

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
STEVE MADRONE  
Vice Chair - Fifth District



**COUNTY STAFF**

ELISHIA HAYES  
County Administrative Officer  
JEFFERSON BILLINGSLEY  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, February 1, 2022

9:00 AM

Regular Meeting - Virtual

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Virginia Bass, and Supervisor Steve Madrone

Absent: 0

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Approval of the Consent Agenda**

*A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve the  
Consent Calendar. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

**Aviation**

1. Professional Services Agreement with Armstrong Consultants Inc., for Passenger Facility Charge Project Management

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached Professional Services Agreement with Armstrong Consultants, Inc. for Passenger Facility Charge Project Management;
2. Authorize the Director of Aviation to execute any amendments and successor agreements after review by County Counsel and Risk Management; and
3. Direct the Clerk of the Board to return the original signed agreement to the Department of Aviation.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

### **Board of Supervisors**

#### **2. Continuation of the Local Emergency Due to Drought**

**Recommendation:** That the Board of Supervisors:

1. Declare that a local emergency remains in effect, per Resolution 21-77, until March 1, 2022 enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the drought.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

#### **3. National Children's Dental Health Month Proclamation (Supervisor Virginia Bass)**

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation for National Children's Dental Health Month.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

#### **4. Humboldt County Litter Abatement and Beautification Project Letter of Support (Supervisor Virginia Bass)**

**Recommendation:** That the Board of Supervisors:

1. Ratify authorization for the Chair to sign the letter of support.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

### **Clerk of the Board**

#### **5. Approval of the Action Summary - Meeting of January 25, 2022**

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of January 25, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

### **Probation**

6. Supplemental Budget for Juvenile Hall Department of Juvenile Justice Realignment Implementation Plan

**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget for DJJ Realignment (1100-234002)

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

## **E. SPECIAL PRESENTATIONS**

## **F. ITEMS PULLED FROM CONSENT**

## **G. MATTERS INITIATED BY BOARD MEMBERS**

### **Board of Supervisors**

1. Request for the Auditor-Controller to Provide Required Monthly Reports to the Board of Supervisors Regarding Payroll Transition and Impacts and Direction for Re-Evaluation of Payroll Options (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:

1. Receive a verbal update of the requested information from the Auditor-Controller;
2. Direct the County Administrative Officer to return with options to re-evaluate the current processing of payroll; and
3. Direct Department Heads, or designee, to report to the County Administrative Office on outstanding financial transactions and payroll processes.

**A motion was made by Supervisor Buahnell and seconded by Supervisor Wilson to approve staff recommendations as amended below:**

1. Receive a verbal update of the requested information from the Auditor-Controller;
2. Direct the County Administrative Officer to return to the Board with options to re-evaluate the current processing of payroll;
3. Direct Department Heads, or designee, to report to the County Administrative Office on Outstanding financial transactions and payroll processes.
4. Direct staff to bring an agenda item to the Board every thirty days as a departmental item, with an update to the Board.

*The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

## H. DEPARTMENT REPORTS

### County Administrative Office

1. Recommendation For the Board to Consider Implementation of a Cannabis Excise Tax Suspension/Waiver Program for Tax Year 2021 (collected in 2022) and Tax Year 2022 (collected in 2023)

**Recommendation:** That the Board of Supervisors:

1. Direct the County Administrative Office (CAO) to develop a Cannabis Excise Tax Suspension /Waiver program for Tax Year 2021 (collected in 2022) and Tax Year 2022 (collected in 2023) and bring back to the Board for final review and approval a resolution establishing and documenting the program; and
2. Provide additional direction as needed.

*A motion was made by Supervisor Madrone and seconded by Supervisor Wilson to continue this meeting to Special Meeting scheduled for Monday, February 7, 2022 to further discuss the options brought forward by the CAO's office.*

*The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

2. Project Trellis Update

**Recommendation:** That the Board of Supervisors:

1. Receive a presentation on Project Trellis;
2. Receive the staff report on the Project Trellis Marketing Request for Proposals (RFP);
3. Confirm the conclusions and analysis of the Fair Political Practices Commission's (FPPC) formal advice letter to exclude Humboldt Community Business Development Center's (HCBDC) proposal in response to the RFP; and
4. Consider appointing a District Supervisor as a liaison to the Project Trellis Committee.

*A motion was made by Supervisor Bohn and seconded by Supervisor Wilson to approve staff recommendations as amended below:*

1. Receive a presentation on Project Trellis;
2. Receive the staff report on the Project Trellis Marketing Request for Proposals (RFP);
3. Confirm the conclusions and analysis of the Fair Political Practices Commission's (FPPC) formal advice letter to exclude Humboldt Community Business Development Center's (HCBDC) proposal in response to the RFP; and
4. Direct the CAO to bring an item to the Board appointing Supervisor Bushnell as the liaison to the Project Trellis Committee.

