

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNELL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFERSON BILLINGSLEY  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, October 20, 2020

9:00 AM

Regular Meeting

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*In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.*

*Email Public Comment:*

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

*Zoom Public Comment:*

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 918 1634 5822 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

*When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>*

*The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)*

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Agricultural Commissioner**

1. Approval of Cooperative Agreement No. 20-0323-000-SA, Industrial Hemp Cultivation Program Agreement in the amount of \$11,275 and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 20-0323-000-SA, known as the Industrial Hemp Cultivation Program agreement and attached supplemental budget;
2. Authorize the Chair to sign the agreement and return all copies to the Agricultural Commissioner's Office for further processing;
3. Approve the attached supplemental budget; and
4. Grant a waiver from the provisions of the Nuclear Free Ordinance.

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye:           5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Aviation**

2. Purchase of One (1) Riello AR1500 High Efficiency Condensing, Natural Gas Fired Boiler, Authorization to Enter into Purchase Agreement, Establish Fixed Asset Line for Arcata-Eureka Airport ACV, and Approve the Attached Request for Budget Transfer/Adjustment

**Recommendation:** That the Board of Supervisors:

1. Authorize the purchase of one (1) Riello AR 1500 high efficiency condensing, natural gas fired boiler;
2. Authorize the Purchasing Agent to enter into a purchase agreement with CR Combustion, Inc.;
3. Request the Auditor-Controller to establish fixed asset line 8998 - Boiler in Fund 3530, BU 381 - Arcata-Eureka Airport ACV; and
4. Approved the attached Request for Budget Transfer/Adjustment to fund the newly established Fixed Asset line as stated in number 3 above.

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Board of Supervisors**

3. Letter of Appreciation to Mr. Jim Groeling for his Service on the Cannabis Micro Grant and Loan Advisory Committee (Supervisors Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

4. Fortuna Kiwanis 2020 Business Woman of the Year and Woman of Distinction Certificates (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Certificates.

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

5. Proclaim October as National Arts and Humanities Month in Humboldt County (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:

1. Adopt the Proclamation.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### **Clerk of the Board**

6. Approval of the Action Summary - Special Meeting of October 5, 2020

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of October 5, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

7. Approval of the Action Summary - Meeting of October 6, 2020

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of October 6, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

8. Consider the appointment of Burton Rex Rogers to the Humboldt County Housing Authority Commission

**Recommendation:** That the Board of Supervisors:

1. Appoint Burton Rex Rogers to the Humboldt County Housing Authority.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**9. Approval of the Action Summary - Special Meeting of October 13, 2020**

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of October 13, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**County Administrative Office****10. Pre-Qualification List for the Provision of On-Call Certified Access Specialists and/or Licensed Architects Specializing in Accessible Design for Field Accessibility Inspection Services and Technical Review Services**

**Recommendation:** That the Board of Supervisors:

1. Receive and accept the recommended pre-qualification list for on-call Certified Access Specialists and/or Licensed Architects specializing in accessible design for field accessibility inspection services and technical review services;
2. Authorize the Purchasing Agent to execute professional services agreements with the prequalified on-call Certified Access Specialists and/or Licensed Architects regarding the provision of accessible design for field accessibility inspection services and technical review services, in a form substantially similar to the professional services agreement attached hereto as Attachment 1, after review by County Counsel and Risk Management; and
3. Authorize the Purchasing Agent to execute any and all future amendments to the professional services agreements, after review by County Counsel.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**11. Consultant Services Agreement with Sally Swanson Architects, Inc. Regarding the Provision of Architectural Design and Construction Management Services related to the Garberville Mini-Campus Project**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Purchasing Agent, or a designee thereof, to execute, the attached consultant services agreement with Sally Swanson Architects, Inc. regarding the provision of design and construction management services related to the Garberville Mini-Campus Project in an amount not to exceed Two Hundred Eighty-Three Thousand Eight Hundred Ten Dollars (\$283,810.00) for the period of April 18, 2019 through June 30, 2020; and
2. Authorize the Purchasing Agent, or a designee thereof, to execute any and all subsequent amendments to the attached consultant services agreement with Sally Swanson Architects, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office - Budget and Management Team.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**12. Ratification of Agreements By and Between the County Administrative Office and Smart Business Resource Center in Response to COVID-19**

