to 333;
- jj. Peer Coach II - 40 hour (Class #0576) from salary range 323 to 343;
- kk. Peer Coach III - 40 hour (Class #0577) from salary range 323 to 353;
- ll. Recordable Documents Examiner I - 37.5 hour (Class #0155) from salary range 310 to 320;
- mm. Recordable Documents Examiner I - 40 hour (Class #0155) from salary range 311 to 333;
- nn. Secretary - 37.5 hour (Class #0165) from salary range 329 to 336;
- oo. Secretary - 40 hour (Class #1168) from salary range 342 to 353;
- pp. Senior Custodian - 40 hour (Class #0280) from salary range 333 to 343;
- qq. Services Support Assistant I - 40 hour (Class #1137) from salary range 323 to 333;
- rr. Social Service Aide (MSS) - 40 hour (Class #0708) from salary range 324 to 353;
- ss. SSB-Secretary I - 40 hour (Class #0183) from salary range 342 to 353;
- tt. Stock Clerk - 40 hour (Class #1733) from salary range 323 to 333;
- uu. Student Professional Worker - 40 hour (Class #0673) from salary range 328 to 333;
- vv. Vocational Assistant - 40 hour (Class #0742) from salary range 323 to 343;
- ww. Vocational Trainee - 40 hour (Class #0742) from salary range 323 to 333;

2. Excluding the classifications in Recommendation #1, implement the two (2) percent COLAs scheduled for first full pay period in January 2023, early effective the pay period beginning December 25, 2022, for all other classifications in the following bargaining units:

- a. AFSCME Local 1684 Units 1 - 4

- b. CAA Unit 5
- c. HDSO Unit 6
- d. LEM Unit 7
- e. Management & Confidential Units 8 - 9
- f. Appointed Department Heads Unit 10
- g. Elected Department Heads Unit 11

3. Adopt Resolution No. _____ (Attachment 1) approving the amendments to the Memorandum of Understanding (MOU) between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1864 for Units 1-4.

4. Adopt Resolution No. _____ (Attachment 2) approving the amendment to the Memorandum of Understanding (MOU) between the County of Humboldt and County Attorneys Association (CAA) for Unit 5.

5. Adopt Resolution No. _____ (Attachment 3) approving the amendments to the Memorandum of Understanding (MOU) between the County of Humboldt and the Humboldt Deputy Sheriffs' Organization (HDSO) for Unit 6.

6. Adopt Resolution No. _____ (Attachment 4) approving the amendments to the Memorandum of Understanding (MOU) between the County of Humboldt and Law Enforcement Management (LEM) for Unit 7.

7. Adopt Resolution No. _____ (Attachment 5) approving the amendment to the Compensation Plan between the County of Humboldt and designated Management & Confidential Employees for Units 8 & 9.

8. Adopt Resolution No. _____ (Attachment 6) approving the amendment to the Compensation Plan between the County of Humboldt and designated Elected & Appointed Department Heads for Units 10 & 11.

9. Adopt the amended December 25, 2022 Comprehensive Compensation Schedule (Attachment 7).

Attachments:

[Staff Report](#)

[Attachment 1 Resolution No. _____ AFSCME](#)

[Attachment 2 Resolution No. _____ CAA](#)

[Attachment 3 Resolution No. _____ HDSO](#)

[Attachment 4 Resolution No. _____ LEM](#)

[Attachment 5 Resolution No. _____ M&C](#)

[Attachment 6 Resolution No. _____ Elected and Appointed Department Heads](#)

[Attachment 7 2022-12-25 Comprehensive Compensation Schedule and Classifica](#)

[22-1667](#)

22. Modification to New Employee Orientation Format

Recommendation: That the Board of Supervisors:
1. Direct all new County of Humboldt employees, effective January 9, 2023, to attend in-person New Employee Orientation on the first Monday of every pay period, in accordance with the specifications outlined by Human Resources in this report.

Attachments: [Staff Report](#)

Planning and Building Department

[22-1627](#)

23. A Resolution Authorizing the Submittal of a Regional Early Action Planning Grant Application to Establish a Regional Housing Trust Fund, a Regional Housing Catalyst Fund and to Conduct Regional Housing and Transportation Planning.

Recommendation: That the Board of Supervisors:
1. Adopt the attached Resolution No. 22-___:
a. Authorizing an application to be submitted to the Department of Housing and Community Development (HCD) for the Tribal and Rural Allocation of the Regional Early Action Planning Grant Program (REAP 2.0) for \$2,680,000; and
b. Authorizing and directing the Planning and Building Department Director to execute in the name of the County of Humboldt the application, the Standard Agreement, and all other documents required by HCD for participation in the REAP 2.0 Program, and any amendments.

