

BOARD OF SUPERVISORS

REX BOHN  
Vice-Chair - First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, May 23, 2023

9:00 AM

Regular Meeting - Hybrid

**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 0

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA / ITEMS PULLED FROM CONSENT**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve the Consent Agenda. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

**Aviation**

23-723

1. Addendum No. 1 for the California Redwood Coast-Humboldt County Airport (ACV) Parking Lot Rehabilitation Project

**Recommendation:** That the Board of Supervisors:

1. Receive and approve the attached Addendum for the ACV Parking Lot Rehabilitation Project;
2. Direct the Department of Aviation to issue and post the attached Addendum to the County of Humboldt Purchasing website, the Humboldt County Department of Aviation website, and to all Plan Set Holders; and
3. Further direct the Department of Aviation to keep the attached Addendum on file in the office of the Humboldt County Department of Aviation Administration Office located at 3561 Boeing Avenue, McKinleyville, California 95519.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### **Board of Supervisors**

23-651

2. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

23-656

3. SB 704 (MIN): California Coastal Act of 1976: Industrial Developments: Oil and Gas Facilities: Offshore Wind Letter of Support (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

23-662

4. Proclaim May 2023 as Caregiver Appreciation Month (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

23-698

5. Resolution and Certificate of Recognition in Honor of Criss Schaafsma's 100th Birthday (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:

1. Ratify authorization for the Chair to sign the resolution and certificate.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone  
23-704

6. Letter of Appreciation to Harry Vaughn for his Service on the Humboldt County Fish and Game Advisory Commission as a Second District Representative (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone  
23-731

7. Proclaim May 2023 as "Asian American and Pacific Islander Heritage" in Humboldt County (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:

1. Adopt the Proclamation.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### Child Support Services

23-595

8. Acting Supervisor assignment for Darrell Cline as Departmental Information Systems Supervisor (Class 0380, Step E) effective 05/14/2023 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve acting supervisor assignment for Darrell Cline as Departmental Information Systems Supervisor (Class 0380, Step E) effective 05/14/2023 for six months or until the position is filled. (4/5 Vote Required)

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### County Administrative Office



23-629

9. Bid Award Authorization for the Humboldt County Courthouse Restrooms Americans with Disabilities Act Modification Project, Project Number 2020-102

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bids for the Humboldt County Courthouse Restrooms Americans with Disabilities Act Modification Project, Project Number 2020-102;
2. Award the Tier 1 project agreement to the lowest responsible and responsive bidder, Adams Commercial General Contracting, Inc. in the amount of \$2,185,849;
3. Authorize the Purchasing Agent to sign a project agreement with Adams Commercial General Contracting, Inc., that is substantially similar to the sample agreement attached hereto after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Authorize the Purchasing Agent to execute contract change orders up to the amount of \$218,584.90.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

23-659

10. Position Allocation for the County Administrative Office - Information Technology Division of a 1.0 Full-Time Equivalent Information Technology Applications Analyst I/II

**Recommendation:** That the Board of Supervisors:

1. Approve the allocation of a 1.0 full time equivalent Information Technology Applications Analyst I/II position (class 0622) in Budget Unit 3550-118, effective the beginning of the next bi-weekly pay period following approval; and
2. Approve, and authorize the County Administrative Officer to execute, the attached inter-departmental memorandum of understanding between the Department of Health and Human Services and the County Administrative Office - Information Technology Division regarding funding the allocation of a 1.0 full time equivalent Information Technology Applications Analyst I/II position.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

23-701

11. First Amendment to the Software License and Support Services Agreement with Sherpa Government Solutions, LLC Regarding the Installation, Implementation and Maintenance of a Budget Formulation, Management and Reporting Software System

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the County Administrative Officer, or a designee thereof, to execute, the attached first amendment to the software license and support services agreement with Sherpa Government Solutions, LLC regarding the installation, implementation and maintenance of a budget formulation, management and reporting software system; and
2. Authorize the County Administrative Officer to execute any and all subsequent amendments to the software license and support services agreement with Sherpa Government Solutions, LLC, after review and approval by County Counsel and Risk Management.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

**Department of Health and Human Services: Administration**

23-663

**12. Extension of Extra Help Hours Past the 960 Hour Limit**

**Recommendation:** That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help limitation for the following staff and an extension of 960 hours, to a maximum of 1,920 hours for fiscal year 2022-23, pursuant to Section 7 of the Humboldt County Salary Resolution.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

