

To: Board of Supervisors
From: Planning and Building Department
Agenda Section: Departmental

SUBJECT:

Humboldt County 2018 and 2019 General Plan Annual Progress Reports and the 2018 and 2019 Housing Element Annual Progress Reports

RECOMMENDATION(S):

That the Board of Supervisors:

1. Receive the staff report;
2. Deliberate on the 2018 and 2019 General Plan Annual Progress Reports (Attachment 1) and the 2018 and 2019 Housing Element Annual Progress Report Summaries (Attachment 2) and modify as necessary; and
3. Accept the Annual Progress Reports or if modifications are made, direct Planning staff to file the modified annual progress report with the Office of Planning and Research and the Department of Housing and Community Development pursuant to Government Code Section 65400(a)(2).

SOURCE OF FUNDING:

The salary funding for this work is included is in the General Fund contribution to the Long-Range Planning unit, 1100-282.

DISCUSSION:

Government Code Section 65400(a)(2) requires planning agencies prepare two annual progress reports (APR's), a General Plan APR and a Housing Element APR, and provide them to the Board of Supervisors, the Governor's Office of Planning and Research ("OPR") and the Department of Housing and Community Development ("HCD") by April 1 of each year. This item provides those reports to the Board.

The General Plan APR (Attachment 1) assesses how the General Plan was implemented during the previous 12-month reporting period. There is no standardized form or format for the General Plan APR, although the Office of Planning and Research does provide guidance. The General Plan APR includes review of major land use activities undertaken during the reporting period, and information that may point toward a need for "course corrections" or modifications to the general plan or improved implementation. Essentially, the General Plan APR provides accountability and transparency to the Board and the community on the County's progress in implementing the General Plan during the previous year. It is also a General Plan Implementation Measure **G-IM1. Progress Report**.

The APR for the Housing Element, on the other hand, is required to be done on detailed Excel spreadsheets provided by HCD. These spreadsheets are large and not appropriate as an attachment so a summary of the report is provided in Attachment 2. Links to the full spreadsheets are provided in that attachment.

The 2018 and 2019 APR's are combined together this year because the 2018 APR's were not presented to the Board of Supervisors in 2019 as all available staff resources were being used for completing critical

General Plan implementation programs and legislative mandates, including adoption of the 2019 Housing Element, zoning text and map amendments that implement the General Plan, the industrial hemp moratorium and ordinance, small cannabis farmer ordinance, climate adaption planning and sea level rise adaptation planning, and work on the McKinleyville Town Center regulations.

Consideration and acceptance of the General Plan and Housing Element APRs is informational in nature, does not create or alter policy, and is therefore exempt from the requirements of the California Environmental Quality Act (“CEQA”) pursuant to the CEQA Guidelines Section 15306.

FINANCIAL IMPACT:

Staff costs for preparation and review of this report total approximately \$5,000 at the time this report was drafted. The staff positions to complete this work are already filled and allocated, and are included in the General Fund contribution to the Long Range Planning unit, 1100-282.

STRATEGIC FRAMEWORK:

This action supports your Board’s Strategic Framework by fostering transparent, accessible, welcoming and user friendly services [\[Click here to type another item\(s\) from the Strategic Framework, or leave as a period.\]](#)

OTHER AGENCY INVOLVEMENT:

The State Office of Planning and Research and State Department of Housing and Community Development.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may modify the APR’s as necessary.

ATTACHMENTS:

1. Humboldt County 2018 and 2019 General Plan Annual Progress Reports
2. Summary of the Humboldt County 2018 and 2019 Housing Element Progress Reports
3. Government Code Section 654003.

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A