

COUNTY OF HUMBOLDT  
REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

# A \_\_\_\_\_

DEPARTMENT: Sheriff's Department

DEPARTMENT #: 25 POSTING DATE: 2/1/2023

1.) The reason for this budget transfer request is:

<u>                    </u>	Transfer within expenditure/revenue category (with Auditor Approval)	Original only
<u>                    </u>	Transfer between expenditure/revenue category (with CAO & Auditor Approval)	Original +1
<u>                    </u>	Increase/decrease Intrafund Transfer account (with Board Approval)*	Original +1
<b>X</b>	Transfer to or from Contingencies (with Board Approval)*	Original +1
<u>                    </u>	Increase/decrease budget unit appropriation (with Board approval)*	Original +1
<u>                    </u>	Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval)	Original +1
<u>                    </u>	Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)*	Original +1

	Transfer to Account:		Transfer from Account:		
2.)	Amount:	Number:	Name:	Number:	Name:
	\$ 50,105.00	1100-221800-9360	GF Contingencies	1100990-9360	GF Contribution Contingencies
	\$ 24,226.00	1100-221800-1100	Salaries & Wages	1100990-2015	Contingencies
	\$ 51.00	1100-221800-1450	Unemploy Insurance	1100990-2015	Contingencies
	\$ 5,933.00	1100-221800-1470	Health Insurance	1100990-2015	Contingencies
	\$ 12.00	1100-221800-1471	Life & Air Travel	1100990-2015	Contingencies
	\$ 180.00	1100-221800-1472	Dental Insurance	1100990-2015	Contingencies
	\$ 7,365.00	1100-221800-1500	Retirement	1100990-2015	Contingencies
	\$ 485.00	1100-221800-1510	PARS Contribution	1100990-2015	Contingencies
	\$ 1,853.00	1100-221800-1600	FICA/Medi/OASDI	1100990-2015	Contingencies
	\$ 8,000.00	1100-221800-2117	Office Supplies	1100990-2015	Contingencies
	\$ 2,000.00	1100-221800-2123	Special Dept	1100990-2015	Contingencies

3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.

- a.) To fund a Resiliency Coordinator from GF contingencies per BOS request.
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- b.) Funds available per CAO's office.
- c.) BOS approving a position now.

4.) Department Head Approval: \_\_\_\_\_ Date APPROVED (signed)  
By Regina Fuller at 9:04 am, Jan 24, 2023

5.) Balances verified by Auditor-Controller \_\_\_\_\_ Date APPROVED (signed)  
By Cheryl Dillingham at 3:20 pm, Jan 25, 2023

6.) \_\_\_\_/Approved    \_\_\_\_/Not approved    \_\_\_\_/Recommended    \_\_\_\_/Not recommended

County Administrative Officer: \_\_\_\_\_ Date \_\_\_\_\_ (signed) \_\_\_\_\_

INSTRUCTIONS

SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.