

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
MICHELLE BUSHNELL  
Vice Chair - Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, January 9, 2024

9:00 AM

Regular Meeting - Hybrid

**A. ROLL CALL**

Present: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson  
Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve the Consent Calendar. The motion carried with the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson  
Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Board of Supervisors**

24-21

1. Proclaim January 2024 as National Mentoring Month in Humboldt County (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors:  
1. Adopt the proclamation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff*

*recommendations. The motion carried with the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-23](#)

2. Proclaim January 2024 as National Blood Donor Month (Supervisor Bushnell)

*Recommendation:* That the Board of Supervisors:

1. Adopt the proclamation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-29](#)

3. Retirement Resolution for Ana Jordan (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors:

1. Adopt the Retirement Resolution.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-30](#)

4. Retirement Resolution for Michael Logan (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors:

1. Adopt the Retirement Resolution.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Clerk of the Board

[23-1641](#)

5. Quarterly Report of Current and Project Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees, and Commissions

*Recommendation:* That the Board of Supervisors:

1. Receive and file the report.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff*

*recommendations. The motion carried with the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-19](#)

6. Consider the Reappointment of Cyndy-Day Wilson, Dustin Owens, and Steven Loreus to the Humboldt County Law Library Board

*Recommendation:* That the Board of Supervisors:

1. Reappoint Cyndy-Day Wilson, Dustin Owens, and Steven Loreus to the 2024 Humboldt County Law Library Board.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-25](#)

7. Notice of At Large Vacancy and Two Alternate At Large Vacancies on the Humboldt County Assessment Appeals Board

*Recommendation:* That the Board of Supervisors:

1. Receive and file the report.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-54](#)

8. Approval of the Action Summary - Meeting of December 19, 2023

*Recommendation:* That the Board of Supervisors:

1. Approve the Action Summary for the meeting of December 19, 2023, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### County Administrative Office

[24-12](#)

9. New Appointments to the Humboldt County Workforce Development Board

**Recommendation:** That the Board of Supervisors:

1. Review the attached membership application from Lisa Gaetje and Aaron Sweat (attachments 1 and 2); and
2. Appoint Lisa Gaetje and Aaron Sweat to the Humboldt County Workforce Development Board (HCWDB) for a two-year term effective immediately pursuant to HCWDB Bylaws.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Behavioral Health**

23-1619

10. Professional Services Agreement with the Regents of the University of California Regarding the Provision of Parent-Child Care Training Services

**Recommendation:** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached professional services agreement with the Regents of the University of California;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to enter into, the attached professional services agreement with the Regents of the University of California regarding the provision of the parent-child care training services;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached professional services agreement with the Regents of the University of California, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed, certified copy of the Board order related to this item.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Social Services**

24-20

11. Memorandum of Understanding with the Humboldt Del Norte Counties Long-Term Care Ombudsman Program Regarding the Coordination of Investigations Related to Suspected Elder and Dependent Adult Abuse

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services Director, or a designee thereof, to execute, the attached memorandum of understanding with the Humboldt Del Norte Counties Long-Term Care Ombudsman Program regarding the coordination of investigations related to suspected elder and dependent adult abuse for the period of Jan. 9, 2023 through June 30, 2034;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached memorandum of understanding with the Humboldt Del Norte Counties Long-Term Care Ombudsman Program, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one fully executed, certified copy of the Board order related to this item.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

- Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson
- Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Human Resources**

24-17

12. Adopt the Resolution Approving the County Classification Policy

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution (Attachment 1) approving the Classification Policy.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

- Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson
- Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Planning and Building Department**

24-52

13. Agreement with EMC Planning Group for preparation of an Environmental Impact Report (EIR) for the McKinleyville Town Center Ordinance

**Recommendation:** That the Board of Supervisors:

1. Authorize the Director of Planning and Building to execute the professional services agreement with EMC Planning Group upon proof of County Business License application; and
2. Authorize the Director of Planning and Building to amend the agreement, as may be required, following review and approval by County Counsel and Risk Management.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff**

*recommendations. The motion carried with the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Public Works**

23-1613

14. Grant Agreement for the Humboldt Bay Living Shoreline Planning Project and Request for Proposals Regarding Professional Planning and Technical Services

**Recommendation:** That the Board of Supervisors:

1. Approve the attached resolution authorizing acceptance of grant funding from the State Coastal Conservancy for the Humboldt Bay Living Shoreline Planning Project;
2. Approve, and authorize the Department of Public Works - Environmental Services Division to issue, the attached request for proposals regarding professional planning and technical services to support the Humboldt Bay Living Shoreline Planning Project; and
3. Direct the Department of Public Works - Environmental Services Division to return to the Board with a professional services agreement regarding the provision of professional planning and technical services to support the Humboldt Bay Living Shoreline Planning Project once the review, evaluation, contract negotiation and approval processes set forth in the attached request for proposals have been completed.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1617

15. Bid Authorization for Humboldt County Courthouse Re-Roofing Project, County of Humboldt Project No. 170245

**Recommendation:** That the Board of Supervisors:

1. Receive the plans and specifications prepared by McSorley Architecture; and
2. Authorize the Clerk of the Board to advertise the above-mentioned project, pursuant to Section 22037 of the California Contract Code, with bids to be opened on Jan. 30, 2024, at 2:00 PM.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1643

