



COUNTY OF HUMBOLDT

For the meeting of: 1/7/2020

File #: 19-1797

To: Board of Supervisors

From: Agricultural Commissioner

Agenda Section: Consent

SUBJECT:

Waiver of Extra-help Hours Limit and Extension of 960 Hours, Up to a Maximum of 1,920 Hours and Approval of Supplemental Budget (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help hour limitation for Lauren Hatfield, Agricultural Inspector I, and approve an extension of 960 hours to a maximum of 1,920 hours for FY 2019-20, pursuant to Section 7 of Humboldt County Salary Resolution (4/5 vote required); and
2. Approve the attached supplemental budget and direct the Auditor-Controller to execute the supplemental budget (4/5 vote required).

SOURCE OF FUNDING:

California Department of Food and Agriculture (CDFA)

DISCUSSION:

Agricultural/Weights & Measures Inspector I, Lauren Hatfield, staffs the department's seasonal inspection programs (detection trapping, Pierce's disease control program, sudden oak mortality regulatory program) which the department performs under contract with CDFA. This extra-help hours extension request is made because Ms. Hatfield is also assisting the department with the increased workload created by commissioner's office mandates for cannabis industry regulatory requirements including; pesticide permit renewals, weights and measures and state licensing inquiries.

FINANCIAL IMPACT:

The total additional cost for extending the extra-help hours is \$29,424. Personnel costs incurred by the county for administering the seasonal State programs are reimbursed under contractual agreements with CDFA. As a result of Senate Bill 1 (transportation funding), the commissioner's office has received an additional \$27,827. in unclaimed gas tax (UGT) revenue from CDFA above the budgeted amount (\$224,069). The increased cost for the extra-help hours extension is primarily covered by the additional UGT with the balance (\$1,597.) covered by unexpended extra-help funds approved in the

FY 2019-20 budget.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by providing community-appropriate levels of service and managing resources to ensure sustainability of those services.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could deny this request for additional extra-help hours however, this is not recommended as denial of this request would leave the Commissioner's Office without the staffing necessary for the department's seasonal programs and additional workload related to local administration of State cannabis regulatory programs.

ATTACHMENTS:

None

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A