

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, October 4, 2016

9:00 AM

Regular Meeting

NOTE: MORNING MEETING ONLY

NOTICE REGARDING PUBLIC COMMENT: *For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 9:00 a.m.*

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. PUBLIC COMMENT ON NON-AGENDA ITEMS – 9:00 A.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 8:55 a.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

D. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Auditor/Controller**1. FY 2016-17 Appropriation Limit**

Recommendation: That the Board of Supervisors approve the attached resolution and schedule setting forth the FY 2016-17 appropriation limits in accordance with Article XIII B of the California Constitution and California Government Code, Title 1, Division 9.

Attachments: [FY 2016-17 Appropriation Limit.pdf](#)

2. Resolution Fixing the Tax Rates for Fiscal Year 2016-2017

Recommendation: That the Board of Supervisors adopt the accompanying resolution fixing tax rates for the County of Humboldt, school districts and special districts within Humboldt County for fiscal year 2016-2017 pursuant to California Government Code, Title 3, Division 3, Chapter 1, Article 5.

Attachments: [Resolution Fixing Tax Rates for FY 2016-2017.pdf](#)

Board of Supervisors**3. Appoint Dr. Donald Baird as the Alternate on the North Coast Emergency Medical Services Board (NCEMS) to Replace Susan Buckley (Supervisor Ryan Sundberg)**

Recommendation: That the Board of Supervisors appoint Dr. Donald Baird as the Alternate on the North Coast Emergency Medical Services Board to replace Susan Buckley.

Attachments: [Appointment to NCEMS Board.pdf](#)

Clerk of the Board**4. Approval of the Action Summary - Meeting of September 20, 2016**

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of September 20, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 9-20-2016.pdf](#)

5. Approval of the Action Summary - Special Meeting of September 23, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the special meeting of September 23, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Special Meeting of 9-23-2016.pdf](#)

Code Enforcement Unit

6. Administrative Abatement Funding Transfer. Egan Enterprises, LLC. 575 Connick Creek Rd, Garberville, California; AP# 222-156-017 (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize the cost of abatement to be advanced by the County of Humboldt, pursuant to Humboldt County Code section 351-31, and if unpaid by the property owner, that a lien be placed against the parcel in the amount of the costs of abatement pursuant to Humboldt County Code sections 351-33 to 351-44; authorize a transfer from the Code Enforcement Trust Fund, account #3440000, in the amount of \$4809 to the County Counsel's revenue account #1100-121-631-130 to cover the cost of the abatement, and to pay the expenses associated with the abatement out of account 1100-121-2-403; and authorize the Auditor-Controller to execute the supplemental budget shown in Attachment "A" for fiscal year 2016-2017 (4/5 Vote Required).

Attachments: [Administrative Abatement Funding Transfer.pdf](#)

County Administrative Office

7. Measure Z Memorandum of Understandings

Recommendation: That the Board of Supervisors authorize the Chair of the Board to execute Memorandum of Understandings (MOU) with the City of Arcata, City of Blue Lake, City of Eureka, City of Ferndale, City of Fortuna, City of Rio Dell, City of Trinidad, Area 1 Agency on Aging, Humboldt County Fire Chiefs Association, Humboldt Waste Management Authority and K'ima:w Medical Center for Measure Z funding, a local half-cent sales tax; and direct the Clerk of the Board to return two copies of all of the agreements to the County Administrative Office for processing.

Attachments: [Staff Report.pdf](#)
[City of Arcata.pdf](#)
[City of Blue Lake.pdf](#)
[City of Eureka.pdf](#)
[City of Ferndale.pdf](#)
[City of Fortuna.pdf](#)
[City of Rio Dell.pdf](#)
[City of Trinidad.pdf](#)
[Area One Agency on Aging.pdf](#)
[Humboldt County Fire Chief's Association.pdf](#)
[Humboldt Waste Management Authority.pdf](#)
[K'ima w Medical Center.pdf](#)

8. Supplemental Budget to Install Data Cable System at Clark Complex (Requires 4/5 Vote)

Recommendation: That the Board of Supervisors approve the attached supplemental budget in the amount of \$41,500 for costs associated with installing an upgraded data cable system at the Clark Complex (requires 4/5 vote).

