

BOARD OF SUPERVISORS

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First District
ESTELLE FENNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
RYAN SUNDBERG
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, June 6, 2017

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Agricultural Commissioner

1. Approval of Cooperative Agreement No. 17-0114-000-SA, Certified Farmer's Market Inspection Contract in the Amount of \$5,000

Recommendation: That the Board of Supervisors approve Cooperative Agreement No. 17-0114-000-SA, known as the Certified Farmer's Market Inspection Program contract with the California Department of Food and Agriculture (CDFA) in the amount of \$5,000; authorize the Chair to sign the original agreement, one copy of the cover page, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's Office for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

Attachments: [Certified Farmer's Market Inspection Contract.pdf](#)

Board of Supervisors

2. Proclaim June 2017 as Alzheimer's and Brain Awareness Month in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Alzheimer's Awareness Month Proclamation.pdf](#)

3. Proclaim June 2017 as Elder Abuse Awareness Month in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation and direct the Clerk of the Board to forward the original to Keri Schrock, LCSW, Program Manager II, Humboldt County DHHS, Adult Protective Services, 808 E Street, Eureka, CA 95501

Attachments: [Elder Abuse Awareness Month Proclamation.pdf](#)

4. Appreciation Letter to Richard Leaman for his Service on the Human Rights Commission (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

Attachments: [Appreciation Letter for Service on Human Rights Commission.pdf](#)

5. Letter of Support for Blue Lake Rancheria's 2017 Proposal to ANA SEDS (Supervisor Ryan Sundberg and Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

Attachments: [Letter of Support for Blue Lake Rancheria.pdf](#)

Clerk of the Board

6. Approval of the Action Summary - Meeting of May 23, 2017

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of May 23, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 5-23-2017.pdf](#)

7. Informational Report on the Re-Appointment of John McBeth (Representing District 1) Joe Shepp (Representing District 2) and Alex Stillman (Representing District 3), to the Humboldt County Aviation Advisory Committee

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Reappointments to Aviation Advisory Committee.pdf](#)

County Administrative Office

8. Adoption of Ordinance: Amending Certain Sections 719-3 through 719-7 and 719-12 of the Commercial Marijuana Cultivation Tax Ordinance

Recommendation: That the Board of Supervisors adopt Ordinance No. _____, amending sections 719-3 through 719-7 and section 719-12 relating to the Commercial Marijuana Cultivation Tax Ordinance to Title VII of the Humboldt County Code.

Attachments: [Adoption of Cannabis Tax Amendments Ordinance.pdf](#)

Department of Health and Human Services: Administration

9. Extension of Extra Help Hours Past the 960 Hour Limit

Recommendation: That the Board of Supervisors approves the extension of extra help hours for Guadalupe Madrid-Long, Community Health Outreach Worker to 1290 hours through June 30, 2017.

Attachments: [DHHS Extension of Extra Help Hours.pdf](#)

Department of Health and Human Services: Mental Health

10. Agreement with Traditions Behavioral Health for Medical Director and Psychiatrist Staffing for Mental Health

Recommendation: That the Board of Supervisors approve and authorize the chair to sign the agreement with Traditions Behavioral Health (TBH) for the provision of a Medical Director and psychiatrist staffing for the Department of Health and Human Services (DHHS) Mental Health; and direct the Clerk of the Board to return two (2) executed originals of the agreement to the HHS-Contract Unit.

Attachments: [Agreement with Traditions Behavioral Health.pdf](#)

11. First Amendment to the Professional Services Agreement with Resource Development Associates for the Provision of Mental Health System Consultation Services Dated October 5, 2016

Recommendation: That the Board of Supervisors approve the attached first amendment to the professional services agreement with Resource Development Associates for the

provision of mental health system consultation services dated October 5, 2016; authorize the Department of Health and Human Services ("DHHS") Director to execute any future amendments to the agreement with Resource Development Associates, after review and approval by County Counsel and Risk Management; and direct the Clerk of the Board to forward one (1) certified copy of the Board order to the DHHS - Contract Unit.

Attachments: [Professional Services Agreement with Resource Development Associates.pdf](#)

Department of Health and Human Services: Public Health

12. Public Health Supplemental Budget Request for Fiscal Year (FY) 2016-17 (4/5 Vote Required)

Recommendation: That the Board of Supervisors direct the Auditor-Controller to supplement Fund 1175, Budget Unit 400 - Public Health Administration, Budget Unit 406 - Env Hlth Consumer Protection, Budget Unit 430 - Local Enforcement Agency, Budget Unit 433 - Nutrition & Physical Activity, Budget Unit 434 - Health Outside Agency Support, Budget Unit 449 - Fiscal Agent, Budget Unit 452 - AOD Prevention, and Budget Unit 470 - HOPWA NorCAP per Attachment I - (4/5 vote required).

