



AGENDA ITEM NO.

C-14

# COUNTY OF HUMBOLDT

For the meeting of September 6, 2016

Date: August 10, 2016

To: Board of Supervisors

From: Robert Wall, Interim Director, Planning and Building Department <sup>SW</sup>

Subject: Approve the supplemental budget for the Advanced Planning Budget Unit 1100-282 (4/5 vote required)

### RECOMMENDATIONS:

That the Board of Supervisors:

1. Approve the supplemental budget for the Advanced Planning Division Budget Unit 1100-282 found in Attachment 1.

Prepared by \_\_\_\_\_  
Catherine Munsee, Business Manager

CAO Approval Chris D. Dillingham

REVIEW: Auditor MSM County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:  
 Board Order No. \_\_\_\_\_  
 Meeting of: \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**  
 Upon motion of Supervisor Sundberg  
 Seconded by Supervisor Bass  
 Ayes Sundberg, Fennell, Lovelace, Bohn, Bass  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Sept. 6, 2016  
 By: Kathy Hayes  
 Kathy Hayes, Clerk of the Board

**SOURCE OF FUNDING:** Grant Revenue from United States Department of Commerce, Economic Development Administration and United States Environmental Protection Agency.

**DISCUSSION:** In December 2015 two programs were transferred to Planning and Building, Housing Division (1100-282) from County Administrative Office, Economic Division (1120-272). During this year's budget process these projects were, mistakenly, not included in the budget for 2016-2017.

**FINANCIAL IMPACT:** There will be no impact to the General Fund because all costs will be covered by grant revenue.

Approval of the requested supplemental budget assists the department in meeting the goals outlined by the Board of Supervisors in its Strategic Framework, by encouraging new local enterprise and providing improved health and safety.

**OTHER AGENCY INVOLVEMENT:** None

**ALTERNATIVES TO STAFF RECOMMENDATIONS:** The Board may choose not to approve these supplemental budgets; however this is not recommended as it would negatively impact the ability of the Department to continue to provide grant opportunities.

**ATTACHMENTS:**

Attachment 1            Supplemental Budget Worksheet for Budget Unit 1100-282

## ATTACHMENT 1

### Building Division Supplemental Budget (1100-282)

Revenue:

1100 282 590031	\$750,000	EPA Brownfield Grants Samoa
1100 282 590064	\$155,000	EDA Grants

Expense:

1100 282 3590	\$155,000	EDA Grants
1100 282 3596	\$750,000	EPA Grant RLA