



# COUNTY OF HUMBOLDT

For the meeting of: 4/18/2023

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File #: 23-411

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**To:** Board of Supervisors

**From:** Sheriff

**Agenda Section:** Consent

**Vote Requirement:** 4/5th

**SUBJECT:**

Approval of Amendment to the Service Agreement for Security System Enhancement with Integrated Security Controls, INC., and Supplemental Budget (4/5 Vote Required)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve the Amendment to the Service Agreement between the Humboldt County Correctional Facility and Integrated Security Controls, INC effective March 2, 2023.;
2. Authorize Purchasing to sign the amendment of the service agreement (Attachment 1); and
3. Approve the Supplemental Budget request for budget unit 243 - Correctional Facility for FY2022-23 (Attachment 2) (4/5 vote required).

**SOURCE OF FUNDING:**

Funding for this project will be provided by three sources will be as follows:

1. Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infections Diseases (ELC), Detection and Mitigation of COVID-19 in Confinement Facilities grant (1100243900).
2. The Corrections and Community Partnership (CCP) Trust (3741000)
3. The Inmate Welfare Fund (3884127)

**DISCUSSION:**

In 2019, the Humboldt County Correctional Facility was able to secure funding for an upgrade to their security camera system. The funding secured was able to fund the replacement of all cameras and the touchscreen security system throughout all the main areas of the jail. Unfortunately, at the time there was not enough funding to upgrade the security system in the court holding area of the jail. This is an area of the jail that is used to stage incarcerated persons while they wait to go to court. The security system in this area is over 25 years old and failing. Over the past year the Humboldt County Sheriff's Office has been able to secure funding through a grant, contribution from the CCP committee, and the Inmate Welfare Fund Trust to upgrade this system.

There is a need to upgrade it with the same vendor that provides services for the other parts of the jail for continuity of services. This will allow both systems to be integrated together. With all the cameras being recorded this will allow the ability to track an incarcerated persons movement from the main jail all the way down to the court room. This ability to effectively monitor and record these activities is vital to maintaining the safety and security of the facility.

**FINANCIAL IMPACT:**

<b>Expenditures</b>	<b>FY22-23 Adopted</b>	<b>FY23-24 Projected</b>	<b>FY24-25 Projected</b>
1100243900-8186 - Improvements - Cty-Owned	232,246.00	0	0
<b>Total Expenditures</b>	<b>232,246.00</b>	<b>0</b>	<b>0</b>
<b>Funding Sources</b>	<b>FY22-23 Adopted</b>	<b>FY23-24 Projected*</b>	<b>FY24-25 Projected*</b>
3741000 - CCP Trust Fund (Supplemental)	113,702.00	0	0
1100243900 - ELC Detection & Mitigation of Covid-19 in Confinement Facilities Grant	108,545.00	0	0
3884127 - Inmate Welfare Fund (Supplemental)	9,999.00	0	0
<b>Total Funding Sources</b>	<b>232,246.00</b>	<b>0</b>	<b>0</b>

*\*Projected amounts are estimates and are subject to change.*

**Narrative Explanation of Financial Impact:**

The total cost of the project is \$232,246.00. The funding will be as follows:

1. \$108,545.00 from the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infections Diseases (ELC), Detection and Mitigation of COVID-19 in Confinement Facilities grant (1100243900).
2. \$113,702.00 from the Corrections and Community Partnership (CCP) Committee (3741000)
3. \$9,999.00 from the Inmate Welfare Fund (3884127)

ELC funds were anticipated in this fiscal year, however, the additional CCP and Inmate Welfare Fund funds require a supplemental budget in the amount of \$123,701 (Attachment 2). This will increase appropriations in Fund 1100, Budget Unit 243900 to account for the full cost of the project.

**STAFFING IMPACT:**

Although this project does not require additional staff, coordination efforts are required on behalf of the correctional staff for this project. Staff recognize the importance of this project and will adjust work priorities to ensure its completion. Public Works has been consulted and determined they do not need to be directly involved with managing the project, so staff time is limited to correctional staff.

**STRATEGIC FRAMEWORK:**

This action supports your Board’s Strategic Framework priority of providing for and maintaining infrastructure.

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**OTHER AGENCY INVOLVEMENT:**

Integrated Security Controls, INC.

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board of Supervisors may choose not to approve the amendment and supplemental budget; however, this is not recommended due to the failing current system which reduces the ability to monitor activity which creates unnecessary liability for the county.

**ATTACHMENTS:**

Attachment 1 - Amendment to Service Agreement with Integrated Security Controls, INC

Attachment 2 - Supplemental Budget for budget unit 1100-243

**PREVIOUS ACTION/REFERRAL:**

Board Order No.: N/A

Meeting of: June 4, 2019 & July 30, 2019

File No.: 19-671, 19-918