

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
ESTELLE FENNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, January 16, 2018

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Informational Report on the Appointment of Ernie Branscomb as the 2nd District Representative on the Measure Z Citizens' Advisory Committee (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Appointment to the Measure Z Citizens' Advisory Committee.pdf](#)

2. Proclaim January 2018 as Sex Trafficking Awareness Month in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Proclaim January 2018 as Sex Trafficking Awareness Month in Humboldt County.pdf](#)

Clerk of the Board

3. Approval of the Action Summary - Meeting of January 9, 2018

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of January 9, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary - Meeting of January 9, 2018.pdf](#)

4. Appoint Sheriff William Honsal as the Sheriff's Representative on the Measure Z Citizens' Advisory Committee

Recommendation: That the Board of Supervisors appoint Sheriff William Honsal to the Measure Z Citizens' Advisory Committee to fill the remainder of former Sheriff Mike Downey's term expiring on January 20, 2019.

Attachments: [Appointment of Sheriff William Honsal.pdf](#)

County Administrative Office

5. Headwaters Fund Board's Recommended 2017-18 Grant Fund Awards for the November 1, 2017 Grant Round

Recommendation: That the Board of Supervisors approve the slate of Grant Fund Competitive Awards recommended for approval by the Headwaters Fund Board (HFB) (Attachment 1, Attachment 2, Attachment 3); and authorize the Chair of the Board to sign the grant contracts when completed, after review and approval by County Counsel and Risk Management.

Attachments: [Staff Report.pdf](#)
[Grant Fund Applications](#)
[Headwaters Fund Board Meeting Minutes](#)
[Headwaters Fund Grant Rating Summary](#)
[Grant Agreement.pdf](#)

6. Advanced Step Increase for William Britt, Extra Help ADA Coordinator (4/5th Vote Required)

Recommendation: That the Board of Supervisors approve an advanced step increase for William Britt, Extra Help ADA Coordinator (class 0199, position XI) from Step 1A (range 450) to Step A (range 450), effective the pay period beginning January 28, 2018, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5th vote required).

Attachments: [Advanced Step Increase for Extra Help ADA Coordinator.pdf](#)

Planning and Building Department

7. Boyle Forests, LP Lot Line Adjustment and Joint Timber Management Plan; File No.: 215-141-002, et seq.; Case Nos.: LLA-17-002, JTMP-17-002; Briceland Area (4/5th Vote Required)

Recommendation: That the Board of Supervisors approve (by 4/5th vote) the Joint Timber Management Plan (JTMP) and Guide (Attachment B) prepared pursuant to Section 51119.5 of the California Government Code (C.G.C.) (Note: A 4/5th vote is required); find the project exempt from environmental review pursuant to Sections 15061 (b)(3) and 15305 of the State CEQA Guidelines and make all of the required findings (Attachment D) to approve the Lot Line Adjustment; direct the Planning Division staff to record the Declaration with the JTMP and the Notices of Lot Line Adjustment and Certificate of Subdivision Compliance; and direct the Clerk of the Board to give notice of the decision to owners, the County Assessor's Office and any other interested party.

Attachments: [Boyle Forests, LP Lot Line Adjustment and Joint Timber Management Plan.pdf](#)

Public Works

8. Professional Services Agreement with West Coast Watershed Regarding the Continued Provision of Consulting Services Pertaining to the North Coast Integrated Regional Planning: Healthy Communities, Functional Watersheds and Viable Economies Project

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached professional services agreement with West Coast Watershed regarding the continued provision of consulting services pertaining to the North Coast Integrated Regional Planning: Healthy Communities, Functional Watersheds and Viable Economies Project; authorize the Public Works Director to execute any and all future amendments to the attached professional services agreement with West Coast Watershed, after review and approval by County Counsel and Risk Management; and direct the Clerk of the Board to return two (2) original copies of the fully executed professional services agreement to the Department of Public Works-Natural Resources Planning Division for further processing.

Attachments: [Professional Services Agreement with West Coast Watershed.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

E. SPECIAL PRESENTATIONS**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors****1. Report from the Medical Marijuana Ad Hoc Committee (Supervisor Estelle Fennell and Supervisor Ryan Sundberg)**

Recommendation: That the Board of Supervisors hear the report and take appropriate action, if required.

Attachments: [Report from the Medical Marijuana Ad Hoc Committee.pdf](#)
[Public Comment.pdf](#)

I. DEPARTMENT REPORTS**J. PUBLIC HEARINGS****K. DISCUSSION ITEMS****L. CLOSED SESSION****1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of County Administrative Officer pursuant to Government Code sections 54954.5 and 54957.**

2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957.
3. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Human Resources Director pursuant to Government Code sections 54954.5 and 54957.
4. It is the intention of the Board of Supervisors to meet in closed session to review the candidates for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957.

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>