Attachments: [Staff Report](#)
[Attachment 1 Draft Resolution REAP2 \(1\).docx](#)

Probation

[22-1663](#)

24. Semi-Annual Humboldt County Sanctuary Ordinance Report-Probation Department

Recommendation: That the Board of Supervisors:
1. Receive the attached report as required by ordinance.

Attachments: [Staff Report](#)
[2022-12-05_BOS_Report.docx](#)

Public Works

[22-1382](#)

25. Lease Agreement with Six Rivers Investments Regarding the Use of Warehouse Space Located at 3530 Broadway, Eureka, California

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached lease agreement with Six Rivers Investments regarding the use of warehouse space located at 3530 Broadway, Eureka, California for the period of Dec. 20, 2022 through Nov. 30, 2025; and
 2. Direct the Clerk of the Board to return one (1) fully executed copy of the attached lease agreement with Six Rivers Investments to the Department of Public Works - Real Property Division for further processing.

Attachments: [Staff Report](#)
[Attachment No. 1 - Commercial Lease](#)
[Exhibit A - Property Description](#)
[Insurance](#)

[22-1564](#)

26. Approval of Dias Subdivision, Phase III, APN 402-301-011, East of Eureka

- Recommendation:** That the Board of Supervisors:
1. Accept and approve the subdivision map (Attachment 1) for filing with the County Recorder;
 2. Accept the dedications to the County of Humboldt of Parcel A for public utility purposes only, and Parcel B for public utility easement;
 3. Direct the Clerk of the Board to sign the subdivision map (Attachment 1) on behalf of the Board of Supervisors;
 4. Authorize the Chair to execute the Conveyance and Agreement (Attachment 2); and
 5. Direct the Clerk of the Board to transmit the subdivision map, the Conveyance and Agreement, and the Notice of Development Plan & Notice of Geologic Report to the County Recorder for filing and recordation.

Attachments: [Staff Report](#)
[Attachment 1 - Subdivision Map \[4.93 MB\]](#)
[Attachment 2 - Conveyance and Agreement \[1 MB\]](#)
[Attachment 3 - Notice of Development Plan and Notice of Geologic Report \[1.25](#)

[22-1578](#)

27. Option to Extend the Term of the License Agreement at the Shelter Cove Solid Waste Container Site with Resort Improvement District No. 1.

- Recommendation:** That the Board of Supervisors:
1. Approve the option to extend the term of the License Agreement at the Shelter Cove Solid Waste Container Site with the Resort Improvement District No. 1 to Jan. 31, 2024; and
 2. Approve and authorize the Public Works Director to execute the attached option letter (Attachment No. 4 - Option No.2).

Attachments: [Staff Report](#)
[Attachment No. 1 - License Agreement for Shelter Cove](#)
[Attachment No. 2 - First Amendment to License Agreement](#)
[Attachment No. 3 - Option Letter No. 1](#)
[Attachment No. 4 - Option Letter No. 2](#)
[Attachment No. 5 - Correspondence with Licensor](#)

[22-1609](#)

28. Change Order Authorization for Storm Damage Repairs to Panther Gap Road (4D010) Post Mile 0.50 (4/5 vote required)

Recommendation: That the Board of Supervisors:
1. Approve, and authorize the Director of Public Works to execute, the attached change order to contract number 217387 for the total amount of \$205,000 (4/5 Vote Required).

Attachments: [Staff Report](#)
[Change Order to Contract Number 217387](#)

Sheriff

[22-1650](#)

29. Agreement with the Humboldt County Sheriff's Office and California Health and Recovery Solutions, P.C.

Recommendation: That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to sign the attached Memorandum of Understanding between the County and California Health and Recovery Solutions to be backdated effective October 19, 2022. (attachment 1);
2. Authorize the Sheriff or Correctional Captain to execute any and all subsequent amendments to the attached Agreement after review and approval by County Counsel, Risk Management and the County Administrative Office;
3. Direct the Clerk of the Board to return one fully executed original copy of the attached Agreement to the Sheriff's Office for further processing.
4. Approve a supplemental budget for FY2022-23 (attachment 2) (4/5 vote required).

