

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
ESTELLE FENNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, January 23, 2018

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Agricultural Commissioner

1. Supplemental Budget for Agricultural Commissioner (BU 1100261) in FY 2017/18 (4/5th Vote Required)

Recommendation: That the Board of Supervisors authorize transfer of \$156,949 from the Deferred Maintenance Trust Fund (3464 000 7000) and approve the attached supplemental budget request in fund 1100, budget unit 261, Agricultural Commissioner.

Attachments: [Supplemental Budget for Agricultural Commissioner.pdf](#)

Board of Supervisors

2. Proclaim January, 2018 as National Mentoring Month in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Proclaim January, 2018 as National Mentoring Month in Humboldt County.pdf.pdf](#)
[Public Comment.pdf](#)

3. Proclaim Monday, January 15th, 2018 as Martin Luther King Jr. Day in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Proclamation.

Attachments: [Martin Luther King Jr. Day Proclamation.pdf](#)

4. Adjourned in Memory Certificate for Don Raffaelli (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors ratify authorization for Board Members to sign the Certificate.

Attachments: [Adjourned in Memory Certificate for Don Raffaelli.pdf](#)

5. Humboldt County Fish and Game Advisory Commission's Letter to the California Fish and Wildlife Department Regarding the Statewide Elk and Management Plan (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

Attachments: [Fish and Game Advisory Commission's Letter.pdf](#)

6. Letter to the California Fish and Wildlife Department Requesting an Extension of the Comment Period to the Statewide Elk and Management Plan (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter.

Attachments: [Letter Requesting an Extension of the Comment Period.pdf](#)

Clerk of the Board

7. Reappointment of Lorey Keele to the First Five Humboldt Commission

Recommendation: That the Board of Supervisors approve the reappointment of Lorey Keele to the First Five Humboldt Commission for a four year term expiring on January 17, 2022.

Attachments: [Reappointment of Lorey Keele to the First Five Humboldt Commission.pdf](#)

8. Approval of the Action Summary - Meeting of January 16, 2018

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of January 16, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary - Meeting of January 16, 2018.pdf](#)

County Administrative Office

9. Local Fire District Allocations for Fiscal Year 2017-18 for the Arcata, Garberville, Humboldt No. 1, and Petrolia Fire Protection Districts; Miranda Community Services District; and Shelter Cove Resort Improvement District No. 1

Recommendation: That the Board of Supervisors authorize the Chair of the Board to execute agreements with the Arcata, Garberville, Humboldt No. 1, and Petrolia Fire Protection Districts (FPD); Miranda Community Services District (CSD); and Shelter Cove Resort Improvement District (RID) No. 1 for revenue-sharing of the county's Fiscal Year (FY) 2017-18 Proposition 172 (Prop 172) funding; and direct the Clerk of the Board to submit one copy of the agreement to the County Administrative Office for processing.

Attachments: [Local Fire District Allocations.pdf](#)

County Clerk/Recorder/Registrar of Voters**10. Advanced Step Appointment in Budget Unit 271**

Recommendation: That the Board of Supervisors approve advanced step appointment for Recordable Document Examiner I, Solomon Everta (Class 0155, Salary Range 287) in Budget Unit 271 to Salary Step "C" effective January 28, 2018.

Attachments: [Advanced Step Appointment in Budget Unit 271.pdf](#)

Department of Health and Human Services: Administration**11. Donation of an Esco Biological Safety Cabinet to the Public Health Laboratory**

Recommendation: That the Board of Supervisors accept and recognize the donation of an Esco Biological Safety Cabinet with a value of approximately \$10,000 to the Department of Health and Human Services (DHHS) - Public Health Laboratory from Mark Rynearson of McKinleyville, CA.

Attachments: [Donation of an Esco Biological Safety Cabinet.pdf](#)

Department of Health and Human Services: Mental Health**12. Introduction of Emi Botzler-Rodgers as the Designated Mental Health Director for the County of Humboldt**

Recommendation: That the Board of Supervisors receive the following statements pertaining to the qualifications of Emi Botzler-Rodgers as the designated Mental Health Director for the County of Humboldt.

Attachments: [Introduction of the Designated Mental Health Director.pdf](#)

Human Resources**13. Revisions to the Merit System Rules for the County of Humboldt**

Recommendation: That the Board of Supervisors approve the revisions to the Merit System Rules for the County of Humboldt, effective January 23, 2018.

Attachments: [Revisions to the Merit System Rules for the County of Humboldt.pdf](#)

Public Works**14. Approval of Homan Subdivision, APN 515-191-037, Trinidad Area**

Recommendation: That the Board of Supervisors accept and approve the subdivision map for filing with the County Recorder; accept the dedications to the County of Humboldt of Parcel A (Stagecoach Road) for road purposes; Parcel B for public utility purposes; Parcel C for non-vehicular access; Parcel D (Anderson Lane) for public road purposes; and Parcel F for public utility purposes; Parcel G for non-vehicular access; Parcel P for drainage purposes; direct the Clerk of the Board to sign the subdivision map on behalf of the Board of Supervisors and further certify to the abandonment of a portion of Anderson Lane within Lots 2 and 3 of this Subdivision as was dedicated to Humboldt County by 123 Deeds 47; and direct the Clerk of the Board to transmit the Subdivision to the County Recorder.

Attachments: [Homan Subdivision, APN 515-191-037, Trinidad Area.pdf](#)

15. Rehabilitation of Jacoby Creek Bridge (4C-124) on Brookwood Drive (4K250) Post Mile 0.12, Federal Aid Project Number BRLO-5904(126), Contract Number: 594124

Recommendation: That the Board of Supervisors approve the plans and specifications; and direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, February 27, 2018, at 2:00 p.m.

