



## COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-10

For the meeting of: October 21, 2014

Date: 9/30/2014  
To: Board of Supervisors  
From: Paul V. Gallegos, District Attorney  
Subject: Grant Application for Fiscal Year (FY) 2014-15 Unserved/Underserved Victim Advocacy and Outreach Program

### RECOMMENDATION(S):

That the Board of Supervisors:

1. Authorize the Chair to sign both the Grant Award Face Sheet and the Certification of Assurance of Compliance; and
2. Direct the Clerk of the Board to process and return the executed original copy of the Grant to the District Attorney's Office, attention Kevin Furtado, for submission to the State.

### SOURCE OF FUNDING:

State of California, Governor's Office of Emergency Services (Cal OES)

### DISCUSSION:

The Office of the District Attorney (DA) is applying for annual grant funding through the State of California, Governor's Office of Emergency Service, for the period October 1<sup>st</sup> 2014 through September 30<sup>th</sup> 2015, to continue the Underserved Victim Advocacy and Outreach Program in the amount of \$125,000. The grant funding is made available through the Federal Victims of Crimes Act (VOCA)

Prepared by Kevin Furtado

CAO Approval

*Cheryl Dillingham*

#### REVIEW:

Auditor

County Counsel

Personnel

Risk Manager

Other

#### TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Sundberg*  
Seconded by Supervisor *Bass*  
And unanimously carried by those members present,  
The Board hereby adopts the recommended action  
contained in this report.

#### PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

Dated: *Oct. 21, 2014*  
Kathy Hayes, Clerk of the Board

By: *Ann Hurrell*

Assistance and is authorized by the Victims of Crime Act of 1984, as amended.

The primary goal of the Underserved Victim Advocacy and Outreach Program is to enhance the safety of underserved victim populations in Humboldt County by establishing victim advocate positions and specialized services to victims of violent crimes who have historically been underserved due to race, socio-economic status, disability, or sexual orientation. Some of the services provided to underserved victims include crisis counseling, criminal justice support/advocacy, filing victim compensation claims, emergency financial assistance, and referrals to other support agencies.

This is the fifth year the DA's office has participated in this program. Over the past year, 239 new victims received services directly from this program, while 222 service referrals were made to other partner agencies. There were also 10 presentations conducted by program staff to raise awareness regarding the direct services available to the underserved victim populations with a total of 84 attendees. Grant funds will be used locally to continue funding 1.5 full time equivalent (FTE) Victim Witness Program Specialists and 0.20 FTE Program Coordinator.

#### FINANCIAL IMPACT:

Approval of the one year grant agreement will allow the County to be reimbursed up to a maximum of \$125,000 for services performed in accordance with the scope of work described in the grant for the period of October 1, 2013 through September 30, 2014. The grant requires a cash match from the Humboldt County General Fund in the amount of \$13,775; this will be provided with already planned FY 2014-15 expenses for Information Service Charges in the amount of \$4,869. The remaining \$8,906 in obligated matching funds will be met with the planned installation of CAT 5e data cables at the Victim Witness Office to upgrade the networking infrastructure with improved phone/data transfer speed and reliability as was recommended by the County Information and Technologies Department. The program will continue to fund 1.5 FTE Victim Witness Program Specialists and a 0.20 FTE Program Coordinator with \$112,406 allocated for the salary/benefits costs of these positions. The remaining \$12,594 will be allocated for program applicable operating expenses.

Approval of this grant application supports the Board's Strategic Framework by protecting vulnerable populations and seeking outside funding sources to benefit Humboldt County needs.

#### OTHER AGENCY INVOLVEMENT:

Cal OES

#### ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may decide not to approve the grant application to Cal OES however, it is not recommended. Non-approval of the application will cause a loss of revenue for the Humboldt County Victim Witness Assistance Program as well as a substantial reduction in the services provided to victims of crime in the local community.

#### ATTACHMENTS:

1. Grant Application containing Grant Award Face Sheet and Certification of Assurance of Compliance.



The California Governor's Office of Emergency Services hereafter designated Cal OES, hereby makes a Grant Award of funds to the following:

1. **Grant Recipient:** County of Humboldt **1a. DUNS#** 034150203

In the amount and for the purpose and duration set forth in this Grant Award.

2. Implementing Agency: Office of the District Attorney, County of Humboldt 2a. DUNS# 034150203

3. Implementing Agency Address: 825 5th Street Eureka 95501-1107  
Street City Zip+4

4. Location of Project: Eureka  Humboldt 95501-1107  
City County Zip+4

**5. Disaster/Program Title:** Unserved/Underserved Victim Advocacy Outreach **6. Performance Period:** 10/01/14 to 09/30/15

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2014	7. VOCA		\$113,344		\$13,021	\$15,315	\$28,336	\$141,680
2013	8. VOCA		\$11,656			\$2,914	\$2,914	\$14,570
Select	9. Select						\$0	\$0
Select	10. Select						\$0	\$0
Select	11. Select						\$0	\$0
	12. TOTALS	\$0	\$125,000	\$125,000	\$13,021	\$18,229	\$31,250	12G. Total Project Cost: \$156,250

13. This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Grant Recipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Award. The Grant Recipient accepts this Grant Award and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. Official Authorized to Sign for Applicant/Grant Recipient: 15. Federal Employer ID Number: 94-6000513

Name: Rex Bohn Title: Chair, County Board of Supervisors

Telephone: (707) 476-2391      FAX: (707) 445-7299      Email: rbohn@co.humboldt.ca.us  
                (area code)                         (area code)

Payment Mailing Address: 825 5th Street City: Eureka Zip+4: 95501-1107

Signature: Box 1306 Date: 10/21/2014

**[FOR Cal OES USE ONLY]**

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal OES Fiscal Officer	Date	Cal OES Director (or designee)	Date
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## PROJECT CONTACT INFORMATION

Recipient County of Humboldt Grant Number UV14050120

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. **NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.**

1. The **Project Director** for the project:

Name: Paul V. Gallegos Title: District Attorney

Telephone #: 707 445-7417 Fax#: 707 445-7416 Email Address: pgallegos@co.humboldt.ca.us

Address/City/Zip: 825 5th Street, 4th Floor, Eureka, CA 95501

2. The **Financial Officer** for the project:

Name: Joseph Mellett Title: Auditor/Controller

Telephone #: 707 476-2452 Fax#: 707 445-7449 Email Address: jmellett@co.humboldt.ca.us

Address/City/Zip: 825 Fifth Street, Eureka, CA 95501

3. The **person** having **Routine Programmatic** responsibility for the project:

Name: Joyce Moser Title: Program Coordinator

Telephone #: 707 445-7417 Fax#: 707 445-7490 Email Address: jmoser@co.humboldt.ca.us

Address/City/Zip: 712 4th Street, Eureka, CA 95501

4. The **person** having **Routine Fiscal Responsibility** for the project:

Name: Kevin Furtado Title: Legal Office Business Manager

Telephone #: 707 268-2596 Fax#: 707 445-7416 Email Address: kafurtado@co.humboldt.ca.us

Address/City/Zip: 825 5th Street, 4th Floor, Eureka, CA 95501

5. The **Executive Director** of a nonprofit organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Paul V. Gallegos Title: District Attorney

Telephone #: 707 445-7417 Fax#: 707 445-7416 Email Address: pgallegos@co.humboldt.ca.us

Address/City/Zip: 825 5th Street, 4th Floor, Eureka, CA 95501

6. The **Official Designated** by the Governing Board to enter into the Grant Award Agreement for the city/county or Community-Based Organization, as stated in Block 14 of the Grant Award Face Sheet:

Name: Rex Bohn Title: Chair, Board of Supervisors

Telephone #: 707 476-2391 Fax#: 707 445-7299 Email Address: rbohn@co.humboldt.ca.us

Address/City/Zip: 825 Fifth Street, Eureka, CA 95501

7. The **chair** of the **Governing Body** of the recipient:

Name: Rex Bohn Title: Chair, Board of Supervisors

Telephone #: 707 476-2391 Fax#: 707 445-7299 Email Address: rbohn@co.humboldt.ca.us

Address/City/Zip: 825 Fifth Street, Eureka, CA 95501



## SIGNATURE AUTHORIZATION

Grant Award #: UV14050120

Grant Recipient: County of Humboldt

Implementing Agency: Office of the District Attorney

**\*The Project Director and Financial Officer are *REQUIRED* to sign this form.**

**\*Project Director:** Paul V. Gallegos

Signature: 

Date: 10/3/14

**\*Financial Officer:** Joseph Mellett

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The following persons are authorized to sign for the  
**Project Director**

 10/7/14  
Signature

Kelly Neel, Assistant District Attorney

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

The following persons are authorized to sign for the  
**Financial Officer**

\_\_\_\_\_  
Signature

Steve Edmiston, Assistant Auditor-Controller

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

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Name

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Signature

\_\_\_\_\_  
Name

**CERTIFICATION OF ASSURANCE OF COMPLIANCE**  
**Victims of Crime Act (VOCA) Fund**

I, Rex Bohn hereby certify that  
(official authorized to sign grant award; same person as Section 14 on Grant Award Face Sheet)

RECIPIENT: County of Humboldt

IMPLEMENTING AGENCY: Office of the District Attorney, County of Humboldt

PROJECT TITLE: Unserved/Underserved Victim Advocacy & Outreach Program

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

**I. Federal Grant Funds**

Recipients expending \$500,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Circular A-133 and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Recipient Handbook for more detail.