Attachments: [Staff Report](#)
[Memorandum of Understanding between the County of Humboldt and CHRS](#)
[Supplemental Budget for FY2022-23 for budget unit 1100-243](#)

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

F. SPECIAL PRESENTATIONS

Board of Supervisors[22-1661](#)

1. Retirement Resolution for Assessor Mari Wilson (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Resolution

Attachments: [Staff Report](#)
[Mari Wilson Retirement Resolution.pdf](#)

[22-1704](#)

2. Retirement Resolution for Clerk-Recorder, Kelly Sanders (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Resolution.

Attachments: [Staff Report](#)
[Kelly Sanders Retirement Resolution.pdf](#)

[22-1702](#)

3. Retirement Resolution Recognizing 4th District Supervisor and Board Chair, Virginia Bass for Her Years of Service and Dedication to Public Service

Recommendation: That the Board of Supervisors:
1. Adopt the certificate and resolution recognizing 4th District Supervisor and Board Chair, Virginia Bass, for her years of service and dedication to the County of Humboldt.

Attachments: [Staff Report](#)
[Virginia Bass Retirement Resolution.pdf](#)

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**[22-1692](#)

1. Board Resolution Condemning Recent Hate Events in the Community (Supervisor Madrone)

Recommendation: That the Board of Supervisors:
1. Adopt the resolution.

Attachments: [Staff Report](#)
 [Resolution on Anti-Hate Community Events](#)

I. DEPARTMENT REPORTS

Clerk of the Board

[22-1685](#)

1. Consider the At-Large Appointments to the Resource Conservation District Board

Recommendation: That the Board of Supervisors:
 1. Consider the reappointment of Zach Cahill and Daniel Cohoon; and
 2. Consider the new appointment of Jim Cotton to the existing vacancy.

Attachments: [Staff Report](#)
 [Cahill ltr dated 102622.pdf](#)
 [Cohoon ltr dated 102622.pdf](#)
 [Demer ltr dated 103122.pdf](#)
 [Jim Cotton_Redacted.pdf](#)
 [Ex Director ltr dt 120922.pdf](#)
 [Updated Roster.pdf](#)

County Administrative Office

[22-1700](#)

2. Adoption of 2023 State and Federal Legislative Platforms

Recommendation: That the Board of Supervisors:
 1. Provide input and direction to staff as desired regarding the proposed state and federal legislative platforms for 2023;
 2. Provide input and direction to staff as desired on federal policy issues to receive priority federal advocacy services;
 3. Provide input and direction to staff as desired on state issues to receive priority state advocacy services;
 4. Adopt the proposed state and federal legislative platforms, incorporating any changes desired by the Board, as the final platforms for 2023;
 5. Direct the County Administrative Officer to submit the final version of the state legislative platform to Governor Gavin Newsom, Assembly Member Jim Wood, State Senator Mike McGuire, California State Association of Counties, Rural County Representatives of California and Shaw/Yoder/Antwih/Schmelzer/Lange;
 6. Direct the County Administrative Officer to submit the final version of the federal legislative platform to President Joe Biden, Vice President Kamala Harris, U.S. Representative Jared Huffman, U.S. Senator Dianne Feinstein and National Association of Counties and Paragon Government Relations; and

7. Authorize and direct the County Administrative Officer to advocate as needed to support the county's legislative platform, and resolutions adopted by the Board, during 2023.

Attachments:

[Staff Report](#)

[2023 Legislative Platform - Final Draft.docx](#)

J. PUBLIC HEARINGS

Planning and Building Department

[22-1624](#)

1. Hunter Ranch Agricultural Preserve and Zone Reclassification

Recommendation:

That the Board of Supervisors:

1. Introduce Ordinance No. ____ by title and waive further reading;
2. Open the public hearing, receive and consider the staff report, the Planning Commission's findings and accept public comment;
3. Close the public hearing;
4. Find that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15317 (open space contracts) and 15061(b)(3) and direct department staff to file a Notice of Exemption;
5. Adopt Ordinance No. ____ amending section 311-7 of the Humboldt County Code by reclassifying property within the proposed Hunter Ranch Agricultural Preserve currently zoned Unclassified and Agriculture Exclusive to Agriculture Exclusive with a Special Building Site combining zone specifying a minimum lot size of 160 acres (AE B-5(160));
6. Direct the Clerk of the Board to publish a summary of the zoning changes within 15 days of the date of the hearing (Attachment B);
7. Adopt Resolution No. ____ forming the Hunter Ranch Agricultural Preserve (Attachment 3);
8. Adopt Resolution No. ____ making all required findings for approval of the zone reclassification (Attachment 6); and
9. Direct the Chair to execute the Hunter Ranch Land Conservation Contract (Attachment 4).

