

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
ESTELLE FENNELL  
Vice-Chair - Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, May 7, 2019

9:00 AM

Regular Meeting

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Assessor**

**1. Supplemental Budget for Assessor (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

I. Adopt the following supplemental budget for the Assessor (4/5 vote required):

Revenue:	1100-113-602050 Property Tax Administration Fee	\$ 21,095
	1100-113-705200 Assessor Document Sales	<u>\$ 13,872</u>
		\$ 34,967
Expenditure:	1100-113-2117 Office Supplies	\$ 3,084
	1100-113-2118 Professional & Special Services	\$ 10,000
	1100-113-2225 Transportation Out of County	\$ 1,633
	1100-113-2317 Office Expense Equipment	\$ 12,750
	1100-113-8660 Computer Program	<u>\$ 7,500</u>
		\$ 34,967

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Board of Supervisors**

2. Proclaim May 2019 as Caregiver Appreciation Month (Supervisor Mike Wilson)

*Recommendation:* That the Board of Supervisors:

1. Adopt the proclamation.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. Certificates of Recognition for Soroptimist International of Eel River Valley Award Winners (Supervisor Estelle Fennell)

*Recommendation:* That the Board of Supervisors:

1. Ratify authorization for the Chair to sign the certificates.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

4. Proclaim May 2019 as Mental Health Matters Month in Humboldt County (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors:

1. Adopt the proclamation.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

5. National Association of Letter Carriers' Food Drive Day Proclamation (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors:

1. Adopt the proclamation.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

6. Proclaim May 2019 as Motorcycle Awareness Month (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

7. Appoint Mr. Justin Zabel to the Aviation Advisory Committee as an At-Large Member (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

8. Certificates of Recognition for Soroptimist International of Arcata Award Winners (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:

1. Ratify authorization for the Chair to sign the Certificates of Recognition.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

9. Proclaim August 17, 2019 as Bridge Fest Day (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation and mail the fully executed copy of the proclamation to Taryan Parvis, PO Box 3, Bridgeville, CA 95526.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

10. Resolution Calling on the State to Abandon the High-Speed Rail Project (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Adopt a resolution calling on the state to abandon the High-Speed Rail project, and direct the Clerk of the Board to transmit a copy of the resolution to Governor Newsom, 1303 10th Street, Suite 1173, Sacramento, CA 95814.

*This item was pulled from consent for discussion.*

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to not send a letter in opposition for the High Speed Rail Project. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

11. Resolution Recognizing the Humboldt Arts Council and the State-Local Partnership Program (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the resolution.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

12. Letter of Appreciation for Kim Watson for Service on the Fish and Game Advisory Commission (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

13. Proclaim May 6-12, 2019 as Nurses Week in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

14. Appointment of James Clark to the Fish and Game Advisory Commission Representing District 4 (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

15. Resolution of Support for the 17th Annual Salmon Relay Run (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution and direct the Clerk of the Board to email a certified copy to Margo Robbins at [mrobbins@ktjud.k12.ca.us](mailto:mrobbins@ktjud.k12.ca.us).

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

16. Resolution Authorizing Road Closure for the Garberville Rodeo Parade on June 15, 2019 (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution and direct the Clerk of the Board to return a fully executed copy of the resolution to Dennis O'Sullivan, Manager, Blue Star Gas, 1333 Redwood Drive, Garberville, CA 95542.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

17. Letter of Support for Funding the Redwood Visitor Center Project at Redwood National State Parks (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

18. Letter in Support of Postponing the California Coastal Commission Hearing Related to the Trinidad Rancheria Hotel Project (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter.

*This item was pulled from consent for discussion.*

*There was no action taken on this item.*

**19. Letter in Opposition of the Closure of KHSU Community Radio Station (Supervisor Mike Wilson)**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of opposition.