**Recommendation:** That the Board of Supervisors:

1. Ratify the execution of various agreements with the Smart Business Resource Center by the County Administrative Officer in response to COVID-19; and
2. Direct the Clerk of the Board to return a certified copy of the Board order to the Acting Executive Director of the Humboldt County Workforce Development Board.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Administration**

**13. Deallocation of Director of Psychiatric Nursing and allocation of Assistant Director of Psychiatric Nursing.**

**Recommendation:** That the Board of Supervisors:

1. Approve the deallocation of one full time equivalent (FTE) 1.0, Director of Psychiatric Nursing (salary range 515, class 0932) position 02, in budget unit (BU) 1170-424, and;
2. Approve the allocation of one FTE 1.0, Assistant Director of Psychiatric Nursing (salary range 504, class 0922) in BU 1170-424; effective the pay period following Board approval.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Behavioral Health****14. Appointments to the Humboldt County Behavioral Health Board**

**Recommendation:** That the Board of Supervisors:

1. Appoint Alissa Norman to the Humboldt County Behavioral Health Board for a 3-year term; and
2. Appoint Valetta Molofsky to the Humboldt County Behavioral Health Board for a 3-year term.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Social Services****15. Authorize the Destruction of County Medical Services Program (CMSP) Case Records Pursuant to CMSP Eligibility Manual Criteria**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services - Social Services to destroy CMSP case records when they meet the criteria outlined in the CMSP Eligibility Manual.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**16. Professional Services Agreement with Food for People, Inc. Regarding the Provision of Community Outreach and Support Services Related to the CalFresh Program**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Food for People, Inc. regarding the provision of community outreach and support services related to the CalFresh program in an amount not to exceed \$989,941.74 for the period of Oct. 1, 2020 through Sept. 30, 2021;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Food for People, Inc. after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Food for People, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

17. Resolution Authorizing Acceptance of Funding Made Available through the California Department of Housing and Community Development's Transitional Housing Program

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County Department of Health and Human Services Director, or a designee thereof, to accept funding made available through the California Department of Housing and Community Development's Transitional Housing Program; and
2. Direct the Clerk of the Board to return one fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for submission to the California Department of Housing and Community Development.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Human Resources**

18. Adoption of the Revised and Retitled Job Classification and Specification for Airport Operations Manager

**Recommendation:** That the Board of Supervisors:

1. Adopt the revised job specification for Airport Operations Manager (attachment B); and
2. Adopt Resolution No. \_\_\_\_\_ (attachment A) approving the amendment to the Compensation Plan between the County of Humboldt and Management and Confidential Employees to retitle the classification of Airport Manager to Airport Operations Manager (class #0617).

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Libraries**

19. Grant Agreement with First 5 Humboldt for Fiscal Year (FY) 2020-21

**Recommendation:** That the Board of Supervisors:

1. Approve the Grant Agreement between First 5 Humboldt and the County of Humboldt (Attachment I);
2. Authorize the Chair to sign three copies of the attached grant agreement; and
3. Direct the Clerk of the Board to return three copies of the grant agreement to the Humboldt County Library.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone



**Planning and Building Department**

20. Resolution Authorizing the Submittal and Signature of a CalHome Program Grant Application for an Owner-Occupied Rehabilitation Loan Program and an Accessory Dwelling Unit Construction Loan Program

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached Resolution No. \_\_\_\_\_ :
  - a. Authorizing an application to be submitted to the Department of Housing and Community Development (HCD) for the 2020 CalHome Grant Program for up to \$4,200,000; and
  - b. Authorizing and directing the Planning and Building Department Director to execute in the name of the County of Humboldt the application, the Standard Agreement, and all other documents required by HCD for participation in the CalHome Program, and any amendments.