Attachments: [Rehabilitation of Jacoby Creek Bridge.pdf](#)
[Proof of Publication.pdf](#)

16. Resolution Adopting Policies Regarding the Procurement of Architectural and Engineering Services for Federal and State Funded Transportation Projects Administered by the California Department of Transportation

Recommendation: That the Board of Supervisors approve and adopt the attached resolution adopting policies regarding the procurement of architectural and engineering services for federal and state funded transportation projects administered by the California Department of Transportation.

Attachments: [Staff Report.pdf](#)
[Consultant Procurement Manual](#)
[Resolution.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

E. SPECIAL PRESENTATIONS**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors****1. Discussion Related to the Prohibition of Raw Milk Sales in Humboldt County (Supervisor Virginia Bass)**

Recommendation: That the Board of Supervisors take input from members of the public and county staff as it relates to the benefits and/or public safety concerns of allowing the sale of raw milk in Humboldt County, and take appropriate action, if required.

Attachments: [Prohibition of Raw Milk Sales in Humboldt County.pdf](#)
[Public Comment.pdf](#)

2. Humboldt County Aviation Advisory Committee Annual Report (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [Humboldt County Aviation Advisory Committee Annual Report.pdf.pdf](#)

I. DEPARTMENT REPORTS

County Administrative Office

1. Presentation of the Headwaters Fund 2016-17 Annual Report

Recommendation: That the Board of Supervisors receive and accept the Headwaters Fund (HWF) Annual Report.

Attachments: [Headwaters Fund 2016-17 Annual Report.pdf](#)

2. Affordable Housing and Supplemental Budget (Requires 4/5 Vote)

Recommendation: That the Board of Supervisors receive and review county-owned property options on pages two and three of this report for developing affordable low-income housing; supplement the budget for Contributions to Other Funds (1100-199) as attached (requires 4/5 vote); and provide additional direction as necessary.

Attachments: [Affordable Housing and Supplemental Budget.pdf](#)

J. PUBLIC HEARINGS

Planning and Building Department

1. Community Development Block Grant Close Out Report for 14-CDBG-9890

Recommendation: That the Board of Supervisors receive report; open public hearing and receive public comment; and close public hearing and direct staff to submit final reports to the State of California Housing and Community Development Block Grant (CDBG) program.

Attachments: [Community Development Block Grant Close Out Report.pdf](#)

2. ZR-16-005, AGPN-17-001, LLA-16-034. Johannesen Zone Reclassification, Agricultural Preserve Partial Dis-Establishment and Partial Cancellation, and Lot Line Adjustment Assessor Parcel Numbers: 216-133-001, 216-141-006, 216-144-003. 223-013-003, 223-013-004; Garberville Area

Recommendation: That the Board of Supervisors introduce Ordinance No. _____, by title and waive further reading; open the public hearing, receive and consider the staff report, the Planning Commission's findings and accept public comment; make the necessary findings as prepared by staff to approve the zone reclassification, and to conditionally approve the Lot Line Adjustment; determine that the dis-establishment and cancellation of a portion of the Tooby Ranch Agricultural Preserve is in the public interest; adopt Ordinance No. _____, amending Section 311-7 of the Humboldt County Code by reclassifying property in the Garberville area within APN's 216-133-001, 216-141-006, 216-144-003, 223-013-003 and 223-013-004 currently zoned Agriculture Exclusive with a Special Building Site combining zone specifying a minimum lot size of 160 acres (AE-B-5(160)) to Timberland Production Zone (TPZ) (Attachment 1); direct the Clerk of the Board to publish a summary of the zoning changes within 15 days of the date of the hearing (Attachment 2); adopt Resolution No. _____, which contains the findings for dis-establishment and tentative cancellation of the applicable portion of Land Conservation Contract No. 77-30 (AGP#77-30) (Attachment 3); direct the Clerk of the Board to record a Certification of Rezoning (Notice of Timberland Production Zone Status) (Attachment 6) on the parcels pursuant to Sections 51117 and 51141 of the California Government Code (C.G.C.) after attaching a copy of the fully executed ordinance(Attachment 1); direct Planning Staff to prepare and file a Notice of Exemption with the County Clerk and Office of Planning and Research; direct Planning Staff to publish a Notice of Decision as a display advertisement in accordance with California Government Code Section 51284; direct the Clerk of the Board to record the Certificate of Tentative Cancellation of the applicable portion of Land Conservation Contract No. 77-30 (Attachment 4); direct the Clerk of the Board to give notice of the decision to the applicant, the Assessor's office, County Counsel, the Planning Division, the California Office of Land Conservation and any other interested party; and direct the Clerk of the Board to provide a copy of the published Notice of Decision to the Department of Conservation within 30 days of the tentative cancellation of the contract; direct Planning Staff to record the Notice of Lot Line Adjustment upon the applicant's completion of the conditions of approval; and close the public hearing.

Attachments: [Johannesen Zone Reclassification.pdf](#)
[Handouts.pdf](#)
[Proof of Publication.pdf](#)

K. DISCUSSION ITEMS

L. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to discuss union negotiations for In-Home Supportive Services (IHSS); Humboldt Deputy Sheriff Organization (HDSO); American Federation of State, County, and Municipal Employees (AFSCME); and Law Enforcement Management (LEM).
2. It is the intention of the Board of Supervisors to meet in closed session to discuss pending litigation pursuant to Government Code Section 54956.9(a), (d)(2).

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.
County of Humboldt Web Site: <http://humboldt.gov/>**