

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
STEVE MADRONE  
Vice Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, May 24, 2022

9:00 AM

Regular Meeting - Hybrid

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**A. ROLL CALL**

Present: 5 - Supervisor Virginia Bass, Supervisor Steve Madrone, Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Mike Wilson  
Absent: 0

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

*This was approved.*

**D. CONSENT CALENDAR**

*Approval of the Consent Agenda*

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve the Consent Calendar. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**Board of Supervisors**

1. Proclaim Aug. 20, 2022 as Bridge Fest Day (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation and direct the Clerk of the Board to send a fully executed copy of the Proclamation to PO Box 3, Bridgeville, California 95526.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**2. Continuation of the Local Emergency Due to Drought**

**Recommendation:** That the Board of Supervisors:

1. Declare that a local emergency remains in effect, per Resolution 21-77, until June 14, 2022, enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the drought.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**3. Older Americans Month Proclamation (Supervisor Steve Madrone)**

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**4. Letter of Appreciation to Dr. Hollie Hall for Her Service on the Fish and Game Advisory Commission (Supervisor Mike Wilson)**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**5. 2022 Operating Budgets for the Humboldt County Fair (Supervisor Rex Bohn)**

**Recommendation:** That the Board of Supervisors:

1. Approve the 2022 operating budget for the Humboldt County Fair;
2. Authorize the Chair and the Clerk of the Board to sign the approved budget; and
3. Return a fully executed copy of the budget to the Humboldt County Fair Association.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

6. Recognition Certificates for the Eureka Heritage Society Preservation Awards (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:  
1. Ratify the Chair's signature

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

7. AB 2975 (Assembly Water, Parks and Wildlife): State Parks Community Access Agreements Pilot Program Letter of Support (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the chair to sign the letter of support.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

### **Clerk of the Board**

8. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the Supervisors' Monthly Expense Report.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

9. Notice of Vacancy on the Humboldt County Headwaters Fund Board

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

10. Letter of Appreciation to Charles Ellsworth for his Service on the Humboldt County Headwaters Fund Board.

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter of appreciation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**11. Approval of the Action Summary - Meeting of May 10, 2022**

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of May 10, 2022, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**County Administrative Office****12. Offshore Wind Supply Chain and Worker Readiness**

**Recommendation:** That the Board of Supervisors:

1. Direct staff to engage with local community partners to explore and vet opportunities and obligations surrounding the development of local supply chains and the preparedness of the workforce for offshore wind; and
2. Authorize the County Administrative Officer to submit, on behalf of the county and Board of Supervisors, letters of support and requests for funding related to the development of local supply chains and the preparedness of the workforce for offshore wind.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**Department of Health and Human Services: Administration****13. Temporary Increase in Pay for Doug Brunell, Eligibility Specialist III, Pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)**

**Recommendation:** That the Board of Supervisors:

1. Authorize a temporary increase in pay for Eligibility Specialist III Doug Brunell (class 1731C, range 390) as though promoted to Eligibility Supervisor (class 1729, range 423) beginning April 2, 2022.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**14. Temporary Increase in Pay for Kelly Porter, Senior Vocational Counselor, pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU).**

**Recommendation:** That the Board of Supervisors:

1. Authorize a temporary increase in pay for Senior Vocational Counselor Kelly Porter (class 1734, range 411) as though promoted to Employment & Training Program Coordinator (class 0765, range 435) beginning April 16, 2022.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

15. Professional Services Agreement with the University of California, Davis Regarding the Provision of Training Services to Department of Health and Human Services Staff

**Recommendation:** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached professional services agreement with the University of California, Davis;
2. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the University of California, Davis regarding the provision of training services to Department of Health and Human Services staff in the amount of \$197,625 for the period of July 1, 2022, through June 30, 2023;
3. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the University of California, Davis, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the University of California, Davis to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

#### **Department of Health and Human Services: Behavioral Health**

16. Recognition of Donations made to Healthy Moms Program, Budget unit 1180-431, Department of Health and Human Services, Alcohol and Drug Fund

**Recommendation:** That the Board of Supervisors:

1. That the Board of Supervisors: Accept donation of \$500.00 made to the Healthy Moms Program from the Soroptimist International of the Eel River Valley.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

#### **Department of Health and Human Services: Public Health**

17. Request for Proposals Number DHHS2022-01 Regarding the Provision of External Evaluator Services as Part of the Tobacco-Free Humboldt Program.

