

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNEL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, July 14, 2020

9:00 AM

Regular Meeting

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*In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.*

***Email Public Comment:***

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

***Zoom Public Comment:***

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669 900-9128, enter Meeting ID 995 5530 4237 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

*When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:*

*<https://humboldt.legistar.com>*

*The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)*

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Agricultural Commissioner**

1. Approval of Cooperative Agreement No. 20-0193-000-SA known as the California Organic Program Contract with the California Department of Food and Agriculture in the amount of \$5,270

**Recommendation:** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 19-0193-000-SA, known as the California Organic Program Contract between Humboldt County and the California Department of Food and Agriculture;
2. Authorize the Chair to sign the original agreement and return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Approval of Cooperative Agreement No. 20-0135-000-SA, Certified Farmer's Market Inspection Contract with the California Department of Food and Agriculture in the Amount of \$3,562.50

**Recommendation:** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 20-0135-000-SA, known as the Certified Farmer's Market Inspection Program contract with the California Department of Food and Agriculture (CDFA) in the amount of \$3,562.50;
2. Authorize the Chair to sign the original agreement, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. Approval of Cooperative Agreement No. 20-0062-000-SA, Petroleum Products Compliance Contract with the California Department of Food and Agriculture in the amount of \$4,725

**Recommendation:** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 20-0062-000-SA, known as the Petroleum Products Program Contract with the California Department of Food and Agriculture;
2. Authorize the Chair to sign the original agreement, and direct the Clerk of the Board to return all copies to the Agriculture Department for further processing; and
3. Grant a waiver from the provisions of the Nuclear-Free Ordinance.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### **Board of Supervisors**

4. Resolution in Support of the U.S. Fish and Wildlife Service (FWS) Acquisition of APN-506-291-014-000 (an area near Mad River Slough) for management as part of the Humboldt Bay National Wildlife Refuge (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the resolution.

*This item was pulled from consent for discussion.*

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### **Clerk of the Board**

5. Approval of the Action Summary - Meeting of July 7, 2020

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of July 7, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

6. Notice of Vacancy on the Citizens' Advisory Committee on Measure Z Expenditures

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**County Administrative Office**

7. One-time Waiver of Reimbursement Requirement Concerning Employee Travel and Authorization to Pay Bridge Toll Evasion Charges

**Recommendation:** That the Board of Supervisors:

1. Approve a one-time waiver of reimbursement requirement in the Travel and Meal Policy; and
2. Direct the Auditor-Controller to approve payment of the toll evasion charges.

*This item was pulled from consent for discussion.*

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

Nay: 1 - Steve Madrone

**Department of Health and Human Services: Administration**

8. Resolution Authorizing the Humboldt County Department of Health and Human Services to Apply for and Accept Funding Made Available through the California Department of Housing and Community Development's Emergency Solutions Grants Program - Coronavirus

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County Department of Health and Human Services Director, or a designee thereof, to apply for and, if awarded, accept funding made available through the California Department of Housing and Community Development's Emergency Solutions Grants Program - Coronavirus; and
2. Direct the Clerk of the Board to return a fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for submission to the California Department of Housing and Community Development.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Public Health**

9. Ratify the Memorandum of Understanding with Chan Zuckerberg Biohub, Inc. for SARS-COV-2 Genomic Sequencing

**Recommendation:** That the Board of Supervisors:

1. Ratify the executed Memorandum of Understanding (MOU) with Chan Zuckerberg Biohub, Inc. to provide genomic sequencing of SARS-COV-2 specimens in efforts to understand transmission of COVID-19 within Humboldt County.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

10. Grant Agreement with the County Medical Services Program for the Local Indigent Care Needs Planning Grant for the term of July 1, 2020 through June 30, 2021

**Recommendation:** That the Board of Supervisors:

1. Approve the grant agreement with County Medical Services Program (CMSP) in the amount of \$50,000 for the term of July 1, 2020 through June 30, 2021;
2. Authorize the Director of Public Health or a designee thereof to sign three originals of the agreement;
3. Authorize the Director of Public Health or a designee thereof to sign all future amendments and documents directly related to this grant agreement upon review and approval of County Counsel and Risk Management; and
4. Direct the Clerk of the Board to return one copy of the certified board report to the Department of Health and Human Services (DHHS) - Contract Unit.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Social Services**

