

BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Chair – Third District
NATALIE ARROYO
Vice-Chair – Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
TRACY DAMICO
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, December 16, 2025

9:00 AM

Regular Meeting - Hybrid

A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve consent calendar with modifications as discussed. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Aviation

[25-1407](#)

1. Accept a Donation of Two ChargePoint CT4000, Dual-Port, Bollard Mounted Electric Vehicle Charging Stations from Redwood Coast Energy Authority for the California Redwood Coast Humboldt County Airport (ACV) Parking Lot

Recommendation: That the Board of Supervisors:

1. Accept a donation of two ChargePoint CT4000, dual-port, bollard mounted electric vehicle (EV) charging stations from Redwood Coast Energy Authority (RCEA) for the ACV Parking Lot; and
2. Authorize the Interim Director of Aviation or their designee to sign the Transfer Agreement.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1443](#)

2. Extension of Extra-Help Hours Past the 960-Hour Limit for the Department of Aviation 3530-381 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve a waiver of the 960-hour extra-help limitation for Scott Poplin and an extension of 960 hours, to a maximum of 1,920 hours for Fiscal Year (FY) 2025-26, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Board of Supervisors[25-1449](#)

3. Letter of Support for Senate Bill 694 (Archuleta) - Veterans Benefits Protection Act of 2025

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support; and
2. Direct the Clerk of the Board to send the letter.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1459](#)

4. Appoint Todd Fulton to Represent the Second District on the Humboldt County Planning Commission

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1461](#)

5. Appoint Katherine Stonecypher to the Humboldt County Fish and Game Advisory Commission Representing the Fifth District

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Clerk of the Board[25-1320](#)

6. Local Appointment List for 2026

Recommendation: That the Board of Supervisors:

1. Receive and file the Local Appointment List for 2026 (Attachment A); and
2. Designate the Humboldt County Library's Eureka Main Branch as the public library required to receive a copy of such list; and
3. Direct the Clerk of the Board to send a copy of the Local Appointment List for 2026 to the Humboldt County Library's Eureka Main Branch pursuant to Government Code Section 54973.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1340](#)

7. Consider the Appointments of Dr. Michael Mangahas and Leah Lamattina and the Reappointments of Lorey Keele, Wendy Hill and Brian Davis to the Humboldt County Children and Families Commission (First 5 Humboldt Commission)

Recommendation: That the Board of Supervisors:

1. Appoint Dr. Michael Mangahas and Leah Lamattina to the Humboldt County Children and Families Commission (First 5 Humboldt Commission); and
2. Reappoint Lorey Keele, Wendy Hill and Brian Davis to the Humboldt County Children and Families Commission (First 5 Humboldt Commission).

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1375](#)

8. Notice of Vacancy for At-Large Members on the Humboldt County Planning Commission

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1455](#)

9. Letter of Appreciation to Thomas Mulder for Service on the Humboldt County Planning Commission

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the Letter of Appreciation.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1456](#)

10. Consider the Reappointment of Sylvia DeRooy to the Humboldt County Housing Authority Commission Representing the Tenant Commissioner Membership

Recommendation: That the Board of Supervisors:

1. Appoint Sylvia Derooy to the Humboldt County Housing Authority.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Administrative Office[25-1348](#)

11. Microsoft Enterprise Agreement with Dell, Inc. Regarding the Provision of Software Licenses and Support and Hosting Services Required for the Continued Use of Microsoft O365 Online Platform

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear Free Ordinance with regard to the attached Microsoft Enterprise Agreement with Dell, Inc.; and
2. Approve, and authorize the Board Chair to execute, the attached Microsoft Enterprise Agreement with Dell, Inc. and related documents attached hereto regarding the provision of software licenses and support and hosting services required for the continued use of the Microsoft O365 Online platform; and
3. Authorize the Humboldt County Purchasing Agent, or a designee thereof, to execute any and all subsequent amendments to the attached Microsoft Enterprise Agreement with Dell, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office - Management and Budget Team; and
4. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached Microsoft Enterprise Agreement with Dell, Inc. to the County Administrative Office - Information Technology Division for further processing.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1411](#)

