

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Chair - Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFERSON BILLINGSLEY  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, April 27, 2021

9:00 AM

Regular Meeting - Virtual

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*In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.*

*Email Public Comment:*

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

*Zoom Public Comment:*

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 976 3959 5664 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

*When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:*

*<https://humboldt.legistar.com>*

*The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)*

## **A. ROLL CALL**

*Present: Supervisor Virginia Bass, Chair; Supervisor Mike Wilson, Vice Chair; Supervisor Rex Bohn; Supervisor Steve Madrone; Supervisor Michelle Bushnell*

*Staff Present: Amy Nilsen, County Administrative Officer; Jefferson Billingsley, County Counsel; and Ryan Sharp, Deputy Clerk of the Board*

## **B. SALUTE TO THE FLAG**

## **C. MODIFICATIONS TO THE AGENDA**

## **D. CONSENT CALENDAR**

### **Aviation**

#### **1. Pre-Qualification List for Airport Consultants for the Aviation Department**

**Recommendation:** That the Board of Supervisors:

1. Receives and accepts the recommended pre-qualification list for Airport Planning, Architecture/Engineering, Environmental, and Consulting services to meet planning, design, engineering, environmental, and construction needs for the County's Aviation Department.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

### **Board of Supervisors**

#### **2. Humboldt County Visitors Bureau Certificates of Appreciation (Supervisor Virginia Bass)**

**Recommendation:** That the Board of Supervisors:

1. Ratify the Chair to sign the certificates.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

3. McKinleyville Chamber of Commerce 2021 Business Awards (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Ratify the Chair's signature.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

4. Support letter for increased funding for the University of California Division of Agriculture and Natural Resources (UC ANR) (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Clerk of the Board**

5. Submittal of Supervisor's Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

6. Notice of At-Large Vacancy on the Assessment Appeals Board

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

7. Approval of the Action Summary - Meeting of April 20, 2021

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 20, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**County Administrative Office**

8. Project Trellis Committee Recommendations for the Grant Fund Awards in the Fiscal Year 2020-21 Grant Round

**Recommendation:** That the Board of Supervisors:

1. Approve the slate of Cannabis Business Micro-Grant Awards recommended for approval by the Project Trellis Committee and staff (Attachment 1 - Attachment 16); and
2. Authorize the County Administrative Officer, or designee, to sign the grant agreements when completed, after review and approval by County Counsel and Risk Management.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone



**Department of Health and Human Services: Administration**

9. Authorize Payments Due to the Days Inn and Authorize the Purchasing Agent to Pay For Emergency Sheltering Costs in Excess of \$250,000

**Recommendation:** That the Board of Supervisors:

1. Authorize payments for current invoices due to the Days Inn; and
2. Authorize the Purchasing Agent to pay for emergency sheltering costs in excess of \$250,000, as funds are available, through the duration of the local emergency related to COVID-19.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Public Works**

10. Approval of Lease for Use of 134 D Street / 231 2nd Street, Eureka for the Department of Health and Human Services

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to sign the lease (Attachment 1) for use of the facility at 231 Second Street, Suites 100, 301, 303; 134 D Street, Suites 101, 102, and 302, for the period May 1, 2021 through April 30, 2031, with two (2) five (5) year options to extend the lease.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Sheriff**

11. Board of State and Community Corrections Coronavirus Emergency Supplemental Funding Program Grant Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the supplemental budget request for budget unit 1100-221804 Board of State and Community Corrections Coronavirus Emergency Supplemental Funding Program Grant (Attachment 1). (4/5 vote required)

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Treasurer/Tax Collector**

12. Third Amendment to Hinderliter de Llamas and Associates Agreement

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the County Administrative Officer to amend the Agreement with Hinderliter de Llamas & Associates (HdL) dated May 23, 2017 (Attachment 1), with a third amendment to that agreement to include a service from Granicus (an HdL Partner Company and current vendor to the county) which identifies addresses and provides contact information for Short-Term Rentals (STR).

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**F. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Resolution Honoring the Life and Career of Starla Faye Early (Supervisor Michelle Bushnell)

*Recommendation:* That the Board of Supervisors:

1. Ratify authorization for the Chair to sign the resolution.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Letter of Opposition to Senate Bill 271 (Wiener) (Supervisor Rex Bohn and Supervisor Michelle Bushnell)

*Recommendation:* That the Board of Supervisors:

1. Authorize the Chair to sign the letter of opposition.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to send a letter of opposition as the bill is currently written due to concerns of effects on rural counties and add "as written" to the first paragraph of the letter after Senate Bill 271. The motion carried by the following vote:*

Aye: 3 - Rex Bohn, Virginia Bass, and Michelle Bushnell

Nay: 1 - Steve Madrone

Abstain: 1 - Mike Wilson

**I. DEPARTMENT REPORTS****Public Works**

- I. Introduction of an Ordinance Amending Section 321-13 (a) and (c) Relating to General Subdivision Regulations, of Title III, Division 2, Chapter 1 of the Humboldt County Code; Amending Section 326-13 (a), (b), and (c), Relating to Final and Parcel Maps, of Title III, Division 2, Chapter 6 of the Humboldt County Code; Amending Sections 411-1 and 411-11 (i) and (j), Relating to Encroachment Permits, of Title IV, Division 1, Chapter 1 of the Humboldt County Code; and Amending Section 341-11 (b), Relating to Visibility, of Title III, Division 4, Chapter 1 of the Humboldt County Code

**Recommendation:** That the Board of Supervisors:

1. Introduce the attached ordinance by title and waive the first reading;
2. Set the attached ordinance for adoption on May 4, 2021 or at least one (1) week away from the date of the Board of Supervisors meeting at which the ordinance is first introduced;
3. Direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the attached ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted [Government Code Section 25124(b)(1)]; and
4. Direct the Clerk of the Board of Supervisors, within 15 days after adoption of the attached ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the ordinance [Government Code Section 25124(b)(1)].

***A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:***

Aye:           5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone



**J. PUBLIC HEARINGS****Public Works**

1. Speed Humps on Kneeland Road (County Road No. F6F060) on Either Side of the Bridgeville School Entrance, in the Bridgeville Area

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing regarding the installation of two speed humps on Kneeland Road in the Bridgeville area, and close the public hearing; and
2. Based upon the public testimony, approve or deny the request for the installation of two speed humps on Kneeland Road on either side of the Bridgeville School entrance.

*A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, to approve the request for the installation of two speed humps on Kneeland Road on either side of the Bridgeville School entrance. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**K. DISCUSSION ITEMS****L. MATTERS SET FOR TIME CERTAIN****M. CLOSED SESSION**

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of State of California v. Humboldt County Department of Health and Human Services, et al.; Case No. CV-180-143.

*The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of State of California v. Humboldt County Department of Health and Human Services, et al.; Case No. CV-180-143. There was no action to report.*

**N. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*RYAN SHARP*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

  
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*April 28, 2021*



MINUTES  
TUESDAY, APRIL 27, 2021  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, May 4, 2021 with the vote as shown below.

AYES: Supervisors: Bushnell, Bohn, Madrone, Wilson  
NAYS: Supervisors: --  
ABSENT: Supervisors: Bass  
ABSTAIN: Supervisors: --

  
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RYAN SHARP  
Deputy Clerk of the Board

  
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MIKE WILSON  
Vice Chair of the Board