Attachments: [Supplemental Budget for Data Cable System.pdf](#)

County Counsel

9. Resolution Amending Resolution No. 14-67 of the Conflict of Interest Code for the County of Humboldt

Recommendation: That the Board of Supervisors adopt the Resolution Amending Resolution No. 14-67 of the Conflict of Interest Code for the County of Humboldt

Attachments: [Resolution on Conflict of Interest Code.pdf](#)

Department of Health and Human Services: Mental Health

10. Affiliation Agreement by and between University of San Francisco School of Nursing and Health Professions and the County of Humboldt Department of Health and Human Services

Recommendation: That the Board of Supervisors approve the execution of the Affiliation Agreement by and between University of San Francisco School of Nursing and Health Professions and the County of Humboldt Department of Health and Human Services; approve and authorize the DHHS Interim Mental Health Director to sign substantially similar clinical field practicum opportunity agreements with other university nursing and health profession programs after review and approval by County Counsel and Risk Management; and direct the Clerk of the Board to forward one (1) copy of the executed Board Agenda Item to the DHHS-Contract Unit for forwarding to DHHS Mental Health Administration.

Attachments: [Agreement with USF School of Nursing.pdf](#)

Department of Health and Human Services: Public Health

11. Professional Service Agreement with the California Forensic Medical Group (CFMG) for Provision of Healthcare Services at Humboldt County Correctional and Detention Facilities for October 1, 2016 to September 30, 2021

Recommendation: That the Board of Supervisors approve the Professional Services Agreement with CFMG for provision of healthcare services to Humboldt County correctional and detention facilities; authorize the Chair of the Board to sign three (3) originals of the Professional Service Agreement; and direct the Clerk of the Board to return two (2) executed originals of the Professional Service Agreement to the Department of Health and Human Services (DHHS) Contract Unit for transmittal to DHHS-Public Health.

Attachments: [Agreement with CFMG for Jail Healthcare.pdf](#)

12. Request to Exercise the First Option to Extend Lease at 908 Seventh Street, Eureka with Idelle M. Abrahamsen, Trustee of the Myron and Idelle Abrahamsen 1994 Family Trust

Recommendation: That the Board of Supervisors approve the Department of Health and Human Services' (DHHS) request to exercise the first option to extend the lease at 908 Seventh Street, Eureka with Idelle M. Abrahamsen, Trustee of the Myron and Idelle Abrahamsen 1994 Family Trust (Lessor) for the period of February 1, 2017 through January 31, 2022; authorize Public Works-Real Property Division to send a notice to Lessor that the county is exercising the first option to extend the lease; and direct the Clerk of the Board to return one executed agenda to Public Works-Real Property Division.

Attachments: [Extend Lease for 908 7th Street, Eureka.pdf](#)

13. Certification of Compliance for the Child Health Disability Prevention and California Children's Services Programs for Fiscal Year 2016-17

Recommendation: That the Board of Supervisors authorize the Chair of the Board to sign the two (2) attached original Certification Statements for the Child Health and Disability Prevention and California Children's Services Programs; and direct the Clerk of the Board to return the two (2) signed original Certification Statements to Public Health for submission to the State Department of Health Care Services.

Attachments: [Child Health Disability Prevention, CA Children's Services Programs.pdf](#)

Department of Health and Human Services: Social Services

14. Agreement with United Indian Health Services to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve the agreement with United Indian Health Services to assist the Department of Health and Human Services (DHHS) increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Agreement with UIHS for CalFresh.pdf](#)

Human Resources

15. Resolution to Adopt the County of Humboldt Notice Under the Americans with Disabilities Act

Recommendation: That the Board of Supervisors adopt Resolution No. ____ (attached), a Resolution adopting the County of Humboldt Notice under the Americans with Disabilities Act (Attachment 1).

Attachments: [Resolution to Adopt Notice Under ADA.pdf](#)

16. Approve the Adoption of the New Classification of Senior Automotive Service Technician; Reallocate the Automotive Service Technician Position Currently Held by Jo Wattle in Budget Unit 350 to Senior Automotive Service Technician

Recommendation: That the Board of Supervisors adopt the new classification of Senior Automotive Service Technician (salary range 349, class number 0209, employee unit 02) into the classification plan; adopt Resolution No. ____, (attached) approving the Amendment to Appendix A of the Memorandum of Understanding for Units 1-4 (American Federation of State, County and Municipal Employees) for fiscal years 2015-2017 to:

Include the classification of Senior Automotive Service Technician (salary range 349, class number 0209, employee unit 02) into the classification plan; and

reallocate the Automotive Service Technician position (salary range 329, class 0246, position 01) currently occupied by Jo Wattle in budget unit 350 to Senior Automotive Service Technician (salary range 349, class 0209) effective the beginning of the bi-weekly pay period following adoption by the Board.

