

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
AGENDA - Final**

Tuesday, October 17, 2023

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Fourth Street Courthouse entrance re-opened to the public on Monday, September 11, 2023; However, the Fourth Street parking lot will remain closed while exterior work is completed. ADA Accessible parking is available in the dirt parking lot on the north side of the jail, located on K and Fourth Streets.

If you are unable to access the courthouse due to the closure of the 4th Street entrances remote/teleconferencing, live viewing of meetings is available on Access Humboldt as well as streaming of the meeting. Public comment can be made through Zoom or email.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 839 6670 0802

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 2 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record.

(Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:

<https://humboldt.legistar.com>

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Board of Supervisors

[23-1376](#)

- 1. Rebecca Snow, DHHS Eligibility Specialist III Retirement Resolution (Supervisor Steve Madrone)**

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the resolution.

Attachments: [Staff Report](#)
[Rebecca Snow Retirement Resolution.pdf](#)

Clerk of the Board

[23-1387](#)

2. Approval of the Action Summary - Meeting of October 3, 2023

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of October 3, 2023, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - October 3, 2023.pdf](#)
[Minute Sheet.docx](#)
[Executed Action Summary - October 3, 2023.pdf](#)

[23-1395](#)

3. Notice of Vacancy for an At-Large Member and Two Alternate Members on the Measure Z Citizens' Advisory Committee

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[MEASURE Z CITIZEN ADVISORY AT LARGE AND ALTERNATE 101023.r](#)

[23-1297](#)

4. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Board Member Expense Forms.pdf](#)

County Administrative Office

[23-1316](#)

5. New Appointments to the Humboldt County Workforce Development Board (HC-WDB)

Recommendation: That the Board of Supervisors:

1. Review the attached membership application from Kevin Lennox and Eddie Blakeslee (attachments 1 and 2); and
2. Appoint Kevin Lennox and Eddie Blakeslee to the Humboldt County Workforce Development Board (HC-WDB) for a two-year term effective immediately pursuant to HC-WDB Bylaws.

Attachments: [Staff Report](#)
[Kevin Lennox Application.pdf](#)
[Eddie Blakeslee Application.pdf](#)

[23-1319](#)

6. Authorize Execution of an Agreement with CliftonLarsonAllen LLC (CLA), to Conduct Policy Improvements and Reconciliation Work Related to the Financial Management of the Headwaters Fund and Carry Forward Supplemental Budget (4/5th Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize the County Administrative Officer to execute a Scope of Work and subsequent agreements with CLA for services related to the improvement of policy, procedure, and fiscal management of the Headwaters Fund program and its various funds; and
2. Approve the attached supplemental budget in Fund 3232, Budget Unit 120200 - American Rescue Plan Act, to carry forward \$91,575 of unspent funds from Fiscal Year (FY) 2022-23 to FY 2023-24 (4/5th Vote Required).

Attachments: [Staff Report](#)
[2021 Humboldt MSA.pdf](#)
[Outsourcing Statement of Work Headwaters Fund.pdf](#)
[Supplemental Budget - ARPA Headwaters](#)

[23-1345](#)

7. Supplemental Budget and Appropriation Transfer for the Radio Infrastructure Project in Communications (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget in the amount of \$600,000 for the Radio Infrastructure Project in Communications (3521151), (4/5 vote required);
2. Approve the attached appropriation transfer in the District Attorney (DA) Budget (1100205); and
3. Approve funds in the amount of \$230,000 be transferred from fund the DA Asset Forfeiture fund to Communications (3521) for the DA's contribution to the Radio Infrastructure Project.

Attachments: [Staff Report](#)
[Humboldt County Change Order CO005 B KDM Signed.pdf](#)
[Comms Supplemental.xlsx](#)
[DA Approp XFR.xls](#)

[23-1344](#)

8. Approve Supplemental Budget for County Administrative Office - Purchasing Division in the Amount of \$45,000 for Fiscal Year 2022-23 (4/5th Vote)

Recommendation: That the Board of Supervisors:
1. Approve the attached supplemental budget in the amount of \$45,000 for the County Administrative Office (CAO) - Purchasing Division for Fiscal Year (FY) 2022-23 (budget unit 3555-118).

