



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

ca

For the meeting of: April 3, 2018

Date: March 23, 2018
To: Board of Supervisors
From: Supervisor Ryan Sundberg
Subject: Appreciation Letters to Terry Coltra for Service on the Workforce Development Board

RECOMMENDATION(S): That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

SOURCE OF FUNDING: N/A

DISCUSSION: The Board of Supervisors has received notification that Terry Coltra has decided to step down from Workforce Development Board. The Board is sending a letter of appreciation thanking Ms. Coltra for her many years of service and for her commitment to the citizens of Humboldt County.

FINANCIAL IMPACT: N/A

OTHER AGENCY INVOLVEMENT: N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS: Board discretion.

ATTACHMENTS: Letters of Appreciation.

Prepared by Tracy Damico

Signature

[Handwritten signature]

REVIEW:

Auditor County Counsel Personnel Risk Manager Other

TYPE OF ITEM:

[X] Consent
Departmental
Public Hearing
Other

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Wilson Seconded by Supervisor Bass

Ayes Bass, Fennell, Sundberg, Bohn, Wilson
Nays
Abstain
Absent

PREVIOUS ACTION/REFERRAL:

Board Order No.

Meeting of:

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 4/3/18

By:

Kathy Hayes, Clerk of the Board

[Handwritten signature]



BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT

825 5TH STREET, ROOM 111
EUREKA, CALIFORNIA 95501 PHONE: (707) 476-2390

April 3, 2018

Terry Coltra
241 F Street
Eureka, Ca. 95501

Dear Terry:

On behalf of the Board, I thank you for the time you have served on the Workforce Development Board and for the excellent job you have done in serving the citizens of your community. Your dedication is greatly appreciated.

We wish you success in your future endeavors.

Sincerely,

Ryan Sundberg, Chair
Humboldt County Board of Supervisors

RS:td