*The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

**3. Introduction of the Proposed Ordinance Relating to Supervisorial District Boundaries**

**Recommendation:** That the Board of Supervisors:

1. Introduce by Title, Ordinance No.\_\_\_\_, amending Chapter 2 of Division 1 of Title II of the Humboldt County Code relating to supervisorial district boundaries (Attachment 1), and waive further reading of the ordinance;
2. Approve the reenacted and renewed supervisorial district boundaries as set forth in the proposed ordinance;
3. Set the proposed ordinance for adoption on February 8, 2022;
4. Direct the Clerk of the Board to post a certified copy of the full text of the proposed ordinance in the office of the Clerk of the Board at least five days prior to the Board meeting at which the ordinance will be adopted and to post and publish in a newspaper of general circulation the County of Humboldt a pre-adoption summary of the ordinance at least five days before the date set for adoption; and
5. Direct the Clerk of the Board, within 15 days after adoption of the ordinance to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and direct the Clerk of the Board to post in the office of the Clerk of the Board a certified copy of the full text of the adopted ordinance.

***A motion was made by Supervisor Bohn and seconded by Supervisor Wilson to approve staff recommendations as submitted. The motion carried to with the following vote:***

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

**County Counsel****4. Introduction of an Ordinance of the Board of Supervisors, County of Humboldt, State of California Adding Division 10 to Title V of the Humboldt County Code Relating to the Prohibition of the Storage and Handling of Coal and Petroleum Coke on County-Owned Property**

**Recommendation:** That the Board of Supervisors:

1. Introduce the attached Ordinance and waive the first reading;
2. Set the Ordinance for adoption on February 8, 2022;
3. Direct the Clerk of the Board to publish the pre-adoption summary of the Ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both the publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be adopted [Government Code section 25124(b)(1)]; and
4. Direct the Clerk of the Board, within 15 days after the adoption of the Ordinance, to publish a post-adoption summary of the Ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance [Government Code section 25124(b)(1)].

***A motion was made by Supervisor Bohn and seconded by Supervisor Wilson to approve staff recommendations as submitted.***

***The motion carried with the following vote:***

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

### Human Resources

#### 5. Compensation Adjustment for Director of Children and Family Commission

**Recommendation:** That the Board of Supervisors:

1. Adopt Resolution No. \_\_\_\_\_ approving a 10% increase in base pay for the position of Director of Children and Family Commission (Class 0505 Unit 11) due to the addition of the Road to Resilience Program and the ACESs/Resilience Program and a more than 50% increase in staffing, effective the beginning of the next pay period following approval
2. Adopt a Comprehensive Compensation Schedule and Classification Summary

**A motion was made by Supervisor Bohn and seconded by Supervisor Bushnell to approve staff recommendations as submitted. The motion carried with the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

## I. PUBLIC HEARINGS

### Planning and Building Department

1. Humboldt's Own LLC appeal of the Planning Commission's addition of a condition requiring a second water source to an approved well as part of the conditional approval of a special permit to allow 64,800 square feet of commercial cannabis cultivation.

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by the appellant (applicant), and public; and
2. Close the public hearing; and
3. Adopt the resolution (Resolution 21-\_\_). (Attachment 1) which does the following:
  - a. Finds that the Board of Supervisors has considered the addendum to the environmental impact report for the Commercial Cannabis Land Use Ordinance that was prepared for the Humboldt's Own LLC project; and
  - b. Finds that the proposed project complies with the General Plan and Zoning Ordinance; and
  - c. Approves the appeal submitted by Humboldt's Own LLC; and
  - d. Approves the special permit subject to the recommended conditions of approval.
4. Direct the Clerk of the Board to give notice of the decision to the appellant, the Planning and Building Department, and any other interested party.

**A motion was made by Supervisor Bushnell and seconded by Supervisor Wilson to continue this item to the February 15, 2022 Board of Supervisors meeting. The motion carried with the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

## J. DISCUSSION ITEMS

## K. MATTERS SET FOR TIME CERTAIN

**Board of Supervisors**

1. 1:00 pm - Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator. Labor negotiators: Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees.

*The Board of Supervisors met in Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator. Labor negotiators: Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees. There was no reportable action.*

**L. PUBLIC COMMENT ON NON-AGENDA ITEMS****M. CLOSED SESSION****N. ADJOURNMENT**

*The Board of Supervisors adjourned in memory of Bob McKee.*

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*NIKKI TURNER*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*

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2/01/2022