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

21. Add 1.0 FTE Geographic Information Systems (GIS) Coordinator position (Salary Range 454, Class 0338) to the Planning and Building Department Staffing Plan in Budget Unit 1100277 (Current Planning), and add 1.0 FTE Limited Duration, Planner I/II Position (Salary Range 390/417, Class 0333) to the Planning and Building Department Staffing Plan in Budget Unit 1100282 (Advance Planning)

**Recommendation:** That the Board of Supervisors:

1. Authorize the addition of one (1) GIS Coordinator (Salary Range 454, Class 0338) to the Planning and Building Department staffing plan in budget unit 1100277 (Current Planning); and
2. Authorize the addition of one (1) limited duration Planner I/II (Salary Range 390/417, Class 0333) to the Planning and Building Department staffing plan in budget unit 1100282 (Advanced Planning).

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Probation****22. Juvenile Delinquency Prevention Grant, Request for Proposals**

**Recommendation:** That the Board of Supervisors:

1. Grant authority to the Chief Probation Officer to authorize the posting of the attached Request for Proposals on the Humboldt County Probation webpage, as well as released to interested Probation partners, and/or advertised in newspaper(s) with general circulation; and
2. Grant authority to the Chief Probation Officer, and Chair of the Multi-Agency Juvenile Justice Coordinating Council (MAJJCC), to select members for an evaluation committee to review all proposals and present the Board of Supervisors with a recommendation for award.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Public Works****23. Accept Completed Contracts for Storm Damage Repair to Bair Road (6L300) Post Miles 0.50, 1.30, 3.00, and 4.10 and Stover Road (6M100) Post Mile 5.47**

**Recommendation:** That the Board of Supervisors:

1. Ratify the Director of Public Works to sign Contract Change Order Number 2-S1 for the total amount of \$8,500;
2. Accept the completed contracts, including all change orders approved by the Public Works Department, between GR Wilcox Enterprises, Inc., and Humboldt County for construction of Storm Damage Repair to Bair Road Post Miles 0.50, 1.30, 3.00, and 4.10 and Stover Road Post Mile 5.47; and
3. Approve the final claims for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amounts of \$8,500 for Bair Road Post Mile 0.50, \$528.17 for Bair Road Post Mile 1.30, \$488.32 for Bair Road Post Mile 3.00, \$517.99 for Bair Road Post Mile 4.10, and \$571.89 for Stover Road Post Mile 5.47, which will bring the total amounts paid to 100% of the contracts.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

24. Annual Report for Fiscal Year 2019/2020 Regarding Mill Creek Marketplace Development Impact Fee, McKinleyville Area (Fund 3703)

**Recommendation:** That the Board of Supervisors:

1. Adopt the Resolution accepting the report and adopting findings related to the Mill Creek Marketplace Development Impact Fee.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

25. Additional Funding Request Regarding the Humboldt Community Corrections Reentry Resource Center Construction Project

**Recommendation:** That the Board of Supervisors:

1. Approve an allocation of One Hundred Seventy-Three Thousand Eight Hundred Fourteen Dollars (\$173,814.00) in additional funding from the 2020 Finance Plan for the Humboldt County Community Corrections Reentry Resource Center Project.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

26. Supplemental Budget for Heavy Equipment Fiscal Year 2020-21 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget for Fiscal Year (FY) 2020-21.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Sheriff**

27. Deputization Agreement between the Hoopa Valley Tribe, the County of Humboldt, and the Humboldt County Sheriff for the Deputization of Qualified Hoopa Valley Tribal Police Officers

**Recommendation:** That the Board of Supervisors:

1. Approve the Deputization Agreement between the Hoopa Valley Tribe, the County of Humboldt, and the Humboldt County Sheriff for the deputization of qualified Hoopa Valley Tribal Police Officers in compliance with California Penal Code Sections 830.6 and 830.8;
2. Authorize the Chair of the Board of Supervisors to sign three original copies of the Deputization Agreement and all amendments, extensions or revisions to the document for the term of the agreement; and
3. Authorize the Humboldt County Sheriff to sign three (3) original copies of the Deputization Agreement and all amendments, extensions or revisions to the document for the term of the agreement.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