**Recommendation:** That the Board of Supervisors:

1. Receive and file the proposal submitted in response to Request for Proposals Number DHHS2022-01 regarding the provision of external evaluator services as part of the Tobacco-Free Humboldt program;
2. Approve the selection of Community Initiatives for Collective Impact as the organization to provide external evaluation as part of the Tobacco-Free Humboldt Program;
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to enter into contract negotiations with Community Initiatives for Collective Impact regarding the provision of recovery residences as part of the Tobacco-Free Humboldt Program.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

18. Adoption of Resolution to Authorize the Director of Public Health, or Their Designee, to Apply for and Sign Agreements Between the California State Water Resources Control Board (SWRCB) and the County of Humboldt, Department of Health and Human Services (DHHS) - Public Health, Division of Environmental Health (DEH) Regarding the State Beach Safety Monitoring Program Grants for the Period of July 1, 2022 through June 30, 2025.

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution authorizing the Director of Public Health, or their designee, to apply for funding for the next three fiscal years (2022-23 through 2024-25) from the SWRCB (Attachment 1); and
2. Approve and authorize the DHHS-Public Health Director, or their designee, to enter into and execute grant agreements and grant agreement amendments with the SWRCB for DEH's Consumer Protection (CP) program in Fund 1175, Budget Unit (BU) 406 - Consumer Protection; and
3. Direct the Clerk of the Board to return two certified original, signed copies of the resolution to Public Health Administration.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

19. Health Officer Agreement for Fiscal Year 2022-23

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair to execute the attached Health Officer agreement with Candy Stockton-Joretteg for the period of July 18, 2022 through June 30, 2023.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

20. Professional Services Agreement with Mattole Valley Resource Center to Conduct COVID-19 Vaccine Education and Outreach, and Community Trust Building Activities for the Period of January 1, 2022 through June 30, 2022.

**Recommendation:** That the Board of Supervisors:

- 1. Approve the professional services agreement between Mattole Valley Resource Center (MVRC) and the Department of Health and Human Services - Public Health in an amount not to exceed \$250,000 for the term of January 1, 2022 through June 30, 2022;
- 2. Authorize the Public Health Director, or a designee, to execute the agreement; and
- 3. Authorize the Public Health Director or designee to execute any and all subsequent amendments and documents directly related to the attached agreement with Mattole Valley Resource Center, after approval by County Counsel and Risk Management.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

- 21. Resolution Authorizing the Humboldt County Health Officer and the Department of Health and Human Services - Public Health, Division of Environmental Health ("DEH"), to Serve as the Enforcement Agency for State Law Requirements Relating to Single-Use Foodware Accessories and Standard Condiments

**Recommendation:** That the Board of Supervisors:

- 1. Adopt the Resolution authorizing and approving the Humboldt County Health Officer and DEH to serve as the enforcement agency for State law requirements relating to single-use foodware accessories and standard condiments, as required by Assembly Bill 1276 ("AB 1276") and as codified in Public Resources Code section 42272; and
- 2. Direct the Clerk of the Board to return one certified original, signed copy of the resolution to Public Health Administration.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**Department of Health and Human Services: Social Services**

- 22. Professional Services Agreement with Wild Souls Ranch Regarding the Provision of Therapeutic Equine Services to Eligible Youth and Families Residing in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Wild Souls Ranch regarding the provision of therapeutic equine services to eligible youth and families residing in Humboldt County in an amount not to exceed \$100,000 for the period of July 1, 2022 through June 30, 2023;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Wild Souls Ranch, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Wild Souls Ranch to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