23-682

**13. Aguilar Manor Community Care Expansion Program Grant Application**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Department of Health and Human Services - Administration to submit a joint application with Aguilar Manor to the California Department of Social Services for Community Care Expansion program grant funding to support an increase in Residential Care Facilities for the Elderly capacity in Humboldt County;
2. Authorize the commitment of up to \$150,000 in Department of Health and Human Services funding to the proposed Residential Care Facility for the Elderly expansion project;
3. Approve, and authorize the Chair of the Board to sign a letter of commitment required to apply for Community Care Expansion program grant funding, committing to provide up to \$150,000 in Department of Health and Human Services funding; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Administration with one fully executed original copy of the attached Letter of Commitment for submission to the Community Care Expansion program.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

**Department of Health and Human Services: Behavioral Health**

23-488

**14. Appointment to the Humboldt County Behavioral Health Board**

**Recommendation:** That the Board of Supervisors:

1. Appoint Leonor Ramirez to the Humboldt County Behavioral Health Board for a three-year term.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

23-642

**15. Signature Authorization for Mental Health Organizational Provider Services Agreements with Licensed Specialty Mental Health Service Providers Regarding the Provision of Specialty Mental Health Services to Eligible Medi-Cal Beneficiaries Residing in Humboldt County**

**Recommendation:** That the Board of Supervisors:

1. Approve the attached mental health organizational provider services agreement template regarding the provision of specialty mental health services to eligible Medi-Cal Beneficiaries residing in Humboldt County;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute mental health organizational provider services agreements that are substantially similar to the attached mental health organizational provider services agreement template, and any and all amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board order related to this item.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

**Department of Health and Human Services: Public Health**

23-634

**16. Grant Agreement with the American Academy of Pediatrics for the Gun Safety, Injury, and Violence Prevention Community Grant**



**Recommendation:** That the Board of Supervisors:

1. Approve the grant agreement with the American Academy of Pediatrics (AAP) in the amount of \$15,000 for the term of April 1, 2023, through Dec. 31, 2023;
2. Authorize the Director of Public Health, or designee thereof, to sign three originals of the agreement;
3. Authorize the Director of Public Health, or designee thereof, to sign all future amendments and documents directly related to this grant agreement upon review and approval of County Counsel and Risk Management; and
4. Direct the Clerk of the Board to return one copy of the certified board report to the Department of Health and Human Services (DHHS) - Contract Unit

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

**Department of Health and Human Services: Social Services**

23-142

17. Master Subscription and Services Agreement with Binti, Inc. Regarding the Provision of Data Management Services Related to the Resource Family Approval and Foster Placement Processes

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached master subscription and services agreement with Binti, Inc. regarding the provision of data management services related to the Resource Family Approval and Foster Placement processes for the period of June 19, 2022 through June 30, 2025;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached master subscription and services agreement with Binti, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached master subscription and services agreement with Binti, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

23-626

18. Grant Agreements with Community and Family Resource Centers Regarding the Provision of Community Outreach and Support Services Related to the California Work Opportunity and Responsibility to Kids, Temporary Assistance to Needy Families and CalFresh Programs

**Recommendation:** That the Board of Supervisors:

1. Approve the proposed grant of \$1,168,255 to the Humboldt Network of Family Resource Centers in order to allow for the provision of community outreach and support services related to the California Work Opportunity and Responsibility to Kids, Temporary Assistance to Needy Families and CalFresh programs for the period of July 1, 2023 through June 30, 2024;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute individual grant agreements with participating community and family resource centers, in the amounts set forth in the attached Humboldt Network of Family Resource Centers' funding request, that are substantially similar to the attached sample grant agreement template, and any and all subsequent amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one fully executed copy of the Board Order related to this item.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### **Human Resources**

