



COUNTY OF HUMBOLDT

For the meeting of: 8/24/2021

File #: 21-1224

To: Board of Supervisors

From: First 5

Agenda Section: Consent

SUBJECT:

Allocation of 1.0 Full-Time Equivalent (FTE) Program Coordinator Budget Unit 457 and deallocate one .5 FTE Program Coordinator Budget Unit 462 and one .5 FTE Health Education Specialist Budget Unit 457

RECOMMENDATION(S):

That the Board of Supervisors:

1. Allocate 1.0 FTE Program Coordinator (class 1425, salary range 427) position in budget unit 457, effective immediately following approval; and
2. Deallocate one 0.5 FTE Program Coordinator (class 1425, salary range 427) position in budget unit 462, effective immediately following approval.
3. Deallocate one 0.5 FTE Health Education Specialist I/II (class 1425, salary range 378/411) position in budget unit 457, effective immediately following approval.

SOURCE OF FUNDING:

Proposition 10 Tobacco Tax funding

DISCUSSION:

The Humboldt County Children and Families Commission, also known as First 5 Humboldt, offers parent and family support services and public education services throughout the county, often through partnership with local agencies and non-profit organizations. Because the work of both the budget unit 457 and budget unit 462 0.5 FTE positions share many similar job duties in their execution within First 5 Humboldt, the Commission is seeking to create one 1.0 FTE Program Coordinator and remove the two part-time, unfilled positions from the positions within First 5. This will result in a net savings of costs related to benefits provisions.

FINANCIAL IMPACT:

There is no financial impact to the County General Fund. Funding is provided by Proposition 10/California Children and Families Act funding and grant funding from a health foundation.

STRATEGIC FRAMEWORK:

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This action supports your Board's Strategic Framework by protecting vulnerable populations and managing our resources to ensure sustainability of services.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose to not approve the request, resulting in higher staffing costs to the Humboldt County Children and Families Commission.

ATTACHMENTS:

Humboldt County Children and Families Commission 08/11/21 meeting minutes.

PREVIOUS ACTION/REFERRAL:

Board Order No.: [Click or tap here to enter text.](#)

Meeting of: [Click or tap here to enter text.](#)

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