23. Professional Services Agreement with the Betty Kwan Chinn Homeless Foundation Regarding the Provision of Support and Temporary Shelter Services to Individuals and Families experiencing Homelessness in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize Chair of the Board to execute, the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation regarding the provision of support and temporary shelter services to individuals and families experiencing homelessness in Humboldt County in the amount of \$614,314 for the period of July 1, 2022 through June 30, 2023;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation, after review and approval by County Counsel, Risk Management and the County Administrative Office;
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

24. Fiscal Year 2021-22 Year End Supplemental Budget for Foster Care Assistance (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget for Foster Care budget in Fund 1110, Budget Unit 518 for fiscal year 2021-22

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**



Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

### **Human Resources**

25. Professional Services Amendment with Shaw HR Consulting for continued ADA Consulting and Supplemental Budget (4/5 vote required)

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize Chair of the Board of Supervisors to execute, the attached professional services agreement with Shaw HR Consulting with the regarding ADA Consulting services in the amount of \$100,000 for the period of FY 2021-2022
2. Authorize the Department Head to execute any and all subsequent amendments to the attached professional services agreement with Shaw HR Consulting after review and approval by County Counsel, Risk Management and the County Administrative Office;
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the Human Resources Department for further processing.
4. Approve the attached supplemental budget (Attachment 1) in the amount of \$50,000 from General Fund Contingencies (1100-990) to Human Resources (1100130) for FY 2021-22. (4/5 vote required)

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

26. Designation of Humboldt County's Primary and Alternative Representatives to the Public Risk Solutions and Management Board of Directors

**Recommendation:** That the Board of Supervisors:

1. Approve the designation of the Humboldt County Risk Manager as the primary representative to the Public Risk Solutions and Management Board of Directors, effective immediately; and
2. Approve the designation of the Humboldt County Human Resources Director as the alternate representative to the Public Risk Solutions and Management Board of Directors, effective immediately.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

27. Adoption of Resolution Delegating and Amending Authority to the County Risk Manager to Review, Negotiate, and Settle Wage and Payroll-Related Complaints, Claims, Grievances, and/or Pending Actions Against the County of Humboldt

**Recommendation:** That the Board of Supervisors:

1. Adopt the Resolution delegating and amending authority to the County Risk Manager to allow, settle, or compromise wage and payroll-related complaints, claims, grievances, and/or pending actions, including payments and any changes to the affected employee's leave banks or accruals, up to a maximum of \$30,000, including benefit and accrual/time value as may be warranted, after review and consultation with the Director of Human Resources, County Administrative Officer, and County Counsel.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

### **Public Works**

30. First Amendment to the Commercial Lease with KHM Humboldt Properties, LLC for the McKinleyville Center, 1615 Heartwood Drive, McKinleyville, California

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the commercial lease with KHM Humboldt Properties, LLC for the McKinleyville Center at 1615 Heartwood Drive, McKinleyville, California; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached first amendment to Commercial Lease with KHM Humboldt Properties, LLC to the Department of Public Works - Real Property for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

31. Approval of Lease with Roger and Nancy Brown for use of 39 Mayfair Street, Willow Creek, for use as a Library.

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Board Chair to execute the proposed lease with Roger and Nancy Brown, DBA RDBIT.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

32. Storm Damage Repair to Ettersberg Road (5B010) Post Miles 5.0 to 5.6 and 5.25

**Recommendation:** That the Board of Supervisors:

1. Approve the attached plans and specifications for the Ettersberg Road (5B010) Post Miles 5.0 to 5.6 and 5.25 Storm Damage Repair Project; and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, June 28, 2022, at 2:00 p.m.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff**