- ☒ The above named recipient receives \$500,000 or more in federal grant funds annually.
- ☐ The above named recipient does not receive \$500,000 or more in federal grant funds annually.

**II. Equal Employment Opportunity – (Recipient Handbook Section 2151)**

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Dan Fulks

Title: Personnel Director

Address: 825 5th Street, Eureka, CA 95501

Phone: (707) 476-2349

Email: dfulks@co.humboldt.ca.us



**III. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)**

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

**IV. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)**

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

**V. Lobbying – (Recipient Handbook Section 2154)**

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

**VI. Debarment and Suspension – (Recipient Handbook Section 2155)**

*(This applies to federally funded grants only.)*

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

**VII. Proof of Authority from City Council/Governing Board**

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

**VIII. Special Condition for Grant Awards with Victims of Crime Act (VOCA) Fund**

- The grant recipient agrees to administer the grant in accordance with the VOCA, the VOCA Program Guidelines, and the Office of Justice Programs Financial Guide.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the Cal OES determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

### CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 14 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: \_\_\_\_\_

Rex Bohn

Authorized Official's Typed Name: Rex Bohn

Authorized Official's Title: Chair, County Board of Supervisors

Date Executed: \_\_\_\_\_

10/21/2014

Federal Employer ID #: 94-6000513

Federal DUNS # 034150203

Current Central Contractor Registration Expiration Date: February 27, 2015

Executed in the City/County of: Eureka, County of Humboldt

### AUTHORIZED BY: *(not applicable to State agencies)*

- ☐ City Financial Officer
- ☐ City Manager
- ☐ Governing Board Chair

- ☒ County Financial Officer
- ☐ County Manager

Signature: \_\_\_\_\_

Typed Name: Joseph Mellett

Title: County Auditor-Controller



**Project Narrative**

**1. Problem Statement** - Humboldt County District Attorney Victim Witness Program (HCDVWP) has been providing services to victims for the past 32 years. Humboldt County is rural with a geographical area of 3,573 square miles located on the north coast, 100 miles south of Oregon. It has an ethnic population of 81.6% Caucasian, 8.3% Native American, 6.5% Hispanic, 0.9% African American, 0.7% Asian, and 2.4% other, totaling 128,864 people<sup>1</sup> with a crime index of 2,023. In 2013/2014 HCDVWP served an estimated victim population of 85% Caucasian, 4% Native American, 6% Hispanic, 2% African American, 2% Asian, and 1% other. Economically, Humboldt has a high rate of poverty and unemployment. In 2008, the poverty rate for California was estimated at 13.3%. Humboldt County's poverty rate was estimated at 19.8%.<sup>2</sup> In this 2009 study, the poverty rate for Native Americans is estimated to be at 18.9%.<sup>3</sup> Combined with the County's isolation and limited access to resources, this contributes to many social problems, including substance abuse, family violence and high divorce rates. California's second largest population of child molesters lives in Humboldt. The Drug Task Force has cited an increase in gang activity and in the number of Mexican Nationals conducting a large-scale drug trade with local marijuana growers, trading meth and heroin for the highly prized "Humboldt Homegrown".

Humboldt is the home to eight Native American Tribes and Rancherias. Bear River Band of Rohnerville Rancheria, Blue Lake Rancheria, Big Lagoon Rancheria, Hoopa Valley Tribe, Karuk Tribe, Trinidad Rancheria, Wiyot Tribe and the Yurok Tribe. The Yurok and Karuk Tribes are the two largest in California in membership and Hoopa has the largest reservation in California. In addition, there are two Tribal Law Enforcement Departments, five separate Tribal Courts, three Indian Health Facilities and four separate Tribal Temporary Assistance for Needy Families (TANF) Programs, often creating jurisdictional confusion.

Historically, a challenge has been providing services to the American Indian community due to cultural differences, remote locations of tribal lands, and the general distrust of law enforcement agencies and the Criminal Justice System. Due to the geographic locations of tribal lands, law enforcement and advocacy response time can

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<sup>1</sup> <http://quickfacts.census.gov/qfd/states/06/06023.html>

<sup>2</sup> <http://www.census.gov/cgi-bin/saige/saige.cgi>

<sup>3</sup> <http://stepupca.org/povertyInfo.htm>

take hours, days and sometimes are non-existent. No public transportation. Resources are very limited on the reservations

Indian Boarding schools were a major source of trauma in Indian communities. There are victims alive today that share their stories of abuse suffered at Indian Boarding Schools. Children were stripped of their culture, language and customs, destroying families by separating siblings and not allowing family visits. Students were "leased out" during the summers to farm or work as domestics for white families. Boarding schools were a magnet for child molesters. Sexual and physical abuse was rampant due to lack of mandatory reporter laws. Some victims have become sex abusers and others had become suicidal or alcoholic.

This abuse has devastated the traditional social structure of Indian communities. Some refer to the destruction of their culture as a "soul wound" or a "spirit wound". Before colonization, violence against women, children, and elders was virtually non-existent. Today, sexual abuse and violence have reached epidemic proportions in Native communities, along with suicide and substance abuse. Alcoholism is 6 times the national average. By the end of the 1990's, the sexual assault rate among Native Americans was 3.5 times higher than for any other ethnic group in the United States (Bureau of Justice Statistics, Department of Justice). 37.5% of Native American and Alaskan Native women will be victimized by intimate partner violence in their lifetime (National Violence Against Women Survey). In homes where domestic violence occurs, children are abused at a rate 1500% higher than the national average. Local and statewide statistics show that Humboldt is becoming a more violent place to live and county resources are unable to keep up with the increasing victim population. The risk of abuse is greatest when a victim is separated from supportive networks. Many suffer the continuing trauma without the services and support they need.

Currently, there are no victim advocacy resources allocated from the District Attorney at these communities. If there is an arrest by tribal police or a tribal advocate accompanies a victim to court, it would take at least 4 hours to attend a ½ hour court appearance with travel time, leaving these areas with no resources. The isolation, lack of telephone service, electricity and public transportation add to victim vulnerability. Funding through CalOES is VITAL to providing comprehensive victim services to Native American victims of crime.



2. Plan – Our plan is to reach victims in the American Indian Community, to educate and collaborate with Tribal and Non Tribal entities to better serve American Indian population. We will have two designated Program Advocates and one Program Coordinator (.20FTE) solely dedicated to increase our response to victimization of violent crimes in Indian Country. Designated staff will focus on domestic violence, sexual assault, homicide, elder abuse, driving while intoxicated with injuries, hate crime, and gang violence. This focus will improve the safety and provide direct assistance to the underserved American Indian population in a culturally competent manner. Designated staff will work to enhance advocacy response time, coordinate direct and referral services, and reduce the severity of the psychological consequences and trauma of the victimization. Designated staff will improve and implement an outreach awareness program to the American Indian communities.