*This item was pulled from consent for discussion.*

*A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, to approve sending the letter as modified in discussion. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Clerk of the Board****20. Approval of the Action Summary - Meeting of April 16, 2019**

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 16, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**County Administrative Office****21. Headwaters Fund Board Reappointments**

**Recommendation:** That the Board of Supervisors:

1. Approve by a majority vote the reappointment of the following members to the Headwaters Fund Board (HFB):
  1. Charles Ellsworth for a final term of 3 years.
  2. Carl Hansen for a second term of 3 years.
  3. Bruce Rupp for a second term of 3 years.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**22. Ratify Fee Agreement and Letters of Engagement with Best Best and Krieger and Delegate Authority to Risk Manager to Sign Supplements**

**Recommendation:** That the Board of Supervisors:

1. Ratify the Letter of Engagement signed by the County Administrative Officer/Purchasing Agent on April 9, 2019 with Best Best & Krieger (BBK) Attorneys At Law for employment law advice and employment claim management; and
2. Approve an expanded Letter of Engagement with BBK for employment law advice and employment claim management, and employment litigation matters; and
3. Delegate to the Risk Manager authority to sign supplements to this agreement with approval from the County Administrative Officer and County Counsel.

***A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Mental Health**

**23. Application Process for Mental Health Services Act Prevention and Early Intervention Program-Local Implementation Agreements Regarding the Provision of Professional Services Intended to Reduce the Impact of Mental Illness within Humboldt County**

**Recommendation:** That the Board of Supervisors:

1. Approve the attached Mental Health Services Act Prevention and Early Intervention Program-Local Implementation Agreement Application Package;
2. Approve the attached local implementation agreement templates regarding the provision of professional services intended to reduce the impact of mental illness within Humboldt County;
3. Authorize the Department of Health and Human Services-Mental Health Director to execute local implementation agreements that are substantially similar to the attached local implementation agreement templates, after review and approval by County Counsel, Risk Management and the County Administrative Office;
4. Authorize the Department of Health and Human Services-Mental Health Director to execute any and all future amendments to the local implementation agreements executed thereby, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
5. Direct the Clerk of the Board to return one original executed copy of this item to the Department of Health and Human Services-Contract Unit.

***A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

24. Memorandum of Understanding with the Humboldt County Office of Education Regarding the Continued Development of a Multi-Tiered System of Support Coalition within Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Memorandum of Understanding with the Humboldt County Office of Education regarding the continued development of a Multi-Tiered System of Support Coalition that will implement the Positive Behavior Intervention and Supports curriculum throughout the Humboldt County school system in an amount not to exceed \$94,100; and
2. Direct the Clerk of the Board to return two fully executed original copies of the attached Memorandum of Understanding to the Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Social Services**

25. Agreement with Redwood Community Action Agency (RCAA) to Assist with CalFresh Outreach and Support Activities

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the agreement with Redwood Community Action Agency (RCAA) to assist the Department of Health and Human Services (DHHS) increased utilization of CalFresh benefits by eligible households in an amount not to exceed \$178,006.02; and
2. Direct the Clerk of the Board to route the executed agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

26. First Amendment to the University of California, Davis Training Contract for Eligibility Services for Fiscal Year (FY) 2018-19

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached First Amendment to the Professional Services Agreement with the University of California, Davis (UC Davis), increasing the amount payable from \$136,000 to \$195,000 in order to add a supervisory training series for FY 2018-19; and
2. Direct the Clerk of the Board to route the fully executed amendment to the Department of Health and Human Services (DHHS) - Contract Unit for further processing.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone



**27. First Amendment to the Agreement with Changing Tides Family Services for the Provision of Supervised Visitation Services**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the amendment with Changing Tides Family Services for Fiscal Year (FY) 2018-19 to provide expansion of supervised visitation and transportation services to Department of Health and Human Services (DHHS) - Children and Family Services clients and increasing the not to exceed amount from \$497,021.93 to \$558,700.02; and
2. Direct the Clerk of the Board to route the fully executed amendment to DHHS-Contract Unit for further processing.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**28. Agreement with St. Joseph Health Northern California, LLC., d.b.a. St. Joseph Hospital of Eureka to Assist with CalFresh Outreach and Support Activities**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the agreement with St. Joseph Hospital of Eureka to assist the Department of Health and Human Services (DHHS) increase utilization of CalFresh benefits by eligible households in an amount not to exceed \$163,855; and
2. Direct the Clerk of the Board to route the fully executed Agreement to the DHHS-Contract Unit for forwarding to DHHS- Social Services Administration.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**29. Agreement with Redwood Community Services, Inc. for Startup Costs**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the agreement with Redwood Community Services, Inc. for the period of agreement execution through June 30, 2020 in an amount not to exceed \$55,927; and
2. Direct the Clerk of the Board to route the fully executed agreement to DHHS-Contract Unit for further processing.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Human Resources**

**30. Extension of Extra Help Hours - Human Resources (130) (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Extend Snowbird McLean's extra-help employment of 960 hours to a maximum of 1,680 hours for Fiscal Year 2018-2019 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**31. Retroactive Approval of Past Payments to Liebert Cassidy Whitmore and Approval of a New Agreement with the Firm**

**Recommendation:** That the Board of Supervisors:

1. Ratify past payments to the firm of Liebert Cassidy Whitmore in the amount of \$1,407,676.62 as detailed in Attachment 1.
2. Approve an agreement with Liebert Cassidy Whitmore for legal service from May 7, 2019 to June 30, 2020 in an amount not to exceed \$150,000.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Probation**

**32. Allocate 1.0 Full-Time Equivalent (FTE) Juvenile Corrections Facility Manager (Class 482, Salary Range 441, Position 01) to Juvenile Hall Budget Unit 234**

**Recommendation:** That the Board of Supervisors:

1. Allocate 1.0 FTE Juvenile Corrections Facility Manager to Juvenile Hall (1100-234) for Fiscal Year (FY) 2018-19 effective July 1, 2018.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Public Works**

33. License Agreement with Humboldt Redwood Company, LLC for the Van Duzen Gravel Bar Surface Mining Site, APN 209-201-010, Highway 36, Carlotta

**Recommendation:** That the Board of Supervisors:

1. Grant a waiver of the Nuclear Free Ordinance;
2. Authorize the Chair of the Board to sign, in duplicate, the license agreement between the County of Humboldt and Humboldt Redwood Company, LLC (Attachment 1); and
3. Direct the Clerk of the Board to return both executed License Agreements to the Department of Public Works Land Use Division for further processing.

***A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

34. Storm Damage Repair to Maple Lane

**Recommendation:** That the Board of Supervisors:

1. Approve the attached plans and specifications for the Maple Lane Storm Damage Repair Project; and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, June 4, 2019, at 2:00 pm.

***A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

35. Legal Services Agreement with Water and Power Law Group PC

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached legal services agreement with Water and Power Law Group PC; and
2. Direct the Clerk of the Board to return two (2) original executed copies of the attached legal services agreement with Water and Power Law Group PC to the Department of Public Works - Environmental Services for further processing.

***A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**36. Second Option to Extend Lease at 205 Seventh Street, Suite C, Eureka**

**Recommendation:** That the Board of Supervisors:

1. Approve exercising the second option to extend the lease with Littlefield, Littlefield, and Powell for storage space at 205 Seventh Street, Suite C, Eureka, through August 31, 2020;
2. Authorize Public Works-Real Property Division to send a notice to the Lessor that the county is exercising the second option to extend the lease; and
3. Direct the Clerk of the Board to return one (1) executed Board Agenda Item to Public Works-Real Property Division.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**37. Storm Damage Repair to Lower Cappell Road PM 1.49; Federal Project Number FEMA 4308-DR-CA PW-0679; Contract Number 217385**

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bid proposals received for Storm Damage Repair to Lower Cappell Road PM 1.49;
2. Award the contract to TT Construction for the total amount of \$134,568;
3. Authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and
4. Direct the Auditor-Controller to establish a new contract account 1200321-0337 Lower Cappell Rd Storm PM1.49 and transfer \$173,068 from 1200321-2118 to the new contract account per the attached appropriation transfer.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**38. First Amendment to Lease with Christopher J. Rohrs for the Humboldt County Courthouse Snack Bar in Eureka**