12. Bid Authorization for the Economic Development and Department of Child Support Services Tenant Improvement Project, Project Number 2025-601

Recommendation: That the Board of Supervisors:

1. Receive and approve the attached plans and specifications for the Economic Development and Department of Child Support Services (DCSS) Tenant Improvement Project, Project Number 2025-601; and
2. Authorize the Clerk of the Board to advertise the Economic Development and Department of Child Support Services Tenant Improvement Project, Project Number 2025-601, pursuant to Section 22037.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Clerk/Recorder/Registrar of Voters

[25-1441](#)**13. Certification of the November 4, 2025, Statewide Special Election Results**

Recommendation: That the Board of Supervisors:

1. Accept the Certified Statement of Results of the Official Canvass for the Nov. 4, 2025, Statewide Special Election.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Counsel[25-1388](#)**14. Annual Resolutions Authorizing the New Chair and Vice-Chair for 2026 to Take Any and All Actions to Act as Chair and Vice-Chair of the Humboldt County Board of Supervisors**

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolutions authorizing the new Chair, Mike Wilson and Vice-Chair, Natalie Arroyo to take any and all actions necessary to act as Chair and Vice-Chair of the Board of Supervisors, including, without limitation, execution of necessary documents related to financial transactions, acceptance of grants of real property, eligibility to receive state and federal surplus property and execution of resolutions of the Board of Supervisors;
2. Direct the Clerk of the Board to forward the original executed Resolution, and related documents, regarding Eligibility Renewal Application & Federal Surplus Property Program along with a copy of the Board Order to: Department of General Services, State and Federal Surplus Property Program, 1700 National Drive, Sacramento, California 95834; and
3. Direct the Clerk of the Board to provide the County Counsel's office with one (1) fully executed, certified copy of each of the attached resolutions.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Administration

[25-689](#)

15. Authorize the Humboldt County Department of Health and Human Services - Behavioral Health Services to Utilize Dedicated Funding in the Amount of \$2,670,266.03 as the County of Humboldt's Funding Match for the Sempervirens Addressing Crisis Care with Dignity: Psychiatric Health Facility and Crisis Stabilization Unit Project and Supplemental Budget in the Amount of \$500,000 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize the Department of Health and Human Services (DHHS)- Behavioral Health Services to utilize up to \$2,670,266.03 of dedicated funding from the Amended 2020 Finance Plan as the County of Humboldt's funding match for the Sempervirens Addressing Crisis Care with Dignity: Psychiatric Health Facility and Crisis Stabilization Unit Project (4/5 Vote Required); and
2. Direct the Auditor Controller to create a 10-digit orgkey under fund 1170, budget unit 495 and create separate building number object line under Fixed Assets to track the building costs; and
3. Approve the supplemental budget (Attachment 3) in the amount of \$500,000 for fiscal year (FY) 2025-26 (4/5 Vote Required); and
4. Direct the Clerk of the Board to provide the DHHS - Contract Unit with one fully executed, certified copy of the Board order related to this item.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1417](#)

16. Resolution Regarding Changes in Public Office Hours for the Department of Health & Human Services

Recommendation: That the Board of Supervisors:

1. Adopt the attached Resolution amending Resolution No. 82-170 and rescinding Resolution No. 25-11 regarding changes in public office hours for the Department of Health & Human Services.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Behavioral Health

[25-1424](#)

17. Recommendation for Licensure to the California Department of Health Care Services for Humboldt Addiction Recovery Treatment Program to Provide Driving Under the Influence Programs in Humboldt County

Recommendation: That the Board of Supervisors:

1. Authorize the Humboldt County Substance Use Disorder Administrator, or a designee thereof, to submit the attached recommendation letter to the California Department of Health Care Services (DHCS); and
2. Direct the Clerk of the Board to provide the Department of Health and Human Services - Behavioral Health with one fully executed original copy of the Board order related to this Item.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1447](#)