2013/14 OBJECTIVES ACHIEVED

1. Co-hosted "Walking in Balance in Indian Country" Training;
2. Participated in Humboldt County Native Community Needs Assessment;
3. Participated in the creation of the Humboldt County Native American Resource Guide.
4. Served crime victims at our Hoopa Satellite Office on the Hoopa Reservation
5. Served crime victims at our Orleans Satellite Office on the Karuk Reservation
6. Served crime victims at our Weitchpec Satellite Office on the Yurok Reservation;
7. Held our District Attorney & Tribal Governments Honoring Ceremony
8. Distributed our Tribal Resource Pamphlet, Crisis Card and Program Brochures
9. Served on Tribal Advisory Boards
10. Provided court orientation & court accompaniment;
11. Gathered data/statistics on American Indian victims of crime.
12. Provided 10 in-services;
13. Delivered all services in a culturally respectful responsive manner;
14. Participated in community events;
15. Attended the DA & Tribal Governments Roundtable monthly meetings;
16. Nikki Miranda, UV Advocate completed Entry-level Advocate training;
17. Joyce Moser, UV Coordinator presented at Entry-level Advocate training, "Unserved Victims" segment;

18. Holly Hensher, UV Advocate presented at DV Training held on Hoopa Reservation;
19. Joyce Moser and Holly Hensher responded to Mass-shooting that occurred at the Cedarville Indian Rancheria Tribal Office in Modoc County;
20. In collaboration with Bear River Band of Rohnerville Rancheria and CalOES, held the NOVA Basic CRT Training in Humboldt County.

#### 2014/2015 OBJECTIVES

HCDVWP designated staff will collaborate with members of the Northern California Tribal Healing Coalition, California Attorney General's Office – Native American Affairs and the Inter-Tribal Women's Advocacy Network to bring trainings to Tribal Governments, Tribal/Non Tribal service providers and the American Indian communities. The training "Mending the Basket in Indian Country" will address elements that tear apart families in Indian Country. Tribal and non-tribal agency collaboration is crucial to improving services and strengthening partnerships.

HCDVWP designated staff will collaborate with the DA & Tribal Government Roundtable to host a District Attorney & Tribal Governments Roundtable Memorandum of Understanding Formal Re-Signing. This event is to acknowledge the many years of commitment and collaboration between the District Attorney and Tribal Roundtable partners. This ceremony will take place at the Sunset Restaurant in Trinidad.

HCDVWP designated staff will continue to collaborate with the Hoopa, Karuk and Yurok Tribes to provide direct victim services, assist with victim of Violent Crime Applications as well as Restraining Order Assistance in Hoopa (Hoopa), Orleans (Karuk) and Weitchpec (Yurok) to enhance access and victim confidentiality. Hoopa, Karuk and Yurok Tribes will provide office space (in-kind). The tribal offices are located on their reservations and are chosen for many reasons. If the perpetrator were to see a victim's car in the parking lot, the victim could say that he/she is seeking Tribal services to the perpetrator thereby reducing the threat of retaliation.

HCDVWP designated staff will continue to collaborate with Bear River Band of Rohnerville Rancheria and California Office of Emergency Services to bring the NOVA Basic Crisis Response Training to Humboldt County.

HCDVWP designated staff will provide court orientation and court accompaniment to the underserved Humboldt County American Indian population saving tribal advocates up to 4 hours in travel time to accompany a victim to a ½ hour court appearance thereby increasing services on the reservation. Victims are more likely to



follow through with prosecution and restraining orders when supported by an advocate, therefore increasing offender accountability. Vertical co-advocacy reduces trauma, alleviating the victim having to repeat their story over and over, increases the victim's trust with the advocate and the Criminal Justice system.

HCDVWP designated Program Staff will continue to distribute our Tribal Resource card that Tribal/Non-Tribal Law Enforcement and other first-responders can hand to victims during their first contact. This Tribal Resource card will be in addition to the DA Victim Witness Crisis Card.

HCDVWP designated Program Coordinator will attend the District Attorney & Tribal Governments Roundtable monthly meetings. District Attorney Paul V. Gallegos created a platform to provide a meaningful opportunity for representatives from all of the Humboldt County Tribes/Rancherias to discuss concerns and devise strategies related to community safety and the administration of justice in Humboldt County. Paul invited Tribal leaders to attend our first meeting on April 26, 2007. These monthly meeting have served to enhance communications between non-tribal and tribal agencies. Our mission statement is to create and increase communications between sovereign Tribal Governments and the Humboldt County District Attorney's Office. The Roundtable fosters education of our mutual constituencies to meet our needs by multi-level training, in-services and presentations. The Roundtable is committed to ensuring a mechanism is emplaced to address concerns or issues between the entities.

HCDVWP designated Program staff will continue to gather data/statistics on American Indian victims of crime. Data collected in 2004 reflects that among the 88 cases where the city of the Native American defendant's home was known, 43 were from Hoopa. This statistical data tells us where to focus our resources and outreach efforts. It is vital that we gather this statistical data. Increased funding equals more personnel. More personnel equal more victims receiving services.

HCDVWP designated Program staff will provide in-services and cross training opportunities for tribal and non-tribal agencies; distribute crisis cards and brochures describing DA Victim Witness program services and community resources.

HCDVWP designated Program Staff will actively participate in community events with tribal agencies, raise public awareness of program services, victim rights, and the impact of crime; domestic violence, sexual assault, homicide, elder abuse, driving while intoxicated with injuries, hate crime and gang violence. Standing together,

we will strengthen tribal and non-tribal partnerships, increase direct services, victim referrals and reduce jurisdictional confusion.

HCDVWP designated staff will continue to collaborate with the Humboldt Domestic Violence Services staff on a Humboldt County Native American Community Needs Assessment. This will be an amazing opportunity for us to ask questions and listen, really listen to Native voices, sharing what they see are their needs in the Native American Communities. Helping us to identify the gaps in services and the system.

HCDVWP designated Program staff will continue to deliver all services in a culturally responsive manner. Staff will collaborate with the Northern California Tribal Healing Coalition to offer Cultural Competency training to District Attorney, DA Investigators and Victim Witness staff. All staff have attended cultural competency training. Program Coordinator, Joyce Moser is Yurok and UV Advocate, Holly Hensher is Karuk, both are recognized as a Native American Subject-Matter-Expert by California Emergency Management Agency. In 2009, Joyce presented the Cultural Competency segment at the Western Regional Children's Advocacy Center (WRCAC) Native American Multi-Disciplinary Team (MDT) Forum. Joyce was a consultant at the WRCAC Native American MDT Development Academy. Joyce shared the alliances Humboldt County District Attorney's Office and DA Victim Witness has formed with the American Indian Tribes in Humboldt County. In 2010, Joyce was asked to share her culture and the collaboration efforts between both tribal and non-tribal agencies that are working so successfully in Humboldt County at the WRCAC Native American Multi-Disciplinary Team Academy. Joyce was selected because of her 30 years of victim advocacy experience and her innovative outreach to the American Indian communities. Holly presented a National Conference workshop entitled "Tribal and Justice Agency Cooperation" with a focus on cultural competency. Joyce presented at the CA Entry-level Advocate Training, "Underserved Victims" segment. Holly and Joyce responded to the mass-shooting incident which occurred at the Cedarville Indian Rancheria Tribal Headquarters. Four tribal members/employees were shot dead and two others shot and stabbed. In a recent email to DA Paul Gallegos from Olin Jones, Director of Native Affairs - Office of the California Attorney General. "Greetings Paul: I wanted to take a moment to express my sincere gratitude to you and the Humboldt County District Attorney's Victim Witness program for the services rendered by Ms. Joyce Moser and Ms. Holly Hensher, in response to the horrible tragedy that occurred at the Cedarville Indian Rancheria in Modoc County on February 20, 2014. Your authorization for their



travel to Modoc County and their culturally appropriate application of victim services was a significant factor that ensured the immediate crisis needs of the Cedarville Indian Rancheria constituents were addressed. In a recent multi-agency incident debriefing call comprising state and federal stakeholders convened at the national level, it was obvious that the actions of Ms. Moser and Ms. Hensher exemplified the essence of professionalism and public service.” Joyce and Holly have an in-depth understanding of local American Indian cultural beliefs and customs. In addition, Joyce is one of the founding members of the Inter-Tribal Women’s Advocacy Network (ITWAN). ITWAN is a group of women of Native American descent meeting monthly to identify the gaps and create safety nets so that victims do not fall through the cracks. Joyce and Holly are founding members of the Northern California Tribal Healing Coalition (NCTRC). NCTRC is a group of Native American descent meeting to identify training needs of service providers working with the American Indian communities and work together to bring specific training that address elements that tear apart families in Indian Country. Trainings are held locally so that Tribal/Non-Tribal attendees will have the opportunity to work together. This effort has proven to enhance victim services to the American Indian community. Holly is a member of both ITWAN and the Native Concerns Committee.

HCDVWP Current Program Coordinator and two Program Advocates have successfully completed the mandated Entry Level Training. Joyce has attended the Advanced Victim Advocate Training.