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the First Amendment to Lease Agreement; and
2. Direct the Clerk of the Board to return one executed First Amendment to Lease Agreement to Public Works - Real Property for distribution to the lessee.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

39. Pedestrian Safety Crossing Project; Federal Project Number HSIPL-5904(150); Contract Number 216100

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bid proposals received for Pedestrian Safety Crossing Project;
2. Award the contract to GR Sundberg, Inc., for the total amount of \$176,838;
3. Authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and
4. Direct the Auditor-Controller to establish a new contract account 1200321-0338 Pedestrian Safety Crossing and transfer \$221,048 from 1200321-2118 to the new contract account per the attached appropriation transfer.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

40. Advanced Step Appointment for Engineering Technician I, in the Public Works Road Engineering Division (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve advanced step appointment for Russell Dutra, to be hired as an Engineering Technician I (Class 0322, Salary Range 392, Step A, Position 06) in the Public Works Road Engineering Division, effective May 5, 2019 (4/5 vote required).

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

41. Storm Damage Repair to Harris Road and Steelhead Road

**Recommendation:** That the Board of Supervisors:

1. Approve the attached plans and specifications for the Harris Road and Steelhead Road Storm Damage Repair Project; and
2. Direct the Clerk of the Board to advertise the Harris Road and Steelhead Road Storm Damage Repair Project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, June 4, 2019, at 2 pm.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

42. Regional Forest and Fire Capacity Program Grant and Supplemental Budget Requests for Fiscal Years 2018-2019 and 2019-2020 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Review the staff report and associated supporting documents;
2. Authorize the Humboldt County Public Works Director, or a designee thereof, to be the authorized Grantee representative and execute a state standard agreement, in a form substantially similar to the attached agreement, and any other documents, including, without limitation, professional services agreements and sub-grantee agreements, necessary to accept and administer funding made available through the Regional Forest and Fire Capacity Program;
3. Authorize the Humboldt County Public Works Director to execute any and all future amendments to the grant agreement, professional services agreements, and sub-grantee agreements after review by County Counsel and Risk Management; and
4. Direct the Humboldt County Auditor-Controller to process the attached fiscal year 2018-2019 supplemental budget and after the fiscal year 2019-2020 budget is approved, process the attached fiscal year 2019-2020 supplemental budget requests (4/5 vote required).
5. Direct the Humboldt County Auditor-Controller to create an interest-bearing trust account for advance payments of grant funds associated with the aforementioned project.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Sheriff**

43. Acceptance of Boating Safety and Enforcement Financial Aid Program Agreement

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Boating Safety and Enforcement Financial Aid Program Agreement with the California Department of Parks and Recreation, Division of Boating and Waterways for Fiscal Year 2019-2020 (Attachment 1);
2. Authorize the Sheriff, Undersheriff and Deputy Director of Sheriff's Administration to execute all the necessary reimbursement claims, applications, contracts, and agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by the California Department of Parks and Recreation for participation in the Boating Safety and Enforcement Financial Aid Program; and
3. Direct the Clerk of the Board to return a signed copy of the agreement to the Humboldt County Sheriff's Office (HCSO), Attention: Manda Terrill for submittal to funding agency.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

44. Acceptance of Agreement Number 2019-18 between the Humboldt County Sheriff's Office and the Drug Enforcement Administration of the United States Department of Justice

**Recommendation:** That the Board of Supervisors:

1. Approve Agreement Number 2019-18 (Attachment 1) between the Humboldt County Sheriff's Office (HCSO) and the Drug Enforcement Administration of the United States Department of Justice;
2. Authorize the Sheriff, Undersheriff or Deputy Director Sheriff's Administration to sign Agreement Number 2019-18 (Attachment 1) and to execute all necessary contracts and agreements and amendments thereto, in the name of the County of - Humboldt, and all other documents required by the Department of Justice for the grant program; and
3. Authorize the Sheriff, Undersheriff or Deputy Director Sheriff's Administration to sign certifications (Attachment 2):
  - a. Request for Advance or Reimbursement
  - b. Certification Regarding Lobbying; Debarment; Suspension and Other Responsibility Matters, and Drug Free Workplace Requirement
  - c. Assurances