Attachments: [DHHS Public Health Supplemental Budget.pdf](#)

13. Ground Ambulance Permit Renewals for Fiscal Year 2017-18

Recommendation: That the Board of Supervisors authorize the Health Officer to renew ambulance operating permits for fiscal year 2017-18 for the following ground ambulance providers:

Provider Name, Service Area/Zone, # Permits:
Arcata-Mad River Ambulance, I. Northwest (Arcata/McKinleyville), 1
K'ima:w Medical Center Rescue Ambulance, II. East (Hoopa), 1
City Ambulance of Eureka, III. Central (Eureka), 1
City Ambulance of Eureka, IV. South (Fortuna Sub-Zone)/IV. South (Garberville Sub-Zone), 1
Southern Trinity Area Rescue, IV. Southern Trinity/Eastern Humboldt - Highway 36, 1

Attachments: [Staff Report.pdf](#)
[Arcata-Mad River Ambulance.pdf](#)
[K'ima w Medical Center Rescue Ambulance.pdf](#)
[City Ambulance of Eureka.pdf](#)
[Southern Trinity Area Rescue.pdf](#)

Department of Health and Human Services: Social Services

14. Agreement with Redwood Community Action Agency to Provide Housing and Support Services to Eligible Families

Recommendation: That the Board of Supervisors approve and ratify three (3) originals of the Agreement with Redwood Community Action Agency - Parents and Children in Transition Program (Attachment 1) to provide housing and support services to eligible families referred from Department of Health and Human Services (DHHS) - Social Services for the period of June 1, 2017 through June 30, 2018, signed by Director Connie Beck; and direct the Clerk of the Board to return two (2) executed originals of the Agreement to DHHS - Social Services Administration.

Attachments: [Agreement with Redwood Community Action Agency.pdf](#)

15. Second Amendment to the Agreement with Redwood Community Action Agency to Provide Housing and Support Services to Eligible Families

Recommendation: That the Board of Supervisors ratify three (3) originals of the Second Amendment to the Agreement with Redwood Community Action Agency - Parents and Children in Transition Program (Attachment 1) extending the Agreement through May 31, 2017 signed by Director Connie Beck; and direct the Clerk of the Board to return two (2) executed originals of the Agreement to the Department of Health and Human Services (DHHS) - Social Services Administration.

Attachments: [Second Amendment to Agreement with RCAA.pdf](#)

16. Issuance of a Request for Proposal (RFP) for the Child Abuse Prevention, Intervention and Treatment Grant

Recommendation: That the Board of Supervisors authorize the issuance of an RFP for an outside contractor to provide child abuse prevention and early intervention services in a community setting for the Child Abuse Prevention, Intervention, and Treatment (CAPIT) program; authorize the Department of Health and Human Services to negotiate a contract with the selected contractor; and authorize the Director of DHHS - Social Services to sign the contract for the CAPIT program awardee in the form of the attached sample contract subject to approval from County Counsel and Risk Management.

Attachments: [RFP for Child Abuse Prevention, Intervention, Treatment Grant.pdf](#)

17. Authorization for the Social Services Director to Sign Agreements with Community Based Organizations for Participation with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve the attached form Agreement for Community Based Organizations participating with the Department of Health and Human Services (DHHS) for CalFresh Outreach and Support activities each

to not exceed \$48,000 for fiscal year 2017-18; authorize the Director of DHHS-Social Services to sign individual agreements for CalFresh Outreach and Support activities on behalf of the Board of Supervisors substantially in the form of the attached sample Agreement upon proof of insurance; and direct the Clerk of the Board to return a certified copy of the board order to the DHHS-Contract Unit.

Attachments: [Agreements with Community Based Organizations for CalFresh.pdf](#)

18. National Indian Child Welfare Association, Inc. Technical Assistance Agreement

Recommendation: That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the attached agreement with National Indian Child Welfare Association, Inc. ("NICWA") for technical assistance services in order to implement the children and family services systems improvement recommendations set forth in the System Review Report provided by NICWA in July of 2016; and direct the Clerk of the Board to return two (2) executed originals of the attached agreement to the Department of Health and Human Services - Contract Unit for transmittal to DHHS-Social Services Administration.

Attachments: [NICWA Technical Assistance Agreement.pdf](#)

19. Agreement with Changing Tides Family Services for the Provision of Supervised Visitation Services

Recommendation: That the Board of Supervisors approve the agreement with Changing Tides Family Services for fiscal year 2017-2018 to provide supervised family visitation services to Department of Health and Human Services (DHHS) - Children and Family Services clients, referred by Child Welfare Services; authorize the Chairperson to execute three (3) originals of the agreement; and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Agreement with Changing Tides for Supervised Visitation Services.pdf](#)

Human Resources

20. Advance Salary Request for Risk Manager Kacy Green (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve an advanced salary step for Administrative Services Officer, Step C, Kacy Green, to Risk Manager, Step A, effective June 6, 2017, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

Attachments: [Advance Salary Request for Risk Manager.pdf](#)

Planning and Building Department

21. Authorization to Sign Five Professional Service Contracts with Qualified Environmental Consulting Firms

Recommendation: That the Board of Supervisors receive the staff report; and authorize the Director of Planning and Building to sign five professional service contracts with consultants for purpose of preparing environmental studies and staff reports related to cannabis permit applications on an as needed basis.