HCDVWP Program staff will continue to deliver mandatory services as outlined in the CalOES/CalEMA Program Guidelines and meet the Program’s objectives. HCDVWP depends upon community-based organizations (CBO) to assist victims who are hearing impaired, mentally or physically challenged, elderly, and/or in need of translation services. The Humboldt Access Project is a CBO, which provides support services for people with physical disabilities. Services include counseling, parenting classes, stress management, and grief counseling. Easter Seals is another CBO which provides a rehabilitative services as well as support. The Senior Resource Center in Eureka is a multifaceted agency whose services include adult day health care and senior legal services. HCDVWP works closely with Adult Protective Services. This relationship is critical when a family member or other caregiver has victimized an older person. Translation services are limited; information on Certified Translators is maintained through the County Clerk’s as well as with the District Attorney’s Office.

HCDVWP utilizes volunteers from the community procured through other CBO's, the County Board of Education, Senior Resource Center, Local Youth Groups and local colleges. Clerical Office Support – Student Volunteer, Jennaka Moser completes a monthly Volunteer Time Sheet. The District Attorney's Office requires a background check and fingerprinting.

HCDVWP will do field visits upon the request of the District Attorney's Office, law enforcement, medical facilities, as well as victims and/or their family member.

HCDVWP will partner with the Humboldt County District Attorney, CA Attorney General's Office - Native American Affairs, DA Investigators, Federal Law Enforcement Training Center, DA Child Abuse Services Team, Sexual Assault Response Team, North Coast Rape Crisis, Humboldt Domestic Violence Services, Adult Protective Agency, Bear River Band of Rohnerville Rancheria, Blue Lake Rancheria, Big Lagoon Rancheria, Hoopa Valley Tribe, Karuk Tribe, Trinidad Rancheria, Wiyot Tribe and Yurok Tribes. Hoopa and Yurok Tribal Police, Law Enforcement, Tribal Courts, K'IMA:W Medical Center, Orleans Medical Center, United Indian Health Services, Indian Child Welfare Workers, Tribal Social Services, Two Feathers Native American Family Services, Northern California Tribal Healing Coalition, California Tribal Temporary Assistance for Needy Families (TANF) Partnership, Hoopa TANF, Karuk TANF, Yurok TANF, Positive Indian Family Network, Inter-Tribal Women's Advocacy Network, Tribal Victim Advocacy groups, California Office of Emergency Services and Victim Compensation and Government Claims Board. Working together, we are able to offer American Indian victims and their family members direct services here in Humboldt County.

This is our attempt to see that those harmed by crime do not fall through the cracks of the very systems that were created to protect them. Creating new and strengthening existing bridges of trust, we will improve victim's willingness to cooperate with the criminal justice process and restore the victim's faith in the criminal justice system.

The Underserved Victim Advocacy and Outreach Program staff will follow the rules and regulations as outlined in the 2010 Recipient Handbook from the California Emergency Management Agency (Cal EMA) Public Safety and Victims Services Division (PSYS) as well as the County of Humboldt policy and procedures, the Humboldt County District Attorney office policy and procedures. Designated staff will be supervised by the Program Coordinator and adhere to the said requirements for all mandatory services; be dedicated to providing services to the American Indian population and cases arising from



the tribal regions served; deliver services in a culturally sensitive manner, non-judgmental or non-discriminatory, consistent with legal, ethical, and professional standards of practice; provide crisis intervention (phone or in person); answer questions and help victims cope with the trauma they have experienced; provide client Victim of Crime Application for financial reimbursement for: medical, mental health, loss wages or support, funeral and burial expenses; offer community resources and referrals to the victims; providing case status and court support if desired; problem solve with victims any obstacles that may be preventing access to community resources and treatment; be available for program presentations, in-services and cross training opportunities; participate in victim subject trainings; collaborate with community partners to bring awareness to victims rights and the impact of crime; support agency partners and appear together at community events, which include Victim Rights' Awareness Week Activities; keep detailed records and data of advocacy activities to comply with the requirements of the grant.

3. Capabilities – Implementation – HDCDAVWP have been providing services to victims since 1982 with OCJP/CalOES/CalEMA funding. Organizationally, the Coordinator answers directly to the District Attorney. Currently the staff consists of ten people under the direction of the Program Coordinator. CalOES funds .75FTE Program Coordinator, 1.0 Program Advocate, .25FTE Clerical. Other funding comes from the California Victim Compensation and Government Claims Board (2 Program Advocates, .5FTE Program Coordinator). CalOES Underserved Victim Advocacy and Outreach Program Grant (1 Program Advocate, .5 Program Advocate and .20FTE Coordinator). Child Abuse Services Team (1 Program Advocate). A Humboldt State University In-tern and a College of the Redwoods Student Volunteer. HCDVWP has eight Cultural Guidance volunteers (in-kind) who assists staff in delivering services in a culturally respectful way and cultural competency training.

Two-Day Training Designated staff will partner with Northern California Tribal Healing Coalition, California Attorney General's Office-Native American Affairs, Federal Law Enforcement Training Center, Inter-tribal Women's Advocacy Network, Tribes and Rancherias to training to bring trainings to Tribal Governments, Tribal/Non-Tribal service providers, and the American Indian communities. The "Mending the Basket in Indian Country" training will address elements that tear apart families in Indian Country. The trainings will also include traditional song, prayer, storytelling customs and beliefs. Tribal

and non-tribal agency learning together is crucial to strengthening partnerships and improving services in the American Indian community.

District Attorney & Tribal Governments Roundtable MOU Formal Re-signing

Designated staff will collaborate with the DA & Tribal Governments Roundtable and local Tribes and Rancherias to coordinate the Humboldt County District Attorney & Tribal Governments Roundtable Memorandum of Understanding Formal Re-Signing to be held at the Sunset Restaurant in Trinidad. This will be a time to acknowledge the many years of commitment and collaboration between the District Attorney and Tribal Roundtable partners.

Three (3) Satellite Offices – Providing Direct Services Designated staff will continue to collaborate with K'IMA:W Medical Center - Hoopa Project Connect Orleans Tribal Office and the Yurok Weitchpec Office to provide direct victim services, assist with Victim of Violent Crime Applications as well as Restraining Order Assistance two days per month in Hoopa, the largest reservation in California. One day per month in Orleans (Karuk Reservation) and Weitchpec (Yurok Reservation), the two largest tribes in California. To enhance access and victim confidentiality, K'IMA:W Medical Center, Karuk Tribe and Yurok Tribe will provide office space (in-kind). All offices are located on the reservations and used for many reasons. Due to the lack of public transportation, general distrust of the system, lack of funds to travel 82 miles one way to Eureka, the rural population would feel more encouraged to access victim services. If the perpetrator were to see a victim's car in the parking lot, the victim could say that he/she is seeking tribal services to the perpetrator thereby reducing the threat of retaliation. Program Advocate will provide direct services at the Hoopa, Orleans and Weitchpec locations one day, per week or as needed, in addition to attending Hoopa Project Connect monthly meeting.

NOVA BASIC Crisis Response Training Designated staff will coordinate with Bear River Band of Rohnerville Rancheria and California Office of Emergency Services to bring the NOVA Basic Crisis Response Training to Humboldt County. Increasing the number of Native NOVA Certified Responders.

Direct Services Designated staff will provide court orientation and court accompaniment to the underserved Humboldt County American Indian population saving tribal advocates up to 4 hours in travel time to accompany a victim to a ½ hour court appearance thereby increasing services on the reservation. Victims are more likely to follow through with prosecution and restraining orders when supported by an advocate,



therefore increasing offender accountability. Vertical co-advocacy reduces trauma, alleviating the victim having to repeat their story over and over, increases the victim's trust with the advocate and the Criminal Justice system.

Tribal Resource Card Designated staff will continue to work with the District Attorney, DA Investigator and Tribal Police to distribute our Tribal Resource Card. The card will list Tribal/Non-tribal victim service agencies and contact information. The card will be given to victims by law enforcement and social service agencies. The amount of time between the incident and initial contact with the advocate and victim will be dramatically decreased. Giving advocates the ability to assist victims of crime as soon as possible after the crime.

