

COUNTY OF HUMBOLDT
REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

A _____

DEPARTMENT: Sheriff

DEPARTMENT #: 25 POSTING DATE: 6/30/2022

1.) The reason for this budget transfer request is:

| | | |
|----------|---|---------------|
| | Transfer within expenditure/revenue category (with Auditor Approval) | Original only |
| | Transfer between expenditure/revenue category (with CAO & Auditor Approval) | Original +1 |
| | Increase/decrease Intrafund Transfer account (with Board Approval)* | Original +1 |
| X | Transfer to or from Contingencies (with Board Approval)* | Original +1 |
| | Increase/decrease budget unit appropriation (with Board approval)* | Original +1 |
| | Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval) | Original +1 |
| | Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)* | Original +1 |

| | Transfer to Account: | | Transfer from Account: | |
|---------------|----------------------|-------------------|------------------------|-------------------------------|
| 2.) Amount: | Number: | Name: | Number: | Name: |
| \$ 149,556.00 | 1100490-9360 | GF Contribution | 1100990-9360 | GF Contribution Contingencies |
| \$ 149,556.00 | 1100490-3175 | Jail Catastrophic | 1100990-2015 | Contingencies |
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- 3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.
- a.) Expenditures exceed the appropriations for FY21-22 in 1100490, a mandated program, to be covered by contingency.
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- b.) The contingencies 1100990 has a remaining balance of \$1,302,276 in FY 21-22.
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- c.) The expenditures have been incurred in FY 21-22.
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4.) Department Head Approval: _____ Date _____ (signed) _____

5.) Balances verified by Auditor-Controller _____ Date _____ (signed) _____

6.) _____/Approved _____/Not approved _____/Recommended _____/Not recommended

County Administrative Officer: _____ Date _____ (signed) _____

INSTRUCTIONS

SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.