16. Mattole Road (F3D010) over Mattole River Bridge No. 04C0263

**Recommendation:** That the Board of Supervisors:

1. Approve the attached plans and specifications for the Mattole Road (F3D010) over Mattole River Bridge No. 04C0263 project;
2. Accept Resolution No. 22-116 Final Environmental Impact Report for the Mattole Road (F3D010) over Mattole River Bridge No. 04C0263 Project pursuant to CEQA; and,
3. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, Feb. 20, 2024, at 2:00 p.m.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-8

17. Resolution Authorizing the Purchase of Real Property Located at 3007 and 3015 I Street, Eureka, California 95501

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the purchase of real property located at 3007 and 3015 I Street, Eureka, California 95501, in accordance with Section 25353 of California Government Code;
2. Approve and authorize the Chair of the Board to execute, and have notarized, the attached Certificate of Acceptance (Attachment 6) in accordance with Section 27281 of California Government Code;
3. Find that the proposed acquisition of the real property located at 3007 and 3015 I Street, Eureka, California 95501 and demolition of the associated single-story structure and construction of a new Public Health Laboratory on the property are exempt from environmental review pursuant to Sections 15301(l) and 15332 of the California Environmental Quality Act (CEQA) Guidelines; and
4. Approve and authorize the Director of Public Works, or a designee thereof, to execute and file the attached CEQA Notice of Exemption (Attachment 5).

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-11

18. Local Transportation Fund Claim for Fiscal Year (FY) 2023-24

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Local Transportation Fund claim for FY 2023-24; and
2. Direct the Clerk of the Board to return a fully executed original copy of the attached Local Transportation Fund claim to the Department of Public Works for submittal to the Humboldt County Association of Governments

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Sheriff**

23-1595

- 19. Agreement between Axon Enterprise, INC and Humboldt County Sheriff's Office for Continued Use of Body Worn Cameras at the Humboldt County Correctional Facility (HCCF)

*Recommendation:* That the Board of Supervisors:

- 1. Authorize the purchasing agent to sign the Master Services and Purchasing Agreement between Axon Enterprise, Inc. (Axon) and the Humboldt County Sheriff's Office (Attachment 1) for continued use of body worn cameras for the HCCF; and
- 2. Authorize the purchasing agent to sign any contract amendments, modifications, or extensions for the term of the agreement with approval from the CAO's office, County Counsel and Risk Management.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**E. ITEMS PULLED FROM CONSENT**

**F. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**G. PUBLIC HEARINGS**

**Planning and Building Department**

24-40

- 1. Appeal of a 19-lot Subdivision, 62 unit Multi-Family Planned Unit Development, and Conditional Use Permit to Allow Four Single Family Residences in the R-3 Zoning District Approved by the Planning Commission on Nov. 16, 2023

*Recommendation:* That the Board of Supervisors:

- 1. Open the public hearing and entertain comments from the public on the continuance; and
- 2. Continue the hearing to the meeting of Jan. 23, 2024.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone



24-32

2. Public Hearing on the Safe Parking - Safe Shelter Pilot Program Inland Ordinance Amendment Allowing an Extension for an Additional 24 Months (Record # LRP-2023-18813)

**Recommendation:** That the Board of Supervisors:

1. Receive and consider the staff report, open the public hearing, and accept public comment; and
2. Close the public hearing; and
3. Deliberate on the proposed ordinance extension; and
4. Adopt an ordinance amending Title III, Division 1, Chapter 4 of the Humboldt County Code to Extend the Inland Safe Parking-Safe Shelter Pilot Program (Attachment 1) (LRP-2023-18813).

*A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, to approve staff recommendations. The motion carried by the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## H. MATTERS INITIATED BY BOARD

### Board of Supervisors

24-5

1. Resolution to Address the Sale, Distribution, and Use of Nitrous Oxide in Humboldt County (Supervisor Bushnell and Supervisor Wilson)

**Recommendation:** That the Board of Supervisors:

1. Hear the staff report from Public Health;
2. Adopt the attached resolution addressing the sale, distribution, and use of nitrous oxide.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:*

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## I. MATTERS SET FOR TIME CERTAIN

## J. DEPARTMENT REPORTS

### Department of Health and Human Services: Administration

23-1633

1. Introduction of an Ordinance of the Board of Supervisors of the County of Humboldt Amending Sections 591-1, 591-3 and 591-5, Relating to Membership of Partnership HealthPlan of California Commission, of Title V of the Humboldt County Code

**Recommendation:** That the Board of Supervisors:

1. Introduce the attached ordinance of the Humboldt County Board of Supervisors amending Sections 591-1, 591-3 and 591-5, relating to membership of Partnership HealthPlan of California Commission, of Title V of the Humboldt County Code;
2. Set the attached ordinance for adoption on January 23, 2024 or at least one (1) week away from the date of the Board of Supervisors at which the ordinance is first introduced;
3. Direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the attached ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted [California Government Code Section 25124(b)(1)]; and
4. Direct the Clerk of the Board of Supervisors, within Fifteen (15) days after adoption of the attached ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the ordinance [California Government Code Section 25124(b)(1)].

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:***

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Absent: 2 - Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**K. CLOSED SESSION****L. ADJOURNMENT**

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

NIKKI TURNER

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*



01/23/2023



MINUTES  
Tuesday, January 9, 2024

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, January 23, 2024 with the vote as shown below.

AYES:	Supervisors:	--	Bohn, Bushnell, Wilson, Madrone, Arroyo
NAYS:	Supervisors:	--	
ABSENT:	Supervisors:	--	
ABSTAIN:	Supervisors:	--	

Nikki Turner  
Deputy Clerk of the Board

Rex Bohn  
Chair of the Board