

**BOARD OF SUPERVISORS**

REX BOHN  
Vice-Chair - First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, March 6, 2018

9:00 AM

Regular Meeting

---

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Agricultural Commissioner**

1. Approval of Standard Agreement No. 17-0196, Exotic Pest Detection Trapping Contract in the Amount of \$15,065.00

**Recommendation:** That the Board of Supervisors approve standard agreement No. 17-0196, known as the Exotic Pest Detection Trapping Program contract with the California Department of Food and Agriculture; authorize the Chair to sign the original agreement, one copy of the cover page, and the contractor certification, then return all signed copies to the Agricultural Commissioner's office for further processing; and grant a waiver from the provisions of the nuclear free ordinance.

**Attachments:** [Approval of Standard Agreement No. 17-0196.pdf](#)

**Board of Supervisors**

2. Certificates of Recognition for the Arcata Chamber of Commerce Award Recipients for 2017 (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the Certificates of Recognition.

**Attachments:** [Certificates of Recognition for the Arcata Chamber of Commerce Award Recipients](#)

3. Informational Report on the Appointment of Christine Willfory to the Human Rights Commission Representing District 5 (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors receive and file the report.

**Attachments:** [Appointment of Christine Willfory to the Human Rights Commission.pdf](#)

4. Proclamation for Arbor Week (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [Proclamation for Arbor Week.pdf](#)

**Clerk of the Board**

5. Approval of the Action Summary - Meeting of February 27, 2018

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of February 27, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary - Meeting of February 27, 2018.pdf](#)

6. Approval of the Action Summary - Special Meeting of February 26, 2018

**Recommendation:** That the Board of Supervisors approve the Action Summary for the special meeting of February 26, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary - Special Meeting of February 26, 2018.pdf](#)

**County Administrative Office**

## 7. Americans with Disabilities Act (ADA) Compliance Effective Communication Policy

**Recommendation:** That the Board of Supervisors adopt the attached ADA Compliance Effective Communication Policy.

**Attachments:** [ADA Compliance Effective Communication Policy.pdf](#)

**Department of Health and Human Services: Administration**

## 8. Professional Services Agreement with Area 1 Agency on Aging Regarding the Development, Implementation and Administration of an Area Plan Relating to Support Services and Activities Provided to Elderly Citizens of Humboldt County

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Area 1 Agency on Aging regarding the development, implementation and administration of an area plan relating to support services and activities provided to elderly citizens of Humboldt County; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached professional services agreement to the Department of Health and Human Services-Contract Unit for further processing.

**Attachments:** [Professional Services Agreement with Area 1 Agency.pdf](#)

**Human Resources**

## 9. Ratification of 2017-2020 Memorandum of Understanding (MOU) between the County of Humboldt and the Humboldt Deputy Sheriffs' Organization (HDSO) for Representation Unit 6

**Recommendation:** That the Board of Supervisors authorize the Chair of the Board of Supervisors to execute the Memorandum of Understanding; and adopt Resolution No. \_\_\_\_\_ (attached) approving the Memorandum of Understanding between the County of Humboldt and the Humboldt Deputy Sheriffs' Organization (HDSO) for Unit 6.

**Attachments:** [Staff Report.pdf](#)  
[MOU with HDSO for Representation Unit 6.pdf](#)  
[MOU Track Changes.pdf](#)  
[Resolution.pdf](#)  
[Employer-Employee Relations Policy.pdf](#)  
[Merit System Rules.pdf](#)

**Planning and Building Department**

10. Increase Professional Service Contracts by \$300,000 for Each Consulting Firm Supporting Processing of Cannabis Applications

**Recommendation:** That the Board of Supervisors authorize the Director of Planning and Building to sign contract amendments with the six consulting firms increasing each contract by \$300,000.00.

**Attachments:** [Draft Amendment.pdf](#)

**Public Defender**

11. Agreement with Thomson Reuters for Westlaw Legal Research Subscription Services

**Recommendation:** That the Board of Supervisors ratify former Legal Office Business Manager Stacy Costa's execution of Order Form 752295 and former Public Defender Kevin Robinson's execution of an addendum for Account 1003336345 (both attached), effective March 21, 2016, with Thomson Reuters for Westlaw legal research subscription services; and authorize the Purchasing Agent to execute the attached Ratification Agreement with Thomson Reuters, and execute additional order forms or addenda as necessary to implement the March 21, 2016 through the fiscal year 2018-19.

**Attachments:** [Agreement with Thomson Reuters for Westlaw legal research subscription services.](#)

**Sheriff**

12. Resolution Authorizing the Humboldt County Sheriff to Execute Certain Agreements and Documents Necessary to Complete the Humboldt Community Corrections Reentry Resource Center Project

**Recommendation:** That the Board of Supervisors adopt Resolution No. \_\_\_\_ authorizing the Humboldt County Sheriff to execute agreements and documents that are necessary to complete the Humboldt Community Corrections Reentry Resource Center Project, but do not affect the overall budget or total cost of the project.

**Attachments:** [Resolution Authorizing the Humboldt County Sheriff to Execute Certain.pdf](#)

**Treasurer/Tax Collector****13. First Amendment to Airbnb Voluntary Collection Agreement**

**Recommendation:** That the Board of Supervisors approve and execute the First Amendment to the Voluntary Collection Agreement (VCA) with Airbnb, Inc. to include the collection of the Humboldt County Tourism Business Improvement District (HCTBID) Assessments.

**Attachments:** [First Amendment to Airbnb Voluntary Collection Agreement.pdf](#)

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

Public Comment Sign-In Sheet and Handouts

**Attachments:** [Public Comment.pdf](#)

**E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS**

**J. PUBLIC HEARINGS****Planning and Building Department**

1. Logan Lot Line Adjustment and Zone Boundary Adjustment File No.: APNs 519-252-006 et seq. Case No.: LLA-16-024, ZBA-16-003 Orick area

**Recommendation:** That the Board of Supervisors introduce Ordinance No. \_\_\_\_\_ (Attachment A) by title and waive further reading; open the public hearing and receive the staff report and public comment; close the public hearing and deliberate; and make the necessary findings to approve the Lot Line Adjustment (LLA) and Zone Boundary Adjustment (ZBA) and adopt Ordinance No. \_\_\_\_\_ (Attachment A) amending Section 311-7 of the Humboldt County Code by reclassifying property in the Orick area (ZBA-16-024; Logan) from Agriculture Exclusive (AE) to Agriculture General with a combining zone specifying a five acre minimum parcel size and Design Review (AG-B-5(5)-D) to conform to the reconfigured lot lines approved with the LLA.

**Attachments:** [Logan Lot Line Adjustment.pdf](#)  
[Proof of Publication.pdf](#)

**K. DISCUSSION ITEMS****L. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of County Counsel pursuant to Government Code sections 54954.5 and 54957.
2. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957.
3. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957.

**M. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**