



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C-6

For the meeting of: July 1, 2014

Date: June 3, 2014
To: Board of Supervisors
From: Phillip Smith-Hanes, County Administrative Officer *PSH*
Subject: Approval of Two-Month Leave of Absence for Headwaters Fund Board Member Leigh Pierre-Oetker

RECOMMENDATION(S):

That the Board of Supervisors approve Headwaters Fund Board (HFB) Member, Leigh Pierre-Oetker's request for a two-month leave of absence.

SOURCE OF FUNDING:

Not applicable.

DISCUSSION:

Your Board appointed Leigh Pierre-Oetker to the HFB in March of 2010. Your Board reappointed Ms. Pierre-Oetker in March 2012. Her current term expires in February of 2015.

Ms. Pierre-Oetker has requested a two month leave of absence from HFB service for family medical reasons. There is no provision in the HFB Manual for a leave of absence. However, staff considers that

Prepared by Dawn Elsbree, Headwaters Fund Coordinator

CAO Approval _____

REVIEW: Auditor _____ County Counsel *Am* Human Resources _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor *Lovelace* Seconded by Supervisor *Bass*
Ayes *Sundberg, Lovelace, John, Fennell, Bass*
Nays _____
Abstain _____
Absent _____

PREVIOUS ACTION/REFERRAL:

Board Order Nos. E-3; C-6; C-4; C-7; E-6; E-1; C-7
Meetings of: 11-05-02; 04-22-03; 09-14-04; 12-11-07; 07-08-03; 12-11-07

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: July 1, 2014
By: Kathy Hayes
Kathy Hayes, Clerk of the Board

approving a two-month leave is reasonable given the circumstances. The HFB and staff do not believe that Ms. Pierre-Oetker's absence will have a significant impact on the fund's operations in the two month interim.

Ms. Pierre Oetker will return to full HFB service in August 2014.

FINANCIAL IMPACT:

The requested action will have no financial impact on the General Fund.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose not to grant a leave of absence. This is not recommended as HFB Member Leigh Pierre-Oetker has provided exemplary service on the HFB and plans to return to active duty in two months.

ATTACHMENTS:

None