

**JUN 29 2018**

EDMUND G. BROWN Jr., Governor

**DEPARTMENT OF TRANSPORTATION**

Division of Local Assistance  
 1120 N STREET  
 P.O. BOX 942874, MS# 1  
 Sacramento, CA 94274-0001  
 TTY 711



PUBLIC WORKS	
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*original*

File : 01-HUM-0-CR  
 ATPSB1L-5904(169)  
 NI education, engagement,  
 encouragement and enforcement in  
 McKinleyville and Fortuna Middle Sc

June 26, 2018

Mr. Thomas Mattson  
 Director of Public Works / DBELO  
 Humboldt County  
 1106 Second Street  
 Eureka, CA 95501

Attn: Mr. Tony Seghetti

Dear Mr. Mattson:

Enclosed is your fully executed copy of Program Supplement Agreement No. 0R33 Rev. 000 to Administering Agency- State Master Agreement No. 00058S .

Sincerely,

**FOR** WINTON EMMETT, Chief  
 Office of Project Implementation - North  
 Division of Local Assistance

Enclosure

c: OLP AE Project Files  
 (01) DLAE - Suzanne Theiss



**PROGRAM SUPPLEMENT NO. R33**  
to  
**ADMINISTERING AGENCY-STATE AGREEMENT**  
**FOR STATE FUNDED PROJECTS NO 00058S**

**Adv Project ID**                      **Date:** June 5, 2018  
0118000131                      **Location:** 01-HUM-0-CR  
**Project Number:** ATPSB1L-5904(169)  
**E.A. Number:**  
**Locode:** 5904

This Program Supplement, effective \_\_\_\_\_, hereby adopts and incorporates into the Administering Agency-State Agreement No. 00058S for State Funded Projects which was entered into between the ADMINISTERING AGENCY and the STATE with an effective date of 08/07/07 and is subject to all the terms and conditions thereof. This PROGRAM SUPPLEMENT is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. C-19 approved by the ADMINISTERING AGENCY on 6/5/07 (See copy attached).

The ADMINISTERING AGENCY further stipulates that as a condition to the payment by the State of any funds derived from sources noted below encumbered to this project, Administering Agency accepts and will comply with the Special Covenants and remarks set forth on the following pages.

**PROJECT LOCATION:**

NI education, engagement, encouragement and enforcement in McKinleyville and Fortuna Middle Schools to support safe and active transportation

**TYPE OF WORK:** Safe Route to Schools

Estimated Cost	State Funds		Matching Funds	
	SB1 funds		LOCAL	OTHER
\$595,000.00	\$595,000.00		\$0.00	\$0.00

COUNTY OF HUMBOLDT

By Thomas H. [Signature]  
Title Director of Public Works  
Date 6/15/18  
Attest \_\_\_\_\_

STATE OF CALIFORNIA  
Department of Transportation

By [Signature]  
**FOR** Chief, Office of Project Implementation  
Division of Local Assistance  
Date 06/26/2018

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer [Signature]

Date 6/7/18                      \$595,000.00



**SPECIAL COVENANTS OR REMARKS**

Chapter	Statutes	Item	Year	Program	BC	Category	Fund Source	AMOUNT

**SPECIAL COVENANTS OR REMARKS**

1. (DO NOT USE- SUPERCEDED BY COVENANT 1307) A. This PROJECT will be administered in accordance with the applicable CTC STIP guidelines and the Active Transportation Program guidelines as adopted or amended, the Local Assistance Procedures Manual (LAPM), the Local Assistance Program Guidelines (LAPG), and this PROGRAM SUPPLEMENT.

B. This PROJECT is programmed to receive State funds from the Active Transportation Program (ATP). Funding may be provided under one or more components. A component(s) specific fund allocation is required, in addition to other requirements, before reimbursable work can occur for the component(s) identified. Each allocation will be assigned an effective date and identify the amount of funds allocated per component(s).

This PROGRAM SUPPLEMENT has been prepared to allow reimbursement of eligible PROJECT expenditures for the component(s) allocated. Unless otherwise determined, the effective date of the component specific allocation will constitute the start of reimbursable expenditures.