28. Governing Body Resolution for the Emergency Management Performance Grant - Supplemental, Emergency Management Performance Grant and the Homeland Security Grant Program for Fiscal Years 2020, 2021, and 2022; Authorization to Appoint Individuals to Act on Behalf of the Governing Body and the Operational Area; and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign Resolution No. \_\_\_\_\_, the Governing Body Resolution (Attachment 1) for the Emergency Management Performance Grant - Supplemental (EMPG-S), Emergency Management Performance Grant (EMPG), and Homeland Security Grant Program (HSGP) and direct the Clerk of the Board to certify;
2. Authorize the Sheriff, Undersheriff, and Deputy Director of Sheriff's Administration to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining EMPG-S, EMPG, or HSGP funding provided by the U.S. Department of Homeland Security and sub-granted through the State of California;
3. Direct the Clerk of the Board to return three (3) signed and certified copies, of the above-named resolution, to the Sheriff's Office of Emergency Services, Attn: Katie Collender, for immediate submission to the California Governor's Office of Emergency Services; and
4. Approve the supplemental budget request for budget unit 1100-221850 EMPG (Attachment 2). (4/5 vote required)
5. Approve the supplemental budget request for budget unit 1100-221859 EMPG-S (Attachment 3). (4/5 vote required)

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

29. Supplemental Budget Request for Proposition 64 Grant Budget Unit 1100-221960 and the Allocation of Three Full-Time Equivalent (3.0 FTE) Positions (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the Supplemental Budget for the Proposition 64 Grant Budget Unit 1100-221960 (Attachment 1) (4/5 vote required); and
2. Approve the allocation of one full-time grant-funded (1.0 FTE) Sheriff's Deputy I/II position (salary range 451/422, class 0416), one full-time grant-funded (1.0 FTE) Community Services Officer position (salary range 358, class 0415), and one full-time grant-funded (1.0 FTE) Crime Analyst position (salary range 419, class 1399) in budget unit 1100-221960 effective immediately (4/5 vote required).

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

30. Establishing Fixed Asset Line for Budget Unit 1100-243 Correctional Facility and Approve Appropriation Transfer (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve an appropriations transfer request establishing a fixed asset line in FY 2020-21 Budget Unit 1100-243 Correctional Facility for purchase and installation of a trash compactor (Attachment 1).

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### Treasurer/Tax Collector

31. HomeAway.Com, Inc Voluntary Collection Agreement

**Recommendation:** That the Board of Supervisors:

1. Approve and execute a Voluntary Collection Agreement (VCA) (Attachment 1) with HomeAway, Inc. (HomeAway) to collect and remit Transient Occupancy Taxes (TOT) on behalf of third-party individuals or entities that utilize HomeAway's online booking platform for short-term lodging in the county.

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved with the corrections as discussed. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### **D. ITEMS PULLED FROM CONSENT**

### **E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

### **F. SPECIAL PRESENTATIONS**

**G. MATTERS INITIATED BY BOARD MEMBERS**

**Board of Supervisors**

- 1. Consider Amendment to County Ordinance 2554 - Medical Marijuana Land-Use Ordinance Title III 313-55.3 Medial Cannabis Dispensaries to Allow for Operating Hours to Align with State Guidelines (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:

- 1. Discuss the need for changes in the existing language in Ordinance 2554 regarding dispensary operation hours; and
- 2. Direct staff to bring back a new ordinance that aligns the local hours of dispensary operation with the state laws.

*A motion was made by Supervisor Madrone, seconded by Supervisor Bass, to direct staff to bring back a modified ordinance that aligns the local hours of dispensary operation with the state laws, and direct staff to explore ways of addressing the existing permit holders and their hours of operations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**H. DEPARTMENT REPORTS**

**I. PUBLIC HEARINGS**

**J. DISCUSSION ITEMS**

**K. MATTERS SET FOR TIME CERTAIN**

**DHHS: Public Health**

- 1. 9:00 a.m. - Update on Local Conditions Surrounding COVID-19

**Recommendation:** That the Board of Supervisors:

- 1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

*Approved per order of the Chair.*

**Public Works**

2. 9:30 a.m. - Presentation from Jill Duffy of the Humboldt Waste Management Authority on Current Status of California Refund Value Program in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Hear the informational presentation from Jill Duffy of the Humboldt Waste Management Authority (HWMA) on the current status of the California Refund Value Program (CRV); and
2. Take any necessary actions.