Attachments: [New Classification of Sr Automotive Service Tech.pdf](#)

Planning and Building Department

17. Adoption of Ordinance _____ Amending Ordinance 2102 (Chapter 5 of Title III, Division 3) of the Humboldt County Code Relating to Flood Damage Prevention

Recommendation: That the Board of Supervisors adopt Ordinance No. _____, amending Ordinance 2102 (Chapter 5 of Title III, Division 3) Humboldt County Code relating to Flood Damage Prevention.

Attachments: [Adoption of Flood Damage Prevention Ordinance.pdf](#)

Probation

18. Request for Authority to Apply for the Probation Specialized Supervision Program Grant

Recommendation: That the Board of Supervisors authorize the Chair of the Board to sign the Certificate of Assurance of Compliance (Attachment 2) with the Violence Against Women Act (VAWA); authorize the Chief Probation Officer to sign the application to California Office of Emergency Services (Cal OES) Victim Services Division for the Probation Specialized Supervision Program for fiscal year (FY) 2016/2017 application (Attachment 1) and the Certificate of Assurance of Compliance (Attachment 2), and any subsequent grant paperwork, related to the Probation Specialized Supervision Program for the FY 2016/2017 grant; and direct Clerk of the Board to return the executed Certificate of Assurance of Compliance (Attachment 2) to the Chief Probation Officer.

Attachments: [Probation Specialized Supervision Program Grant.pdf](#)

19. Adoption of Board Resolution, Evidence Based Practices (EBP) Training Project and Approval of Supplemental Budget for Budget Unit 235 - 4/5 Vote Required

Recommendation: That the Board of Supervisors adopt the attached resolution for the Juvenile Accountability Block Grant (JABG) Evidence Based Practices (EBP) Training Project; direct the Clerk of the Board to return the executed resolution to Humboldt County Probation, attention Elisha Hardison, Legal Office Business Manager; and approve the attached supplemental budget for budget unit 235, 4/5 vote required.

Attachments: [EBP Training Project, Supplemental Budget.pdf](#)

Public Works

20. Walnut Street (3J300) and Fern Street (3K210) Traffic Signal Project - Project No.: RPL 5904(107); Contract No.: 213501

Recommendation: That the Board of Supervisors receive and file the bids for the Walnut Street (3J300) and Fern Street (3K210) Traffic Signal Project; award the contract to Wahlund Construction, Inc., for the total amount of \$299,670; authorize the Chairman to execute the project agreement upon submittal of the appropriate bonds and insurance; and direct the Auditor-Controller to establish a new contract account 1200321-0323 and transfer \$367,000 from 1200321-2118 to the new contract account per the attached appropriation transfer.

Attachments: [Walnut and Fern Street Traffic Signal Project](#)

21. Resolution Authorizing the Director of Public Works to Submit a Grant Application to the California Urban Rivers Grant Program for the McKay Community Forest Phase II Project

Recommendation: That the Board of Supervisors authorize the attached resolution and direct the Clerk of the Board to forward a fully executed copy to the Director of Public Works.

Attachments: [Resolution for Grant for McKay Forest.pdf](#)

E. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Domestic Violence Awareness Month in Humboldt County (Supervisor Mark Lovelace)

Recommendation: That the Board adopt the Proclamation.

Attachments: [Domestic Violence Awareness Month.pdf](#)

F. MATTERS SET FOR TIME CERTAIN**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS**

I. DEPARTMENT REPORTS

Human Resources

1. Adoption of Ordinance for Public Employees' Retirement System Contract Amendment

Recommendation: That the Board of Supervisors adopt Ordinance No. ____ amending the Public Employees' Retirement System ("PERS") retirement contract, as an Ordinance pursuant to Government Code sections 25123(e) and (f); direct the Clerk of the Board of Supervisors to sign the "CERTIFICATION OF EMPLOYEE ELECTION" form; direct the Clerk of the Board of Supervisors to sign the "CERTIFICATION OF FINAL ACTION OF GOVERNING BODY" form; and authorize the Chair of the Board of Supervisors to sign two original sets of the Amendment to Contract.