Attachments: [Staff Report](#)
[Supplemental Budget - Purchasing.xlsx](#)

[23-1354](#)

9. Deallocate One Full-Time Equivalent (FTE) Carpenter and one FTE Administrative Analyst and Allocate One FTE Senior Administrative Analyst in the County Administrative Office - ADA Compliance Team

Recommendation: That the Board of Supervisors:
1. Deallocate one (1) Full Time Equivalent (FTE) Carpenter (Class 0226, Range 403, Position 01) in Budget Unit (BU) 152;
2. Deallocate one (1) FTE Administrative Analyst (Class 0626A, Range 419, Position 01) in BU 152; and
3. Allocate one (1) FTE Senior Administrative Analyst (Class 0605C, Range 503, Position 01) in BU 152.

Attachments: [Staff Report](#)

Department of Health and Human Services: Behavioral Health

[23-1286](#)

10. Application Process for Collaborative Partnership Agreements Regarding the Provision of Professional Services Intended to Reduce the Number of Adverse Childhood Experiences Occurring Within Humboldt County

Recommendation: That the Board of Supervisors:
1. Approve the attached collaborative partnership agreement application package;
2. Approve the attached collaborative partnership agreement templates regarding the provision of professional services intended to reduce the number of Adverse Childhood Experiences occurring within Humboldt County for the period of July 1, 2024 through June 30, 2025;

3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute collaborative partnership agreements that are substantially similar to the attached collaborative partnership agreement templates, and any subsequent amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order regarding this item.

Attachments:[Staff Report](#)[Application Process for Collaborative Partnership Agreements Regarding the Pro
FY 24-25 ACEs Collaborative Partnership Agreement Request Form](#)[FY 24-25 ACEs Collaborative Partnership Agreement Template \(Non-Tribal Org;](#)[FY 24-25 ACEs Collaborative Partnership Agreement Template \(Tribal Organiza](#)[23-1300](#)

11. Intergovernmental Agreements with the California Department of Health Care Services Regarding the Transfer of Public Funds

Recommendation:

That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached intergovernmental agreements with the California Department of Health Care Services as the contract provides no direct conflict with the intent of Nuclear-Free Ordinance;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached intergovernmental agreements with the California Department of Health Care Services regarding the transfer of certain public funds for the period of July 1, 2023 through December 31, 2026;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached intergovernmental agreements with the California Department of Health Care Services, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) certified copy of the Board order related to this item.

Attachments:[Staff Report](#)[Intergovernmental Agreement with the California Department of Health Care Ser](#)[Intergovernmental Agreement with the California Department of Health Care Ser](#)[23-1307](#)

12. Signature Authorization for Mental Health Organizational Provider Services Agreements Regarding the Provision Specialty Mental Health Services to Eligible Medi-Cal Beneficiaries Who Have Been Placed in Community Treatment Facilities, Group Homes, Short-Term Residential Treatment

Facilities and Children's Crisis Residential Programs Outside of Humboldt County

- Recommendation:** That the Board of Supervisors:
1. Approve the attached mental health organizational provider services agreement template regarding the provision of specialty mental health services to eligible Medi-Cal beneficiaries who have been placed in community treatment facilities, group homes, short-term residential treatment facilities and children's crisis residential programs outside of Humboldt County;
 2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute mental health organizational provider services agreements that are substantially similar to the attached mental health organizational provider services agreement template, and any and all amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
 3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board order related to this item.

- Attachments:** [Staff Report](#)
[Final Revised FY 24-25 Single Use Mental Health Organizational Provider Service 23-1331](#)

13. Memorandum of Understanding with the California Department of State Hospitals and the California Mental Health Services Authority Regarding the Use of State Hospital Facilities

- Recommendation:** That the Board of Supervisors:
1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached memorandum of understanding with the California Department of State Hospitals and the California Mental Health Services Authority;
 2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or designee thereof, to execute, the attached memorandum of understanding with the California Department of State Hospitals and the California Mental Health Services Authority regarding the use of state hospital facilities for the period of October 1, 2023 through June 30, 2025;
 3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached memorandum of understanding with the California Department of State Hospitals and the California Mental Health Services Authority after review and approval by County Counsel, Risk Management and the County Administrative Office; and
 4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order relating to this item.