*recommendations. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**33. Bid Award Authorization for the Central Avenue (4L800) Post Mile 0.00-0.30 Shoulder Widening Project**

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Central Avenue (4L800) Post Mile 0.00-0.30 Shoulder Widening Project;
2. Award the attached project agreement to Kernen Construction for the total amount of \$259,999.84;
3. Authorize the Chair of the Board to execute the attached project agreement upon submittal of the appropriate bonds and insurance; and
4. Authorize the Public Works Director to execute contract change orders up to the amount of \$25,500.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**34. Consultant Services Agreement with Stantec Consulting Services, Inc. Regarding the Provision of Professional Consulting Services to Assist with Preparation of the Water Management Plan for Utilization of Humboldt County Contract Water from the Trinity River Division of the Central Valley Project and Supplemental Budget (Required 4/5 Vote)**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Public Works Director to execute, the attached consultant services agreement with Stantec Consulting Services, Inc. regarding the provision of professional consulting services to assist with preparation of the water management plan for utilization of Humboldt County Contract Water from the Trinity River Division of the Central Valley Project;
2. Authorize the Public Works Director to execute any and all future amendments to the attached consultant services agreement with Stantec Consulting Services, Inc. that do not cumulatively exceed \$50,000, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Approve the attached supplemental budget in Fund 1100, Budget Unit 251, Water Management (4/5 vote required).

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**35. Storm Damage Repair to Eel Rock Road (7D010) Post Miles 0.50, 0.60, and 1.90**

**Recommendation:** That the Board of Supervisors:

1. Approve the attached plans and specifications for the Eel Rock Road (7D010) Post Miles 0.50, 0.60, and 1.90 Storm Damage Repair Project; and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, June 28, 2022 at 2:00 p.m.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

36. Salary Step Increase for Extra Help Engineering Aide and Extension of Extra Help Hours in Roads, Engineering for Sam Kiser (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve a salary step increase for Extra Help Engineering Aide, Sam Kiser, (Class 0324, Salary Range 364) from Step 1A to Step A, effective May 29, 2022, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required); and
2. Authorize the extension of extra-help employment hours for Extra Help Engineering Aide, Sam Kiser, to a maximum of 1,920 hours for fiscal year 2021-2022 (4/5 vote required).

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

37. First Amendment to Legal Services Agreement with Water and Power Law Group PC

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the legal services agreement with Water and Power Law Group PC; and
2. Direct the Clerk of the Board to return two (2) fully executed original copies of the attached first amendment to the legal services agreement with Water and Power Law Group PC to the Department of Public Works - Environmental Services for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

38. Extension of Extra Help Hours for Parks & Recreation Budget Unit 1100-713 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Authorize the extension of extra help employment hours for Park Caretaker I, Christopher Vance, to a maximum of 1,920 hours for fiscal year (FY) 2021-22 (4/5 vote required).

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

39. Humboldt County Juvenile Hall Replacement Facility Construction Project, Change Order Numbers: 14.0 and 15.0, Project Number 170212

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Public Works Director to execute, Change Order Number 14.0 for a total cost increase of \$63,031.69 and a time extension of zero (0) calendar days; and
2. Approve, and authorize the Public Works Director to execute, Change Order Number 15.0 for an \$81,565.25 cost increase and a time extension of zero (0) calendar days.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

### **Sheriff**

#### **40. Agreements with the City of Blue and the City of Trinidad for Law Enforcement Services**

**Recommendation:** That the Board of Supervisors:

1. Retroactively approve, and authorize the Chair of the Board and the Sheriff to execute and the Clerk of the Board to attest to the attached Agreement with the City of Blue Lake regarding law enforcement services in the amount of \$327,670 for the period of Nov. 1, 2021 to June 30, 2024;
2. Retroactively approve, and authorize the Chair of the Board and the Sheriff to execute and the Clerk of the Board to attest to the attached Agreement with the City of Trinidad regarding law enforcement services in the amount of \$327,670 for the period of Nov. 1, 2021 to June 30, 2024;
3. Authorize the Chair of the Board and Sheriff to execute any and all subsequent amendments to the attached Agreements with City of Blue Lake and City of Trinidad after review and approval by County Counsel, Risk Management and the County Administrative Office;
4. Direct the Clerk of the Board to return one fully executed original copy of the attached Agreements with the City of Blue Lake and the City of Trinidad to the Sheriff's Office for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

