

BOARD OF SUPERVISORS

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MICHELLE BUSHNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
STEVE MADRONE
Vice Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
JEFFERSON BILLINGSLEY
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
AGENDA - Final**

Tuesday, February 1, 2022

9:00 AM

Regular Meeting - Virtual

In accordance with AB 361 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 720 707 2699, enter Meeting ID 852 2297 9471 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Aviation

1. Professional Services Agreement with Armstrong Consultants Inc., for Passenger Facility Charge Project Management

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached Professional Services Agreement with Armstrong Consultants, Inc. for Passenger Facility Charge Project Management;
2. Authorize the Director of Aviation to execute any amendments and successor agreements after review by County Counsel and Risk Management; and
3. Direct the Clerk of the Board to return the original signed agreement to the Department of Aviation.

Attachments:

[Staff Report](#)

[2022-02-01 Professional Services Agreement - Armstrong - PFC - ACI Signed](#)

[Executed 2022-02-01 Professional Services Agreement - Armstrong - PFC - ACI Si](#)

Board of Supervisors

2. Continuation of the Local Emergency Due to Drought

Recommendation: That the Board of Supervisors:

1. Declare that a local emergency remains in effect, per Resolution 21-77, until March 1, 2022 enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the drought.

Sponsors: Supervisor Bass

Attachments: [Staff Report](#)
[Resolution 21-77.pdf](#)

3. National Children's Dental Health Month Proclamation (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation for National Children's Dental Health Month.

Sponsors: Supervisor Bass

Attachments: [Staff Report](#)
[Dental Proclamation.pdf](#)

4. Humboldt County Litter Abatement and Beautification Project Letter of Support (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Ratify authorization for the Chair to sign the letter of support.

Attachments: [Staff Report](#)
[Letter of Support for Litter Abatement and Beautification Project.pdf](#)

Clerk of the Board

5. Approval of the Action Summary - Meeting of January 25, 2022

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of January 25, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[01-25-2022 Action Summary.pdf](#)
[Executed 01252022 Action Summary.pdf](#)

Probation

6. Supplemental Budget for Juvenile Hall Department of Juvenile Justice Realignment Implementation Plan

Recommendation: That the Board of Supervisors:
1. Approve the attached supplemental budget for DJJ Realignment (1100-234002)

Attachments: [Staff Report](#)
[234002-2.1.2022.xlsx](#)
[20211216_Secure Youth Treatment Program Plan.pdf](#)

E. SPECIAL PRESENTATIONS

F. ITEMS PULLED FROM CONSENT

G. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Request for the Auditor-Controller to Provide Required Monthly Reports to the Board of Supervisors Regarding Payroll Transition and Impacts and Direction for Re-Evaluation of Payroll Options (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:
1. Receive a verbal update of the requested information from the Auditor-Controller;
2. Direct the County Administrative Officer to return with options to re-evaluate the current processing of payroll; and
3. Direct Department Heads, or designee, to report to the County Administrative Office on outstanding financial transactions and payroll processes.

Sponsors: Bushnell

Attachments: [Staff Report](#)
[MGO Progress Report #22 - Humboldt County Financial Advisory Services \(through A-C Staff History.pdf](#)
[Handout.pdf](#)
[Public Speaker.pdf](#)
[Public Comment G-1.pdf](#)

H. DEPARTMENT REPORTS

County Administrative Office

1. Recommendation For the Board to Consider Implementation of a Cannabis Excise Tax Suspension/Waiver Program for Tax Year 2021 (collected in 2022) and Tax Year 2022 (collected in 2023)

- Recommendation:** That the Board of Supervisors:
1. Direct the County Administrative Office (CAO) to develop a Cannabis Excise Tax Suspension /Waiver program for Tax Year 2021 (collected in 2022) and Tax Year 2022 (collected in 2023) and bring back to the Board for final review and approval a resolution establishing and documenting the program; and
 2. Provide additional direction as needed.

- Attachments:**
- [Staff Report](#)
 - [Att 1 - Cultivator Support.docx](#)
 - [Att 2 - Other California Counties' Response To Cannabis Cultivation Taxes.docx](#)
 - [Att 3 - Measure S Summary.docx](#)
 - [Att 4 - Measure S Budget 18-21 Summary.pdf](#)
 - [Att 5 - Alternative Recommendations.docx](#)
 - [Public Comment \(2\).pdf](#)
 - [Public Comment - H2.pdf](#)

2. Project Trellis Update

- Recommendation:** That the Board of Supervisors:
1. Receive a presentation on Project Trellis;
 2. Receive the staff report on the Project Trellis Marketing Request for Proposals (RFP);
 3. Confirm the conclusions and analysis of the Fair Political Practices Commission's (FPPC) formal advice letter to exclude Humboldt Community Business Development Center's (HCBDC) proposal in response to the RFP; and
 4. Consider appointing a District Supervisor as a liaison to the Project Trellis Committee.