District Attorney & Tribal Governments Roundtable Designated Program Coordinator will attend the District Attorney & Tribal Governments Roundtable monthly meeting. District Attorney Paul V. Gallegos created a platform to provide a meaningful opportunity for representatives from all of the Humboldt County Tribes/Rancherias to discuss concerns and devise strategies related to community safety and the administration of justice in Humboldt County. Paul invited Tribal leaders to attend our first meeting on April 26, 2007. These monthly meeting have served to enhance communications between non-tribal and tribal agencies. Our mission statement is to create and increase communications between sovereign Tribal Governments and the Humboldt County District Attorney's Office. The Roundtable fosters education of our mutual constituencies to meet our needs by multi-level training, in-services and presentations. The Roundtable is committed to ensuring a mechanism is emplaced to address concerns or issues between the entities. This meeting will also serve to identify the gaps in service to the American Indian community.

Gather data/statistics Designated Advocates will continue to gather and compile data/statistics on American Indian victims of crime. Data collected in 2004 reflects that among the 88 cases where the city of the Native American defendant's home was known, 43 were from Hoopa. This statistical data tells us where to focus our resources and outreach efforts. It is vital that we gather this statistical data. Increased funding equals more personnel. More personnel equal more victims receiving services.

Educate Tribal and Non-tribal Agencies Designated staff will work with Tribal TANF Programs, Tribal Social Services, Tribal Police and Victim Service Agencies to provide DA Victim Witness Program In-services at their locations with emphasis on the

Restraining Order process and presentation of Program services. Education is crucial, so that victims would receive the correct information.

Outreach Designated staff will participate regularly on councils, task forces and committees addressing victim of crime issues. The agencies will also appear together at media functions, which include Victim Rights' Awareness Week activities, and routinely assist each other to ensure victims receive the best direct services possible.

Strengthen Tribal/Non Tribal Partnerships Designated staff will continue to regularly network with the District Attorney Office, DA Investigators, District Attorney & Tribal Governments Roundtable, Inter-Tribal Women's Advocacy Network, Northern California Tribal Healing Coalition, Two Feathers Native American Family Services, Indian Child Welfare Act Workers, Multi-Tribal Roundtable, Tribal Human/Social Services, Tribal Law Enforcement, Positive Indian Family Network and Tribal TANF (Temporary Assistance Needy Families) Programs, Tribal Medical Facilities. In addition to the Child Abuse Services Team, Domestic Violence Project, Domestic Violence Coordinating Council, Child Welfare Services, Sexual Assault Response Team, North Coast Rape Crisis Team, Humboldt Domestic Violence Services Agency, Domestic Violence Response Team, Humboldt County Law Enforcement as well as the DA Investigators & Attorneys. (There is tribal representation on the Child Abuse Services Team, the Sexual Assault Response Team), California Emergency Management Agency, Victim Compensation and Government Claims Board California State Attorney General's Office-Native American Affairs, Federal Law Enforcement Training Center.

Humboldt County Native American Resource Guide Designated staff will collaborate with Humboldt Domestic Violence Services to create a Humboldt County Native American Resource Guide to be given to crime victims, service providers and County employees. This tool will serve to enhance referrals to Native resources.

With funding from CalOES Underserved Victim Advocacy and Outreach Program we will provide outreach to the American Indian communities, provide direct assistance to American Indian victims and their families, assist victims of crime as soon as possible after the crime; reduce the severity of the psychological consequences of the victimization; improve the victim's willingness to cooperate with the criminal justice process; and restore the victim's faith in the criminal justice system. Our goal is see an increase of cases served for the American Indian population within the year given the new accessibility of advocacy services this grant provides. Continued data collection will



help us focus our outreach efforts, methods as well as monitor our program evaluation and success. Our office is in the Eureka Enterprise Zone.

### **Timeline**

October	DV Awareness Month – Promote public awareness of UV services Present at CA Attorney General's Victim Advocate Training on Responding to Critical Incident on Tribal Lands
November	District Attorney & Tribal Governments Formal MOU Re-signing
December	Distributing Salvation Army Food & Gift Boxed to families
January	Welcome our new District Attorney programs and share UV servies
February	Program in-services to Tribal TANF
March	Program in-service to Tribal Social Services
April	Candlelight Vigil, Jeans for Justice, Hoopa Walk of Honor
May	Program in-services to Tribal Judges
June	Hoopa Health Fair
July	Program in-services to Tribal Social Services
August	Hoopa Family Wellness Day & Preparation of Mending the Basket in Indian: Country 2-day Training
September	Final preparation of "Mending the Basket in Indian: Country Training

Direct services to American Indian victims will begin in October 2014. We will promote program services and raise public awareness of the impact of crime throughout the year, attend DA & Tribal Governments Roundtable monthly. We will submit Progress Reports and Data Collection. We will submit quarterly and final report of Expenditures/Request for Funds as stipulated in the 2010 Recipient Handbook. Our goals for this grant year is to reach 200 American Indian victims, conduct ten Program In-Services, one NOVA Advanced Crisis Response Training and one training to educate first responders on elements that tear American Indian families apart. We will strengthen tribal and non-tribal partnerships, increase direct services to the American Indian population in Humboldt County, increase victim referrals and reduce jurisdictional confusion. We will endeavor to achieve the goals laid out in this application.

Applicant: Humboldt County

Grant  
Number:

UV14050120

#### 4. Organization Chart

See attachment in Appendix



Applicant: Humboldt County

Grant  
Number:

UV14050120

5. Operational agreements Summary Form

See attachment in Appendix

## 6. Goals, Objectives, Activities and Performance Measures

### 2014-2015 Goals:

Outreach to crime victims in the American Indian community, to educate and collaborate with both tribal and non-tribal entities to better serve the American Indian population, whom have been historically underserved. Our program will focus on improving the safety and direct assistance to the underserved American Indian population in a culturally responsive/competent manner. In addition, our program will dedicate resources in order to increase our response to victimization of violent crimes in Indian Country. Our program will focus on domestic violence, sexual assault, homicide, elder abuse, hate crimes, driving under the influence crimes, and gang violence.

### Objectives:

To coordinate with the Northern California Tribal Healing Coalition and Inter-tribal Women's Network, to bring "Mending the Basket in Indian Country" 2-day training to Indian Country;

To coordinate with members of the District Attorney & Tribal Governments Roundtable and co-host the DA & Tribal Governments Formal Memorandum of Understanding Re-signing;

To dedicate two UV Advocates to increase outreach & awareness to crime victims in the underserved American Indian population/communities;

To coordinate with CalOES and Bear River Band of Rohnerville Rancheria to hold a NOVA Advanced Crisis Response Training in Humboldt County.

To dedicate two UV Advocates providing court orientation and accompaniment to the Underserved American Indian population/communities;

To continue distributing our Tribal Resource Pamphlets, Crisis Cards and Brochures;

To attend DA & Tribal Government Roundtable monthly meeting;

To gather statistical data to needed for future funding;

To provide in-services & cross train tribal and non-tribal agencies;

To educate and collaborate with both tribal and non-tribal entities, bringing awareness of UV services;

To deliver all program services in a culturally responsive and respectful manner.



## Activities:

1. Co-Host "Mending the Basket in Indian Country" 2-day Training;
2. Participate in the planning of the District Attorney & Tribal Governments Formal Memorandum of Understanding Re-signing Ceremony;
3. Satellite Offices on the Hoopa, Karuk and Yurok Reservations. The three largest tribes in California;
4. Co-Host NOVA Basic Crisis Response Training in Humboldt County;
5. Provide court orientation & court support;
6. Distribute Tribal Resource Pamphlets, Tribal Crisis Cards and Tribal Brochures to the underserved American Indian population/communities in addition to the Victim Witness Brochure and Crisis Cards;
7. Attend DA & Tribal Governments Roundtable monthly meetings;
8. Gather statistical data of victims of crime in the underserved American Indian population/communities;
9. Provide 10 in-services & cross train tribal and non-tribal agencies;
10. Educate Tribal and Non-tribal Agencies, raising awareness of UV services;
11. Deliver all services in a culturally competent and respectful manner.

## Performance Measures:

1. Co-Host "Mending the Basket in Indian Country" 2-day Training  
Output (OP) 3 months preparation work is planned for the coordination of this event.  
Outcome (OC) The projected number enrolled 225-250  
Outcome Measure (OM) 225-250 first responders receive training on topics that tear apart Native families.
2. Participate in the planning of the District Attorney & Tribal Governments Formal Memorandum of Understanding Re-signing Ceremony  
Output (OP) 6-8 months preparation work is planned for the coordination of this event.  
Outcome (OC) 150 Tribal people are expected to attend  
Outcome Measure (OM) to acknowledge the many years of commitment, collaboration and the desire to continue the efforts between the District Attorney and Tribal Roundtable partners.