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

45. Acceptance of Annual Operating and Financial Plan between Humboldt County Sheriff's Office and the United States Department of Agriculture Forest Service Six Rivers National Forest

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair to sign four copies of the Exhibit A Cooperative Law Enforcement Annual Patrol Operating and Financial Plan, #16-LE-11051360-027 (Patrol Operating and Financial Plan), Modification 010, (Attachment 1) between Humboldt County Sheriff's Office (HCSO) and United States Department of Agriculture, Forest Service, Six Rivers National Forest (USDA Forest Service) executed on Oct. 27, 2015 for the period beginning Oct. 1, 2018 and ending Sept. 30, 2019;
2. Approve and authorize the Chair to sign four copies of the Exhibit B Cooperative Law Enforcement Annual Controlled Substance Operations and Financial Plan #16-LE-11051360-027 (Controlled Substance Operating and Financial Plan), Modification 011, (Attachment 2) between Humboldt County Sheriff's Office (HCSO) and United States Department of Agriculture, Forest Service, Six Rivers National Forest (USDA Forest Service) executed on Oct. 27, 2015 for the period beginning Oct. 1, 2018 and ending Sept. 30, 2019;
3. Authorize the Sheriff, Undersheriff and Deputy Director Sheriff's Administration to execute all the necessary reimbursement claims, applications, contracts, and agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by the USDA Forest Service Six Rivers National Forest; and
4. Direct the Clerk of the Board to return signed copies of the agreement to the HCSO, Attention: Manda Terrill for submittal to funding agency.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**46. Termination of Local Emergency - Severe Weather**

*Recommendation:* That the Board of Supervisors:

1. Adopt Resolution No. \_\_\_\_\_ to terminate the local emergency that occurred around Jan. 20.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Treasurer/Tax Collector**

**47. Extension of Extra-Help Hours - Revenue Recovery Division (114) (4/5 Vote Required)**

*Recommendation:* That the Board of Supervisors:

1. Extend Mark Howell's extra-help employment hours to a maximum of 1184 hours for fiscal year 2018-19 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**E. SPECIAL PRESENTATIONS**

**F. MATTERS SET FOR TIME CERTAIN**

**Board of Supervisors - Closed Session**

1. 1:30 p.m. - Conference with Legal Counsel - Pursuant to Government Code section 54956.9 (d)(1) regarding existing litigation; Cox v. Padilla, et al (Kelly Sanders in her capacity as Registrar of Voters), Sacramento Co. Superior Court Case No. 34-2019-80003090

*The Board of Supervisors met in conference with Legal Counsel - Pursuant to Government Code section 54956.9 (d)(1) regarding existing litigation; Cox v. Padilla, et al (Kelly Sanders in her capacity as Registrar of Voters), Sacramento Co. Superior Court Case No. 34-2019-80003090. The Board of Supervisors voted unanimously to have County Counsel represent the Registrar of Voters.*



2. 1:30 p.m. - Conference with Legal Counsel pursuant to Government Code section 54956.9, subs. (d)(2) and (e)(3) regarding exposure to litigation.

*The Board of Supervisors met in conference with Legal Counsel pursuant to Government Code section 54956.9, subs. (d)(2) and (e)(3) regarding exposure to litigation. There was no action to report.*

3. 1:30 p.m. - Conference with Legal Counsel – Existing litigation pursuant to Government Code section 54956.9, subd. (d)(1); Jacob Silverman v. Humboldt County Correctional Facility et al.; Case No. 4:17-cv-01140-KAW.