23-699

19. Implementation of Municipal Resource Group (MRG) Phase 2 and Removal of Unused 37.5-hour classifications.



**Recommendation:** That the Board of Supervisors:

1. Approve the implementation of the Phase 2 equity increases effective the pay period following Board approval, by assigning the following classifications to the following salary ranges:
  - \* Assistant Auditor-Controller (class # 0646) from salary range 523 to 543
  - \* Employment and Training Program Coordinator (class # 0765) from salary range 439 to 454
  - \* Employment and Training Supervisor (class # 0724) from salary range 466 to 474
  - \* Employment and Training Worker I (class # 0722A) from salary range 360 to 404
  - \* Employment and Training Worker II (class # 0722B) from salary range 402 to 424
  - \* Employment and Training Worker III (class # 0723) from salary range 416 to 444
  - \* Executive Secretary (class # 0163) from salary range 371 to 374
  - \* Senior Investigator - District Attorney (class # 0405) from salary range 498 to 511
  - \* Senior Mental Health Clinician (class # 0917) from salary range 488 to 489
  - \* Senior Staff Services Manager (class # 0394) from salary range 494 to 520
  - \* Senior Substance Abuse Counselor (class # 0492) from salary range 400 to 417
  - \* Senior Vocational Counselor (class # 1734) from salary range 415 to 434
  - \* Senior Welfare Investigator (class # 0741) from salary range 487 to 498
  - \* Social Worker I (class # 0727A) from salary range 382 to 409
  - \* Social Worker II (class # 0727B) from salary range 407 to 429
  - \* Social Worker III - MSS (class # 0727C) from salary range 423 to 449
  - \* Social Worker III - County (class # 0777C) from salary range 423 to 449
  - \* Social Worker IV A (class # 0707A) from salary range 433 to 459
  - \* Social Worker IV B (class # 0707B) from salary range 447 to 469
  - \* Social Worker IV C (class # 0707C) from salary range 449 to 479
  - \* Social Worker IV D (class # 0707D) from salary range 479 to 489
  - \* Social Worker Supervisor I (class # 1708) from salary range 476 to 479
  - \* Social Worker Supervisor II (class # 0714) from salary range 502 to 509
  - \* Staff Services Analyst III (class # 0396) from salary range 482 to 490
  - \* Staff Services Manager (class # 0395) from salary range 484 to 510
  - \* Supervising Mental Health Clinician (class # 0916) from salary range 503 to 509
  - \* Supervising Staff Services Analyst - M/C (class # 0397) from salary range 495 to 500
  - \* Supervising Therapist (class # 0940) from salary range 534 to 547
  - \* Veterans Service Officer (class # 0672) from salary range 421 to 436
  - \* Vocational Counselor I (class # 0768A) from salary range 386 to 394
  - \* Vocational Counselor II (class # 0768B) from salary range 406 to 414
  - \* Welfare Investigator Supervisor (class # 0740) from salary range 497 to 518
2. Approve the change of the classification number for Social Worker III - County from 0727C to 0777C effective the pay period following board approval.
3. Approve the removal of Supervising Integrated Caseworker - MSS (class # 0721) from the classification system effective the pay period following board approval.
4. Approve the removal of Integrated Caseworker I/II - MSS (class # 0719A/B) from the classification system effective the pay period following board approval.
5. Approve the removal of Integrated Caseworker III - MSS (class # 0720) from the classification system effective the pay period following board approval.
6. Approve the removal of the following unused 37.5-hour classifications from the classification system effective the pay period following board approval:

- \* Employment and Training Worker I/II (class # 0721A/B)
  - \* Employment and Training Program Coordinator (class # 0764)
  - \* Social Workers I/II/III (class # 0726A/B/C)
  - \* Social Workers IV A/B (class # 0706A/B)
  - \* Social Worker Supervisor (class # 0704)
  - \* Vocational Counselor I/II (class # 0769A/B)
  - \* Accountant Auditor I/II (class # 0607A/B)
  - \* Accounting Technician (class # 0354)
  - \* Administrative Secretary (class # 0161)
  - \* Animal Control Officer (class # 0428)
  - \* Building Inspector I/II (class # 0318A/B)
  - \* Community Services Officer (class # 0411)
  - \* Departmental Information Systems Analyst (class # 0763)
  - \* Departmental Information Systems Technician (class # 0760)
  - \* Facility Maintenance Mechanic I/II (class # 0250A/B)
  - \* Fiscal Services Supervisor (class # 0149)
  - \* Geographic Information Systems Analyst (class # 0331)
  - \* Geographic Information Systems Coordinator (class # 0330)
  - \* Health Client Services Worker (class # 0573)
  - \* Health Education Specialist I/II (class # 0595A/B)
  - \* Legal Office Services Supervisor (class # 0150)
  - \* Legal Secretary I/II (class # 0144A/B)
  - \* Mental Health Clinician I/II (class # 0908A/B)
  - \* Nutrition Aide (class # 0581)
  - \* Office Assistant I/II (class # 0181A/B)
  - \* Office Services Supervisor (class # 0121)
  - \* Plan Checker I/II (class # 0317A/B)
  - \* Probation Officer I/II (class # 0472A/B)
  - \* Property Technician I/II (class # 0410A/B)
  - \* Public Health Nutritionist (class # 0594)
  - \* Senior Accountant Auditor (class # 0632)
  - \* Senior Building Inspector (class # 0340)
  - \* Senior Fiscal Assistant (class # 0125)
  - \* Senior Legal Office Assistant (class # 0145)
  - \* Senior Legal Secretary (class # 0140)
  - \* Senior Medical Office Assistant (class # 0572)
  - \* Senior Office Assistant (class # 0130)
  - \* Senior Probation Officer (class # 0471)
  - \* Services Support Assistant III (class # 0194)
  - \* Training Coordinator (class # 0426)
7. Adopt the Resolution (Attachment 1) approving the amendment of the January 1, 2022 - December 31, 2024 Memorandum of Understanding between the County of Humboldt and the American Federation of State, County, and Municipal Employees;
8. Adopt the Resolution (Attachment 2) approving the amendment of the October 1, 2021 - December 31, 2024 Memorandum of Understanding between the County of Humboldt and the Humboldt Deputy Sheriffs' Organization;
9. Adopt the Resolution (Attachment 3) approving the amendment of the January 1, 2022 - December 31, 2024 Memorandum of Understanding between the County of