Attachments: [Staff Report](#)
[4855-MOU-2023-HC_Final](#)
[23-1343](#)

14. Participation Agreement with the California Mental Health Services Authority Regarding the Humboldt County Department of Health and Human Services - Behavioral Health's Participation in the State Hospitals Program

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached participation agreement with the California Mental Health Services Authority;
2. Approve, and authorize the Chair of Board and the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached participation agreement with the California Mental Health Services Authority regarding the Department of Health and Human Services - Behavioral Health's participation in the State Hospitals Program for the period of July 1, 2023 through June 30, 2025;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or designee thereof, to approve any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached participation agreement with the California Mental Health Services Authority after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order related to this item.

Attachments: [Staff Report](#)
[4610-SHB-2023-HC_Final](#)
[Executed California Mental Health Services Authority Participation Agreement.p](#)

Department of Health and Human Services: Public Health

[23-1203](#)

15. Grant Award from the California Department of Public Health, Workforce Career Ladder Education and Development Program and Supplemental Budget (4/5 vote required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget in the amount of \$39,975.00 for FY2023-24 Department of Health and Human Services Public Health Fund 1175, Budget Unit 400 (4/5 vote required);
2. Approve grant agreement #22-11299 with California Department of Public Health (CDPH) Workforce Career Ladder Education and Development Program in the amount of \$39,975.00 for the terms of July 1st, 2022, through June 30th, 2026;

3. Authorize the Department of Health and Human Services Director of Public Health or designee thereof to sign the agreement;
4. Authorize the Department of Health and Human Services Director of Public Health or designee thereof to execute all subsequent amendments, and any other agreements, certifications, attestations, and documents directly related to the attached grant agreement, including subcontracts, after review of County Counsel and Risk Management; and
5. Direct the Clerk of the Board to return one (1) copy of the certified board report to the DHHS - Contracts Unit.

Attachments:[Staff Report](#)[Grant Award from the California Department of Public Health, Workforce Career 0FY23-24 1175-400 PH Admin Supplemental Budget Contractor Certification Clauses.pdf](#)[23-1332](#)

16. Public Health Fiscal Year (FY) 2023-2024 Mental Health Services Act-PEI, Supplemental Budget (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Approve the attached supplemental budget in the amount of \$51,800 For FY 2023-2024 for the Department of Health and Human Services - Public Health Fund 1175, Budget Unit 454 (4/5 Vote Required).

Attachments:[Staff Report](#)[Public Health Fiscal Year \(FY\) 2023-2024 Mental Health Services Act-PEI, Supp](#)**Department of Health and Human Services: Social Services**[23-1210](#)

17. Allocate 1.0 Staff Services Analyst I/II (M&C) in the Department of Health & Human Services in BU 511, Deallocate a 1.0 Staff Services Analyst III in BU 511

Recommendation:

That the Board of Supervisors:

1. Allocate a 1.0 FTE Staff Services Analyst I/II (M&C) in BU 511 (Job Class 0729, Position 04, unit 9).
2. Deallocate a 1.0 FTE Staff Services Analyst III in BU 511 (Job Class #0392, Position 02, unit 1).

Attachments:[Staff Report](#)**Human Resources**[23-1111](#)

18. Adoption of New Job Classifications and Position Allocation Modification for Sheriff's Office

- Recommendation:** That the Board of Supervisors:
1. Adopt the new job classification of Assistant Public Administrator (class # 0409, salary range 448) (Attachment #1) into the classification plan effective the pay period following board approval;
 2. Approve the allocation of 1.0 full-time equivalent (FTE) Assistant Public Administrator (class # 0409, salary range 448) in Fund 1100, budget unit (BU) 221 effective the pay period following board approval;
 3. Adopt the resolution (Attachment #2) approving the amendment of the January 1, 2022 - December 31, 2024 Compensation Plan for Designated Management and Confidential Employees effective October 29, 2023;
 4. Adopt the amended Comprehensive Compensation Schedule and Classification Summary effective October 29, 2023 (Attachment #3)

- Attachments:**
- [Staff Report](#)
 - [Attachment 1 Assistant Public Administrator.pdf](#)
 - [Attachment 2 Resolution No. _____ .docx](#)
 - [Attachment 3 2023-10-29 Comprehensive Compensation Schedule and Classification Resolution No. 23-139.pdf](#)

Public Works

23-1295

19. Annual Report for Fiscal Year 2022/2023 Regarding Drainage Facility Improvements and Drainage Fees in the McKinleyville Drainage Area (Fund 3706)