## **H. DEPARTMENT REPORTS**

### **County Administrative Office**

1. Update from the County Administrative Office on Status of Outstanding Financial Reports and the Fiscal Year 2022-23 Proposed Budget

**Recommendation:** That the Board of Supervisors:

1. Receive a report from the County Administrative Office (CAO) on outstanding financial reports and the Fiscal Year (FY) 2022-23 Proposed Budget; and
2. Provide staff direction to schedule adoption of the Final FY 2022-23 Budget for September 2022.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

### **District Attorney**

2. Resolution for the Temporary Employment of Retired Annuitant as Program Coordinator for the District Attorney's Office, Victim Witness Division (4/5 vote required)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing an exception to the one hundred eighty (180) day wait period of the California Public Employees Retirement System for the employment of Joyce Moser as a temporary retired annuitant Program Coordinator (class 0425, salary range 458, step E) with the District Attorney's Office, Victim Witness Division, as necessary to fill a critically needed position (4/5 vote required).

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

## **I. PUBLIC HEARINGS**

## **J. DISCUSSION ITEMS**

## **K. MATTERS SET FOR TIME CERTAIN**

### **DHHS: Behavioral Health**

1. 10:00 AM - Presentation on Department of Health and Human Services - Behavioral Health Sempervirens

**Recommendation:** That the Board of Supervisors:

1. Receive the Providence St. Joseph Hospital Humboldt County presentation on 5150 Impacts to Local Emergency Departments;
2. Receive the Department of Health and Human Services - Behavioral Health's presentation on Sempervirens, services, structure and community mental health crisis response; and
3. Discuss potential grant funding for staff to support patients showing signs of mental health crisis in emergency departments, and options for its use.
4. Direct the Department of Health and Human Services on next steps to take regarding potential funding.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bohn, that the recommendations be approved as follows:*

1. Receive and file the presentation/report
2. Authorize staff to negotiate with Providence Health to best utilize the \$200,000 for staffing
3. Return in three months with an update. The motion carried by the following vote:

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**Closed Session**

2. 11:00 AM - Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case).

*The Board of Supervisors met in Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case). There was no reportable action taken.*

3. 11:00 AM - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case People of the State of California, et al. v. Karen Paz Dominguez, et al., Humboldt County Superior Court Case No. CV2200584

*That the Board of Supervisors met in Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case People of the State of California, et al. v. Karen Paz Dominguez, et al., Humboldt County Superior Court Case No. CV2200584. There was no reportable action taken.*

4. 11:00 AM - Conference with Legal Counsel - Pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of the County Counsel

*That the Board of Supervisors met in Conference with Legal Counsel - Pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of the County Counsel. There was no reportable action.*

5. 11:00 AM- Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Molly Conso v. City of Eureka, et al., Case No. 21-cv-04480-RMI

*That the Board of Supervisors met in Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Molly Conso v. City of Eureka, et al., Case No. 21-cv-04480-RMI. The Board voted 4-1, with Supervisor Madrone voting no, Supervisor Wilson voting yes, Chair Bass voting yes, Supervisor Bohn voting yes and Supervisor Bushnell voting yes, to authorize the Risk Manager to enter into Joint defense Agreement with the City defendants named in the case of Molly Conso v. City of Eureka, et al., Case No. 21-cv-04480-RMI.*

6. 11:00 AM - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Richard M. Leohner, Jr. v. Superior Court for the County of Humboldt, Case No. A164631