Humboldt and the Humboldt Deputy Sheriffs' Organization Law Enforcement Management (LEM) Unit;

10. Adopt the Resolution (Attachment 4) approving the amendment of the January 1, 2022 - December 31, 2024 Compensation Plan for designated Management and Confidential employees.;

11. Approve the Comprehensive Compensation Schedule and Classification Summary effective the pay period following board approval (Attachment 5)

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### **Planning and Building Department**

23-644

20. Summarily Approve Three Administrative Civil Penalty Assessments on Properties Located at 240 Central Ave. Fields Landing, APN: 306-033-003, Case 16CEU-64; 4092 Excelsior Rd. Eureka, APN: 018-142-006, Case CE21-1285 and 2919 Harris St. Eureka, APN: 016-232-003, Case CE21-1041

**Recommendation:** That the Board of Supervisors:

1. Approve the proposed Administrative Civil Penalty Assessment in the amount of \$9,767.27 on the property located at 240 Central Ave. Fields Landing (APN 306-033-003) which contains violations of Humboldt County Code Sections 354-1, 521-4 and 311-10.1 in accordance with Section 352-20 titled Summary Approval of Proposed Administrative Civil Penalty Assessments of Title III, Division 5, Chapter 2 of the Humboldt County Code; and
2. Approve the proposed Administrative Civil Penalty Assessment in the amount of \$5,299.90 on the property located at 4092 Excelsior Rd. Eureka (APN 018-142-006) which contains violations of Humboldt County Code Section 314-43.3.6 in accordance with Section 352-20 titled Summary Approval of Proposed Administrative Civil Penalty Assessments of Title III, Division 5, Chapter 2 of the Humboldt County Code; and
3. Approve the proposed Administrative Civil Penalty Assessment in the amount of \$11,635.02 on the property located at 2919 Harris St. Eureka (APN 016-232-003) which contains violations of Humboldt County Code Sections 354-1 and 521-4 in accordance with Section 352-20 titled Summary Approval of Proposed Administrative Civil Penalty Assessments of Title III, Division 5, Chapter 2 of the Humboldt County Code.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### **Probation**

23-711

21. Request for Authority to Apply for the Probation Specialized Units (PU) Program Grant



**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to sign the Certificate of Assurance of Compliance Authorization with the Violence Against Women Act (VAWA) (attachment 2);
2. Authorize the Interim Chief Probation Officer to sign the application to California Office of Emergency Services (CalOES) Victim Services Division for the Probation Specialized Units (PU) Program Grant for Fiscal Year 2023-24;
3. Authorize the Interim Chief Probation Officer or Chief Probation Officer to sign any subsequent grant documents relating to the Probation Specialized Units (PU) Program Grant for the 2023-24 fiscal year; and
4. Direct the Clerk of the Board to return one executed Certificate of Assurance of Compliance Authorization with the Violence Against Women Act (VAWA) (attachment 2) to the Probation Department, attention: Elisha Hardison, Legal Office Business Manager

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### **Public Works**

#### 23-345

22. Third Amendment to the Lease Agreement with the McKinleyville Community Services District Regarding the Use of the Real Property Located at 1606 Pickett Road, McKinleyville, California