Attachments: [Staff Report](#)
[Attachment 1 Ordinance No. _____](#),
[Attachment 1A Ordinance No. _____, Exhibit A \(legal description\) subject to survey](#)
[Attachment 1B Ordinance No. _____, Exhibit B \(map\)](#)
[Attachment 2 Summary of Ordinance](#)
[Attachment 2A Summary of Ordinance map to be published \(Exhibit A\)](#)
[Attachment 3 Resolution No. _____ establishing Class B Preserve](#)
[Attachment 3A Resolution No. _____ establishing Class B Preserve, Exhibit A \(legal description\)](#)
[Attachment 3B Resolution No. _____ establishing Class B Preserve Exhibit B \(map\)](#)
[Attachment 4 Hunter Ranch Land Conservation Contract](#)
[Attachment 5 Planning Commission Resolution and Staff Report](#)
[Attachment 6 Rezone resolution](#)
[Attachment 7 PC Supplemental 1 - Hunter](#)

[22-1625](#)

2. Hansen Family Agricultural Preserve and Zone Reclassification

Recommendation: That the Board of Supervisors:

1. Introduce Ordinance No. _____ by title and waive further reading;
2. Open the public hearing, receive and consider the staff report, the Planning Commission's findings and accept public comment;
3. Close the public hearing;
4. Find that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15317 (open space contracts) and 15061(b)(3) and direct Department staff to file a Notice of Exemption;
5. Adopt Ordinance No. _____ amending section 311-7 of the Humboldt County Code by reclassifying property within APN 106-111-002 currently zoned Unclassified to Agriculture Exclusive;
6. Direct the Clerk of the Board to publish a summary of the zoning changes within 15 days of the date of the hearing (Attachment 2);
7. Adopt Resolution No. _____ forming the Hansen Family Agricultural Preserve (Attachment 3);
8. Adopt Resolution No. _____ making all required findings for approval of the zone reclassification (Attachment 6); and
9. Direct the Chair to execute the Hansen Family Land Conservation Contract (Attachment 4).

Attachments:[Staff Report](#)[Attachment 1 Ordinance No. _____](#)[Attachment 1A Ordinance No. _____, Exhibit A legal description](#)[Attachment 1B Ordinance No. _____, Exhibit B map](#)[Attachment 2 Summary of Ordinance](#)[Attachment 2A Summary of Ordinance Map to be published \(Exhibit A\)](#)[Attachment 3 Resolution No. _____ establishing Class B Preserve](#)[Attachment 3A Resolution No. _____ establishing Class B Preserve Exhibit A legal](#)[Attachment 3B Resolution No. _____ establishing Class B Preserve Exhibit B map](#)[Attachment 4 Hansen Family Land Conservation Contract](#)[Attachment 5 Planning Commission Staff Report and Resolution.](#)[Attachment 6 Resolution No. _____ findings for zone reclassification](#)[22-1638](#)

3. General Plan Amendment, Zone Reclassification, Lot Line Adjustment, and Conditional Use Permit for the Lucas & Myrtle Mini-Storage Center by J&J Family, LLC.

Recommendation:

That the Board of Supervisors:

1. Open the public hearing receive presentation by County staff, the applicant and receive public comment; and
2. Close the public comment portion of the hearing; and
3. Deliberate on the General Plan Amendment, Zone Reclassification, Lot Line Adjustment, and Conditional Use Permit; and
Make a motion to take the following actions
4. Adopt the resolution (Resolution 22-_____) (Attachment 1) to find the requirements of the California Environmental Quality Act have been complied with and adopt the Initial Study/Mitigated Negative Declaration for the General Plan Amendment, Zone Reclassification, Lot Line Adjustment, and Conditional Use Permit; and
5. Adopt the resolution (Resolution 22-_____) (Attachment 2) making findings in support of the General Plan Amendment and Zone Reclassification and approving the General Plan Amendment to change a 9,000 square foot portion of the property currently designated Residential Medium Density to Commercial General; and
6. Adopt the Ordinance (Attachment 3) to approve Zone Reclassification for a 9,000 square foot portion of the property currently zoned R-4 to C-1, Neighborhood Commercial; and
7. Adopt the resolution (Resolution 22-_____) (Attachment 4) which does the following:
 - a. Finding the Lot Line Adjustment and Conditional Use Permit comply with the General Plan and Zoning; and
 - b. Approves the Lot Line Adjustment between Assessor's Parcel Numbers 015-111-006, and 015-111-012, and 015-111-013; and
 - c. Approves the Conditional Use Permit (CUP) to develop Lucas & Myrtle Mini-Storage Center.