Attachments: [Professional Service Contracts.pdf](#)
[Public Comment.pdf](#)

Public Works

22. Request for Qualifications, Number DPW2017-006, Regarding On-Call Professional Geotechnical Investigation and Engineering Services

Recommendation: That the Board of Supervisors authorize the Director of Public Works to advertise and distribute the attached Request for Qualifications regarding on-call professional geotechnical investigation and engineering services for various state and federal funded roadway projects.

Attachments: [RFQ for Geotechnical Investigation, Engineering Services.pdf](#)

23. Agreement for Construction Management Services for Earthquake Repairs to Mattole Road (3C010) at Post Mile 43.17, Contract Number 210207

Recommendation: That the Board of Supervisors approve the selection of SHN Engineers and Geologists, as the consulting firm to provide construction management services for earthquake repairs to Mattole Road (3C010) at Post Mile (PM) 43.17; approve and authorize the Chair of the Board of Supervisors to execute three (3) originals of the attached Consultant Services Agreement with SHN Engineers and Geologists, regarding the provision of construction management services for earthquake repairs to Mattole Road (3C010) at PM 43.17; and direct the Clerk of the Board to return two (2) executed originals of the attached Consultant Services Agreement to the Department of Public Works.

Attachments: [Agreement for Construction Management Services.pdf](#)

Sheriff**24. United States Marshals Service Regional Fugitive Task Force Memorandum of Understanding**

Recommendation: That the Board of Supervisors accept the United States Marshals Service Regional Fugitive Task Force Memorandum of Understanding (RFTF MOU); and authorize the Humboldt County Sheriff to sign two (2) original copies of the RFTF MOU (Attachment 1) and any modifications, extensions and all other documents required by United States Marshals Service for participation in the RFTF.

Attachments: [US Marshals Service Regional Fugitive Task Force MOU.pdf](#)

25. Waiver of Extra-Help Hours for Edith Hokman, Property Technician (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve a waiver of the 960 extra-help hour limitation for Edith Hokman, Property Technician in the Sheriffs Operations budget unit 1100-221, and an extension of 200 hours to a maximum of 1160 hours for FY 2016-17, pursuant to Section 7 of Humboldt County Salary Resolution (4/5 vote required).

Attachments: [Sheriff Extension of Extra Help Hours.pdf](#)

26. Master Services Agreement with Everbridge for County-Wide Emergency Mass Notification Services

Recommendation: That the Board of Supervisors approve a thirty-nine month Master Services Agreement with Everbridge, Inc. for countywide emergency mass notification services; and authorize the Chair of the Board of Supervisors to sign the Master Services Agreement and any extensions, modifications or amendments for the duration of the three-year performance period, beginning April 1, 2017 and ending June 30, 2020.

Attachments: [Agreement for Emergency Mass Notification Services.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

E. SPECIAL PRESENTATIONS

F. MATTERS SET FOR TIME CERTAIN**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Future Farmers of America (FFA) Presentation Related to Agriculture Education and Ongoing Work within the Local Chapters (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [FFA Presentation.pdf](#)

I. DEPARTMENT REPORTS**County Administrative Office**

1. Proposed Fiscal Year (FY) 2017-18 Budget

Recommendation: That the Board of Supervisors receive and review Humboldt County's Proposed FY 2017-18 Budget; approve a one-year waiver of the Board policy on Balanced Budget to allow the General Fund's fund balance (savings) to be used for on-going expenses; adopt a Resolution Authorizing an Inter-Fund Loan for the Forest Resources and Recreation Fund (1710) (Attachment I); direct the Auditor-Controller to transfer \$1,100,000 in FY 2017-18 from the Tax Loss Reserve Fund (3010) to the General Fund; direct the Auditor-Controller to establish fund 3552 for Americans with Disabilities Act (ADA) Compliance to serve as an Internal Service Fund; continue budget discussion to the public hearings scheduled for Monday June 19, 2017 (1:30 p.m. and 6 p.m.); direct the County Administrative Officer to return to the Board on June 27, 2017, to consider adoption of the final budget for FY 2017-18; and take other action as appropriate.

Attachments: [Proposed Fiscal Year 2017-18 Budget.pdf](#)

J. ADMINISTRATIVE ABATEMENT HEARINGS**K. PUBLIC HEARINGS****L. DISCUSSION ITEMS****M. CLOSED SESSION**

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>