**Recommendation:** That the Board of Supervisors:

1. Approve, authorize the Chair of the Board to execute, the attached third amendment to the lease agreement with the McKinleyville Community Services District regarding the use of the real property located at 1606 Pickett Road, McKinleyville, California for the period of May 24, 2016 through May 31, 2024; and
2. Direct the Clerk of the Board to return one (1) fully executed copy of the attached third amendment to attached lease agreement with the McKinleyville Community Services District to the Department of Public Works - Real Property Division for further processing.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

#### 23-638

23. Federal Apportionment Exchange and State Match Program for Regional Surface Transportation Program Funds for FY 2022-23

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution to execute the annual Federal Apportionment Exchange Program and State Match Program Agreements; and
2. Approve the Agreement No. X22-5904(191) with the California Department of Transportation (Caltrans) regarding the assignment of federal apportionments made available to the County of Humboldt for allocation to transportation projects in exchange for nonfederal State Highway Account funds.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

23-643

24. Bid Award Authorization for Storm Damage Repairs to Briceland Thorne Road (F5A010) Post Miles 3.08 and 5.67

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Briceland Thorne Road (F5A010) Post Miles 3.08 and 5.67 Storm Damage Repair Project;
2. Award the attached project agreement to GR Sundberg, Inc., for the total amount of \$3,139,253.75;
3. Authorize the Chair of the Board to execute the attached project agreement with GR Sundberg, Inc., upon submittal of the appropriate bonds and insurance; and
4. Authorize the Public Works Director to execute contract change orders up to the amounts of \$105,950 for Post Mile 3.08 and \$76,015 for Post Mile 5.67.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### Sheriff

23-635

25. Law Enforcement (LE) Services Agreement for Special Events

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Sheriff or Undersheriff to execute the attached Law Enforcement Services Agreement with various entities to provide LE services at special events. This authorization would remain in effect for the remainder of Sheriff Honsal's term of office and would only be for agreements where payment by the entity is up to the purchasing threshold, which is currently \$67,504.00, annually adjusted by Consumer Price Index (CPI). Any agreements over the purchasing threshold would require returning to the Board of Supervisor for approval to execute; and
2. Authorize the Sheriff or Undersheriff to execute any and all revisions and amendments to the attached Law Enforcement Services Agreement with various entities, after review and approval by County Counsel, Risk Management and the County Administrative Office (CAO).



*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

[23-652](#)

26. Continuation of Local Emergency Due to Consecutive Major Winter Storm Events Commencing on March 1, 2023, Which Have Resulted in Large Accumulations of Snow, Impassable Roadways, Downed Trees, Disrupted Utility Services, Damaged and Flooded Roadways, Mudslides and Damaged Structures, and Dead Livestock, Such Damages Exceeding Available County Resources

**Recommendation:** That the Board of Supervisors:

1. Declare that a local emergency still exists through June 13, 2023 due to consecutive major winter storm events commencing on March 1, 2023, which have resulted in large accumulations of snow, impassable roadways, downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged structures, and dead livestock, such damages exceeding available county resources; and
2. Authorize the Chair to sign the resolution re-authorizing the existence of a local emergency due to consecutive major winter storm events commencing on March 1, 2023, which have resulted in large accumulations of snow, impassable roadways, downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged structures, and dead livestock, such damages exceed available county resources.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

[23-653](#)

27. Continuation of Local Emergency Due to Consecutive Major Winter Storm Events Commencing on January 3, 2023, Which Have Resulted in Downed Trees, Disrupted Utility Services, Damaged and Flooded Roadways, Mudslides and Damaged Homes, Such Damages Exceeding Available County Resources

**Recommendation:** That the Board of Supervisors:

1. Declare that a local emergency remains in effect until June 13, 2023 enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the consecutive major winter storm events commencing on January 3, 2023, which have resulted in downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged homes, such damages exceeding available county resources; and
2. Authorize the Chair to sign the resolution re-authorizing the existence of a local emergency due to consecutive major winter storm events commencing on January 3, 2023, which have resulted in downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged homes, such damages exceeding available county resources.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff*



*recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

23-654

28. Continuation of Local Emergency Due to the 6.4 Magnitude Earthquake Occurring on December 20, 2022

*Recommendation:* That the Board of Supervisors:

1. Declare that a local emergency remains in effect until June 13, 2023 enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the 6.4 magnitude earthquake occurring on December 20, 2022; and
2. Authorize the Chair to sign the resolution re-authorizing the existence of a local emergency due to the 6.4 Magnitude Earthquake that occurred on December 20, 2022.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### Treasurer/Tax Collector

23-657

29. Resolution of the Board of Supervisors Amending Resolution 97-87

*Recommendation:* That the Board of Supervisors:

1. Amend Resolution No. 97-87 to temporarily suspend the \$2 collection surcharge amount to the Humboldt County Courthouse Temporary Construction Fund B (1420).

