



COUNTY OF HUMBOLDT

For the meeting of: 6/11/2024

File #: 24-931

To: Board of Supervisors

From: DHHS: Social Services

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Professional Services Agreement [in an Amount Not to Exceed \\$4,514,620](#) with Changing Tides Family Services Regarding the Provision of Administrative and Transitional Support Services Related to Stage One Childcare Services Provided to Families Participating in the California Work Opportunity and Responsibility to Kids Program

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Changing Tides Family Services regarding the provision of administrative and transitional support services related to Stage One childcare services provided to families participating in the California Work Opportunity and Responsibility to Kids Program in an amount not to exceed Four Million Five Hundred Fourteen Thousand Six Hundred Twenty Dollars (\$4,514,620.00) for the period of July 1, 2024, through June 30, 2026;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Changing Tides Family Services, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Changing Tides Family Services to the Department of Health and Human Services - Contract Unit for further processing.

STRATEGIC PLAN:

The recommended actions support the following areas of the Board of Supervisors' Strategic Plan:

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:

Under the California Work Opportunity and Responsibility to Kids Program ("CalWORKs Program"), the State of California has instructed all counties to create and implement a "County Plan" to provide all applicants for, and recipients of, cash aid with the opportunity to obtain employment by offering a full range of employment training and supportive services that are consistent with the needs of participants and allow for informed choices in order to meet their employment goals.

The County of Humboldt's CalWORKs Plan was approved by the Board of Supervisors on December [Dec. 16, 1997](#) (Item G-1). A portion of this plan includes the administration of childcare services for all clients referred by the Department of Health and Human Services - Social Services ("DHHS - Social Services") who are determined eligible for cash aid through the CalWORKs Program.

Changing Tides Family Services has provided the management of Stage One childcare services under the CalWORKs Program since its

implementation in 1997. The attached professional services agreement will allow Changing Tides Family Services to continue providing administrative and transitional support services related to Stage One childcare services provided to families participating in the CalWORKs Program for the period of July 1, 2024, through June 30, 2026.

Accordingly, DHHS-Social Services recommends that the Board approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Changing Tides Family Services regarding the provision of administrative services and transitional support services related to Stage One childcare services provided to families participating in the CalWORKs Program for the period of July 1, 2024, through June 30, 2026. It is **Staff** also recommended that the Board authorize the DHHS - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Changing Tides Family Services, after review and approval by County Counsel, Risk Management and the County Administrative Office, in order to avoid any unnecessary delays in the provision of needed childcare services.

SOURCE OF FUNDING:

Social Services Fund (1160-511)

FINANCIAL IMPACT:

<i>Expenditures (1160-511)</i>	FY24-25 Projected*	FY25-26 Projected*
<i>Budgeted Expenses</i>	\$2,257,310.00	\$2,257,310.00
Total Expenditures	\$2,257,310.00	\$2,257,310.00
<i>Funding Sources (1160-511)</i>	FY24-25 Projected*	FY25-26 Projected*
<i>State/Federal Funds</i>	\$2,257,310.00	\$2,257,310.00
Total Funding Sources	\$2,257,310.00	\$2,257,310.00

*Projected amounts are estimates and are subject to change.

The attached professional services agreement with Changing Tides Family Services has a maximum amount payable of Four Million Five Hundred Fourteen Thousand Six Hundred Twenty Dollars (\$4,514,620.00) for the period of July 1, 2024 through June 30, 2026. In no event shall the maximum amount paid under the attached professional services agreement with Changing Tides Family Services exceed Two Million Two Hundred Fifty Seven Thousand Three Hundred Ten Dollars (\$2,257,310.00) per fiscal year for fiscal years 2024-2025 and 2025-2026. However, in the event local, state or federal funding is reduced or eliminated, the County of Humboldt may reduce the above-referenced maximum amount payable or terminate the attached professional services agreement with Changing Tides Family Services in its entirety.

Expenditure appropriations related to the attached professional services agreement with Changing Tides Family Services have been included in the proposed fiscal year 2024-2025 budget for DHHS - Social Services Budget Unit 1160-511. Funding for the attached professional services agreement with Changing Tides Family Services is available through CalWORKs Program revenues received by DHHS - Social Services. As a result, approval of the attached professional services agreement with Changing Tides Family Services will not impact the Humboldt County General Fund.

STAFFING IMPACT:

Approval of the attached professional services agreement with Changing Tides Family Services will not impact current staffing levels.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the attached professional services agreement with Changing Tides Family Services regarding the provision of administrative and transitional support services related to Stage One childcare services provided to families participating in the CalWORKs Program. However, this alternative is not recommended since it will not allow for the efficient provision of childcare services to CalWORKs recipients and would cause a barrier to the receipt of CalWORKs Program activities.

ATTACHMENTS:

1. Professional Services Agreement with Changing Tides Family Services Regarding the Provision of Administrative and Transitional Support Services Related to Stage One Childcare Services Provided to Families Participating in the California Work Opportunity and Responsibility to Kids Program

PREVIOUS ACTION/REFERRAL:

Meeting of: 12/16/97; 05/27/08; 06/09/09; 06/22/10; 06/14/11; 06/26/12; 06/25/13; 06/24/14; 05/12/15; 06/07/16; 06/20/17; 05/15/18; 06/11/19; 6/23/2020; 6/29/2021

File No.: N/A; 16-8392; 16-6902; 16-5372; 16-3921; 16-2478; 16-1242; 14-0401; 15-607; 16-3828; 17-2003; 18-383; 19-699; 20-736; 21-799