

COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C-6

For the meeting of: June 28, 2016

Date: June 13, 2016
To: Board of Supervisors
From: Amy S. Nilsen, County Administrative Officer *AN*
Subject: New appointment to the Humboldt County Workforce Development Board (HC-WDB).

RECOMMENDATIONS:

That the Board of Supervisors:

- 1. Reviews the attached membership application for Susi Huschle
- 2. Appoint Susi Huschle to the HC-WDB for a term of two years effective immediately, in accordance with the HC-WDB bylaws.

SOURCE OF FUNDING:

Workforce Innovation and Opportunity Act administrative funds.

DISCUSSION:

The HC-WDB is a commission, appointed by the Board of Supervisors, required by the Workforce Innovation and Opportunity Act (WIOA) to oversee the workforce system and WIOA funds that come into Humboldt County, the Local Workforce Investment Area. The mission of the HC-WDB is to bring together resources to meet employer and employee needs and advance the prosperity of local communities. WIOA requires certain public agencies and labor unions to be members of the HC-WDB, and for that membership to be balanced with an equal number, plus one of private sector members, so that the private sector makes up at least 51 percent of the HC-WDB membership.

Prepared by Debbie Damiano, Administrative Analyst

CAO Approval *E. Ashia Heg*

REVIEW: Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

PREVIOUS ACTION/REFERRAL:
Board Order No. _____
Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor *Sundberg* Seconded by Supervisor *Bass*
Ayes *Sundberg, Fennell, Lovelace, Bohn, Bass*
Nays _____
Abstain _____
Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: June 28, 2016
By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board

Susi Huschle represents Humboldt County Office of Education, was nominated by Jon Sapper, and fulfills the Kindergarten through 12th Grade Education membership seat. The HC-WDB Executive Committee reviewed Ms.Huschle's application and recommended her appointment at their June 9, 2016 meeting. The proposed appointment is in accordance with the HC-WDB bylaws.

FINANCIAL IMPACT:

The requested action has no financial impact. Appointments to the HC-WDB support your Board's Strategic Framework Core Roles of supporting business and workforce development.

OTHER AGENCY INVOLVEMENT:

No other agency involvement.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to appoint this applicant and ask the HC-WDB to conduct an additional search for applicants.

ATTACHMENTS:

HC-WDB Application for Appointment:

- Susi Huschle

ATTACHMENT

Susi Huschle HC-WDB Application for Appointment:



APPLICATION FOR APPOINTMENT

ECONOMIC DEVELOPMENT

PART I - Personal Information			
Applicant Name (Last, First, and Middle Initial) Huschle, Susi H		Home Telephone [REDACTED]	E-Mail Address shuschle@humboldt.k12.ca.us
Mailing Address 901 Myrtle Ave	City Eureka	State CA	Zip 95501
Residence Address (if different from mailing address) 1290 Lincoln Ave	City Arcata	State CA	Zip 95521
Name of Business, Agency, or Tribe Humboldt County Office of Education		Occupation/Title Career-Related Resources Coordinator	
Business Address 901 Myrtle Ave	City Eureka	State CA	Zip 95501
Business Phone 707-601-4307	Business Fax 707-445-7018		

Please provide three references (name, address, phone # and e-mail)

1. Jon Sapper, 901 Myrtle Ave, Eureka, CA 707-445-7020, jsapper@humboldt.k12.ca.us
2. Lori Breyer, 901 Myrtle Ave, Eureka, CA 707-445-7019, lbreyer@humboldt.k12.ca.us
3. Tess Ives, 901 Myrtle Ave, Eureka, CA 707-445-7043, tives@humboldt.k12.ca.us

Please indicate which industry you represent

PRIVATE INDUSTRY (please specify which sector you represent)

- Diversified Health Care
- Building and Systems Construction
- Management and Innovation Services
- Forest Products
- Other:

- Specialty Food, Flowers, and Beverages
- Investment Support Services
- Niche Manufacturing
- Tourism

PUBLIC INDUSTRY (please specify which sector you represent)

- Wagner-Peyser Act
- Board of Supervisors Representative
- Assembly/State Representative
- Education (specify)
 - Adult
 - K-12

- Economic Development
- Vocational Rehabilitation
- Labor Organization
- College of the Redwoods

- Community Based Organization (specify)
 - Native American Employment Development
 - Employ People with Barriers
 - Train People with Barriers

- Child Care
- Youth Employment, Training, or Education
- Federally Fund Programs/Services for Low-Income Residents

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

PART II – Guidelines

The following guidelines have been developed to assist the Board of Supervisors in the process of recruiting and appointing new Workforce Development Board members.

To become a member of the Workforce Development Board, you must:

1. Represent the sector for which you are applying (be an owner of a business, a chief executive/operating officer of a business or agency, or other business executive or employer with optimum policy-making or hiring authority).
2. Be formally nominated by an open-membership business organization (i.e., a chamber of commerce or a professional or business organization such as Kiwanis or Rotary), a business trade association, or an agency board of directors. **Your nomination must be secured prior to submitting this application by completing Part III below.**
3. Forward the completed application to:

Workforce Development Board
 520 E Street
 Eureka, CA 95501
 Attn: Cindy Harrington, WDB Executive Director
charrington@co.humboldt.ca.us

Applicants selected for employment will be required to file Form 700, Statement of Economic Interest.

For questions or additional information, please call (707)445-7745
or visit our website @ <http://humboldt.gov.org/1709/Workforce-Development-Board>

PART III – Nomination


PLEASE NOTE: Applicant must secure the nomination and signature of an appropriate Agency, Organization, or Association as described in Part II - #3 above, prior to submitting the application to the Workforce Development Board.

_____ Humboldt County Office of Education _____
 (Agency/Organization/Association Name)

hereby formally nominates

_____ Susi Huschle _____
 (Applicant's Name)

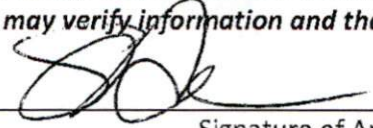
for appointment to the Workforce Investment Board of Humboldt County

_____  _____
 Signature of Chair/Director/Chief of Nominating Agency

_____ 5/13/16 _____
 Date

PART IV – Applicant Certification and Signature

I hereby certify all answers and statements are true and complete to the best of my knowledge. I understand the County may verify information and that untruthful or misleading answers are cause for rejection of this application.

_____  _____
 Signature of Applicant

_____ 5-13-16 _____
 Date

FOR OFFICE USE ONLY:

Date Rec'd: _____

Staff: _____

Submittal Date: _____