18. Appointment to the Humboldt County Behavioral Health Board

Recommendation: That the Board of Supervisors:

1. Appoint Jess Weaver to the Humboldt County Behavioral Health Board for a three-year term.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Public Health

[25-1428](#)

19. Grant Agreement 25-10593 awarded by the California Department of Public Health for Disease Intervention Specialist Workforce Development in the amount of \$526,356.00 and Supplemental Budget for CARE NorCAP (1175437) in the amount of \$58,484 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached State Standard Agreement awarded by the California Department of Public Health (CDPH) for Grant Agreement Number 25-10593, in the amount of \$526,356.00, for fiscal years (FY) 2025-26 through 2029-30; and
2. Authorize the Department of Health and Human Services (DHHS) - Public Health Director, or a designee thereof, to execute the attached State Standard Agreement Number 25-10593 for FYs 2025-26 through 2029-30; and
3. Authorize the Department of Health and Human Services (DHHS)- Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations and documents directly associated with the attached State Standard Agreement Number 25-10593, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Approve the attached Supplemental Budget for Public Health budget unit CARE NorCAP (1175437) for FY 2025-26 (4/5 Vote Required).

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

District Attorney[25-1402](#)

20. Adopt Resolution, Acceptance of Grant Funding From the California Department of Insurance through the Workers' Compensation Insurance Fraud Program and Supplemental Budget in the amount of \$22,865 for the District Attorney Budget, 1100-205 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to execute any and all agreements, amendments, modifications, certifications, attestations, and other documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program; and
2. Approve the attached Supplemental Budget for the District Attorney budget, 1100-205, in the amount of \$22,865 (4/5 Vote Required); and
3. Direct the Clerk of the Board to return one (1) fully executed, certified copy of the attached resolution to the District Attorney's Office for submission to the California Department of Insurance.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1403](#)

21. Adopt Resolution, Acceptance of Grant Funding From the California Department of Insurance through the Automobile Insurance Fraud Program and Supplemental Budget in the amount of \$18,395 for the District Attorney Budget, 1100-205 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to execute any and all agreements, amendments, modifications, certifications, attestations and other documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Automobile Insurance Fraud Program; and
2. Approve the attached supplemental budget for District Attorney budget, 1100-205, in the amount of \$18,395 (4/5 Vote Required); and
3. Direct the Clerk of the Board to return one (1) fully executed, certified copy of the attached resolution to the District Attorney's Office for submission to the California Department of Insurance

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Human Resources

[25-1306](#)

22. Adoption of the Compensation Schedule to Implement the 2026 California Minimum Wage and Resolution to Amend the 2024-2026 American Federation of State, County, and Municipal Employees Memorandum of Understanding

Recommendation: That the Board of Supervisors:

1. Adopt the Compensation Schedule (Attachment 1) effective Dec. 21, 2025;
2. Adopt the Resolution (Attachment 2) approving the amendment of the 2024-2026 Memorandum of Understanding between the County of Humboldt and the American Federation of State, County, and Municipal Employees; and
3. Approve the revised salary ranges, effective the pay period following Board approval.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1397](#)**23. Adoption of the Updated Classification Specifications and Transfer of Employees within the Human Resources Department.*****Recommendation:*** That the Board of Supervisors:

1. Adopt the updated classification specification (Attachment 1) for Senior Human Resources Analyst (classification # 0688) effective the pay period following board approval;
2. Adopt the updated classification specification (Attachment 2) for Human Resources Analyst I/II (classification # 0684A/B) effective the pay period following board approval;
3. Adopt the updated classification specification (Attachment 3) for Human Resources Technician I/II (classification # 0699A/B) effective the pay period following board approval;
4. Transfer Michael Schroer from the classification of Senior Human Resources Analyst - Risk (classification # 0690), to the classification of Senior Human Resources (classification # 0688) effective the pay period following board approval;
5. Transfer Jessica Jabbour and Jennifer Oakley from the classification of Human Resources Analyst II - Risk (classification # 0697B), to the classification of Human Resources Analyst II (classification # 0684B) effective the pay period following board approval;
6. Abolish the Senior Human Resources Analyst - Risk (# 0690) classification from the classification system effective the pay period following board approval;
7. Abolish the Human Resources Analyst - Risk I/II (# 0697A/B) classification from the classification system effective the pay period following board approval;
8. Adopt the Compensation Schedule (Attachment 4) effective the pay period following board approval; and
9. Adopt the Resolution (Attachment 5) approving the amendment of the 2022-2024 Compensation Plan for Designated Management and Confidential Employees.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1398](#)**24.** Department of Aviation Department Staffing Changes and Adoption of the Compensation Schedule

Recommendation: That the Board of Supervisors:

1. Approve the Deallocation of 1.0 FTE vacant Senior Administrative Analyst (M/C) (Class # 1606, position #01, Salary Range 509) position in Budget Unit 381, effective the pay period following board approval; and
2. Approve the allocation of 1.0 FTE Administrative Services Manager (Class # 0775, Position #01, Salary Range 512) effective the pay period following Board approval; and
3. Approve the deallocation of 1.0 FTE Administrative Analyst I/II (M/C) (Class # 0605, Position #01, Salary Range 455/486) position effective Jan. 18, 2026; and
4. Approve the allocation 1.0 FTE Administrative Analyst I/II (Class #0626, Position #01, Salary Range 424/444) position effective Jan. 18, 2026; and
5. Approve the revised salary range for the Airport Operations Manager (Class # 0617) classification from salary range 498 to salary range 512 effective the pay period following board approval; and
6. Adopt the Compensation Schedule effective the pay period following board approval (Attachment 01).

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1418](#)**25.** Compensation Plan for Designated Management and Confidential Employees (Units 8 and 9) for Jan. 1, 2025, through and inclusive of Dec. 31, 2026

Recommendation: That the Board of Supervisors:

1. Approve the Compensation Plan for Designated Management and Confidential Employees (Units 8 and 9) for the term of Jan. 1, 2025, through and inclusive of Dec. 31, 2026 (Exhibit A); and
2. Adopt Resolution (Exhibit C) approving the Compensation Plan for Designated Management and Confidential Employees (Units 8 and 9); and
3. Adopt the County of Humboldt Compensation Schedule (Exhibit D) effective Dec. 7, 2025.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1450](#)**26. Humboldt County Learning Site Agreement Amendment with Cal Poly Humboldt**

Recommendation: That the Board of Supervisors:

1. Approve the Amendment to the Student Placement agreement with Cal Poly Humboldt (Contract # CM-2261) for student placements with various Humboldt County departments, extending the term to July 1, 2026.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Libraries[25-1409](#)**27. Accept Donations Support the Humboldt County Library in the Amount of \$187,000**

Recommendation: That the Board of Supervisors:

1. Accept donations to support the Humboldt County Library in the amount of \$187,000.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1414](#)**28. Authorize an Increase of 5% Above Base Salary for Corin Balkovek Library Division Manager of Acquisitions and Technical Services While Performing the Principal Duties of Division Manager for Adult & Youth Services (4/5 Vote Required)**

Recommendation: That the Board of Supervisors:

1. Authorize an increase of 5% above base salary for Corin Balkovek Library Division Manager for Acquisitions & Technical Services while performing the principal duties of Division Manager for Adult & Youth Services, under the Humboldt County Salary Resolution, Section 7. (4/5 Vote Required)

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Probation

[25-1420](#)**29. Semi-Annual Humboldt County Sanctuary Ordinance Report - Probation Department**

Recommendation: That the Board of Supervisors:

1. Receive the attached report as required by ordinance.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1421**30. Accelerated Salary Step Advancement Request for Probation Officer I, Desirae Hadley Cruz (4/5 Vote Required)**

