



COUNTY OF HUMBOLDT

For the meeting of: 6/24/2025

File #: 25-765

To: Board of Supervisors

From: DHHS: Social Services

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Professional Services Agreement with Changing Tides Family Services in the Amount of \$751,026 Regarding the Provision of Administrative Support Services Related to the Emergency Child Care Bridge Program for Foster Children (Bridge Program)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Changing Tides Family Services regarding the provision of administrative support services related to the Bridge Program in an amount not to exceed \$751,026 for the period of July 1, 2025, through June 30, 2028; and
2. Authorize the Department of Health and Human Services (DHHS) - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Changing Tides Family Services, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement DHHS - Contract Unit for further processing.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:

On Feb. 20, 2019, the California Department of Social Services issued All County Letter 19-18 announcing an optional program available to counties called the Bridge Program. The aim of this program is to provide emergency childcare to children who have been placed in out-of-home care with a caregiver that requires temporary emergency childcare in order to maintain placement of the child.

Changing Tides Family Services, in collaboration with the Humboldt County DHHS - Child Welfare Services, assists eligible families with finding a childcare provider for the foster children in their care, securing subsidized placement, if eligible, completing childcare program applications and developing a plan for long-term childcare appropriate to the child's age and needs. Without this collaboration, DHHS - Child Welfare Services would be unable to meet the requirements of the Bridge Program as set forth in All County Letter 19-18.

The attached professional services agreement will allow Changing Tides Family Services to continue providing administrative support services related to the Bridge Program for the period of July 1, 2025, through June 30, 2028.

Accordingly, DHHS - Child Welfare Services recommends that the Board approve and authorize the Chair of the Board to execute, the attached professional services agreement with Changing Tides Family Services regarding the provision of administrative support services related to the Bridge Program for the period of July 1, 2025, through June 30, 2028. It is also recommended that the Board authorize the DHHS - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Changing Tides Family Services, after review and approval by County Counsel, Risk Management and the County Administrative Office, in order to avoid any unnecessary delays in the provision of needed administrative support services.

SOURCE OF FUNDING:

Social Services Fund (1160)

FINANCIAL IMPACT:

Expenditures (1160-508)	FY25-26 Projected*	FY26-27 Projected*	FY27-28 Projected*
Budgeted Expenses	\$250,342	\$250,342	\$250,342
Total Expenditures	\$250,342	\$250,342	\$250,342

**Projected amounts are estimates and are subject to change.*

Funding Sources (1160-508)	FY25-26 Projected*	FY26-27 Projected*	FY27-28 Projected*
General Fund	\$24,279	\$24,279	\$24,279
State/Federal Funds	\$226,063	\$226,063	\$226,063
Total Funding Sources	\$250,342	\$250,342	\$250,342

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

The maximum amount payable for any and all services provided, and costs and expenses incurred, pursuant to the terms and conditions of the attached professional services agreement with Changing Tides Family Services will be determined by the maximum annual State General Fund allocations for each category of service for the period of July 1, 2025, through June 30, 2028. Expenditure appropriations related to the attached professional services agreement with Changing Tides Family Services have been included in the proposed fiscal year 2025-26 budget for DHHS - Social Services budget unit Child Welfare Services (1160508).

STAFFING IMPACT:

Approval of the attached professional services agreement with Changing Tides Family Services will not impact current staffing levels.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to approve the attached professional services agreement with Changing Tides Family Services regarding the provision of administrative support services related to the Bridge Program. However, this alternative is not recommended since it will not allow DHHS - Child Welfare Services to meet the requirements of Bridge Program.

ATTACHMENTS:

1. Professional Services Agreement with Changing Tides Family Services Regarding the Provision of Administrative Support Services Related to the Emergency Child Care Bridge Program for Foster Children

PREVIOUS ACTION/REFERRAL:

Meeting of: 6/12/2018; 6/25/2019; 09/29/2020; 11/16/2021; 6/27/2023

File No.: 18-523; 19-910; 20-1135; 21-1675; 23-832