11. Professional Services Agreement with St. Joseph Health Northern California, LLC, Doing Business as St. Joseph Hospital of Eureka, Regarding the Provision of Community Outreach and Support Services Related to the CalFresh Program

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with St. Joseph Health Northern California, LCC, doing business as St. Joseph Hospital of Eureka, regarding the provision of community outreach and support services related to the CalFresh program in an amount not to exceed \$105,840.90 for the period of July 1, 2020 through June 30, 2021;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with St. Joseph Health Northern California, LLC, doing business as St. Joseph Hospital of Eureka, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with St. Joseph Health Northern California, LLC, doing business as St. Joseph Hospital of Eureka, to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**12. First Amendment to the Professional Services Agreement with Chabot-Las Positas Community College District Regarding the Provision of Title IV-E Training and Educational Services**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the professional services agreement with Chabot-Las Positas Community College District regarding the provision of Title IV-E training and educational services for the period of August 27, 2019 through June 30, 2020;
2. Approve, and authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the professional services agreement with Chabot-Las Positas Community College District dated August 27, 2019, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached first amendment to the professional services agreement with Chabot-Las Positas Community College District to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Human Resources****13. Approval of a Side Letter of Agreement with the Humboldt County Sheriff's Organization**

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board, County Administrative Officer and Human Resources Director to sign a Side Letter of Agreement with the Humboldt Deputy Sheriff's Organization, Law Enforcement Non-Management Unit 6; amending Article 72 of the Memorandum of Understanding to September 7, 2020.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Planning and Building Department****14. Bid Award Authorization for Dinsmore Property Nuisance Abatement Project to Hudspeth and Associates**

**Recommendation:** That the Board of Supervisors:

1. Receive the bid proposal for the Dinsmore Property Nuisance Abatement project located at 46280 State Highway 36, Bridgeville, CA 95526 (Assessor's Parcel Number 208-341-024);
2. Award the Dinsmore Property Nuisance Abatement Project to Hudspeth and Associates for the total amount of \$307,576.99; and
3. Authorize the Director of the Planning and Building Department to execute the attached Professional Services Agreement with Hudspeth and Associates upon submittal of the appropriate bonds and insurance;

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Probation**

15. Amendment to extend Professional Services Agreement by and between County of Humboldt and Redwood Community Action Agency

**Recommendation:** That the Board of Supervisors:

1. Approve the attached no-cost amendment to extend the term of Humboldt County Probation's (HCPD) agreement with Redwood Community Action Agency (RCAA) to provide long-term case management services to clients recovering from drug and alcohol addiction; and
2. Direct the Clerk of the Board to return two signed copies of the amendment to the Probation Department, Attention: Elisha Hardison, Legal Office Business Manager.

***A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Public Works**

16. Preventive Maintenance to Honeydew Bridge (4C-055) on Mattole Road (3D010) Post Mile 0.00

**Recommendation:** That the Board of Supervisors:

1. Approve the attached plans and specifications for the Honeydew Bridge (4C-055) Preventive Maintenance Project on Mattole Road (3D010) Post Mile 0.00;
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, August 11, 2020, at 2:00 p.m.;
3. Authorize the Humboldt County Public Works Director to award the above-mentioned project to the lowest responsive bidder following completion of the bidding process; and
4. Authorize the Humboldt County Public Works Director to execute a project agreement that is substantially similar to the construction agreement included in the attached plans and specifications the lowest responsive bidder upon submittal of the appropriate bonds and insurance.

***A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**17. Amended and Restated Joint Powers Agreement of the Humboldt Transit Authority**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached amended and restated joint powers agreement of the Humboldt Transit Authority; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached amended and restated joint powers agreement to the Department of Public Works for further processing.

*This item was pulled from consent for discussion.*

*A motion was made by Supervisor Wilson, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**D. ITEMS PULLED FROM CONSENT****E. PUBLIC COMMENT ON NON-AGENDA ITEMS****F. SPECIAL PRESENTATIONS****G. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors****1. Strategies to Promote and Increase Diversity, Equity and Inclusion (Supervisor Rex Bohn)**

**Recommendation:** That the Board of Supervisors:

1. Consider directing staff to explore, prepare, and develop strategies and practices to support a diverse workplace and harness the benefits of diversity and inclusion to achieve organizational excellence.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bohn, to direct staff to explore, prepare, and develop strategies and practices to support a diverse workplace and harness the benefits of diversity and inclusion to achieve organizational excellence. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