- Recommendation:** That the Board of Supervisors:
1. Adopt the resolution accepting the report and adopting findings related to drainage fees in the McKinleyville drainage area. (Attachment 1)

- Attachments:**
- [Staff Report](#)
 - [Attachment 1 - Resolution \[1.0 MB\]](#)
 - [Exhibit A Annual Report \(McKinleyville\) \[1.0 MB\]](#)
 - [Attachment 2 - County Code Section 328.1-1 et seq \[1.0 MB\].pdf](#)
 - [Resolution No. 23-140.pdf](#)

23-1296

20. Annual Report for Fiscal Year 2022-23 Regarding Mill Creek Marketplace Development Impact Fee, McKinleyville Area

- Recommendation:** That the Board of Supervisors:
1. Adopt the resolution accepting the report and adopting findings related to the Mill Creek Marketplace Development Impact Fee (Attachment 1).

Attachments: [Staff Report](#)
[Attachment 1 - Resolution \[1.0 MB\]](#)
[Exhibit A Annual Report \(Mill Creek\) \[1.0 MB\]](#)
[Attachment 2 - County Code Section 329 et seq \[1.0 MB\]](#)
[Attachment 3 - Agreement with developer \[4.0 MB\]](#)
[Attachment 4 - Accounting Summary \(Mill Creek\) \[1.0 MB\]](#)

[23-1311](#)

21. Bid Award Authorization for Storm Damage Repair to Mattole Road (F3C010) at Post Mile 17.83

Recommendation: That the Board of Supervisors:

1. Receive and file the bid proposals submitted for Storm Damage Repair to Mattole Road at Post Mile 17.83;
2. Award the project agreement to Wendall John Gray Construction, for the total amount of \$382,153.26;
3. Authorize the Chair of the Board to execute the project agreement with Wendall John Gray Construction upon submittal of the appropriate bonds and insurance; and
4. Authorize the Public Works Director to execute contract change orders up to the amount of \$31,607.66.

Attachments: [Staff Report](#)
[Bid Results for Storm Damage Repair to Mattole Road at Post Mile 17.83](#)
[Construction Agreement for Storm Damage Repair to Mattole Road at Post Mile](#)

[23-1340](#)

22. Request for Qualifications No. DPW 2023-005 Regarding the Provision of On-Call Bridge Program Management, Structural Analysis, Design Engineering and Other Related Services

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Director of Public Works to advertise and distribute, the attached request for qualifications regarding the provision of on-call bridge program management, structural analysis, design engineering and other related services.

Attachments: [Staff Report](#)
[RFQ No DPW2023-005 On-Call Bridge Program Management and Other Service](#)

[23-1380](#)

23. Fiscal Year 2022-23 Year End Clearing Appropriation Transfers for Road Maintenance, Roads Heavy Equipment Internal Service Fund (ISF) and Bikes & Trailways Program

Recommendation: That the Board of Supervisors:

1. Approve the attached appropriation transfer in the amount of \$13,198 for

- Road Maintenance (1200325) for Fiscal Year (FY) 2022-23 (4/5th Vote Required);
2. Approve the attached appropriation transfer in the amount of \$455,263 for Roads Heavy Equipment ISF (3540330) for FY 2022-23 (4/5th Vote Required); and
 3. Approve the attached appropriation transfer in the amount of \$144,478 for Bikes & Trailways Program (1710715) for FY 2022-23 (4/5th Vote Required).

Attachments:

[Staff Report](#)

[Appropriation Transfer 1200325.pdf](#)

[Appropriation Transfer 3540330.pdf](#)

[Appropriation Transfer 1710715.pdf](#)

[23-1381](#)

24. Supplemental Budget for Fiscal Year 2022-23 for Motor Pool-Operating Budget, 3500350, in the Amount of \$621,722 (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Approve the attached Supplemental Budget for Fiscal Year (FY) 2022-23 for the Motor Pool-Operating budget, 3500350, in the amount of \$621,722 (4/5 vote required).

Attachments:

[Staff Report](#)

[Supplemental Budget 3500350.xlsx](#)

[23-1386](#)

25. Supplemental Budget for FY 2022-23 for the Solid Waste Budget, 3691438, in the Amount of \$103,197 (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Approve a Supplemental Budget for the Solid Waste budget, 3691438, in the amount of \$103,197 for Fiscal Year (FY) 2022-23 (4/5 vote required).