Recommendation: That the Board of Supervisors:

1. Approve an accelerated salary step advancement request for Desirae Hadley Cruz (currently Step 1A, salary range 426, class 0473A) to Step C (Step C, salary range 426, class 0473A) effective the pay period following board approval. Step hours earned will remain and not reset. (4/5 Vote Required)

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Public Works[25-1208](#)**31. Lease Agreement with Humboldt Partners Regarding the Use of Real Property Located at 2420 Sixth Street, Eureka, California**

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached lease agreement with Humboldt Partners regarding the use of real property located at 2420 Sixth Street, Eureka, California; and
2. Authorize the Director of Child Support Services to enter into sublease agreements after review by, County Counsel, Real Property and Risk Management for the lease at 2420 Sixth Street, as needed; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the lease agreement to the Department of Public Works - Real Property for further processing.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1415](#)

- 32.** Accept Letter of Intent and Completed Contract for 2025 City of Arcata Joint Slurry Seal, Public Works Measure O Contract Number 342022 and Permanent Road Division (PRD) Numbers 1000-006, 1000-007 and Supplemental Budgets in the amount of \$45,000 for PRD Funds 2306 and 2037 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Accept the completed letter of intent with City of Arcata regarding the construction of 2025 City of Arcata Joint Slurry Seal, Public Works Measure O Contract Number 342022 and Permanent Road Division (PRD) Numbers 1000-006, 1000-007;
2. Approve the attached supplemental budget for fiscal year (FY) 2025-26 in the amount of \$17,000 for the PRD 1000-006. (4/5th Vote Required);
3. Approve the attached supplemental budget for fiscal year (FY) 2025-26 in the amount of \$28,000 for the PRD 1000-007. (4/5th Vote Required);
4. Approve the final claim for payment, to be submitted by the Department of Public Works to the Auditor-Controller's Office, in the amount of \$306,708.25, which will bring the total amount paid to 100% of completed contract; and
5. Direct the Clerk of the Board to provide the Roads Division of the Department of Public Works with one fully executed certified copy of the Board order related to this item.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1419](#)

- 33.** Purchase of One (1) 2025 Caterpillar CS7 Paving and Compaction Roller to replace the existing 2005 Bomag Compaction Roller (4/5 Vote Required)

Recommendation: That the Board of Supervisors

1. Authorize the purchase of One (1) Caterpillar CS7 Paving and Compaction Roller; and
2. Declare One (1) 2005 Bomag Compaction Roller as surplus equipment. (4/5 Vote Required)

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1423](#)

- 34.** Authorization for the Humboldt County Department of Public Works to Accept and Administer \$167,900 in Grant Funding Made Available Through the California Fire Safe Council 2025 State Fire Capacity Program, Approval of the Associated Supplemental Budget and Authorization for the Auditor-Controller to Create an Interest-Bearing Account (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize the Humboldt County Public Works Director, or a designee thereof, to execute a grant agreement with the California Fire Safe Council and any other documents, including, without limitation, professional services agreements, necessary to accept and administer funding made available through the County Coordinator Grant Program following applicable review from County Counsel, County Administrative Office, and Risk Management; and
2. Approve, and authorize the Humboldt County Auditor-Controller to post the attached supplemental budget request (Attachment 1) and make technical corrections as needed; and (4/5 Vote Required)
3. Authorize the Humboldt County Auditor-Controller to establish an interest-bearing trust account and/or fund for advance payments of grant funds.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1426](#)

35. Lease/Purchase Agreement for Four (4) Felling Model: FT 12 Trailers, Five (5) Caterpillar Model: CB4.0-MB Paving and Compaction Rollers and Two (2) John Deere 310 P-Tier Backhoe Loaders and Appropriation Transfer in the Amount of \$85,050 in Roads Measure O, 1200342(4/5 Vote Required)