*This item was pulled and will be brought back at a later date.*

4. 1:30 p.m. - Conference with Legal Counsel – Anticipated litigation pursuant to Government Code section 54956.9, subd. (d)(2) and (e)(3) regarding exposure to litigation in three potential cases: claims for property tax refund from Pacific Bell, AT&T Mobility, and T-Mobile West

*The Board of Supervisors met in conference with Legal Counsel – Anticipated litigation pursuant to Government Code section 54956.9, subd. (d)(2) and (e)(3) regarding exposure to litigation in three potential cases: claims for property tax refund from Pacific Bell, AT&T Mobility, and T-Mobile West. The Board of Supervisors voted unanimously to deny all three claims.*

5. 1:30 p.m. - Conference with Legal Counsel pursuant to Government Code section 54956.9, subd. (d)(1) regarding existing litigation; Blanck v. Dematteo et al; Case No. DR190340.

*The Board of Supervisors met in conference with Legal Counsel pursuant to Government Code section 54956.9, subd. (d)(1) regarding existing litigation; Blanck v. Dematteo et al; Case No. DR190340. The Board of Supervisors voted and delegated the authority to the Risk Manager to retain the firm Mitchell Brisso to represent the named employees in that action.*

## G. ITEMS PULLED FROM CONSENT

## H. MATTERS INITIATED BY BOARD MEMBERS

### Board of Supervisors

1. Presentation from the College of the Redwoods on Handling Homelessness and Food Insecurities (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Hear the presentation and take appropriate action if needed.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, to accept the presentation. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**2. Consider Changing the Membership to the Forestry Review Committee (Supervisor Steve Madrone)**

*Recommendation:* That the Board of Supervisors:

1. Discuss changes to the membership for the Forestry Review Committee;
2. Direct Planning staff and County Council to draft a new ordinance modifying Title II - Administration Division 2, Boards, Commissions and Committees, Chapter 1, Humboldt County Forestry Review Committee Section 221-3 Appointment and Term of Members; and
3. Change the membership from nine (9) voting members to (7) voting members which would eliminate the two (2) at-large members.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to request the Forestry Review Committee's recommendation in writing. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**I. DEPARTMENT REPORTS****County Administrative Office****1. Third-Quarter Budget Review for Fiscal Year 2018-19, Transfer from Contingencies, Updated Outlook for Fiscal Year 2019-20 and Budget Adjustment Procedures (4/5 Vote Required)**

*Recommendation:* That the Board of Supervisors:

1. Receive and file a review of the third-quarter budget results for Fiscal Year (FY) 2018-19 and outlook for the FY 2019-20 budget;
2. Approve a transfer from Contingencies to address operational matters in the amount of \$25,000 (4/5 vote required);
3. Approve carrying forward FY 2018-19 allocations into FY 2019-20 totaling \$1,986,362;
4. Approve the General Fund allocation of \$212,774 for three Measure Z applications recommended for funding by the Citizens' Advisory Committee;
5. Approve a modification to the budget adjustments procedures as detailed on page 5; and
6. Take other action as appropriate.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to approve staff recommendations including the modification to recommendation number three to update the amount to \$2,011,362. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**J. PUBLIC HEARINGS****Sheriff**

1. Annual Submission of Data Pertaining to Immigration and Customs Enforcement (ICE) Access as Outlined in Government Code 7283.1 (d) (Information Only)

**Recommendation:** That the Board of Supervisors:

1. Find that notice of the community forum was provided as required by law;
2. Hold the community forum;
3. Receive the Sheriff's Office 2018 data of ICE Access as outlined in Government Code 7283.1 (d); and
4. Receive public comment.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to accept the report. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**K. DISCUSSION ITEMS****L. ADJOURNMENT**


*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

RYAN SHARP

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

MAY 8, 2019





MINUTES  
TUESDAY, MAY 7, 2019  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, May 14, 2019 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Wilson, Madrone  
NAYS: Supervisors: --  
ABSENT: Supervisors: Bass

---

RYAN SHARP  
Deputy Clerk of the Board

---

REX BOHN  
Chair of the Board