



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C-4

For the meeting of: February 14, 2017

Date: January 18, 2017

To: Board of Supervisors

From: Connie Beck, Director, Department of Health and Human Services *CB*

Subject: Approval of Letter of Agreement between Partnership HealthPlan of California and Humboldt County Department of Health and Human Services for mental health service coordination and Supplemental Budget (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the attached Letter of Agreement between Partnership HealthPlan of California and Humboldt County Department of Health and Human Services; and
2. Authorize the Director of the Department of Health and Human Services to sign and execute the Letter of Agreement; and
3. Authorize the Department of Health and Human Services to accept \$250,000 from Partnership HealthPlan of California for the mental health service coordination project; and
4. Adopt the supplemental budget as attached in Exhibit B for fiscal year 2016-17, DHHS Mental Health budget unit 1170-424; and
5. Authorize the Director of the Department of Health and Human Services to execute future amendments and/or documents related to the attached Letter of Agreement after review and approval by County Counsel and Risk Management.

SOURCE OF FUNDING:

Mental Health Fund

Prepared by Nancy Starck, Legislative and Policy Manager 441-5411

CAO Approval *Rishia...*

Rishia...

REVIEW:	Auditor _____	County Counsel <u>Sm</u>	Personnel _____	Risk Manager _____	Other _____
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TYPE OF ITEM:

Consent

Departmental

Public Hearing

Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell Seconded by Supervisor Sundberg

Ayes Sundberg, Fennell, Bass, Bohn, Wilson

Nays _____

Abstain _____

Absent _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Feb. 14, 2017

By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board

DISCUSSION:

On December 2, 2015, the Partnership HealthPlan of California (PHC) Board of Commissioners approved \$250,000 in funding for the Humboldt County Department of Health and Human Services (DHHS) to better coordinate mental health services to meet the needs of Medi-Cal patients. PHC administers mental health benefits for the mild to moderate mental health needs of the county's Medi-Cal beneficiaries, while the DHHS administers mental health benefits for the county's adults with severe mental illness and children experiencing serious emotional disturbance. Beacon Health Strategies administers the mild to moderate mental health benefit on behalf of PHC.

Funding is to be utilized to better coordinate Beacon and county mental health services to ensure beneficiaries are receiving care in the most appropriate setting in as timely a manner as possible. PHC and DHHS staff have collaborated to determine investment areas that are most likely to reach the PHC Board of Commissioner's desired results. These include infrastructure investment in tele-health equipment and health information exchange, focused development of referral processes, staff training, and peer support specialists to assist in care coordination and support patient wellness activities.

FINANCIAL IMPACT:

On your Board's approval of the Letter of Agreement, the Partnership HealthPlan of California will grant a total of \$250,000.00 to be paid to DHHS in two increments. The first payment in the amount of \$125,000.00 will be made within thirty days from the last signature date of this Agreement. The second, and final, payment will be made at the close of the project in 2018. The supplemental budget request totals \$125,000.00 for FY 2016-17 DHHS-Mental Health Administration budget unit 1170-424 and includes increased appropriation in salary and benefits and service and supplies for the projects outlined in the Letter of Agreement. There is no impact to the County General Fund.

This action supports the Board's Strategic Framework by protecting vulnerable populations and creating opportunities for improved safety and health.

OTHER AGENCY INVOLVEMENT:

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to approve the attached Letter of Agreement; however, staff does not recommend this alternative. Without the agreement, the Department of Health and Human Services would be unable to receive funding from Partnership HealthPlan of California for the mental health service coordination project.

ATTACHMENT:

- Exhibit A: Letter of Agreement between Partnership HealthPlan of California and Humboldt County Department of Health and Human Services.
- Exhibit B: Supplemental Budget fund 1170

**Letter of Agreement
Between
Partnership HealthPlan of California and
Humboldt County Department of Health and Human Services**

Recitals

On December 2, 2015, the Partnership HealthPlan of California (PHC) governing board approved \$250,000.00 to be disbursed to Humboldt County Department of Health and Human Services (Humboldt County, County) for expenses associated with the two projects outlined immediately below, as well as with hiring additional staff to manage and oversee the overall care transition to identified PHC members referred between PHC's mental health delegate, Beacon Health Strategies, LLC (Beacon), and Humboldt County.

