



COUNTY OF HUMBOLDT

For the meeting of: 8/30/2022

File #: 22-1133

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

SUBJECT:

Authorize a Temporary Increase in Pay for Paul Donoho, Road Maintenance Supervisor, Pursuant to Section 12.4 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Authorize a temporary increase in pay for Road Supervisor, Paul Donoho (class 0204, range 416) as though promoted to Road Superintendent (class 0201, range 468) beginning Sept. 11, 2022, and continuing until Mar. 4, 2023.

SOURCE OF FUNDING:

Road Fund (1200325)

DISCUSSION:

The Road Superintendent, (class 0201, range 468) 02 position for the Department of Public Works, Roads Division is vacant. On Aug. 7, 2022, Road Maintenance Supervisor, (class 0201, range 468) Paul Donoho assumed the additional principal duties of the Road Superintendent in accordance with Section 12.4 of the AFSCME MOU for a total of 20 consecutive workdays, which will end on Sept. 8, 2022. Public Works is requesting your Board approve the continuance of the acting Superintendent salary for Mr. Donoho, effective, Sept. 11, 2022, until Mar. 4, 2023.

FINANCIAL IMPACT:

The temporary assignment of 1.0 Full Time Equivalent (FTE) Road Maintenance Supervisor to a 1.0 FTE Road Superintendent is calculated to cost an additional \$213 for salary and benefits per pay period. Salary and benefit costs related to the Road Superintendent position are included in recommended budget for FY 2022-23, Public Works, Road's budget unit 1200-325. This expenditure will be reimbursed through the Road Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by managing our resources to ensure

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sustainability of services .

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your board may choose not to approve the recommended temporary increase in pay. However, this alternative is not recommended as it would limit Public Works ability to cover essential functions.

ATTACHMENTS:

N/A

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A