Recommendation: That the Board of Supervisors

1. Authorize the lease/purchase agreement of four (4) Felling Model: FT 12 Trailers and five (5) Caterpillar Model: CB4.0 Paving and Compaction Rollers and two (2) 310 P-Tier Backhoe Loaders; and
2. Authorize the Purchasing Agent to enter into a lease/purchase agreement with Peterson CAT (Attachment 1 and Attachment 2) and John Deere (Attachment 3); and
3. Declare two (2) 1994 Zeman 1150 Trailers equipment numbers 94148 and 94149, two (2) 1996 Zeman 1150 Trailers equipment number 94151 and 94153, two (2) 1995 Ingersol DD24 Rollers equipment number 46824 and 46825, two (2) 1996 Ingersol DD24 Rollers equipment number 46821 and 46823, one (1) 2001 Caterpillar CB-334D Roller equipment number 46829, and two (2) 2001 John Deere 310 SG Backhoe Loaders equipment number 43873 and 43874 as surplus; and
4. Approve the appropriation transfer (Attachment 4) for fiscal year (FY) 2025-26 in the amount of \$85,050 to establish the Services and Supplies Rents & Leases - Equipment LT line, 2120, and reduce the Fixed Assets Equipment line, 8986 in the Roads Measure O budget, 1200342. (4/5 Vote Required)

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1442](#)

36. Surplus Vehicle/Sale of Surplus Vehicle to the City of Ferndale Police Department

Recommendation: That the Board of Supervisors

1. Declare a vehicle and upfitting equipment surplus; and
2. Authorize the sale of the vehicle and equipment to City of Ferndale Police Department; and
3. Deposit the revenue from the sale in the Motor Pool Fund.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1445](#)

37. Deferred Maintenance Fund Request in the Amount of \$29,389 for Repairs and Improvements to Van Duzen County Park Water System and Approval of Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve use of the Deferred Maintenance Fund in the amount of \$29,389 for repairs and improvements to the water system for the Swimmers Delight campground at Van Duzen County Park; and
2. Approve the attached supplemental budget (Attachment 1). (4/5 Vote Required)

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

[25-1465](#)

1. Public Comment on Non-Agenda Items

G. MATTERS SET FOR TIME CERTAIN

Human Resources

[25-1354](#)

1. 9:30 A.M. - Human Resources' Cohort 3 Supervisor Academy Recognition Presentation

Recommendation: That the Board of Supervisors:

1. Receive the report and recognize staff for their completion of the Cohort 3 Supervisor Academy.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Planning and Building Department (Public Hearing)

[25-1357](#)

2. 10:00 AM - Humboldt Regional Climate Action Plan and CEQA GHG Emissions Thresholds
Assessor Parcel Numbers (APN) 000-000-000
Record No. LRP-2019-15593
Humboldt Countywide

Approval of the Humboldt Regional Climate Action Plan (RCAP) and California Environmental Quality Act (CEQA) Greenhouse Gas (GHG) Emissions Thresholds. The RCAP includes strategies, measures, and actions addressing Countywide GHG emissions across Unincorporated and Incorporated Humboldt County and establishes a target of a 40% reduction in GHG emissions below 1990 levels by 2030 and an 85% reduction and carbon neutrality by 2045. CEQA GHG Emissions Thresholds will be applicable to new development projects that require CEQA review and with a pre-2030 buildout or operational year

Recommendation: That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by appellant, and testimony from the public; and
2. Close the public comment portion of the public hearing; and
3. Adopt the resolution (Attachment 1) in which the Board makes the required findings for certification of the EIR for the RCAP and CEQA GHG Emissions Thresholds, certifies the FEIR for the RCAP and CEQA GHG Emissions Thresholds, adopts the Statement of Overriding Considerations, and adopts the Mitigation Monitoring and Reporting Program (Attachment 5); and
4. Adopt the resolution (Attachment 6) in which the Board makes the required findings that the RCAP (Attachments 7, 7A, 7B, and 7C) is consistent with applicable policies, laws and regulations and adopts the RCAP; and
5. Adopt the Resolution (Attachment 8) in which the Board makes findings that the CEQA GHG Emissions Thresholds and Guidance Report (Attachment 9) are consistent with applicable policies, laws and regulations, and adopts the CEQA GHG Emissions Thresholds and Guidance Report with Thresholds at a level 25% below the level which would be achieved in the RCAP; and
6. Close the public hearing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve the following recommendations:

- Adopt the resolution in which the Board makes the required findings for certification of the EIR for the RCAP and CEQA GHG Emissions Thresholds, certifies the FEIR for the RCAP and CEQA GHG Emissions Thresholds, adopts the Statement of Overriding Considerations, and adopts the Mitigation Monitoring and Reporting Program; and

- Adopt the resolution in which the Board makes the required findings that the RCAP is consistent with applicable policies, laws and regulations and adopts the RCAP with a modification to Measure T-3 to remove the reference to a bus stop and make the measure entirely within urban areas; and

- Adopt the Resolution in which the Board makes findings that the CEQA GHG Emissions Thresholds and Guidance Report are consistent with applicable policies, laws and regulations, and adopts the CEQA GHG Emissions Thresholds and Guidance Report with Thresholds at a level 35% below the level which would be achieved in the RCAP.

The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Board of Supervisors

[25-1376](#)

3. 2:00 PM - 2024 Humboldt County Fire Chiefs' Association Annual Report

Recommendation: That the Board of Supervisors:

1. Hear a presentation of the 2024 Humboldt County Fire Chiefs' Association Annual Report and take appropriate action.

A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

H. DEPARTMENTAL REPORTS

Clerk of the Board

[25-1296](#)

1. Appointment of Board Members to Various Boards, Commissions and Committees for the 2026 Calendar Year and Review the Current Ad Hoc Committee List

Recommendation: That the Board of Supervisors:

1. Appoint Board members to various boards, commissions and committees for the 2026 calendar year; and
2. Review the ad hoc committee list to determine if they are still active and if changes are needed; and
3. Direct the Clerk of the Board to bring back the completed appointment list on consent at a future Board of Supervisors meeting for final approval.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to accept the new appointments as discussed and to bring the new appointment list as discussed on the January 6, 2026 meeting. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Administrative Office

[25-1334](#)**2. First Quarter Fiscal Year 2025-26 Budget Update (4/5 Vote Required)****Recommendation:** That the Board of Supervisors:

1. Receive a review of the Fiscal Year (FY) 2024-25 estimated ending balances, first quarter results for FY 2025-26 and an initial projection of the budget condition for FY 2026-27; and
2. Approve the following recommendations to address the negative Fund Balance in Fund 1160:
 - a. Approve a hiring freeze on Fund 1160 and authorize the County Administrative Officer (CAO), or designee, to grant exceptions to the hiring freeze; and
 - b. Direct Department of Health and Human Services (DHHS) to submit quarterly financial reports to the CAO and the Auditor-Controller in a format determined by the CAO and Auditor-Controller; and
 - c. Direct DHHS to submit a report by the end of the fiscal year that details mandated programs and services and associated costs; and
 - d. Direct DHHS to bring back program prioritization and reduction recommendations with the FY 2026-27 annual budget cycle; and
3. Approve the list of budget adjustments shown on Attachment 1, and authorize the CAO to make any corrections necessary to effectuate the Board's direction (4/5 Vote Required); and
4. Provide additional direction to staff as appropriate.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

I. PUBLIC HEARINGS**County Administrative Office**

[25-1406](#)

1. Ordinance Amending and Updating the Humboldt County Schedule of Fees and Charges for Permits and Services of the Various Humboldt County Departments (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Open the public hearing; and
2. Introduce the attached ordinance amending and updating the Humboldt County Schedule of Fees and Charges for permits and services of the various Humboldt County departments and waive the first reading thereof; and
3. Receive the staff report and public comments; and
4. Approve, and/or modify the new, increased, decreased, deleted or changed fees, as shown in the 2026 Humboldt County Schedule of Fees and Charges; and
5. Adopt the attached ordinance amending and updating the Humboldt County Schedule of Fees and Charges for permits and services of the various Humboldt County departments (4/5 Vote Required); and
6. Direct the Clerk of the Board, within fifteen (15) days after adoption of the attached ordinance, to publish a post-adoption summary of the ordinance (Attachment 4) with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124 (b)(1)]; and
7. Close the public hearing.