Whereas, the \$250,000.00 (two hundred and fifty thousand dollars) is to be allocated for as follows:

- 1) \$35,000.00 for Tele psychiatry/Tele health equipment and infrastructure project;
- 2) \$15,000.00 for Health Information Exchange (HIE) connectivity project;
- 3) \$200,000.00 to support the cost of hiring one (1) temporary employee and two (2) Peer Support Specialists to assist with care coordination to transition PHC members to Beacon mental health and primary care services as outlined in Exhibit A – Scope of Services.

Whereas, Humboldt County agrees to complete the projects and provide the services in the deliverables outlined in the Scope of Services, attached hereto as Exhibit A.

Terms

This grant is to assist Humboldt County in needed funding as outlined above and begins on December 1, 2016 (effective date). This Agreement will expire on May 31, 2018.

Fees

PHC grants a total of \$250,000.00 to be paid to Humboldt County in two (2) increments. First payment of \$125,000.00 will be made within thirty (30) days from the last signature date of this Agreement. Second and final payment of \$125,000.00 will be made within thirty (30) days of receipt of final report by Humboldt County due on May 30, 2018.

Further resolved, that formalization of this Letter of Agreement shall be sufficient for PHC to issue the funds detailed above. Both parties agree and acknowledge this Agreement by signing below:

Partnership HealthPlan of California

Humboldt County Department of Health and Human Services

Name

Name

Title

Title

Date

Date

Exhibit A – Scope of Services

Humboldt County Department of Health and Human Services Mental Health Investment Outline

1. May 30th, 2018: Completion of Tele psychiatry/Tele health infrastructure upgrade
 - One-time infrastructure investment in equipment upgrade to support Tele psychiatry/Tele health services.
2. June 2017: Completion of Health Information Exchange (HIE) Project
 - One-time investment to fund information exchange between the current local HIE NCHIIN and county mental health Avatar system.
3. December 1, 2016-May 30, 2018: Project to improve county access and referral processes for mental health services
 - Hire one (1) temporary, non-benefited county employee to review and improve county policies and procedures related to patient access to county mental health services and referrals to Beacon services; work with leadership to ensure staff are fully trained on access and referral procedures; evaluate patient records to identify patients who may be better and more-timely served via Beacon services or in the primary care setting.
4. March 2017- May 30, 2018: Peer Support Specialist Staffing
 - Hire two (2) Peer Support Specialists to assist in the care coordination of patients identified as appropriate to transition from county mental health to Beacon services and/or primary care health homes;
 - Peer Support Specialists will assist patients with securing medical and mental health appointments; act as the advocate for identified patients by helping patient with the coordination of health care services; and support patients in health-related activities, including but not limited to compliance with 'Rx for Wellness' physician-prescribed activities.
5. December 2016 – April 30, 2018: Provide quarterly updates to PHC on grant related activities, including the status of referrals, related data and issues or problems requiring joint resolution.
6. May 30, 2018: Submit a final report to PHC documenting the outcomes of the projects model(s) outlined in the Scope of Services, including lessons learned for possible expansion of the model(s) to additional PHC counties.

HUMBOLDT COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES
Mental Health fund

Mental Health Administration

Supplemental Budget

Fiscal Year: 2016-17

	<u>Budget Unit</u>	<u>Line item</u>		<u>Amount</u>
<u>Revenues</u>				
Other Grants	1170-424	707-254	\$	125,000
<u>Expenditures</u>				
Salaries & Benefits				
Extra Help	1170-424	1400	\$	57,943
Unemployment Insurance	1170-424	1450	\$	174
Health Insurance	1170-424	1470	\$	-
Life & Air Travel Insurance	1170-424	1471	\$	-
Dental Insurance	1170-424	1472	\$	-
Retirement	1170-424	1500	\$	12,450
FICA	1170-424	1600	\$	4,433
Services & Supplies				
Software	1170-424	2148	\$	15,000
Office Equipment	1170-424	2317	\$	35,000