



# COUNTY OF HUMBOLDT

For the meeting of: 6/4/2024

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File #: 24-883

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**To:** Board of Supervisors

**From:** Sheriff

**Agenda Section:** Consent

**Vote Requirement:** 4/5th

**SUBJECT:**

Humboldt County Sheriff's Office (HCSO) Training Memorandum of Understanding

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve the attached HCSO Training Memorandum of Understanding (MOU);
2. Authorize Sheriff William Honsal to execute the MOU on behalf of the department with any other law enforcement agency in California provided there are no changes to the MOU;
3. Authorize Sheriff William Honsal to execute the MOU on behalf of the department with any other law enforcement agency in California provided any proposed changes to the MOU are approved in advance by County Counsel, Risk Management, and the County Administrative Office; and
4. The authorizations in recommendations #2 and #3 above, shall remain in effect during the term of office and any subsequent terms of office for Sheriff William Honsal, including subsequent renewals, amendments, extensions, or addendums to the MOU.

**STRATEGIC PLAN:**

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Safe & Healthy Communities

Strategic Plan Category: 1001 -Support and sustain partnerships between public safety and partner agencies to enhance public safety in our communities

**DISCUSSION:**

The HCSO is expanding its Training Division to address the challenge posed by the rising costs of employee training. To achieve this goal, the Training Division plans to offer training to other agencies and implement an offset strategy to mitigate the financial burden associated with training while ensuring that employees receive the necessary knowledge and skills to perform their job functions.

The desired outcome of this initiative is twofold: to offset the increasing costs of training HCSO staff and to promote interoperability between agencies. This approach will ensure that agencies can work together effectively during times of need. Collaboration with other agencies is expected to help develop agency experts and instructors, thereby promoting a culture of continuous learning and growth.

The HCSO is committed to ensuring that its staff is well-trained and equipped to handle the various challenges that arise in the course of their work. This investment in training should yield significant dividends in terms of enhancing the efficiency of the HCSO and promoting a culture of continuous learning and development.

The Memorandum of Understanding (MOU) between HCSO and participating agencies outlines their roles and responsibilities in training. The MOU has been reviewed by the County Counsel and Risk Management. HCSO is presenting this MOU for retroactive approval.

**SOURCE OF FUNDING:**

General Fund (1100)

**FINANCIAL IMPACT:**

There are no expenses associated with the MOU. The training is occurring for the benefit of HCSO staff with training space and instructor time that would be occurring with or without other participating agencies. By allowing other agencies to participate in the trainings, it will bring in revenue to help offset HCSO's cost of training. This is the first year that this training will be offered to other participating agencies, but a conservative estimate of revenue is around \$28,000 per year. The revenue was not included in the proposed budget for FY2024-25 since it was not certain. Provided your Board approves the MOU and participating agency attendance is as projected, then the revenue would be included in FY2025-26 and beyond.

**STAFFING IMPACT:**

There is no staffing impact beyond some staff time spent preparing the MOU's.

**OTHER AGENCY INVOLVEMENT:**

Law Enforcement Agencies in California

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board of Supervisors may choose not to approve the recommendations; however, this is not recommended as it would reduce training revenue and limit the potential for fostering better camaraderie between allied agencies.

**ATTACHMENTS:**

1. HCSO Training MOU

**PREVIOUS ACTION/REFERRAL:**

Meeting of: N/A

File No.: N/A