

A _____

Posting Date 6/30/2025

	Transfer within expenditure/revenue category (with AC Approval)	Original only
	Transfer between expenditure/revenue category (with CAO & AC Approval)	Original +1
X	Increase/decrease Intrafund Transfer account (with Board Approval)*	Original +1
	Transfer to or from Contingencies (with Board Approval)*	Original +1
	Increase/decrease budget unit appropriation (with Board approval)*	Original +1
	Establish/transfer funds in Fixed Assets <\$10,000 (CAO & AC Approval)	Original +1
	Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)*	Original +1

3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.

a.) Request to move funds from Special Departmental to Contribution to Other Funds for purchase of truck to be retained in the motorpool fleet.

b.) Sheriff's Office has appropriations available.

c.) Motorpool has this vehicle scheduled and budgeted in FY2024-25

5.) Balances verified by Auditor-Controller Date: _____ (signed) _____

County Administrative Officer: _____ Date: _____ (signed) _____

* Requires copy of Board Order to be attached Revised 03/19 Posted by: