

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA - Final

Tuesday, February 4, 2025

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 864 6467 0228

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>

A. ROLL CALL**B. SALUTE TO THE FLAG****C. MODIFICATIONS TO THE AGENDA****D. CONSENT CALENDAR****Board of Supervisors**

[25-179](#)

1. Letter of Appreciation to Matt Nannizzi for Service on the Humboldt County Fish & Game Advisory Commission

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Letter of Appreciation.

Sponsors: Supervisor Wilson

- Attachments:** [Staff Report](#)
[Letter of Appreciation to Matt Nannizzi](#)
[Executed Letter of Appreciation - Matt Nannizzi](#)

Clerk of the Board

[25-172](#)

2. Appointments to the Humboldt County Workforce Development Board

- Recommendation:** That the Board of Supervisors:
1. Review the attached applications from Amber Cavanaugh representing College of the Redwoods, Michelle Glancy representing Open Door Health Center and Danny Kelley representing Blue Lake Rancheria; and
 2. Appoint Amber Cavanaugh, Michelle Glancy and Danny Kelley to the Humboldt County Workforce Development Board for a two-year term, effective immediately pursuant to Humboldt County Workforce Development Board Bylaws.

- Attachments:** [Staff Report](#)
[Workforce Development Board Applications for Amber Cavanaugh, Michelle Glancy and Danny](#)

[25-220](#)

3. Letter of Appreciation to Katherine Smith for Service on the Behavioral Health Board

- Recommendation:** That the Board of Supervisors:
1. Authorize the Chair to sign the Letter of Appreciation.

- Attachments:** [Staff Report](#)
[Letter of Appreciation to Katherine Smith](#)
[Executed Letter of Appreciation - Katherine Smith](#)

County Administrative Office

[25-14](#)

4. Final Acceptance of the Humboldt County Courthouse Fourth Street Americans with Disabilities Act Modification Project, Project Number 2020-101

- Recommendation:** That the Board of Supervisors:
1. Accept the completion of the Humboldt County Courthouse Fourth Street Americans with Disabilities Act Modification Project, Project Number 2020-101; and
 2. Authorize the Purchasing Agent, or a designee thereof, to execute the Notice of Completion for the Humboldt County Courthouse Fourth Street Americans with Disabilities Act Modification Project; and
 3. Direct the Clerk of the Board to provide the County Administrative Office - ADA Team with one (1) fully executed certified copy of the Board order related to this item.

- Attachments:** [Staff Report](#)
[Notice-of-Completion](#)

Department of Health and Human Services: Administration[25-156](#)

5. Grant Agreement with the United States Department of Housing and Urban Development Regarding Acceptance of Funding Made Available through the Youth Homelessness Demonstration Program

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached grant agreement with the United States Department of Housing and Urban Development; and
2. Approve, and authorize the Department of Health and Human Services Director, or a designee thereof, to execute, the attached grant agreement with the United States Department of Housing and Urban Development regarding acceptance of funding made available through the Youth Homelessness Demonstration Program; and
3. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent applications, agreements, amendments, certifications, attestations and other documents required or deemed necessary for the Department of Health and Human Services to accept and secure funding made available through the Youth Homelessness Demonstration Program, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one fully executed certified copy of the Board order related to this item.

Attachments: [Staff Report](#)
[Grant Agreement with the United States Department of Housing and Urban Development Rega](#)
[HUD YHDP Grant Application](#)
[YHDP NOFO 2024](#)

[25-224](#)

6. Resolution Regarding Changes in Public Office Hours for Eligibility and Employment Services, Social Services Branch, Department of Health & Human Services

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution regarding changes in Eligibility and Employment Services, Social Services Branch public office hours.

Attachments: [Staff Report](#)
[Resolution Establishing New Office Hours](#)
[Resolution No. 24-127](#)
[Resolution No. 25-11](#)

Department of Health and Human Services: Public Health[25-113](#)

7. Renewal of California COVID Network of California Laboratories for Severe Acute Respiratory Syndrome Coronavirus 2 (SARS-CoV-2) Whole Genome Sequencing (COVIDNet) Platform State Standard Agreement with California Department of Public Health (CDPH)

Recommendation: That the Board of Supervisors:

1. Approve the State Standard Agreement with CDPH regarding access to the COVIDNet Platform; and
2. Authorize the Director of Public Health, or a designee thereof, to sign the State Standard Agreement; and
3. Authorize the Director of Public Health, or a designee thereof, to sign all future amendments and documents directly related to the State Standard Agreement upon review and approval of the County Administrative Office (CAO), County Counsel and Risk Management.

Attachments: [Staff Report](#)
[Renewal of California COVID Network of California Laboratories for Severe Acute Respiratory Sy](#)
[25-149](#)

8. Memorandum of Understanding (MOU) with Partnership HealthPlan of California Regarding the Coordination of the Special Supplemental Nutrition Program for Women, Infants, and Children program (WIC Program)

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached MOU with Partnership HealthPlan of California regarding the coordination of the WIC Program; and
2. Authorize the Department of Health and Human Services (DHHS) - Public Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached MOU with Partnership HealthPlan of California, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed copy of the attached MOU with Partnership HealthPlan of California to the DHHS - Contract Unit for further processing.

Attachments: [Staff Report](#)
[MOU Partnership Healthplan of CA](#)

[25-150](#)

9. Memorandum of Understanding (MOU) with Partnership HealthPlan of California Regarding the Coordination of Public Health programs in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached MOU with Partnership HealthPlan of California for the coordination of public health programs in Humboldt County; and
2. Authorize the Department of Health and Human Services (DHHS) - Public Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached MOU with Partnership HealthPlan of California, after review and approval by County Counsel, Risk Management and the County Administrative Office; and

3. Direct the Clerk of the Board to return one fully executed original copy of the attached MOU with Partnership HealthPlan of California to the DHHS - Contract Unit for further processing.

Attachments: [Staff Report](#)
[MOU Partnership HealthPlan of CA](#)

Human Resources

[25-174](#)

10. Adding Willow Creek Fire Safe Council to Humboldt Worker's Compensation Coverage

Recommendation: That the Board of Supervisors:
1. Adopt the Memorandum of Understanding (Attachment 1) for adding Willow Creek Fire Safe Council to the program and require that the Willow Creek Fire Safe Council join the program for at least 3 years;

Attachments: [Staff Report](#)
[Willow Creek Fire Safe Council Fire MOU - signed.pdf](#)
[2024-01-08 Application to Add Coverage.pdf](#)
[BOS Approved Agenda 8-16-05.pdf](#)
[BOS Approved 12-2011.pdf](#)
[Executed - Willow Creek Fire Safe Council Fire MOU](#)

Public Works

[25-151](#)

11. Bid Authorization for the John Haynes Veterans Memorial Building (Garberville Veterans Hall) Project, Project Number 162765

Recommendation: That the Board of Supervisors:
1. Receive the plans and specifications pertaining to the John Haynes Veterans Memorial Building (Garberville Veterans Hall) Project, Project Number 162765; and
2. Authorize the Humboldt County Department of Public Works to advertise the above-referenced project, as required by Section 22037 of the California Public Contract Code, with bids to be opened on March 4, 2025, at 2:00 PM; and
3. Direct staff to return with a time certain presentation to further discuss the John Haynes Veterans Memorial Building (Garberville Veterans Hall) Project after bids have been received.

Attachments: [Staff Report](#)
[Exhibit 1 - 162765 John Haynes Veterans Memorial Building Bid Drawings.pdf](#)
[Exhibit 2 - 162765 John Haynes Veterans Memorial Building Specifications.pdf](#)
[Exhibit 3 - 162765 John Haynes Veterans Memorial Building Project Budget.pdf](#)

Sheriff

[25-176](#)

12. Governing Body Resolution for the Emergency Management Performance Grant (EMPG) and the Homeland Security Grant Program (HSGP) for grant Fiscal Years 2024, 2025, 2026 and 2027

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the Governing Body Resolution (Attachment 1) for the EMPG and HSGP, and direct the Clerk of the Board to certify; and
2. Direct the Clerk of the Board to return three (3) signed and certified copies, of the above-named resolution, to the Sheriff's Office, Attn: Julie Martin, for immediate submission to the California Governor's Office of Emergency Services.

Attachments: [Staff Report](#)
[Governing Body Resolution - EMPG and HSGP 2024-2027.docx](#)
[Resolution No.25-12](#)

Treasurer/Tax Collector[25-171](#)

13. Appointment of Board of Directors - Humboldt County Public Property Leasing Corporation

Recommendation: That the Board of Supervisors:

1. Reappoint the following individuals as Directors of the Humboldt County Public Property Leasing Corporation (HCPPLC) effective this date for the 2025 calendar year:
Bruce Rupp, President
Daniel Sweet, Treasurer
Greg Bowen, Secretary

Attachments: [Staff Report](#)

E. ITEMS PULLED FROM CONSENT**F. PUBLIC COMMENT ON NON-AGENDA ITEMS**[25-257](#)

Public Comment - Non Agenda items

Attachments: [Public Comment](#)

G. MATTERS SET FOR TIME CERTAIN (None Scheduled)**H. PUBLIC HEARINGS****Aviation**[25-185](#)

1. Public Hearing to Consider Amending the 2025 Humboldt County Schedule of Fees and

Charges Related to the Department of Aviation's Hangar Rates

- Recommendation:** That the Board of Supervisors:
1. Open the public hearing; and
 2. Receive the staff report and public comments; and
 3. Consider amending the 2025 Humboldt County Schedule of Fees and Charges related to the Department of Aviation's Hangar Rates; and
 4. Provide direction to staff as appropriate; and
 5. Close the public hearing.

- Attachments:**
- [Staff Report](#)
 - [Attachment 1 - Public Hearing Notice Hangar Rates \(002\).pdf](#)
 - [Attachment 1.a. - 2025 Fee Schedule Aviation Revised.pdf](#)
 - [Attachment 1.b. 2025 Revised Fee Schedule Justifications.pdf](#)
 - [Attachment 2 - AMCG Rate Study \(EKA\).pdf](#)
 - [Attachment 3 - AMCG Rate Study \(FOT\).pdf](#)
 - [Attachment 4 - AMCG Rate Study \(ACV\).pdf](#)
 - [Attachment 5 - AMCG Rate Study \(O16-D63-O19\).pdf](#)
 - [Attachment 6 - HCAAC Minutes - Feb. 23, 2021.pdf](#)
 - [Attachment 7 - Sample Redacted Tenant Letter.pdf](#)
 - [Attachment 8 - Land Use Compliance Inspection Letter.pdf](#)
 - [Attachment 9 - Land Use Compliance Inspection Closeout Letter.pdf](#)
 - [Attachment 10 - FAA Airport Rates and Charges Policy](#)
 - [Public Comment - H.1](#)

Planning and Building Department

[25-144](#)

2. Continuation of Public Hearing to Consider Revocation of Conditional Use Permit for Kernan Construction which Authorized a Rock Aggregate Processing and Materials Storage and Handling Yard Facility

- Recommendation:** That the Board of Supervisors:
1. Accept public comment on the continuation; and
 2. Continue the hearing to the meeting of April 8, 2025.

- Attachments:** [Staff Report](#)

Sheriff

[25-84](#)

3. Public Hearing to Provide the Annual Submission of Data Pertaining to Immigration and Customs Enforcement (ICE) Access as Outlined in Government Code 7283.1 (d) (Information Only) and Semi-Annual Measure K Submission of Data

- Recommendation:** That the Board of Supervisors:
1. Find the notice of public hearing was provided as required by law; and
 2. Hold the public hearing; and

3. Receive the Sheriff's Office 2024 data of ICE access as outlined in Government Code 7283.1 (d) and Measure K semi-annual data; and
4. Receive public comment.

Attachments:

[Staff Report](#)
[2024 Measure K Annual Data Report.docx](#)
[Public Notice Confirmation.pdf](#)
[6871452 affidavit.pdf](#)
[Lexipol Policy 416 Immigration Violations.pdf](#)
[Public Comment - H.3](#)

I. DEPARTMENTAL REPORTS**Clerk of the Board****25-218**

1. Request from the Humboldt County Human Rights Commission to Sign a Letter of Support for All Humboldt County Community Members

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Letter of Support.

Attachments:

[Staff Report](#)
[2025 Humboldt County Support Letter.docx](#)
[Public Comment - I.1](#)

County Administrative Office**25-133**

2. Mid-Year Budget Review for Fiscal Year (FY) 2024-25, Budget Outlook for FY 2025-26 and Recommendations for Budget Adjustments (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Receive and file a review of the current FY 2024-25 budget, including an update on the direction regarding reorganization that staff received from the Board on June 3, 2024, and the budget outlook for FY 2025-26; and
2. Direct the County Administrative Officer (CAO) to prepare the FY 2025-26 budget based on the following parameters:
a. Set General Fund allocations as status quo to FY 2024-25 including the FY 2024-25 Board-approved additional requests for General Fund appropriations (ARGFA); and
b. Approve the use of available fund balance in Fund 3250 - Employer Retirement contributions to smooth pension costs and salary increases in FY 2025-26; and
c. Deallocate FY 2025-26 unbudgeted positions; and
d. Suspend ARGFA submittals for FY 2025-26; and
e. Set the annual departmental contributions to Public Agency Retirement Services (PARS) to 2% of annual salaries; and
f. Approve a contribution to the Deferred Maintenance Trust Fund (3464) as

- determined by county policy; and
- g. Approve the transfer from the Tax Loss Reserve of \$2 million for FY 2025-26, so long as the minimum reserve is retained; and
- h. Approve a contribution to the General Reserve to meet county policy requirements; and
- i. Approve Human Resources - Risk Management to increase the Self-Insured Retention (SIR) for liability insurance to \$300,000; and
- j. Evaluate historical revenue estimates, with the Auditor-Controller, to ensure accuracy in the FY 2025-26 budget; and
- k. Provide additional direction to staff on actions to close the FY 2025-26 projected General Fund budget deficit; and
- 3. Authorize the Auditor-Controller to create a General Fund Sub-Fund for Measure Z expenditures effective in FY 2025-26; and
- 4. Authorize the Auditor-Controller to create a General Fund Sub-Fund for Measure O expenditures effective in FY 2025-26; and
- 5. Authorize the Auditor-Controller to close funds, without an associated legal mandate, that have not had activity, except interest apportionment, in 3 years and transfer those funds to the appropriate budgeted fund; and
- 6. Approve an exception to the Budget Adjustment Policy to the authorize the CAO to approve increases or decreases to intrafund transfer accounts for FY 2024-25; and
- 7. Approve the list of budget adjustments (Attachment 1) and authorize CAO staff to make any technical corrections necessary to effectuate the Board's direction (4/5 Vote Required); and
- 8. Direct staff to return at third quarter only if the budget parameters set forth for FY 2025-26 require substantial changes; and
- 9. Provide additional direction to staff as appropriate.

Attachments:[Staff Report](#)[Attachment 1 - Budget Adjustments](#)[Attachment 2 - FY 2025-26 Budget Calendar with Measure Z](#)**Planning and Building Department**[24-1615](#)

3. Appeal of Suspension of a Conditional Use Permit and Revocation of a Conditional Use Permit for Cannabis Cultivation.

Recommendation:

That the Board of Supervisors:

1. Adopt the resolution (Attachment 1) which does the following:
 - a. Finds the permit has been exercised contrary to the terms and conditions of permit approval; and
 - b. Finds the use for which the permit was granted has been conducted as to be a public nuisance; and
 - c. Revokes the Conditional Use Permit pursuant to Section 312-14 of the Humboldt County Code.
2. Direct the Clerk of the Board to give notice of the decision to the permit holder, the Planning and Building Department, and any other interested party.

- Attachments:**
- [Staff Report](#)
 - [Attachment 1 - Draft BOS Resolution and Findings PLN-12280-CUP](#)
 - [Attachment 2 - PC Resolution 21-99 Rockaway Investments 12280 with Conditions of Approval](#)
 - [Attachment 3A - PLN-12280 Inspection 9.9.22 AnnualComplianceInsp V1 20220916 130844](#)
 - [Attachment 3B - PLN-12280 Inspection 8.2.23 AnnualComplianceInsp V1 20230829 170420](#)
 - [Attachment 3C - PLN-12280 Inspection 7.26..24 AnnualComplianceInsp V1 20240809 163603](#)
 - [Attachment 3D - PLN-12280 Inspection 10.24.24 AnnualComplianceInsp V1 20241025 094800](#)
 - [Attachment 4 - PLN-12280 Mana Farm Agent Response \(ETA Management Group\)](#)
 - [Attachment 5 - Letter of Suspension and Permit Revocation PLN-12280](#)
 - [Attachment 6 - Notice of Public Hearing to Consider Revocation Letter](#)
 - [Attachment 7 - Photographic Evidence](#)
 - [Attachment 8 - PLN-12280 CUP Suspension Letter Posting Photos](#)
 - [Attachment 9 - PLN-12280 Notice of Appeal \[11.15.24\] \(ETA Management Group\)](#)
 - [Attachment 10 - Kathy Hall, Rockaway Investments - Notice of Violation, North Coast Reginal](#)
 - [Attachment 11 - Streambed Alteration Agreement – EMPIMS HUM-04338-R1 \(1602\)](#)
 - [Attachment 12 - State of California Department of Fish and Wildlife Finding Report Nov 19 2024](#)
 - [Attachment 13 - January 29,2024 response and attachments](#)

J. MATTERS INITIATED BY BOARD

Board of Supervisors

25-227

1. Presentation on the Renaming Ceremony of the Alderpoint Bridge to the Trevor John Earley Memorial Bridge

Recommendation: That the Board of Supervisors:
1. Receive and file the presentation.

Sponsors: Supervisor Bushnell

Attachments: [Staff Report](#)

K. CLOSED SESSION

25-221

1. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Erick Allen Battersby v. Iver Lien, et al., Case No. 20-cv-06561-EMC

25-226

2. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the matter of Potter Valley Hydroelectric Project, FERC Project No. 77-285

L. ADJOURNMENT