3. Continue to serve victims at our 3 Satellite Office locations  
Output (OP) A satellite office set up on the Hoopa, Karuk and Yurok Reservations. California's three largest tribes.  
Outcome (OC) Hoopa Office will be staffed 2 a month – minimum 4 hours.  
Karuk and Yurok Offices will be staffed 1 time a month for a minimum of 2 hours  
Outcome Measure (OM) The targeted number of victim cases is 2 per visit.  
Through this presence, we build trust in these communities.
4. Co-host NOVA Basic Crisis Response Training  
Output (OP) 6-8 months preparation work is planned for the coordination of this event.  
Outcome (OC) 30 Tribal people are expected to attend  
Outcome Measure (OM) 30 Tribal people receive NOVA Crisis Response Training, Basic Certification to serve on the Tribal Crisis Response Team.
5. Provide court orientation & court accompaniment  
Output (OP) Designated program staff will provide court orientations and court support to crime victims.  
Outcome (OC) Reduce the amount of trauma crime victim experiences when having to testify.  
Outcome Measure (OM) The statistics will substantiate our need for grant funding.
6. Distribute Tribal Resource Cards, Tribal Crisis Cards and Tribal Brochures to the underserved American Indian population/communities in addition to the Victim Witness Brochure and Crisis Cards  
Output (OP) Distribute 500 of each tribal publications to law enforcement, victim service providers and crime victims.  
Outcome (OC) First responders will hand these to victims in their first contact.  
Outcome Measure (OM) The amount of time between the incident and the initial contact with the advocate and victim will be dramatically decreased giving advocates the ability to assist victims of crime as soon as possible after the crime.
7. Participate and serve on the DA & Tribal Government Roundtable and Tribal Advisory Boards  
Output (OP) Designated staff will participate in monthly meetings required.  
Expected duration is three hours per month.



Outcome (OC) Increase rapport and build bridges among the entities.

Outcome Measure (OM) Better understanding of Victim Witness services for the Native American Indian population/communities.

8. Gather statistical data of victims of crime in the underserved American Indian population & communities

Output (OP) Gather statistics daily to track crisis intervention, resources & referral, crime type, demographics, services and Victim of Crime Applications.

Outcome (OC) We expect to serve 200 new crime victims in the Native American Community.

Outcome Measure (OM) The statistics will substantiate our need for grant funding.

9. Designate program staff to provide in-services & cross training to law enforcement, tribal social services and tribal TANF programs

Output (OP) Designated program staff will arrange 10 in-services & cross training to law enforcement and tribal agencies.

Outcome (OC) Cross training of each agency's services. Learning together is crucial for building trust.

Outcome Measure (OM) Education is crucial and more victims will receive accurate information.

10. Designate program staff will actively participate in community events to educate the public about the vital UV services.

Output (OP) Designated program staff will facilitate the Candlelight Vigil, attend the Hoopa Walk of Honor, Hoopa Family Wellness Day and numerous Health Fairs and community events.

Outcome (OC) We expect to serve 200 new crime victims in the Native American Community.

Outcome Measure (OM) Increased UV Program services awareness is crucial, increasing the number of crime victims served by our program.

11. Deliver all services in a culturally competent and respectful manner

Output (OP) All staff will receive 4 hours cultural competency training this year.

Outcome (OC) Enhance staff ability to deliver all services in a culturally competent and respectful manner.

Outcome Measure (M) 200 victims of crime will receive services in a culturally competent and respectful manner.

# BUDGET CATEGORY AND LINE ITEM DETAIL

Grant Recipient: County of Humboldt		Grant Number: UV14050120		
		VOCA 14	Match	COST
<b>A. Personal Services – Salaries/Employee Benefits</b>				
<b>SALARIES</b>				
<b>Program Coordinator @.20 FTE</b>				\$0
\$71,579.20/yr @ .20FTE = \$14,315.84		\$14,316		\$14,316
(BU 220 @ .05FTE = \$3,578.96)				\$0
(BU 291 @ .20FTE = \$14,315.84)				\$0
(BU 208 @ .75FTE = \$53,684.40)				\$0
				\$0
<b>Victim Witness Program Specialist 1.0 FTE</b>		\$34,955		\$34,955
(26 pp @ \$1,344.41/pp = \$34,954.66)				\$0
				\$0
				\$0
<b>Victim Witness Program Specialist 0.5 FTE</b>		\$17,477		\$17,477
(26 pp @ \$672.21/pp = \$17,477.46)				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
<b>BENEFITS</b>				\$0
<b>Program Coordinator @ .20FTE</b>		\$7,223		\$7,223
SUI - \$536.77 @ 20% = \$62.65				\$0
Health - \$13,050.55 @ 20% = \$2,610.11				\$0
Life - \$65.28 @ 20% = \$13.06				\$0
Dental - \$930.20 @ 20% = \$186.04				\$0
PERS - 16,282.12 @ 20% = \$3,256.42				\$0
FICA/MC - \$5,475.81 @ 20% = \$1095.16				\$0
				\$0
<b>Victim Witness Program Specialist 1.0 FTE</b>		\$18,918		\$18,918
SUI: \$262.16 Health: \$7,061.76				\$0
Dental: \$930.20 PERS: \$7,951.13				\$0
Life: \$38.88 FICA/MC: \$2,674.03				\$0
				\$0
<b>Victim Witness Program Specialist .05 FTE</b>		\$18,257		\$18,257
SUI: \$131.08 Health: \$12,813.12				\$0
PERS: \$3,975.57				\$0
FICA/MC: \$1,337.01				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
<b>Workers' Compensation Insurance - set by County Risk Management Department</b>		\$1,260		\$1,260
				\$0
				\$0
				\$0
				\$0
				\$0
<b>Personal Section Totals</b>		<b>\$112,406</b>	<b>\$0</b>	<b>\$112,406</b>
<b>PERSONAL SECTION TOTAL</b>				<b>\$112,406</b>



# BUDGET CATEGORY AND LINE ITEM DETAIL

Grant Recipient: County of Humboldt		Grant Number: UV14050120	
	VOCA 14	Match	COST
<b>B. Operating Expenses</b>			
2-106 Communications - (2 landlines/1 mobile phone = \$100) (12 months)	\$1,200		\$1,200
			\$0
2-116 Postage (submission of application/time sensitive documents)	\$65		\$65
			\$0
2-117 Office Supplies - paper/ink/toner (\$88.67/month) (12 months) = \$1,064.04	\$1,064		\$1,064
			\$0
2-121 Rent; (1.5FTE) (125ft) (\$1.75/ft) (12months) = \$3,937.50	\$3,938	\$754	\$4,692
<b>CASH MATCH</b> (Total UV Program Rent: \$783.33 x 12 = \$9,400)			\$0
2-123 Special Department Exp (outreach events/crisis cards/brochures/pamphlets)	\$1,000		\$1,000
			\$0
2-125 Transportation - In County			\$0
Motorpool- (\$.75/mile) (2,667 miles) = \$2,000.25	\$2,000		\$2,000
			\$0
2-126 Utilities - PG&E - (\$100/month) (12 months) = \$1,200	\$1,200		\$1,200
			\$0
2-225 Transportation - Out of County -	\$500		\$500
Motorpool- (\$.75/mile) (667miles) = \$500.25			\$0
			\$0
2-240 Emergency Fund	\$200		\$200
			\$0
2-614 Staff Development/Training	\$500		\$500
Advocate Training: Registration/per diem/course materials			\$0
			\$0
2-110 Insurance - General Liability set by County Risk Management Dept.	\$822		\$822
(\$68.50/month) (12 months) = \$822			\$0
			\$0
3-940 Central Service Charges - Purchasing Charges for PO's/Credit Cards	\$105		\$105
and bids issued, set by County Administrative Office			\$0
			\$0
<b>CASH MATCH</b>			\$0
3-125 Information Service Charges - IT Dept. Charges for technical service/support/		\$4,869	\$4,869
intranet/email/software updates (Total Charge to VW Division: \$13,681)			\$0
			\$0
8-998 Network Upgrade - Modernize network cable system at VW Division Office		\$8,152	\$8,152
(installation of CAT 5e cables - improve phone/data transfer/networking system)			\$0
			\$0
<b>IN-KIND MATCH</b>			\$0
Hoopa Satellite Office - K'ima:W Medical Center			\$0
Office Space w/phone (125 sq ft) (\$175/sq ft) (12months) = \$2,625		\$2,625	\$2,625
			\$0
Orleans Satellite Office - Karuk Tribal Office			\$0
Office Space w/phone (12 sq ft) (\$1.75/sq ft) (12 months) = \$2,625		\$2,625	\$2,625
			\$0
Weitchpec Satellite Office - Yurok Tribe Office			\$0
Office Space w/phone (125 sq ft) (\$1.75/sq ft) (12 months) = \$2,625		\$2,625	\$2,625
			\$0
Cultural Guidance Volunteers		\$9,600	\$9,600
Representing 8 Tribes/Rancherias			\$0
(8hrs) (\$100/hr) (12 months) = \$9,600			\$0
<b>OPERATING SECTION TOTAL</b>	<b>\$12,594</b>	<b>\$31,250</b>	<b>\$43,844</b>
<b>OPERATING SECTION TOTAL</b>			<b>\$43,844</b>