C. STATE and ADMINISTERING AGENCY agree that any additional funds made available by future allocations will be encumbered on this PROJECT by use of a STATE-approved Allocation Letter and STATE Finance Letter. ADMINISTERING AGENCY agrees that STATE funds available for reimbursement will be limited to the amount allocated by the California Transportation Commission (CTC) and/or the STATE.

D. Upon ADMINISTERING AGENCY request, the CTC and/or STATE may approve supplementary allocations, time extensions, and fund transfers between components. Funds transferred between allocated project components retain their original timely use of funds deadlines, but an approved time extension will revise the timely use of funds criteria for the component(s) and allocation(s) requested. Approved supplementary allocations, time extensions, and fund transfers between components made after the execution of this PROGRAM SUPPLEMENT will be documented and considered subject to the terms and conditions thereof. Documentation will consist of a STATE approved Allocation Letter, Fund Transfer Letter, Time Extension Letter, and Finance Letter, as appropriate.

E. This PROJECT is subject to the timely use of funds provisions enacted by the Active Transportation Program guidelines, as adopted or amended, and by approved CTC and State procedures as outlined below.

Funds allocated for the environmental & permits (E&P), plan specifications & estimate (PS&E), and right-of-way components are available for expenditure until the end of the second fiscal year following the year in which the funds were allocated.

Funds allocated for the construction component are subject to an award deadline and contract completion deadline. ADMINISTERING AGENCY agrees to award the contract within 6 months of the construction fund allocation and to complete and accept the construction within 36 months of award.

**SPECIAL COVENANTS OR REMARKS**

F. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer immediately after project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract. Failure to do so will cause a delay in the State processing of invoices for the construction phase.

G. The ADMINISTERING AGENCY shall invoice STATE for environmental & permits (E&P), plans specifications & estimate (PS&E), and right-of-way costs no later than 180 days after the end of last eligible fiscal year of expenditure. For construction costs, the ADMINISTERING AGENCY has 180 days after project completion or contract acceptance to make the final payment to the contractor prepare the final Report of Expenditures and final invoice, and submit to STATE for verification and payment.

H. ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current LAMP and the Active Transportation Program (ATP) Guidelines.

I. ADMINISTERING AGENCY agrees to comply with Office of Management and Budget (OMB) Circular A-87, Cost Principles for State and Local Governments, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Notwithstanding the foregoing, ADMINISTERING AGENCY will not be required to comply with 49 CFR, Part 18.36 (i), subsections (3), (4), (5), (6), (8), (9), (12), and (13).

J. By executing this PROGRAM SUPPLEMENT, ADMINISTERING AGENCY agrees to comply with all reporting requirements in accordance with the Active Transportation Program guidelines, as adopted or amended.



COUNTY OF HUMBOLDT

AGENDA ITEM NO. C-19

For the meeting of: May 30, 2007

6/5/07

Date: May 4, 2007

To: BOARD OF SUPERVISORS

From: THOMAS K. MATTSON, DIRECTOR OF PUBLIC WORKS

Subject: ADMINISTERING AGENCY-STATE AGREEMENT No. 01-5904R Master Agreement FOR FEDERAL AID PROJECTS AND DELEGATION TO PUBLIC WORKS DIRECTOR TO SIGN PROGRAM SUPPLEMENTAL AGREEMENTS

RECOMMENDATION(S): That the Board of Supervisors :

1. Authorize their Chair to sign the revised Administering Agency-State Agreement No. 01-5904 R Master Agreement.
2. Delegate to the Director or Acting Director of Public Works the authority to sign all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and/or any amendments thereto with the California Department of Transportation

SOURCE OF FUNDING:

Federal Highways

DISCUSSION:

The Administering Agency-State Agreement is the master agreement between the County and the State. This agreement establishes all the general requirements, which must be met in order to receive federal funding for projects. A program supplemental agreement is then executed which covers the details and

Prepared by Chris Whitworth

CAO Approval Phillip Smith

REVIEW:	County Counsel <u>SM</u>	Personnel	Risk Manager	Other
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TYPE OF ITEM:

Consent

Departmental

Public Hearing

Other

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor **SMITH**

Seconded by Supervisor **GEIST**

And unanimously carried by those members present.

The Board hereby adopts the recommended action contained in this report.

PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

Dated: June 5, 2007

Kathy Hayes, Clerk of the Board

By: Y. Nicole Turner