*That the Board of Supervisors met in Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Richard M. Leohner, Jr. v. Superior Court for the County of Humboldt, Case No. A164631. The Board voted unanimously to authorize the Risk Manager to enter into a Legal Services Agreement with Banks & Watson for defense of the case of Richard M. Leohner v. Superior Court for the County of Humboldt, Case No. A164631*

**L. PUBLIC COMMENT ON NON-AGENDA ITEMS - 1:30 PM**

**M. CLOSED SESSION****E. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Human Rights Commission Presentation on the Results of Their Survey of Citizens' Opinions of the State of Human Rights in Humboldt County (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:

1. Here the presentation and take appropriate action, if required.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to receive and file the presentation. The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**F. ITEMS PULLED FROM CONSENT****Planning and Building Department**

28. Resolution Authorizing the Submittal and Signature of a Local Housing Trust Fund Program Grant Application to Establish a Humboldt County Housing Trust Fund.

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached Resolution No. 22-\_\_\_:
  - a. Authorizing an application to be submitted to the Department of Housing and Community Development (HCD) for the 2022 Local Housing Trust Fund (LHTF) Program for up to \$1.5 million; and
  - b. Reserving and authorizing \$1.5 million of American Rescue Plan Act (ARPA) funding (3232-120200) to be used as a 1:1 match for the establishment of Humboldt County Housing Trust Fund; and
  - c. Authorizing and directing the Planning and Building Department Director to execute in the name of the County of Humboldt the application, the Standard Agreement, and all other documents required by HCD for participation in the Local Housing Trust Fund Program, and any amendments; and
  - d. Authorize the Auditor-Controller, upon notice of award of the LHTF grant, to create a trust fund for the LHTF Program.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to direct the Department of Health and Human Services and Planning and Building Department to develop a public process for deciding how these funds will be expended. This process shall be brought back prior to the funds being received from the State and will include addressing how all committees and commissions including the Housing Trust Fund and Homeless Solutions Committee are involved in allocating these funds**

**The motion carried by the following vote:**

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

29. Request for Continuance - Public Hearing on Safe Parking - Safe Shelter Pilot Program and Shelter



Crisis Ordinance: PLN-2021-17324

**Recommendation:** That the Board of Supervisors:

1. Continue this item to the meeting of June 7, 2022 beginning at 9am, or soon thereafter as the matter can be heard.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations to continue this hearing to the BOS meeting of June 7, 2022 beginning at 9am, or soon thereafter.. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

## G. MATTERS INITIATED BY BOARD MEMBERS

### Board of Supervisors

1. Presentation on the Low Flow Closures on the Eel River by the Humboldt County Fish and Game Advisory Commission (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Hear the presentation; and
2. Consider sending the State California Fish and Game Commission the attached letter based off the presentation information.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved as follows:*

1. Receive and file the report
2. Authorize Supervisor Wilson and Supervisor Bushnell to work together to draft a letter to the State Fish and Game Commission, clarifying the need for scientific data acknowledging economic and recreation concerns and concerns around potential permanent closure. The motion carried by the following vote:

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

2. Film Commission Annual Report (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:

1. Hear the presentation and take appropriate action, if required.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

3. Area 1 Agency on Aging (AIAA) Annual Update (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Hear the presentation and take appropriate action, if necessary.

*A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Virginia Bass, Steve Madrone, Rex Bohn, Michelle Bushnell, and Mike Wilson

**N. ADJOURNMENT**

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

NIKKI TURNER

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*



05/24/2022



MINUTES  
Tuesday, May 24, 2022

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, June 7, 2022 with the vote as shown below.

AYES: Supervisors: -- Bohn, Bass, Bushnell, Wilson, Madrone  
NAYS: Supervisors: --  
ABSENT: Supervisors: --  
ABSTAIN: Supervisors: --

NIKKI TURNER  
Deputy Clerk of the Board

VIRGINIA BASS  
Chair of the Board