### BUDGET CATEGORY AND LINE ITEM DETAIL

[illegible]



## PROJECT SUMMARY

1. GRANT AWARD NO. UV14050120

2. PROJECT TITLE Unserved/Underserved Victim Advocacy & Outreach

3. GRANT PERIOD

10/1/14 to 9/30/15

### 4. APPLICANT

Name: County of Humboldt Phone: (707) 476-2395

Address: 825 5th Street Fax #: (707) 445-7416

City: Eureka Zip: 95501

### 5. GRANT AMOUNT

(this is the same amount as 12G of the Grant Award Face Sheet)

\$ 156,250

### 6. IMPLEMENTING AGENCY

Name: Office of the District Attorney Phone: (707) 445-7411 Fax #: (707) 445-7416

Address: 825 5th Street, 4th Floor City: Eureka Zip: 95501

### 7. PROGRAM DESCRIPTION

Outreach to victims in the American Indian community, to educate and collaborate with both tribal and non-tribal entities to better serve the American Indian population, who have been historically underserved in our community. Our program will focus on improving the safety and direct assistance to the underserved American Indian population in a culturally responsive manner. In addition, our program will dedicate resources in order to increase our response to victimization of violent crimes in Indian Country. Our program will focus on domestic violence, sexual assault, homicide, elder abuse, hate crimes, driving under the influence and gang violence.

### 8. PROBLEM STATEMENT

The Humboldt County District Attorney's Victim Witness Program has provided services to crime victims in our community for the past 32 years. Humboldt County is a rural area located on the North Coast, and is home to eight Native American Tribes and Rancherias. The poverty rate in our community is 19.8%. In 2009, the poverty rate for Native Americans was 18.9%. Our County has the second largest population of child molestation in California coupled with increased drug and marijuana trafficking. Historically, providing and identifying services for the Native American community have been difficult due to cultural difference, remote locations of tribal lands, and general distrust of law enforcement agencies and the Criminal Justice System. Currently no advocacy resources are allocated from the District Attorney's Office specifically for these underserved communities.

### 9. OBJECTIVES

To collaborate with the Northern CA Tribal Healing Coalition to bring culturally structured training to local partners;  
To coordinate with the District Attorney & Tribal Governments Round-table members for a formal MOU renewal;  
To designate 2 Victim Witness Advocates dedicated to increasing services and response to crime victims;  
To coordinate with Bear River & Cal OES to hold a NOVA Basic Crisis Response Training in Humboldt;  
To dedicate 2 UV Advocates to providing court orientation & accompaniment to unserved population/communities;  
To continue distributing our Tribal Response Pamphlet, Crisis Cards and Brochures;  
To gather statistical data for future funding & cross train tribal and non-tribal partners;  
To deliver all program services in a culturally respectful and responsive manner.

**10. ACTIVITIES**

1. Co-host "Mending the Basket in Indian Country" 2-day Training
2. Assist in planning of the District Attorney & Tribal Government Round-table Formal MOU Re-signing event
3. Continue to serve victims at our 3 Satellite Offices on Tribal lands: Hoopa, Orleans, and Weitchpec
4. Co-host 3 day NOVA Basic Crisis Response Training
5. Provide court orientation & court support
6. Distribute Tribal Resource Pamphlet, Crisis Cards and Brochures
7. Gather statistical data of crime victims in the underserved American Indian population/community
8. Provide 10 in-services, cross train and educate tribal and non-tribal partners to promote awareness of UV services
9. Attend DA & Tribal Governments Round-table monthly meetings
10. Deliver all services in a culturally competent and respectful manner

**11. EVALUATION** (if applicable)

1. Statistics
2. In-service provided - 10
3. Trainings provided - 2
4. Number of Underserved Crime Victim Population served - 200

**12. NUMBER OF CLIENTS**

(if applicable)

200

**13. PROJECT BUDGET**

(these are the same amounts as on Budget Pages)

Personal Services	Operating Expenses	Equipment	TOTAL
\$112,406	\$43,844	\$0	\$156,250
			\$0
			\$0
			\$0
			\$0
			\$0
<b>Totals:</b>	\$112,406	\$43,844	\$0
			\$156,250