## H. DEPARTMENT REPORTS

### Planning and Building Department

#### 1. Code Enforcement Unit Annual Report

**Recommendation:** That the Board of Supervisors:

1. Receive the Code Enforcement Unit's annual report.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, to accept the report and direct staff to come back annually with a report. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

## I. PUBLIC HEARINGS

### Planning and Building Department

#### 1. Consider and Adopt the Permanent Local Housing Allocation ("PLHA") 5-Year Plan and Resolution authorizing the Submittal of a Department of Housing and Community Development ("HCD") Grant Application for the 2019 Permanent Local Housing Allocation

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing and receive the staff report and testimony by the public;
2. Close the public hearing;
3. Direct that \$146,000 of the PLHA Year 2019 funds be set aside for an eligible homelessness solutions activity(ies) to be recommended by the Housing Trust Fund and Homelessness Solutions Committee ("Committee");
4. Adopt the resolution (Resolution 20- \_\_) in Attachment 1, which does the following:
  - a. Authorizing and adopting the Permanent Local Housing Allocation 5-Year Plan;
  - b. Authorizing an application to be submitted to the Department of Housing and Community Development ("HCD") for the 2019 Permanent Local Housing Allocation ("PLHA") Funding Allocation Year 2019 for up to \$344,448; and
  - c. Authorizing and directing the Planning and Building Department Director to execute in the name of the County of Humboldt the application, the Standard Agreement, and all other documents required by HCD for participation in the PLHA Program, and any amendments.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

## J. DISCUSSION ITEMS

**K. MATTERS SET FOR TIME CERTAIN****DHHS: Public Health**

1. 9:00 a.m. - Update on Local Conditions Surrounding COVID-19

**Recommendation:** That the Board of Supervisors:

1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

*Approved per order of the Chair.*

**Planning and Building Department**

2. 11:00 a.m. - Redwood Properties' Appeal of the Planning Commission Approval of The Emerald Triangle Group, LLC Co's Special Permits to Allow Cannabis Distribution and Non-volatile Manufacturing in the C-2(D) Zoning District

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by the applicant, appellant, and public;
2. Close the public hearing;
3. Adopt the resolution (Resolution 20-\_\_). (Attachment 1) which does the following:
  - a. Find the project exempt from the California Environmental Quality Act (CEQA) Section 15301 (Existing Facilities) and 15303 (Small New or Conversion of Existing Structures);
  - b. Make the findings to reject the appeal and approve the Special Permits as conditioned;
  - c. Deny the Appeal submitted by Redwood Properties; and
  - d. Approve the Special Permit for Cannabis Distribution and the Special Permit for Cannabis Manufacturing.

*A motion was made by Supervisor Bass, seconded by Supervisor Bohn, to approve staff recommendations with the added modifications to the conditions as discussed by Director Ford.*

*The motion carried by the following vote:*

Aye: 3 - Rex Bohn, Virginia Bass, and Mike Wilson

Nay: 2 - Estelle Fennell, and Steve Madrone

**Board of Supervisors**

- 3. 1:30 p.m. - California Department of Fish and Wildlife (CDFW) Update on Elk Hoof Disease found in California (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors:

- 1. Hear the report and take appropriate action, if required.

*A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, to receive the report.*

*The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

Not 1 - Virginia Bass

Present:

**L. CLOSED SESSION**

- 1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of State of California et al., ex rel. OnTheGo Wireless, LLC vs. Cellco Partnership: 34-2012-00127517

*The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of State of California et al., ex rel. OnTheGo Wireless, LLC vs. Cellco Partnership: 34-2012-00127517. The Board voted unanimously to authorize the interim County Counsel to sign consent and release agreements with Verizon and AT&T so the county can get settlements in this matter.*

- 2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(2) personnel grievance filed by AFSCME

*The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(2) personnel grievance filed by AFSCME. There was no action to report.*

**M. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

RYAN SHARP

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*



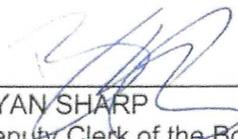
JULY 15, 2020



MINUTES  
TUESDAY, JULY 14, 2020  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, July 28, 2020 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Madrone, Wilson, Bass  
NAYS: Supervisors: --  
ABSENT: Supervisors: --  
ABSTAIN: Supervisors: --

  
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RYAN SHARP  
Deputy Clerk of the Board

  
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ESTELLE FENNELL  
Chair of the Board