



COUNTY OF HUMBOLDT

AGENDA ITEM NO.  
**C-9**

For the meeting of: February 10, 2015

Date: January 27, 2015  
To: Board of Supervisors  
From: Thomas K. Mattson, Public Works Director *TH for T.M.*  
Subject: TIRE CHANGER REPLACEMENT

RECOMMENDATION(S):

That the Board of Supervisors:

1. Authorizes the purchase of one Hoffman MSC8600 tire changer.
2. Authorizes the following budget transfer for the purchase of the tire changer
3. Declares the Coats 5060E tire changer surplus.
4. Authorizes the Purchasing Agent to dispose of the surplus property. Deposit the revenue from the sale in the Motor Pool revenue account 3500350-682938.

SOURCE OF FUNDING: Motor Pool Fund (3500350)

DISCUSSION:

The tire changer currently used by Fleet Services is a Coats 5060E rim clamp machine. It was designed

Prepared by Doug Fini CAO Approval *Cheryl D. Dillman*  
REVIEW: Auditor *ALM* County Counsel \_\_\_\_\_ Human Resources \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**  
Upon motion of Supervisor *Sundberg* Seconded by Supervisor *Bass*  
Ayes *Sundberg, Lovelace, Fennell, Bohn, Bass*  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_  
Meeting of: \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *Feb. 10, 2015*  
By: *Kathy Hayes*  
Kathy Hayes, Clerk of the Board

for tires and rims that were available at the time of purchase, about 15 years ago. Tires and wheel assemblies have since changed to the point that this machine is no longer suited to the task of mounting and dismounting tires on newer vehicles without risking injury to the operator or damage to the tire or rim assembly. The Hoffman MSC8600 will address all these issues and has on-site product support. Fleet Services mounts and dismounts approximately 750 tires per year.

FINANCIAL IMPACT:

The estimated cost for the tire changer is approximately \$16,000. There are sufficient savings from the roof replacement to cover the cost of the new tire changer. The attached budget transfer moves the funds to the appropriate fixed asset line.

The purchase of this machine supports the Board's Strategic Framework by managing resources to ensure the sustainability of services that county departments provide to the public by providing safe, dependable transportation.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The purchase could be denied but is not recommended due to the number of tires that would need to be sent to outside vendors for mounting.

ATTACHMENTS:

Budget Transfer

COUNTY OF HUMBOLDT  
REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

# A \_\_\_\_\_

DEPARTMENT: Motor Pool

DEPARTMENT #: 350

DATE: 2/10/2015

1.) The reason for this budget transfer request is:

- Transfer within expenditure/revenue category (with Auditor Approval)
- Transfer between expenditure/revenue category (with CAO & Auditor Approval)
- Increase/decrease Intrafund Transfer account (with Board Approval)\*
- Transfer to or from Contingencies (with Board Approval)\*
- Increase/decrease budget unit appropriation (with Board approval)\*
- Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval)
- Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)\*

2.) TRANSFER FROM:

<u>Orgkey</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
<u>3500350</u>	<u>8817</u>	<u>Roof Replacement</u>	<u>\$ 16,000.00</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TRANSFER TO:

<u>Orgkey</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
<u>3500350</u>	<u>8989</u>	<u>Miscellaneous Equipment</u>	<u>\$ 16,000.00</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.

To cover cost of tire changer per Agenda Item.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

4.) Department Authorization:

(signed) TyL Hal for Tom Mattson

5.) Account balances verified by Auditor-Controller

Date 4/29/15 (signed) [Signature]

6.)  /Approved  /Not approved  /Recommended  /Not recommended

County Administrative Officer:

Date \_\_\_\_\_ (signed) \_\_\_\_\_

INSTRUCTIONS

SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.

\* Requires copy of Board Order to be attached