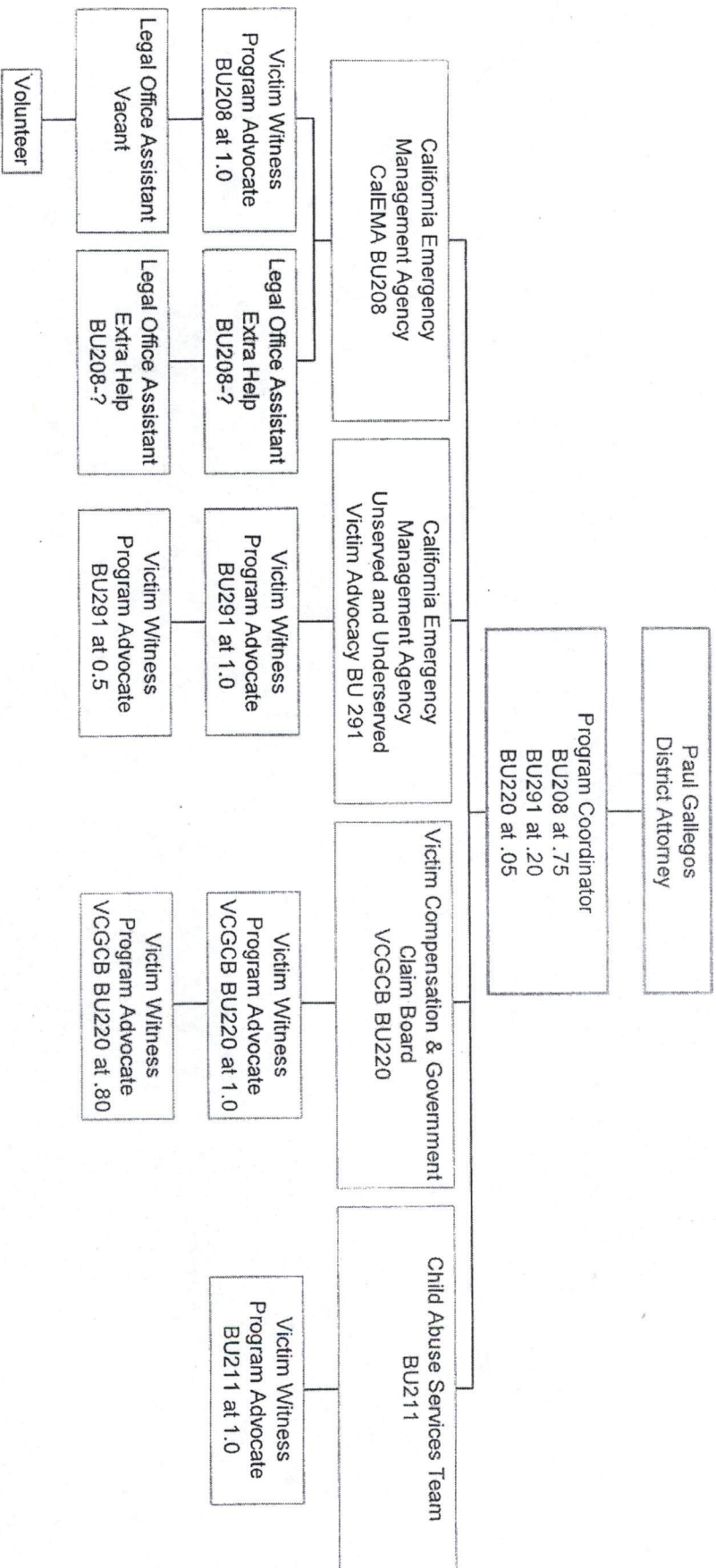


## Operational Agreements (OA) Summary Form

List of Agencies/Organizations/Individuals		Date OA Signed (xx/xx/xxxx)	Dates of OA From: To:		
1.	Humboldt County Child Abuse Team	02-09-2011	07-01-2010	to	09-30-2015
2.	Humboldt County Office of the District Attorney	02-09-2011	07-01-2010	to	09-30-2015
3.	Humboldt County DA Investigation Bureau	07-20-11	07-01-2010	to	09-30-2015
4.	Humboldt Domestic Violence Services	02-09-2011	07-01-2010	to	09-30-2015
5.	Humboldt North Coast Rape Crisis Team	02-09-2011	07-01-2010	to	09-30-2015
6.	Humboldt Sexual Assault Response Team	05-02-2011	07-01-2010	to	09-30-2015
7.	Two Feathers Native American Family Services	02-09-2011	07-01-2010	to	09-30-2015
8.	Bear River Band of Rohnerville Rancheria	03-07-2011	07-01-2010	to	09-30-2015
9.	Bigt Lagoon Rancheria	06-14-2011	07-01-2010	to	09-30-2015
10.	Blue Lake Rancheria	09-11-2011	07-01-2010	to	09-30-2015
11.	Hoopa Valley Tribe	04-27-2011	07-01-2010	to	09-30-2015
12.	Hoopa Valley Tribal Police	07-21-2011	07-01-2010	to	09-30-2015
13.	Karuk Tribe	09-06-2011	07-01-2010	to	09-30-2015
14.	Trinidad Rancheria	09-21-2011	07-01-2010	to	09-30-2015
15.	Wiyot Tribe	09-19-2011	07-01-2010	to	09-30-2015
16.	Yurok Tribe	07-01-2011	07-01-2010	to	09-30-2015
17.				to	
18.				to	
19.				to	
20.				to	

Use additional pages if necessary.

# Humboldt County District Attorney Victim Witness Assistance Program





## EMERGENCY FUND PROCEDURES

County of Humboldt - Office of the District Attorney

UV14050120

\_\_\_\_\_  
RECIPIENT NAME

\_\_\_\_\_  
GRANT NUMBER

In order for a project to develop an emergency fund with grant funds, certain criteria must be maintained. "Emergency" is defined as any immediate financial intervention in response to a victim's basic needs such as: temporary emergency shelter, food, transportation, clothing, and medical care.

Due to the nature of these Emergency funds, they need to be easily accessible. Some safeguards are necessary and accountability of these funds be maintained. For effective management and audit purposes, the following procedures must be maintained:

1. The emergency fund and regular grant allocation must be kept in separate accounts.
2. Vouchers, receipts, and canceled checks must be maintained for audit purposes.
3. The authority to make payments from the emergency fund rests with the Chief Executive of the agency. Authority to draw on the emergency fund has been delegated by the Chief Executive to Kevin Furtado.  
Checks require a counter signature in order to be valid. Cal OES must be notified in writing of any changes in responsibility within ten days of the change.
4. If an imprest cash fund is used, the name, address and signature of the recipient will be maintained, as well as the date, amount and reason for the request.
5. Grant funds will not be commingled with other emergency monies.
6. As checks are drawn against the fund, a copy will be sent to the person in charge of the project's accounting.
7. This fund will be used only in the absence of another community resource, and only in the case of an emergency.
8. Verification of the crime, if applicable, will be made with local law enforcement. A copy of the crime report or verification slip will be kept on file.
9. Payments will be limited to payment for goods or services. A credit system, in lieu of cash payment, will be explored with local merchants. Direct cash allotments will be limited to no more than \$50.00 individual. Victims are not eligible to draw on the emergency fund for more than two crime incidents per year.
10. Records will reflect whether the emergency money is considered a loan and full or partial repayment is expected, or whether the money is an outright gift. Any repayments will be considered project income and must be used to reimburse the emergency fund.

## OTHER FUNDING SOURCES

Complete this form to report the total funds available to support the activities related to accomplishing the goals and objectives of the Grant Award Agreement. In the "Grant Funds" column, report the Cal OES funds requested by category. In the "Other Funds" column, report all other funds available to support the project by category and then calculate the totals by category in the "Program Total" column. Total each column to arrive at the total program funds available.

OTHER FUNDING SOURCES			
(Enter numbers without \$ or decimal points.)			
BUDGET CATEGORY	GRANT FUNDS <i>(Use only the grant funds identified in the preceding budget pages.)</i>	OTHER FUNDS	PROGRAM TOTAL
Personal Services	112,406		\$112,406
Operating Expenses	12,594	31,250	\$43,844
Equipment	0		\$0
<b>TOTAL</b>	\$125,000	\$31,250	\$156,250

**This form does not become part of the grant award.**



## PRIOR, CURRENT AND PROPOSED Cal OES FUNDING

List all currently funded Cal OES projects and all Cal OES grants awarded to the applicant during the last five fiscal years. Include the fiscal year of operation, the grant number and the amount of Cal OES funding. For current and proposed grants that include positions funded by more than one Cal OES grant, list these personnel by title and the percentage of the position funded by Cal OES. The percentage of funding must not exceed 100 percent for any one individual.

Example				
FISCAL YEAR	GRANT NUMBER	GRANT AMOUNT	PERSONNEL BY TITLE	PERCENTAGE PAID BY Cal OES
2005-06	DC05160010	\$50,000	Project Director	25%
2005-06	CE05089504	\$67,000	Project Director	25%
2005-06	MS05040550	\$68,000	Project Director	50%

PRIOR, CURRENT AND PROPOSED Cal OES FUNDING				
FISCAL YEAR	GRANT NUMBER	GRANT AMOUNT	PERSONNEL BY TITLE	% OF Cal OES FUNDING
2014-2015	UV14050120	\$125.00	Coord. & 2 Advocates	20%, 100%, 50%
2014-2015	VW143200120	\$180,878	Coordinator, Advocate	75%, 100%
2013-2014	UV11010120	\$116,420	Coord. & 2 Advocates	20%, 100%, 50%
2013-2014	VW13310120	\$174,470	Coordinator, Advocate	75%, 100%
2012-2013	UV11010120	\$116,420	Coord. & 2 Advocates	20%, 100%, 50%
2012-2013	VW12300120	\$174,470	Coordinator, Advocate	75%, 100%
2011-2012	UV11010120	\$125.00	Coord. & 2 Advocates	20%, 100%, 50%
2011-2012	VW1290120	\$184,790	Coord. Adv. & LOA	75%, 100%, 90%
2010-2011	UV11010120	\$125.00	Coord. & 2 Advocates	20%, 100%, 50%

## PROJECT SERVICE AREA INFORMATION

1. COUNTY OR COUNTIES SERVED: Enter the name(s) of the county or counties served by the project. Put an asterisk where the project's principal office is located.

Humboldt County

2. U.S. CONGRESSIONAL DISTRICT(S): Enter the number(s) of the U.S. Congressional District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

1st U.S. Congressional District

3. STATE ASSEMBLY DISTRICT(S): Enter the number(s) of the State Assembly District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

1st District

4. STATE SENATE DISTRICT(S): Enter the number(s) of the State Senate District(s) that the project serves. Put an asterisk for the district where the project's principal office is located.

2nd District

5. POPULATION OF SERVICE AREA: Enter the total population of the area served by the project.

134,623



**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
LAW ENFORCEMENT AND VICTIM SERVICES DIVISION**

**COMPUTERS AND AUTOMATED SYSTEMS  
PURCHASE JUSTIFICATION GUIDELINES**

As stated in the *Recipient Handbook*, approval for purchases of computers and automated equipment is contingent on the project's ability to demonstrate cost effective, project-related need. This is best demonstrated by clearly relating each computer system or component to the grant objectives and activities.

Please answer the following questions. Attach as many pages as necessary to fully answer each question.

1. What is your agency's purpose for the proposed system? Include a description of the items to be purchased and how they will be used. Also, explain how the proposed equipment and/or software will enhance the project's ability to achieve the objectives/activities of the project as specified in the Grant Award Agreement.
2. If the request is for hardware and software in which the total costs exceed \$25,000, describe the proposed design of your system and indicate whether this is a new system or an addition/enhancement of an existing one, and whether it will be integrated with other systems. In your description please, be specific as to type and location of hardware/software and how the system will be operated and maintained.

We are not requesting equipment purchase for 2014-2015