Attachments:

[Staff Report](#)

[Supplemental Budget 3691438.xlsx](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

[23-1368](#)

1. 9:45 AM - Annual Presentation from Area One Agency on Aging (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Hear the presentation and take appropriate action as needed.

Attachments: [Staff Report](#)

County Administrative Office

[23-1327](#)

2. 10:00 AM - Presentation on the County of Humboldt's 2023 Legislative Program

Recommendation: That the Board of Supervisors:
1. Receive the presentation regarding the County of Humboldt's 2023 Legislative Program and take appropriate action, if required.

Attachments: [Staff Report](#)
[Humboldt End of Year Summary 2023.pdf](#)
[Humboldt County Bill Report.pdf](#)

[23-1353](#)

3. 11:00 AM - Recognition of Appointment of Chief Probation Officer Coral Sanders

Recommendation: That the Board of Supervisors:
1. Confirm the appointment, as made by the Humboldt County Superior Court's Board of Judges, and observe the oath of office for Coral Sanders as Chief Probation Officer; and, authorize staff to notify the Humboldt County Superior Court of your Board's recognition of said confirmation.

Attachments: [Staff Report](#)

Board of Supervisors

[23-1382](#)

4. 11:15 AM - Update on Habitat for Humanity December 20, 2022 Earthquake Recovery Effort (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:
1. Receive a presentation from Habitat for Humanity Yuba/Sutter

Attachments: [Staff Report](#)
[Habitat for Humanity Memorandum of Understanding](#)
[Humboldt County – Rio Dell Area Disaster Relief Business Plan](#)
[LATCF-guidance.pdf](#)

Auditor/Controller

[23-1252](#)

5. 1:00 PM - Presentation of Fiscal Year 2020-21 Audit

Recommendation: That the Board of Supervisors:
1. Receive and file the audit reports prepared by CliftonLarsonAllen LLP (CLA), regarding the financial statements of the County of Humboldt for the fiscal year ended June 30, 2021.

Attachments: [Staff Report](#)
[Humboldt 2021 Final Report - Signed](#)
[2021 County of Humboldt Single Audit Report](#)
[Humboldt 2021 Governance Communication Letter - Signed](#)
[Humboldt 2021 Management Communication - Signed](#)
[FY 20-21 Corrective Action Plan](#)

County Counsel (CLOSED SESSION)

[23-1337](#)

6. 2:00 PM - Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case)

[23-1384](#)

7. 2:00 PM - Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(3) regarding exposure to litigation in one potential case: claim for damages submitted by American Family Connect Property and Casualty Insurance Company

Attachments: [Claim for Damages.pdf](#)

[23-1414](#)

8. 2:00 PM - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d) (1) to discuss existing litigation in the case of John Lee Casali, et al. v. Juan P. Cervantes, Humboldt County Superior Court Case No. CV2301608

H. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

[23-1365](#)

1. Letter of Request to the Attorney General for Relief from the Inflated Fuel Costs in Rural California (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Letter to the Attorney General.

Attachments: [Staff Report](#)
[Letter to the AG.pdf](#)

I. DEPARTMENT REPORTS**Clerk of the Board**[23-1361](#)

1. Appointment of a Member and an Alternate to the California State Association of Counties (CSAC) Board of Directors for the 2023-24 Year

Recommendation: That the Board of Supervisors:
1. Appoint a member and an alternate to the CSAC Board of Directors; and direct the Clerk of the Board to notify Korina Jones at CSAC, 1100 K Street, Suite #101, Sacramento, CA 95814, of the appointments.

Attachments: [Staff Report](#)
[CSAC Selection of CSAC Board of Directors Members Memorandum.pdf](#)
[CSAC Nomination Form.pdf](#)
[CSAC Member Counties List.pdf](#)
[Nomination of CSAC Board of Directors Member for Year 2023-2024.pdf](#)

Planning and Building Department[23-1325](#)

2. Measure V - Mobile Home Rent Stabilization Ordinance Implementing Guidelines

Recommendation: That the Board of Supervisors:
1. Receive and review the Mobile Home Rent Stabilization Ordinance Implementing Guidelines; and
2. Adopt the Mobile Home Rent Stabilization Ordinance Implementing Guidelines; and
3. Direct staff to implement the Mobile Home Rent Stabilization Ordinance Implementing Guidelines.