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

## E. PUBLIC COMMENT ON NON-AGENDA ITEMS

## F. MATTERS SET FOR TIME CERTAIN

### Board of Supervisors

23-627

1. 10:30 AM - 2021 Annual Fire Chief's Association Service Report (Supervisor Michelle Bushnell and Supervisor Steve Madrone)

*Recommendation:* That the Board of Supervisors:

1. Hear the report and take the appropriate action.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

**County Counsel**23-714

2. 11:00 AM - CLOSED SESSION - Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case)

*The Board unanimously approved the initiation of litigation. The particulars shall be, once formally commenced, available to any person upon inquiry, unless an exception in Government Code Section 54957-1a2 applies.*

**G. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**23-713

1. Consider Supporting a Proposal to Apply the New Name of Salamander Creek to an Officially Unnamed Stream that Flows into Mill Creek near McKinleyville (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Supports a proposal to apply the new name of Salamander Creek to an officially unnamed stream that flows into Mill Creek and authorize the County Administrative Officer and/or the Chair of the Board to advocate for the new name; and
2. Direct the Clerk of the Board to return a fully executed U.S. Board of Geographic Names Geographic Name Proposal Recommendation to the U.S. Board of Geographic Names, if approved.

*A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

**H. DEPARTMENT REPORTS****County Administrative Office**23-598

1. Update On Childcare Stabilization Fund Effort Funded by the American Rescue Plan Act (ARPA)

**Recommendation:** That the Board of Supervisors:

1. Receive a presentation from Arcata Economic Development Commission (AEDC), which administers the Childcare Stabilization Fund program.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to receive and file the report. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

**DHHS: Public Health**23-577

2. Introduction of Comprehensive Tobacco Retailer Licensing Ordinance Adding Chapter 7 to Title

## VIII, Division 1 of the County Code (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:

1. ?Introduce the attached Ordinance (Comprehensive Tobacco Retailer Licensing Ordinance; An Ordinance of the Board of Supervisors of the County of Humboldt Adding Chapter 7 to Title VII, Division 1 of the County Code "Tobacco Retailer Licensing" Regulating Tobacco Product Sales and Requiring the Licensure of Tobacco Retailers) and waive the first reading;
2. Set the Ordinance for adoption on July 1, 2023, to take effect and be in force 30 days from the date of its adoption;
3. Discuss the attached draft fee schedule for Department of Health and Human Services - Public Health Fund 1175, Budget Unit 411, to be brought back to your Board through a future public hearing;
4. Direct the Clerk of the Board to publish the required pre-adoption summary of the Ordinance to be done at least 5 days prior to the date set for adoption; and
5. Direct the Clerk of the Board within 15 days after the adoption of the Ordinance, to publish a post-adoption summary of the Ordinance with the names of the Supervisors voting for and against the Ordinance, in a newspaper of general circulation published in the County of Humboldt, State of California.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations to include the amendment to recommendation #2 as listed below:*

*Set the Ordinance for adoption on July 11, 2023, to take effect and be in force 30 days from the date of its adoption. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### Human Resources

23-637

3. Sustained Finding of Violation of the Board of Supervisors Code of Conduct

**Recommendation:** That the Board of Supervisors:

1. Receive, file and discuss the attached summary of a sustained finding of a violation of the Board of Supervisors Code of Conduct as required.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bohn, to receive and file the report and to decline to censure. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Natalie Arroyo

Abstain: 1 - Steve Madrone

## I. PUBLIC HEARINGS

### Planning and Building Department

23-640

1. Proposal for a Street Name Change from Lake Benbow Drive to Benbow Inn Drive



**Recommendation:** That the Board of Supervisors:

1. Introduce the Name Change into the record, and
2. Consider the recommendation of the Planning Commission to approve the street name change from Lake Benbow Drive to Benbow Inn Drive, and
3. Approve the street name change to Benbow Inn Drive.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

**J. CLOSED SESSION**

**K. ADJOURNMENT**

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

NIKKI TURNER

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*



05/23/2023