8. Direct the Clerk of the Board to give notice of the decision to J&J Family, LLC, the Planning and Building Department, and any other interested party.

Attachments:

[Staff Report](#)

[Attachment 1 Resolution Adopting Mitigated Negative Declaration](#)

[Attachment 2 Resolution making findings in support of the General Plan Amendm](#)

[Attachment 3 Ordinance Adopting Rezone](#)

[Attachment 4 Resolution adopting findings for approval of and approving CUP, L](#)

[Attachment 5 Applicant's Evidence in Support of the Required Findings - 16400](#)

[Attachment 5a 16400 Map Set 06.11.2020](#)

[Attachment 5b 16400 Wetland Delineation Report 2021](#)

[Attachment 6 16400 IS&MND 2022](#)

[Attachment 7 Referral Agency comments and recommendations](#)

[Attachment 7a 16400_ref Building Inspection_12.18.2020](#)

[Attachment 7b 16400_ref_CDFW APN 015-111-006](#)

[Attachment 7c 16400_ref Eureka City Schools_11.09.2020](#)

[Attachment 7d 16400_ref_HCSD_10.26.2020](#)

[Attachment 8 CEQA Comment - Jason Whitcomb - Paye Lucas and Myrtle Mini](#)

[Attachment 9 Planning Commission Resolution](#)

[Attachment 10 Zoning Ordinance Post Adoption Summaries](#)

K. DISCUSSION ITEMS

L. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

[22-1445](#)

1. 10:30 AM (via Zoom) - Assemblymember Wood End of the Year Wrap Up (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Hear the presentation and take appropriate action, if required.

Attachments: [Staff Report](#)

Public Works

[22-1574](#)

2. 11:30 AM - Resolution to Summarily Vacate a Portion of Fisher Road (4G070) South of State Highway 36 in Hydesville

Recommendation: That the Board of Supervisors:

1. Adopt the Resolution in Attachment 2 to summarily vacate a portion of Fisher Road (4G070) south of State Highway 36 in Hydesville pursuant to Streets and Highways Code section 8334;
2. Approve the filing of the Notice of Exemption / CEQA Determination Form (Attachment 8) by Public Works;
3. Accept and execute the easement deed for a turnout on Fisher Road (Attachment 4);
4. Execute the consent for recordation for the irrevocable dedication of a non-public vehicular ingress/egress easement (Attachment 5);
5. Execute the consent for recordation for the irrevocable dedication of a public, non-vehicular access easement (Attachment 6); and
6. Direct the Clerk of the Board to record, via Department of Public Works Land Use Division in the office of the County Recorder, a certified copy of the resolution, easement deed and both irrevocable dedications.

Attachments:

[Staff Report](#)

[Attachment 1 - Staff Report from 11/08/2022 Board of Supervisors Meeting \[0.2 MB\]](#)

[Attachment 2 - Resolution to Summarily Vacate a Portion of Fisher Road \(4G070\)](#)

[Attachment 3 - Resolution to Summarily Vacate a Portion of Fisher Road \(4G070\)](#)

[Attachment 4 - Easement deed from Patton to County for the newly constructed turnout](#)

[Attachment 5 - Irrevocable Offer of Dedication for non-public, vehicular ingress/egress easement](#)

[Attachment 6 - Irrevocable Offer of Dedication for public, non-vehicular access easement](#)

[Attachment 7 - Exemption from Planning Commission Report for Acquisitions, Dedications, and Easements](#)

[Attachment 8 - Notice of Exemption / CEQA Determination Form \[2.1 MB\]](#)

[Attachment 9 - Public Works Diagrams and Pictures \[2.2 MB\]](#)

[Attachment 10 - Great Redwood Trail Agency Map; Excerpt p. 20 \[0.8 MB\]](#)

[Attachment 11 - Public Comment \[11.1 MB\]](#)

[Attachment 12 - Great Redwood Trail Agency letter dated 12/13/2022 \[0.4 MB\]](#)

M. CLOSED SESSION

[22-1703](#)

1. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(3) regarding exposure to litigation in three potential cases: claims for property tax refund from Pacific Bell, AT&T Mobility and T-Mobile West

Attachments:

[Pacific Bell and ATT Mobility Claims for Refund of FY 18-19 Property Taxes.pdf](#)

[T-Mobile West Claim for Refund of FY 18-19 Property Taxes.pdf](#)

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>