Attachments: [Adoption of Ordinance for PERS Contract Amendment.pdf](#)

J. ADMINISTRATIVE ABATEMENT HEARINGS

K. PUBLIC HEARINGS

County Administrative Office

1. Public Hearing to Consider Adoption of an Ordinance for the 2016-17 Update of the Humboldt County Schedule of Fees and Charges (4/5 Vote Required)

Recommendation: That the Board of Supervisors open the public hearing; introduce by title. Ordinance No. ____ (Attachment IV), updating the Humboldt County Schedule of Fees and Charges for 2016-17, waive the first reading of the ordinance; receive the staff report and public comments; approve and/or modify the new, increased, decreased, deleted or changed fees, as shown in the 2016-17 Humboldt County Schedule of Fees and Charges (Attachment I); adopt the Ordinance; direct the Clerk of the Board, within 15 days, to publish a post-adoption summary of the ordinance (Attachment V) with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the ordinance [Government Code Section 25124 (b)(1)]; and close the public hearing.

Attachments: [Staff Report.pdf](#)
[Proposed Fee Schedules.pdf](#)
[Supporting Documentation for New Fees.pdf](#)
[Supporting Documentation for Fee Changes.pdf](#)
[Ordinance & Summary.pdf](#)
[Hazardous Materials, Hazardous Waste.pdf](#)

Planning and Building Department

2. Baker General Plan Amendment, Zone Reclassification and Lot Line Adjustment.
Application Number 6270. Case Numbers GPA-11-001, ZR-11-001, LLA-11-007 Assessor Parcel Numbers 202-151-013, 202-151-014, 202-151-015, 202-151-019, 202-161-022. 1960, 1966, 1984 Loop Road, Fortuna Area (4/5 Vote Required)

Recommendation: That the Board of Supervisors introduce Ordinance No. _____ (Attachment B) by title and waive further reading; open the public hearing and receive the staff report and public testimony; close the public hearing and deliberate; make the necessary findings to approve the General Plan Amendment and adopt Resolution No. _____ (Attachment A), approving the amendment of the Fortuna Area Community Plan (FACP) land use map, by amending property in the Fortuna area (GPA-11-001, Baker) from Timber (T) to Agricultural Suburban (AS) and from Agriculture Suburban (AS) to Timber (T) subject to the recommended conditions of approval; make the necessary findings for approving the proposed Zone Reclassification and adopt by 4/5ths vote Ordinance No. _____ (Attachment B) amending Section 311-7 of the Humboldt County Code by reclassifying, through immediate conversion, approximately 2.8 acres from Timberland Production Zone (TPZ) to Agriculture General with a Special Building Site combining zone specifying a five-acre minimum parcel size (AG-B-5(5)) and to reclassify approximately 0.8 acres from AG-B-5(5) to TPZ; direct Current Planning Division Staff to prepare and file a Notice of Determination with the County Clerk and Office of Planning and Research; direct the Chair of the Board to sign and the Clerk of the Board to record a Certification of Rezoning (Notice of Timberland Production Zone Status) (Attachment C) on the parcel pursuant to Sections 51117 and 51141 of the California Government Code, after attaching a copy of the fully executed Ordinance and Map (Attachment B, Exhibit A); and direct the Clerk of the Board to publish a summary of the Ordinance within 15 days after adoption of the ordinance by the Board, along with the names of those Supervisors voting for and against the ordinance (Attachment D) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance.

Attachments: [Staff Report, Resolution, Ordinance, Certificate.pdf](#)
[Planning Commission Report Documents.pdf](#)

L. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Director of Department of Health and Human Services pursuant to Government Code sections 54954.5 and 54957.
2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Director of Public Works pursuant to Government Code sections 54954.5 and 54957.

3. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Planning and Building Department pursuant to Government Code sections 54954.5 and 54957.
4. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957.
5. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Interim Director of Planning and Building Department pursuant to Government Code sections 54954.5 and 54957.
6. Conference with Legal Counsel to discuss threatened litigation pursuant to Government Code Section 54956.9 relating to Humboldt Mendocino Marijuana Advocacy Project, an unincorporated association v. County of Humboldt, the Board of Supervisors of the County of Humboldt, Humboldt Superior Court Case No. CV160171.

M. DISCUSSION ITEMS

Board of Supervisors

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>