A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations and to bring back an item to discuss Aviation's Hangar and Landing fees at staff discretion. The motion carried by the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Nay: 1 - Supervisor Michelle Bushnell

Planning and Building Department

[25-1368](#)

2. Satterlee General Plan Amendment, Zone Reclassification and Agricultural Preserve Addition
Assessor Parcel Numbers: 214-113-003, 214-254-004, 214-254-002, 214-253-002,
214-116-003, 214-116-004, 214-111-003, 214-221-001, 214-221-008, 214-153-003,
214-155-001, 214-245-005, 214-245-004, 214-245-003, 214-246-002, 216-301-006,
216-301-005, 216-301-011 and 216-186-002

A General Plan Amendment (GPA), Zone Reclassification (ZR) and Addition to an Existing Agricultural Preserve and Williamson Act Contract. The GPA is Requested on Four APNs to Change the Land Use Designation from Residential Agriculture (RA) and Commercial Recreation (CR) to Timberlands (T) and Agriculture Grazing (AG). The ZR is Requested on 16 APNs that will Result in Approximately 1,241-acres Rezoned to Timberland Production (TPZ) from Agriculture Exclusive (AE), Unclassified (U) and Agriculture General (AG). One APN, 216-186-002, is a 52-Acre Parcel that is Proposed to be Added to the Existing Fort Seward Ranch Agricultural Preserve Class B Williamson Act Contract. The General Plan Amendment, Zone Reclassification and Addition to the Agricultural Preserve Williamson Act Contract are Requested to Afford the Landowner the Reduced Tax Benefit of TPZ-Zoned Property and to Maintain Large-Scale Vacant Land for Commercial Timber Production and Open Space

Recommendation: That the Board of Supervisors:

1. Adopt the resolution (Attachment 1) which does the following:
 - a. Make all of the required findings for approval based on evidence in the staff report; and
 - b. Approve the General Plan Amendment.
 - c. Approve the addition of APN 216-186-002 into the Fort Seward Class B Williamson Act Agricultural Preserve.
2. Adopt the ordinance (Attachment 2) to reclassify the zoning of the subject properties.
3. Adopt the resolution to Amend the Fort Seward Ranch Agricultural Preserve Boundaries (Attachment 4).
4. Direct the Chair to execute the Amended Land Conservation Contract (Attachment 4A).
5. Direct the Clerk of the Board to give notice of the decision to Peggy Satterlee, the Planning Department, and any other interested party.

A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

J. MATTERS INITIATED BY BOARD (None Scheduled)

K. CLOSED SESSION

Board of Supervisors

25-1462

1. Conference with Real Property Negotiators – Pursuant to Government Code Section 54956.8 to grant authority to its negotiators regarding the price and terms of payment for the exchange of real property involving a portion of Assessor Parcel Number 302-171-039 located at the east end of Manzanita Avenue southeast of the City of Eureka and County-owned property along Blue Lake Boulevard northeast of the City of Blue Lake near Highway 299. The County's negotiators are identified as: Tom Mattson, Humboldt County Public Works Director, and any duly authorized designees thereof. The parties with whom the County may negotiate are identified as Lizo Phillips, Green Diamond Real Property & Transaction Administrator, and any duly authorized designees thereof.

No reportable actions taken.

L. ADJOURNMENT

*I, KALEIGH MAFFEI, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California,
do hereby certify the foregoing to be a full, true, and correct original record of the
above-entitled
meeting of the Humboldt County Board of Supervisors held in Eureka California.*

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

KALEIGH MAFFEI

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.



12/16/2025