

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
MICHELLE BUSHNELL
Vice Chair - Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
TRACY DAMICO
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA - Final

Tuesday, August 27, 2024

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 853 6567 4542

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>

A. ROLL CALL**B. SALUTE TO THE FLAG****C. MODIFICATIONS TO THE AGENDA****D. CONSENT CALENDAR****Board of Supervisors**

[24-1214](#)

1. Retirement Resolution for Mark Lamers

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the resolution.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Mark Lamers Retirement Resolution.pdf](#)
[24-1218](#)

2. Retirement Resolution for Supervising Correctional Deputy Delia Garcia

Recommendation: That the Board of Supervisors:
1. Adopt the retirement resolution and recognize Supervising Correctional Deputy Delia Garcia for 22 years of exemplary service to the county and the Humboldt County Sheriff's Office.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Retirement Resolution.pdf](#)
[24-1225](#)

3. Proclaim September 2024 as National Recovery Month in Humboldt County

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Proclamation.pdf](#)
[24-1246](#)

4. Proclaim September as Craniofacial Acceptance Month in Humboldt County

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Proclamation.pdf](#)
[24-1248](#)

5. Adjourn in the Memory of Brad Mettam

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Certificate of Adjournment.

Sponsors: Supervisor Arroyo

Attachments: [Staff Report](#)
[Certificate of Adjournment.pdf](#)

[24-1249](#)

6. Appointment of Ila Drummond to the Alderpoint County Water District

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Sponsors: Supervisor Bushnell

Attachments: [Staff Report](#)
[Letter to Board of Supervisors-appointed.pdf](#)

[24-1250](#)

7. Retirement Resolution for Jim Sessa

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Retirement Resolution.

Sponsors: Supervisor Arroyo

Attachments: [Staff Report](#)
[Retirement Resolution.pdf](#)

[24-1251](#)

8. Adjourn in the Memory of Warren Tindall

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Certificate of Adjournment.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Certificate of Adjournment.pdf](#)

Clerk of the Board[24-1244](#)

9. Reappointment of Maureen Fitzgerald and Kaylen Escarda to the Humboldt County Housing Authority Commission

Recommendation: That the Board of Supervisors:
1. Receive and file.

Sponsors: Supervisor Arroyo and Supervisor Bohn

Attachments: [Staff Report](#)
[Housing Authority Commission 082724.pdf](#)

[24-1247](#)

10. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

Attachments: [Staff Report](#)
[Expense Reporting.pdf](#)

[24-1258](#)

11. Approval of the Action Summary - Meeting of August 13, 2024

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of August 13, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - August 13, 2024.pdf](#)
[Minute Sheet.docx](#)

[24-1260](#)

12. Approval of the Action Summary - Meeting of August 20, 2024

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of August 20, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Minute Sheet.docx](#)
[Action Summary - August 20, 2024.pdf](#)

Sheriff

[24-1141](#)

13. Humboldt County Sheriff's Office (HCSO) Law Enforcement Services Agreement for Special Events

Recommendation: That the Board of Supervisors:

1. Approve the attached HCSO Law Enforcement Services Agreement for Special Events template (attachment 1);
2. Authorize Sheriff William Honsal or his designee to execute the Agreement on behalf of the department for any special event occurring in Humboldt County with County Administrative Office approval provided

there are no changes to the Agreement;

3. Authorize Sheriff William Honsal or his designee to execute the Agreement on behalf of the department for any special event occurring in Humboldt County provided any proposed changes to the Agreement are approved in advance by County Counsel, Risk Management, and the County Administrative Office; and
4. The authorizations in recommendations #2 and #3 above, shall remain in effect during the term of office and any subsequent terms of office for Sheriff William Honsal, including subsequent renewals, amendments, extensions, or addendums to the Agreement.

Attachments: [Staff Report](#)
[HCSO Law Enforcement Agreement for Special Events](#)

[24-1204](#)

14. Exception to Hiring Freeze for Humboldt County Sheriff's Office (HCSO) Executive Secretary Position

Recommendation: That the Board of Supervisors:
1. Approve an exception to the hiring freeze for 1.0 FTE Executive Secretary (Class 0167) for fiscal year (FY) 2024-25.

Attachments: [Staff Report](#)

[24-1221](#)

15. Exception to Hiring Freeze for Humboldt County Sheriff's Office (HCSO) Administrative Secretary Position

Recommendation: That the Board of Supervisors:
1. Approve an exception to the hiring freeze for 1.0 FTE Administrative Secretary (Class 0164) for fiscal year (FY) 2024-25.

Attachments: [Staff Report](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN (CLOSED SESSION)

County Counsel

[24-1202](#)

1. 11:00 AM - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Darcey Lee Duncan v. County of Humboldt, et al., Case No. 23-cv-01847-RMI

[24-1232](#)

2. 11:00 AM - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Kay Marie Gibbs v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2301390
[24-1236](#)
3. 11:00 AM - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Stacy Melton, et al. v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2401427
[24-1264](#)
4. 11:00 AM - Conference with Legal Counsel - Pursuant to Government Code Section 54957 to consider discipline, dismissal and/or release of a public employee

H. PUBLIC HEARINGS

I. MATTERS INITIATED BY BOARD

Board of Supervisors

[24-1257](#)

1. Resolution to Recognize the Child Welfare Services Division of the Department of Health & Human Services

Recommendation: That the Board of Supervisors:
1. Adopt the attached resolution to recognize the Child Welfare Services Division of the Humboldt County Department of Health & Human Services.

Attachments: [Staff Report](#)
[Child Welfare Services Resolution.docx](#)

J. DEPARTMENT REPORTS

Clerk of the Board

[24-1245](#)

1. Consider an Appointment to the Shelter Cover Resort Improvement District

Recommendation: That the Board of Supervisors:
1. Consider the appointment to the Shelter Cover Resort Improvement District.

Attachments: [Staff Report](#)
[NOTICE OF VACANCY Hargrave 072224.pdf](#)
[Jeff Hildreth - SCRID Redacted.pdf](#)
[Cover letter for Jeff H recommendation.pdf](#)

Planning and Building Department[24-1219](#)

2. Department of Cannabis Control (DCC) Local Jurisdiction Assistance Grant Program (LJAG) Cannabis Farmer Water and Energy Conservation Projects Update

Recommendation: That the Board of Supervisors:

1. Receive the report on the status and changes to Humboldt County's portion of the LJAG program resulting from a year-long state operational audit of the DCC grant program.

Attachments: [Staff Report](#)

Sheriff[24-1243](#)

3. Supplemental Budget in the Amount of \$334,615 and Allocation of Positions for Fiscal Year 2024-25 for Humboldt County Sheriff's Office (HCSO) NorCal Coalition Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the Supplemental Budget in the amount of \$334,615 for Fiscal Year (FY) 2024-25 in budget unit 1100-221955, NorCal Coalition (attachment 1) (4/5 Vote Required);
2. Allocate 1.0 FTE Program Coordinator (Class 1425, Range 451) effective immediately; and
3. Allocate 1.0 FTE Sheriff's Public Information Specialist (Class 0295, Range 455) effective immediately.

Attachments: [Staff Report](#)
[Supplemental Budget for 221955](#)
[Notice of Award from NCCSC](#)

K. CLOSED SESSION**L. ADJOURNMENT**