- Attachments:**
- [Staff Report](#)
 - [FPPC Final Advice Letter.pdf](#)
 - [HCGA Letter on Collective Marketing 1.19.22.pdf](#)
 - [Project Trellis projects funded.pdf](#)
 - [Project Trellis community feedback.pdf](#)
 - [CR to HCGA and HCBDC re FPPC advice 120221.pdf](#)
 - [Public Comment.pdf](#)

3. Introduction of the Proposed Ordinance Relating to Supervisorial District Boundaries

- Recommendation:** That the Board of Supervisors:
1. Introduce by Title, Ordinance No. ____, amending Chapter 2 of Division 1 of Title II of the Humboldt County Code relating to supervisorial district boundaries

- (Attachment 1), and waive further reading of the ordinance;
2. Approve the reenacted and renewed supervisorial district boundaries as set forth in the proposed ordinance;
3. Set the proposed ordinance for adoption on February 8, 2022;
4. Direct the Clerk of the Board to post a certified copy of the full text of the proposed ordinance in the office of the Clerk of the Board at least five days prior to the Board meeting at which the ordinance will be adopted and to post and publish in a newspaper of general circulation the County of Humboldt a pre-adoption summary of the ordinance at least five days before the date set for adoption; and
5. Direct the Clerk of the Board, within 15 days after adoption of the ordinance to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and direct the Clerk of the Board to post in the office of the Clerk of the Board a certified copy of the full text of the adopted ordinance.

Attachments:

[Staff Report](#)

[Ordinance Reenacting 2011 Districts Ordinance](#)

[Humboldt County Supervisorial District Map_2021](#)

[Ordinance 2461 - Relating to Boundary Changes 10.25.2011](#)

[Summary for Publication Prior to Adoption of Ordinance](#)

[Summary for Publication After Adoption of Ordinance](#)

County Counsel

4. Introduction of an Ordinance of the Board of Supervisors, County of Humboldt, State of California Adding Division 10 to Title V of the Humboldt County Code Relating to the Prohibition of the Storage and Handling of Coal and Petroleum Coke on County-Owned Property

Recommendation: That the Board of Supervisors:

1. Introduce the attached Ordinance and waive the first reading;
2. Set the Ordinance for adoption on February 8, 2022;
3. Direct the Clerk of the Board to publish the pre-adoption summary of the Ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both the publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be adopted [Government Code section 25124(b)(1)]; and
4. Direct the Clerk of the Board, within 15 days after the adoption of the Ordinance, to publish a post-adoption summary of the Ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance [Government Code section 25124(b)(1)].

- Attachments:** [Staff Report](#)
[Attachment 1 - Coal Ordinance](#)
[Attachment 2. Summary for Publication Prior to Adoption of the Ordinance](#)
[Attachment 3. Summary for Publication After Adoption of Ordinance](#)

Human Resources

5. Compensation Adjustment for Director of Children and Family Commission

- Recommendation:** That the Board of Supervisors:
1. Adopt Resolution No. _____ approving a 10% increase in base pay for the position of Director of Children and Family Commission (Class 0505 Unit 11) due to the addition of the Road to Resilience Program and the ACESs/Resilience Program and a more than 50% increase in staffing, effective the beginning of the next pay period following approval
 2. Adopt a Comprehensive Compensation Schedule and Classification Summary

- Attachments:** [Staff Report](#)
[Attachment 1 - Resolution](#)
[Attachment 2 - Compensation Schedule](#)
[Attachment 3 - Mary Ann Hansen Letter](#)
[Attachment 4 - First 5 Board Letter](#)

I. PUBLIC HEARINGS

Planning and Building Department

1. Humboldt's Own LLC appeal of the Planning Commission's addition of a condition requiring a second water source to an approved well as part of the conditional approval of a special permit to allow 64,800 square feet of commercial cannabis cultivation.

- Recommendation:** That the Board of Supervisors:
1. Open the public hearing and receive the staff report, testimony by the appellant (applicant), and public; and
 2. Close the public hearing; and
 3. Adopt the resolution (Resolution 21-__). (Attachment 1) which does the following:
 - a. Finds that the Board of Supervisors has considered the addendum to the environmental impact report for the Commercial Cannabis Land Use Ordinance that was prepared for the Humboldt's Own LLC project; and
 - b. Finds that the proposed project complies with the General Plan and Zoning Ordinance; and
 - c. Approves the appeal submitted by Humboldt's Own LLC; and

- d. Approves the special permit subject to the recommended conditions of approval.
4. Direct the Clerk of the Board to give notice of the decision to the appellant, the Planning and Building Department, and any other interested party.

Attachments:[Staff Report](#)[Attachment 1 Draft Resolution.docx](#)[Attachment 2 Appeal Docs 11.03.2021.pdf](#)[Attachment 3 PC Staff Report 11786 10.21.21.pdf](#)[Attachment 4 PC Resolution 21-167_Humboldts Own_11786.pdf](#)[Attachment 5 Well Completion Report.pdf](#)[Attachment 6 Letter from Lindberg Geologic Consulting.pdf](#)[Attachment 7 Public Comments submitted to the Planning CommissionBinder1.pdf](#)[Public Comment on I-1.pdf](#)**J. DISCUSSION ITEMS****K. MATTERS SET FOR TIME CERTAIN****Board of Supervisors**

1. 1:00 pm - Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator. Labor negotiators: Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees.

L. PUBLIC COMMENT ON NON-AGENDA ITEMS**M. CLOSED SESSION****N. ADJOURNMENT**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>