



# COUNTY OF HUMBOLDT

For the meeting of: 12/17/2024

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File #: 25-47

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**To:** Board of Supervisors

**From:** District Attorney

**Agenda Section:** Consent - Received Too Late For Review (TLFR)

**Vote Requirement:** 4/5th

**SUBJECT:**

Acceptance of Grant Funding Made Available by the California Department of Insurance through the Automobile Insurance Fraud Program and Supplemental Budget Approval (4/5 Vote Required)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to execute any and all agreements, amendments, certifications, attestations and other documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Automobile Insurance Fraud Program; and
2. Approve the attached supplemental budget for District Attorney budget unit 1100-205 (4/5 Vote Required); and
3. Direct the Clerk of the Board to return one (1) fully executed, certified copy of the attached resolution to the District Attorney's Office for submission to the California Department of Insurance

**STRATEGIC PLAN:**

The recommended actions support the following areas of the Board of Supervisors' Strategic Plan:

Area of Focus: Safe & Healthy Communities and Core Services

Strategic Plan Category: 1001 -Support and sustain partnerships between public safety and partner agencies to enhance public safety in our communities

**DISCUSSION:**

The Humboldt County District Attorney's Office has partnered with both the Del Norte and Trinity County District Attorney's Offices for the purpose of developing and operating a regional Insurance Fraud Unit. The regional Insurance Fraud Unit is responsible for investigating and prosecuting automobile fraud and providing community outreach regarding identification and reporting of insurance fraud in all three (3) regional areas.

On September 6, 2024, the California Department of Insurance awarded the Humboldt County District Attorney's Office grant funding through the Automobile Insurance Fraud Program in the amount of Eighty-One Thousand Five Hundred Eighty Dollars (\$81,580.00) to allow for the continued operation of the regional Insurance Fraud Unit during fiscal year 2024-2025.

This is the fourteenth (14<sup>th</sup>) year the Humboldt County District Attorney's Office has participated in the Automobile Insurance Fraud Program. The grant funding made available thereunder will be used locally to fund a one-half (0.5) full-time equivalent District Attorney Investigator position.

Accordingly, staff recommends that the Board adopt the attached resolution authorizing the Humboldt County District Attorney, or a

designee thereof, to execute any and all agreements, amendments, certifications, attestations and other documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Automobile Insurance Fraud Program.

**SOURCE OF FUNDING:**

California Department of Insurance

**FINANCIAL IMPACT:**

Expenditures (1100-205)	FY24-25	FY25-26 Projected	FY26-27 Projected
Budgeted Expenses	\$65,000.00	\$65,000.00	\$65,000.00
Additional Appropriation	\$16,580.00		
<b>Total Expenditures</b>	<b>\$81,580.00</b>	<b>\$65,000.00</b>	<b>\$65,000.00</b>
Funding Sources (1100-205)	FY24-25 Adopted	FY25-26 Projected*	FY26-27 Projected*
State/Federal Funds	\$81,580.00	\$65,000.00	\$65,000.00
<b>Total Funding Sources</b>	<b>\$81,580.00</b>	<b>\$65,000.00</b>	<b>\$65,000.00</b>

*\*Projected amounts are estimates and are subject to change.*

As noted above, acceptance of the grant funding made available by the California Department of Insurance through the Automobile Insurance Fraud Program will allow the Humboldt County District Attorney’s Office to be reimbursed up to a maximum of Eighty-One Thousand Five Hundred Eighty Dollars (\$81,580.00) for services performed in accordance with the scope of work described in the grant agreement for the period of July 1, 2024 through June 30, 2025.

The originally anticipated grant amount of Sixty-Five Thousand Dollars (\$65,000.00) was included in the approved fiscal year 2024-2025 budget for budget unit 1100-205. As a result, acceptance of the grant award of Eighty-One Thousand Five Hundred Eighty Dollars (\$81,580.00) will create a supplemental budget of Sixteen Thousand Five Hundred Eighty Dollars (\$16,580.00). This additional funding will be used to support overtime, outreach and staff development training costs of the assigned District Attorney Investigator.

**STAFFING IMPACT:**

Authorization to accept the funding made available by the California Department of Insurance will allow the Humboldt County District Attorney’s Office to fund a one-half (0.5) full-time equivalent District Attorney Investigator position.

**OTHER AGENCY INVOLVEMENT:**

California Department of Insurance

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board may choose not to adopt the attached resolution authorizing the Humboldt County District Attorney, or a designee thereof, to execute any and all agreements, amendments, certifications, attestations and other documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Automobile Insurance Fraud Program. However, this alternative is not recommended since it does not allow for the continued operation of the regional Insurance Fraud Unit.

**ATTACHMENTS:**

1. Grant Award Letter
2. Supplemental budget FY 2024-25
3. Resolution

**PREVIOUS ACTION/REFERRAL:**

Meeting of: December 19, 2023  
File No.: 23-1623