*A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to move forward with the pilot project regional proposal; direct the County Administrative Office to put a letter together to Cal Recycle, the Governor, the Senator and the Assemblyman to request changing the laws to align with Oregon's law of moving towards producer responsibility; and direct county staff to review the current legislative platform and adjust it if need be based on the conversation today. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. 11:00 a.m. - Adoption of the 2020 Humboldt County Facilities Master Plan

**Recommendation:** That the Board of Supervisors:

1. Receive the staff report on the 2020 Humboldt County Facilities Master Plan (FMP);
2. Adopt the 2020 Humboldt County FMP;
3. Reaffirm the need for a consolidated permitting facility (One-Stop Permitting); and
4. Provide staff direction on proposed first step implementation of the FMP.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bohn, to approve staff recommendations with the direction to staff for the John Haynes Memorial Building Discovery Study to prioritize an assessment of the value of the property; prioritize a structural assessment of the property; explore transferring the property to the Veterans Organization; appoint Supervisor Bohn and Supervisor Fennell to an ad hoc to work with the community; and direct staff to come back with a budget adjustment. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Planning and Building Department**

4. 1:30 p.m. - Maple Creek Investments, LLC Appeal of the Planning Commission Denial of a Special Permit to Allow 27,025 Square Feet of New Outdoor Cannabis Cultivation

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by the applicant/appellant and public;
2. Close the public hearing;
3. Adopt the resolution (Resolution 20-\_\_ ) (Attachment 1) which has the Board do the following:
  - a. Consider the Addendum along with the Environmental Impact Report certified for the CCLUO per section 15162(c) of CEQA Guidelines; and
  - b. Make the findings to grant the appeal submitted by Maple Creek Investments, LLC and to approve the Special Permit;
  - c. Grant the Appeal;
  - d. Approve the Special Permit; and
  - e. Direct Planning Staff to file a Notice of Determination in compliance with CEQA.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to continue this hearing to the meeting of 11/17/2020 with the direction to staff to review the discussed modifications and allow for Supervisor Madrone to meet with the applicant and community members. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**L. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Chief Probation Officer pursuant to Government Code sections 54954.5 and 54957.

*This item was continued to a future meeting.*

2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Agricultural Commissioner pursuant to Government Code sections 54954.5 and 54957.

*This item was continued to a future meeting.*

3. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957.

*This item was continued to a future meeting.*

4. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of County Counsel pursuant to Government Code sections 54954.5 and 54957.

*This item was continued to a future meeting.*



5. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiators. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed Department Heads, and Management and Confidential employees.

*The Board of Supervisors met in conference with Labor Negotiator - Pursuant to Government Code section 54957.6 the Board of Supervisors met in closed session to review the County's position and instruct its designated labor negotiators. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed Department Heads, and Management and Confidential employees. There was no action to report.*

6. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(2) Public Employee Relations Board charge filed by AFSCME.

*The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(2) Public Employee Relations Board charge filed by AFSCME. The Board voted unanimously to respond to the charge.*

7. Pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of Health Officer.

*The Board of Supervisors met in conference pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of Health Officer. The Board voted unanimously to accept the resignation of the Health Officer.*

## M. ADJOURNMENT

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

RYAN SHARP

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

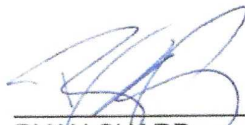
OCTOBER 21, 2020



MINUTES  
TUESDAY, OCTOBER 20, 2020  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, October 27, 2020 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Madrone, Wilson, Bass  
NAYS: Supervisors: --  
ABSENT: Supervisors: --  
ABSTAIN: Supervisors: --

  
\_\_\_\_\_  
RYAN SHARP  
Deputy Clerk of the Board

  
\_\_\_\_\_  
ESTELLE FENNELL  
Chair of the Board