

BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Vice Chair - Third District
VIRGINIA BASS
Chair - Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

ELISHIA HAYES
Interim County Administrative
Officer
JEFFERSON BILLINGSLEY
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

**825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, October 5, 2021

9:00 AM

Regular Meeting - Virtual

In accordance with AB 361 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 720 707 2699, enter Meeting ID 820 5963 6024 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Virginia Bass, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Steve Madrone

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Aviation

1. Professional Services Agreement with Armstrong, Inc. for Airport System Planning Study.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Board of Supervisors

2. Continuation of Local Emergency Due to Drought (Supervisor Virginia Bass)

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

3. Reappointment of Maya Stuart to the First Five Humboldt Commission

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

4. Varda Greenberg, DHHS Social Worker Retirement Resolution (Supervisor Virginia Bass)

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

5. Domestic and Intimate Partner Violence Awareness Month in Humboldt County (Supervisor Michelle Bushnell)

A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

6. Long Term Care Resident's Rights Month Proclamation (Supervisor Steve Madrone)

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

7. Resolution Recognizing Mary Jane Ashton on Her Retirement (Supervisor Rex Bohn)

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Clerk of the Board

8. Approval of the Action Summary

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

County Administrative Office

9. Change Order and Final Acceptance for Construction of the Courthouse Fifth Floor Remodel Project. Project Number 2018-102

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

10. Access Humboldt Service Agreement

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

11. Allocate 1.0 Full-Time Equivalent (FTE) Economic Development Coordinator in the County Administrative Office - Economic Development Division and Approve Supplemental Budget Request (4/5 Vote Required)

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Administration

12. Professional Services Agreement with the University of California, Davis Regarding the Provision of Training Services to Department of Health and Human Services Staff

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

13. Professional Services Agreement with the University of California, Davis Regarding the Provision of Two Training Series for Department of Health and Human Services Administrative Analyst and Supervisory Staff

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

14. Update on Local Conditions Surrounding COVID-19

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Public Health

15. Resolution Regarding the California Department of Parks and Recreation's Outdoor Equity Grants Program

TA motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Social Services

16. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Housing Assistance, Case Management and Support Services to Eligible Families as Part of the Parents and Children in Transition Program

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Libraries

17. Agreement between Humboldt County Library and AT&T

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Planning and Building Department

18. Advance Salary Step from Step A to Step B for Taylor Perry, Permit Specialist II

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

19. Community Development Block Grant Final Report - 18-CDBG-12923, Planning and Technical Assistance Allocation Final Report: Mobile Mental Health Service

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

20. Information Item on the upcoming Affordable Housing Marketing Work for SB2 Grant

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

21.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

22. Resolution Authorizing Advancement of Tenant Relocation Benefits

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Public Works

23. Request for Qualifications Number DPW2021-001 Regarding the Provision of On-Call Engineering and/or Environmental Services

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

24. Request for Qualifications Number DPW2021-002 Regarding the Provision of On-Call Land Surveying Services

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Sheriff

25. Increasing Fixed Asset Line for Sheriff's Budget Unit 1100-221930 - Domestic Cannabis Eradication/Suppression Program

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

26. Body Worn Camera Software Subscription Agreement with Visual Labs, Inc.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

27. Supplemental Budget and Fixed Asset Line for Police Service Dogs (4/5 Vote Required)

A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendation be approved. The motion carried by the following vote:

28. Agreement for Aerial Reconnaissance Services with A&P Helicopters, Inc.

This item was pulled and will be brought back at a later date.

29. Citywide Cleanup and Beautification Agreement between City of Eureka and the County of Humboldt Sheriff's Work Alternative Program

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendation be approved with the following addition:

1. Prioritize County, Cities and Roads where practical.

The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

30. Retroactive Advanced Salary Step Request for Correctional Services Manager, Eddy Reyes (4/5 Vote Required)

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

F. SPECIAL PRESENTATIONS

Board of Supervisors

1. Special Presentation from Fortuna Police Chief Casey Day Recognizing Officer Lindsey Diane Frank on her Region 9, Exception Service Award from the National Association of School Resource Officers. (Supervisor Michelle Bushnell)

This report was received and filed.

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Update on Payroll Services Transition from Human Resources to the Auditor Controller's Office (Supervisor Michelle Bushnell)

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation as amended below, be approved.

- The Auditor-Controller and Human Resources Director directed to provide a monthly Consent report at a regularly scheduled Board of Supervisors meeting with a written staff report that includes measurable data and metrics (such as those discussed) related to the operational activities of the Auditor, Payroll and HR and to work with the CAO for measurable data.

The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

2. Resolution Expressing Continued Support for the Great Redwood Trail and Opposition to New Fossil Fuel Export Facilities (Supervisor Mike Wilson and Supervisor Virginia Bass)

A motion was made by Supervisor Bohn seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

I. DEPARTMENT REPORTS**Agricultural Commissioner**

1. Resolution for the Temporary Employment of Retired Annuitant as Senior Agricultural/Weights and Measures Inspector for the Agricultural Commissioner's Office (4/5 Vote Required)

A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Board of Supervisors

2. Humboldt County Fire Safe Council 5-Year Term Extension

A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendation be approved. The motion carried by the following vote:

Clerk of the Board

3. Appointment of 2021-22 Member and Alternate to the California State Association of Counties (CSAC) Board of Directors

A motion was made by Supervisor Bohn, seconded by Supervisor Madrone, that the recommendation be approved as follows:

Appoint Supervisor Virginia Bass to CSAC Board of Directors and Supervisor Michelle Bushnell as the Alternate

The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

County Counsel

4. Appointment of County Administrative Officer

A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Planning and Building Department

5. Recommendations from the Cannabis Ad Hoc Committee addressing needs of the Cannabis Industry

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations to include the additional language listed below:

1. *Direct staff to work with the Cannabis Ad Hoc Committee to bring back to the Board, alternatives to address a balloon payment due at the end of May in the event that the market does not have significant improvement.*

2. *Direct staff to bring back a letter addressing other issues to the State.*

The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

6. Monthly Report from Drought Task Force

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

J. PUBLIC HEARINGS

Planning and Building Department

1. Stott Outdoor Advertising Appeal of Planning Commission Denial of a Conditional Use Permit to allow a 480-Square Foot, Double-Sided, Off-premise Billboard

TA motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendation to bring back to the November 2, 2021 Board Meeting be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Public Works

2. Airport Land Use Compatibility Plan Consistency Determination for the Humboldt Bay Trail South Project near Murray Field Airport

A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

K. DISCUSSION ITEMS

L. MATTERS SET FOR TIME CERTAIN

Planning and Building Department

1. 1 PM - Cost Recovery Hearing on Property Located at 531 Elm Street, Garberville (APN 032-133-002)

TA motion was made by Supervisor Bohn, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

M. CLOSED SESSION

- 1.

The Board met in Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of American Federation of State, County & Municipal Employees Local 1684 v. County of Humboldt, PERB Unfair Practice Charge No. SF-CE-1901-M. Staff was directed to respond to the Charge and Authorize staff to work with outside counsel LCW

- 2.

The Board met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of North Coast Journal v. County of Humboldt, Case No. CV-2101352. The County Counsel's office was authorized to defend the matter and the Risk Manager to enter into an agreement with LCW to assist in the defense if necessary

N. ADJOURNMENT