Attachments: [Staff Report](#)
[Attachment A - Ord 2569 Resolution 2016.12.13](#)
[Attachment B - FINAL ORDINANCE 2569](#)
[Attachment C - Measure V Guidelines_FINAL](#)
[Public Comment - I-2.pdf](#)

[23-1371](#)

3. Revised Proposal for Completion of the Countywide Climate Action Plan

Recommendation: That the Board of Supervisors:
1. Authorize the redrafting of the Climate Action Plan (CAP) such that it can be a Qualified Climate Action Plan.

2. Allow the funds provided by a REAP grant through Humboldt County Association Of Governments (HCAOG) to be used for revision to the CAP rather than preparation of an EIR.

Attachments:

[Staff Report](#)

[Refocus CAP Discussion FINAL_10.10.2023](#)

[Add Service Proposal_9.13.2023](#)

[Public Comment - 1-3.pdf](#)

J. PUBLIC HEARINGS

Planning and Building Department

[23-1326](#)

1. Green Diamond, Alto, Suchanek Lot Line Adjustment and Zone Boundary Adjustment
APNs 510-011-013, (a portion of) 510-011-014 & 511-111-057, and 510-041-022
Record No. PLN-2022-17598
Location: Babler Road, McKinleyville area
(4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Introduce Ordinance No. _____ (Attachment B) by title and waive further reading;
2. Open the public hearing, receive and consider the staff report, consider the Planning Commission's recommendation and accept public comments;
3. Close the public hearing;
4. Adopt the attached Resolution to take the following actions:
 - a. Find the project exempt from CEQA pursuant to Class 5, Sections 15305 and 15061(b)(3) of the CEQA Guidelines, and that there is no substantial evidence that the project will have a significant effect on the environment; and
 - b. Make the necessary findings to approve the Lot Line Adjustment (LLA) and Zone Boundary Adjustment (ZBA);
5. Adopt by 4/5ths vote, an ordinance (Attachment B) amending Section 311-7 of the Humboldt County Code by reclassifying, through immediate conversion, the property described in Attachment B - Exhibit A as follows: approximately 3.02 acres from TPZ-AP-N-WR Timberland Production Zone (TPZ), Airport Safety Review (AP), Noise Impact (N), Streamside Management Areas & Wetlands (WR). Parcels 2 and 3: AG-B-5(5)-AP-WR Agriculture General minimum building site 5 acres, Airport Safety Review (AP), Streamside Management Areas and Wetlands (WR);
6. Direct the Clerk of the Board to publish a summary of the Ordinance within 15 days after adoption of the ordinance (Attachment D);
7. Direct the Chair of the Board to sign and the Clerk of the Board to record a Certificate of Rezoning (Notice of Timberland Production Zone Status) (Attachment C);
8. Direct the Clerk of the Board to give notice of the decision to the

applicant/owner, the County Assessor's Office, the Planning Department, and any other interested party; and

9. Direct Planning and Building Department to file a Notice of Exemption pursuant to California Environmental Quality Act (CEQA).

Attachments:

[Staff Report](#)

[Attachment A - Draft Resolution](#)

[Attachment A1 - Lot Line Adjustment Map](#)

[Attachment B - Draft Ordinance](#)

[Attachment C - Certification of Rezoning](#)

[Attachment D - Post Adoption Summary of Ordinance](#)

[Attachment E - Planning Commission Staff Report of July 6, 2023](#)

[Attachment F - Planning Commission Resolution No. 23-057](#)

[Resolution No. 23-138.pdf](#)

[Ordinance 2726.pdf](#)

Public Works

[23-1256](#)

2. Transit Needs Assessment Public Hearing for FY 2024-25

Recommendation:

That the Board of Supervisors:

1. Open a public hearing, receive the staff report and allow the public to comment on transit needs in the unincorporated areas of the county;
2. Close the public hearing; and
3. Direct the Clerk of the Board to forward an Action Summary of the meeting to the Humboldt County Association of Governments (HCAOG) for inclusion in their hearing.

Attachments:

[Staff Report](#)

[HCAOG Letter: FY 2024-25 Unmet Transit Needs Cycle](#)

K. CLOSED SESSION (See Matters Set for Time Certain)

L. ADJOURNMENT