

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
MICHELLE BUSHNELL  
Vice Chair - Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, August 27, 2024

9:00 AM

Regular Meeting - Hybrid

**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve the Consent Calendar. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Board of Supervisors**

[24-1214](#)

1. Retirement Resolution for Mark Lamers

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the resolution.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1218](#)

2. Retirement Resolution for Supervising Correctional Deputy Delia Garcia

**Recommendation:** That the Board of Supervisors:

1. Adopt the retirement resolution and recognize Supervising Correctional Deputy Delia Garcia for 22 years of exemplary service to the county and the Humboldt County Sheriff's Office.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1225](#)

3. Proclaim September 2024 as National Recovery Month in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1246](#)

4. Proclaim September as Craniofacial Acceptance Month in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1248](#)

5. Adjourn in the Memory of Brad Mettam

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Certificate of Adjournment.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1249](#)

6. Appointment of Ila Drummond to the Alderpoint County Water District

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1250](#)

7. Retirement Resolution for Jim Sessa

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Retirement Resolution.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1251](#)

8. Adjourn in the Memory of Warren Tindall

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Certificate of Adjournment.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Clerk of the Board**

[24-1244](#)

9. Reappointment of Maureen Fitzgerald and Kaylen Escarda to the Humboldt County Housing Authority Commission

**Recommendation:** That the Board of Supervisors:  
1. Receive and file.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1247](#)

10. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.



*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1258](#)

11. Approval of the Action Summary - Meeting of August 13, 2024

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of August 13, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1260](#)

12. Approval of the Action Summary - Meeting of August 20, 2024

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of August 20, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Sheriff**

[24-1141](#)

13. Humboldt County Sheriff's Office (HCSO) Law Enforcement Services Agreement for Special Events

**Recommendation:** That the Board of Supervisors:

1. Approve the attached HCSO Law Enforcement Services Agreement for Special Events template (attachment 1);
2. Authorize Sheriff William Honsal or his designee to execute the Agreement on behalf of the department for any special event occurring in Humboldt County with County Administrative Office approval provided there are no changes to the Agreement;
3. Authorize Sheriff William Honsal or his designee to execute the Agreement on behalf of the department for any special event occurring in Humboldt County provided any proposed changes to the Agreement are approved in advance by County Counsel, Risk Management, and the County Administrative Office; and
4. The authorizations in recommendations #2 and #3 above, shall remain in effect during the term of office and any subsequent terms of office for Sheriff William Honsal, including subsequent renewals, amendments, extensions, or addendums to the Agreement.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1204](#)

14. Exception to Hiring Freeze for Humboldt County Sheriff's Office (HCSO) Executive Secretary Position

**Recommendation:** That the Board of Supervisors:

1. Approve an exception to the hiring freeze for 1.0 FTE Executive Secretary (Class 0167) for fiscal year (FY) 2024-25.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1221](#)

15. Exception to Hiring Freeze for Humboldt County Sheriff's Office (HCSO) Administrative Secretary Position

**Recommendation:** That the Board of Supervisors:

1. Approve an exception to the hiring freeze for 1.0 FTE Administrative Secretary (Class 0164) for fiscal year (FY) 2024-25.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### E. ITEMS PULLED FROM CONSENT

#### F. PUBLIC COMMENT ON NON-AGENDA ITEMS

**G. MATTERS SET FOR TIME CERTAIN (CLOSED SESSION)****County Counsel**24-1202

1. 11:00 AM - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Darcey Lee Duncan v. County of Humboldt, et al., Case No. 23-cv-01847-RMI

*No Reportable Action*

24-1232

2. 11:00 AM - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Kay Marie Gibbs v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2301390

*No reportable action*

24-1236

3. 11:00 AM - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Stacy Melton, et al. v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2401427

*The Board voted 4-1, with Chair Bohn voting no, to authorize the Humboldt County Counsel's Office to defend the County of Humboldt in the case of Stacy Melton, et al. v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2401427*

24-1264

4. 11:00 AM - Conference with Legal Counsel - Pursuant to Government Code Section 54957 to consider discipline, dismissal and/or release of a public employee

*No reportable action*

**H. PUBLIC HEARINGS****I. MATTERS INITIATED BY BOARD****Board of Supervisors**24-1257

1. Resolution to Recognize the Child Welfare Services Division of the Department of Health & Human Services

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution to recognize the Child Welfare Services Division of the Humboldt County Department of Health & Human Services.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:*



Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## J. DEPARTMENT REPORTS

### Clerk of the Board

#### 24-1245

1. Consider an Appointment to the Shelter Cover Resort Improvement District

**Recommendation:** That the Board of Supervisors:

1. Consider the appointment to the Shelter Cover Resort Improvement District.

**A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to appoint Jeff Hildreth. The motion carried by the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Michelle Bushnell

### Planning and Building Department

#### 24-1219

2. Department of Cannabis Control (DCC) Local Jurisdiction Assistance Grant Program (LJAG) Cannabis Farmer Water and Energy Conservation Projects Update

**Recommendation:** That the Board of Supervisors:

1. Receive the report on the status and changes to Humboldt County's portion of the LJAG program resulting from a year-long state operational audit of the DCC grant program.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Sheriff

#### 24-1243

3. Supplemental Budget in the Amount of \$334,615 and Allocation of Positions for Fiscal Year 2024-25 for Humboldt County Sheriff's Office (HCSO) NorCal Coalition Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the Supplemental Budget in the amount of \$334,615 for Fiscal Year (FY) 2024-25 in budget unit 1100-221955, NorCal Coalition (attachment 1) (4/5 Vote Required);
2. Allocate 1.0 FTE Program Coordinator (Class 1425, Range 451) effective immediately; and
3. Allocate 1.0 FTE Sheriff's Public Information Specialist (Class 0295, Range 455) effective immediately.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:**

- Aye:           4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Steve Madrone
- Nay:           1 - Supervisor Natalie Arroyo

**K. CLOSED SESSION**

**L. ADJOURNMENT**

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

NIKKI TURNER

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*



8/27/2024